

Minutes of the Faculty Senate Meeting
September 5, 2012
3:00-5:00 pm, Virginia Dare Room
John Lepri, Chair

Approved by the Faculty Senate on October 3, 2012

Agenda Item & Presenter	Discussion/Motion	Outcome
Welcome: <i>Senate Chair John Lepri</i>	The Senate Chair opened the meeting at 3:01.	
Review/Approve Minutes of April 18, 2012: <i>Senate Chair John Lepri</i>	Minutes of the April 18, 2012 Faculty Senate meeting were presented for review and approval. Motion to accept: Jewell Cooper Second: Beth Barba Vote: Unanimous in favor	April 18, 2012 Minutes approved by unanimous vote
Review Agenda: <i>Senate Chair John Lepri</i>	The agenda was presented for review and approval. The Chair called for any changes; none were presented from the Senate body. The Senate Chair announced that the order of presentations by the Graduate Studies Committee and the Undergraduate Curriculum Committee would be reversed.	
Remarks: <i>Senate Chair John Lepri</i>	Lepri outlined his vision of what the Senate actually does for new members: The Faculty Senate unites <ul style="list-style-type: none"> • to shape the best possible educational experiences for students and • to defend academic freedom in teaching and research 	
Remarks: <i>Chancellor Linda Brady</i>	The Chancellor welcomed returning members of the Faculty Senate back to the start of a new academic year and thanked the new Senators for having agreed to serve. There are several national recognitions which constitute good news for UNCG: <ul style="list-style-type: none"> • This Fall UNCG was included in <i>Princeton Review's</i> 2013 edition of the 377 Best Colleges in the United States. • UNCG was also recognized by <i>Forbes</i> as #43 among the Top 100 Best Buy Colleges in the United States. • Last week <i>Washington Monthly</i> included UNCG in their ranking of top 100 national universities, based on contribution to the public good in three categories: social mobility (recruiting and graduating low-income students); research (producing cutting-edge scholarship and Ph.D.'s) and service (encouraging students to give something back to their country). Four items of importance for the current academic year: <ul style="list-style-type: none"> • A new strategic planning process by the UNC Board of Governors. <ul style="list-style-type: none"> ○ Under the newly elected chair Peter Hans, the Board has launched a new strategic plan to be completed by early 2013; UNC Tomorrow, launched in 2007, was developed in a very different economic and political environment, and the aging population and a future labor force that will not be able to support and replace retiring workers are 	

	<p>concerns. The long term economic competitiveness of the state will depend on our ability to develop and retain human talent and support innovation. The plan is likely to be structured around five major goals: 1) set degree attainment goals responsive to state needs; 2) strengthen academic quality; 3) serve the people of North Carolina; 4) maximize efficiencies; and 5) ensure an accessible and financially stable university. President Ross has asked Chancellor Brady to serve on the Advisory Council for the planning process.</p> <ul style="list-style-type: none"> • A UNCG Task Force on Children <ul style="list-style-type: none"> ○ Following the child abuse tragedy of Penn State and the failure of university employees to protect children, the Chancellor established a Task Force on Children at UNCG on July 1. Chaired by Jim Clotfelter, VC of Information Services and CIO, the TF includes 24 faculty, staff and administrators from across the university. The TF will produce a report which includes an inventory of relevant programs and ways in which children are on campus and interact with faculty and staff; identification of relevant policies, codes, and laws, such as the Clery Act; and recommendations to the Chancellor and as appropriate the UNCG BOT including maintenance of the inventory and administrative oversight. The report will be disseminated publicly and will be available on February 15, 2013. • The search for a permanent Vice Chancellor of University Advancement. <ul style="list-style-type: none"> ○ UNCG has retained the national search firm of Isaacson, Miller to assist in the search, which is being chaired by Reade Taylor, VC for Business Affairs. Given The University's strong academic reputation and UNCG's successful \$115 million Students First campaign, this is an important position, and the search is expected to conclude this fall. • President Ross's planned tour of UNC campuses and his desire to meet with faculty on all campuses in 2012-2013. <ul style="list-style-type: none"> ○ His visit are designed to discuss the current and future direction of the UNC system, and may include topics such as the shift to performance-based funding, challenges to public support for new capital projects; challenges to recruiting training and rewarding outstanding faculty, and online education. 	
<p><i>Remarks: Provost David Perrin</i></p>	<p>The Provost welcomed, Joseph Starobin, the new, inaugural Faculty Senator from the Joint School of Nanoscience and Nanoengineering.</p> <p>The Provost then reported on the status of three dean searches: for the School of Health and Human Sciences, the School of Music, Theatre, and Dance, and the School of Nursing.</p> <ul style="list-style-type: none"> • Baker and Associates is supporting the searches. The firm previously led searches for the Chancellor, the Founding Dean of JSNN, the Dean of the Bryan School and the Dean of the School of Education. • The Provost visited the three schools' opening Faculty Assembly meetings to discuss the search process. Search committees were appointed in each unit consisting of faculty, staff, alumni, development, and Deans Council representation; Town Hall meetings were held in each unit to solicit input for final position descriptions; and the generation of a pool of applicants is to begin immediately. • Timeline: Confidential airport interviews of semifinalists will be held mid- to late October and early November; Open, public campus 	

	<p>interviews of finalists are to occur 10/24/12-11/1/12 and 11/26/12-12/6/12.</p> <p>The status of new faculty searches:</p> <ul style="list-style-type: none"> • \$1.8 Million of CITI money allocated to academic units for searches. • Requests for searches from Deans to the Provosts were required to be linked to the Academic Program Review process, i.e., how the searches invest in programs that are identified as 1) very strong or 2) challenged in quality and/or in function/demand but still important to the future and mission of UNCG. Statements of rationale for any faculty searches not falling under these categories were required. • At present 29 searches have been approved in 4 academic units; 19 are linked to categories 1 and 2 above. Last year, for the very first time, the College did not conduct a single search. <p>APR follow up:</p> <ul style="list-style-type: none"> • Deans have been asked to work with administrative teams and departments to formulate a plan of intervention to help programs identified as challenged, the timeline for the intervention and the plan of how the success of the intervention will be evaluated. <p>Q: <i>Susan Shelmerdine</i>; What happened to enrollment change dollars? Provost: State allocated less than we asked for.</p> <p>UNC General Administration Performance Based Metrics for UNCG:</p> <ul style="list-style-type: none"> • Core: freshmen to sophomore retention rate; six-year graduation rate; undergraduate degree efficiency (degrees per FTE); Bachelor's degrees awarded to Pell recipients; financial integrity index. • Proposed Campus-specific metric: community engagement; graduate degree efficiency; learning communities; annual giving (dollars); undergraduate attempted hours to degree. <p>Q: <i>Tom Jackson</i>: Are the metrics available? Provost: Will post to site.</p>	
<p>Year-End Report and Summary of Action Items: 2011-2012</p>	<p>Senate Chair John Lepri referred senators to the year-end report and summary of action items for 2011-2012 approved by the Faculty Senate that was delivered to the BOT. For the benefit of new Senators, he explained how these summaries fit into his framework for the purpose of the Faculty Senate.</p>	
<p>Report on Committee Activity for 2011-2012</p>	<p>Beth Barnhart, Faculty Senate Secretary 2011-2012, presented the Summary of Committee Activities for the 2011-2012 academic year and solicited feedback/questions. There were none.</p>	
<p>Graduate Studies Committee: Report of 2011-2012 Actions</p>	<p>The Report of the Graduate Studies Committee was given by former chair, Ken Snowden. He explained that the committee meets once a month, that he served as chair in Fall 2011 while Nancy Hodges actually served as chair during the Spring semester. David Teachout is this year's chair. The committee's work is accomplished through various subcommittees that also meet once a month:</p> <ul style="list-style-type: none"> • the Curriculum subcommittee, comprised of 8 members, had 10 meetings in 2011-2012; • the Policies and Procedures Subcommittee (5 members) is working on 	

	<p>time limits for the student appeal process and leave of absence requests;</p> <ul style="list-style-type: none"> the Student Affairs Subcommittee (6 members) conducts appeal proceedings and program discontinuation processes to support APR. <p>Ken shared the Graduate Studies Committee's priorities for 2012-13:</p> <ul style="list-style-type: none"> annual review of doctorate and specialist degrees; implementation of an accelerated Bachelor's to Master's degree; review of program discontinuations and reconsiderations. <p>Last, Ken identified discrepancies between the charge to the Graduate Studies Committee that was approved by the Faculty Senate in April of 2012 vs. what the Graduate Studies Committee documents as its charge as posted on the UNCG website. A future resolution may be brought to the Faculty Senate that will incorporate language approved by the Graduate Studies Committee. The Committee seeks better communication with the Faculty Senate and approval by the Committee of any future changes to its charge.</p>	
Undergrad Curriculum Committee: Report of 2011-2012 Actions	Frank Donaldson, 2011-2012 Chair of the Undergraduate Curriculum Committee stated that there is no policy for putting programs on moratorium short of discontinuation. In addition, in regard to the upcoming SACS recertification, the charge to the Undergraduate Curriculum Committee as document by the Faculty Senate does not reflect how the Committee is actually operating. After the last SACS visit, different roles were given to the General Education Council. The charge to the committee as an "oversight committee" has not been practiced.	
Report on Cultivating and Evaluating the Mosaic of Faculty Talents and Contributions in P&T	Emily Janke of the Institute for Community & Economic Engagement spoke about the possible interpretations of community and economic engagement for promotion and tenure purposes. The Institute was established in 2008. It is to be noted that artifacts are difficult to document as they usually have to do with technology transfer, design or grants for consortia, for example. Janke is available to come to unit/department meetings to discuss further how documentation can be successfully carried out in online format for promotion and tenure.	
Report on Progress of SACS Reaffirmation ¹	Jody Pettazzoni, Director of the Office of Assessment and Accreditation, reported on progress of UNCG's SACS reaffirmation. There are 97 standards to be addressed and to date, 70 of the 97 are in draft form. In addition to our historical areas of challenge is added the new challenge of a Quality Enhancement Program. We have much to do in implementing compliance especially with the general education assessment. Barbara Holland will be on campus to discuss the process with faculty during September. Faculty members are urged to attend the sessions in their units.	
Report on Quality Enhancement Program (QEP) ²	Vidya Gargeya and John Sopper then gave a presentation on the Quality Enhancement Program (QEP), a process of continuous improvement for learning at UNCG. Following the presentation, the floor was opened for questions:	

¹ PowerPoint slides attached to these minutes

² PowerPoint slides attached to these minutes

	<ul style="list-style-type: none"> • Is there a sense of the amount of money the University will commit? • How does QEP fall under the oversight of Faculty Senate? 	
Final Remarks <i>Senate Chair</i> <i>John Lepri</i>	The Chair opened the floor with the question, “What else to we want to discuss on Faculty Senate this year?” <ul style="list-style-type: none"> • Summer school and year-round utilization of the campus • Relationship between the Curriculum Committee and the General Education Committee • One Faculty/One Vote report on non-tenure track faculty 	
Adjournment: <i>Senate Chair</i> <i>John Lepri</i>	The Chair called for a motion to adjourn the meeting at 4:50pm. Motion to Adjourn: Bill Karper Second: Tom Jackson Vote: Unanimous.	Motion to adjourn approved unanimously

Respectfully submitted,

Jim Carmichael
Secretary of the Faculty Senate 2012-2013

Attachments

Items not included in the agenda packet that were presented at the meeting

- PowerPoint: Graduate Studies Committee
- PowerPoint: Update on UNCG’s SACS Reaffirmation
- PowerPoint: (QEP) A Process of Continuous Improvement for Learning at UNCG

Report on 2011-22 Activities Graduate Studies Committee

September 5, 2012

Ken Snowden
(GSC Chair: Fall 2011)

Graduate Studies Committee, 2011-12

The full GSC meets monthly to discuss issues related to graduate education and to consider recommendations of three sub-committees. The Sub-committees of the GSC are the principal working groups. They also usually meet on a monthly basis.

Curriculum Sub-Committee (8 members)

- One of the hardest working committee on campus
- 10 meetings in 2011-12
- Reviewed and recommended approval for all changes to graduate curriculum and proposals for new programs

Graduate Studies Committee, 2011-12

Policies & Procedure Sub-Committee (5 members)

- Proposed expanding GSC membership to include JSNN (voting) and library (non-voting) members
- Revised policies on time limits for student appeals and the student appeal process
- Revised policy for leave of absence requests and time limit for graduate certificates

Student Affairs Subcommittee (6 members)

- Conducted Appeals Proceedings
- Developed program discontinuation process to support Academic Program Review
- Reviewed program discontinuation requests including teach-out plans

Graduate Studies Committee, 2011-12

2012-2013 Priorities

- Consider policy for annual review of doctoral and specialist students
- Consider implementing centralized Accelerated Bachelor's to Master's Degree Program
- Review program discontinuation requests resulting from Academic Program Review
- Pursue reconsideration of Faculty Senate Resolution on GSC from April, 2012.

**The Role of the GSC
CHARGE, POLICIES, AND PRACTICES
Changes Approved by Faculty Senate April 2012.**

1. The Graduate Studies Committee ~~is~~ shall be an agency of the Senate devoted to studying aspects ~~which serves as the representative body of the Graduate Faculty on all aspects of graduate education~~. Its basic duties and responsibilities are as follows:

2. Review and, formulate, ~~and approve~~ policies and regulations related to graduate education, admission, retention, and graduation ~~policies~~ requirements.

Update on UNCG's SACS Reaffirmation

Sept. 5, 2012

Dr. Jodi Pettazoni
jepettaz@uncg.edu



Regional Accreditor: SACSCOC

- SACS and Accreditation defined
- Timeline for Reaccreditation (Reaffirmation)
- To-do List
- Progress Report
- Status Report



Regional Accreditor: SACSCOC

- UNCG is regionally accredited by the Southern Association of Colleges and Schools Commission on Colleges
 - The “southern” region
- (Other regions: New England, Middle States, North Central, North West, Western)



Purpose of Regional Accreditation

- Federal and state support and funding
 - Our students are not eligible for federal financial aid if we are not accredited.
 - The University cannot get state support if it's not accredited.
- Quality assurance
 - “Institutional effectiveness” runs throughout the accreditation standards/principles.
- Ease of student credit transfers
 - Most institutions won't (or can't) accept credits from non-accredited institutions.
- Legitimacy as a higher education institution



Timeline

- 2 ½ years approximately from start to finish
 - We are about 6 months into the process
- Report is due on September 10, 2013
 - QEP is an exception to this
- Onsite Visit occurs in spring 2014
 - Dates are March 18-20, 2014
- Decision from the Commission delivered December 9, 2014



To-Do List

- 97 Standards to which UNCG must respond
 - Multiple layers of internal and external reviews before submission
- Creation of the Quality Enhancement Plan (QEP)
 - 2 additional standards relate to the QEP
- Address gaps



Progress Report

- We have drafts for 72 of the 97 standards as of Sept 12.
 - We are meeting regularly with writers of the unfinished drafts.
- Many activities are under way to address gaps
 - Policy to require faculty credential verification prior to first day in the classroom
 - General Education Assessment
- We have the technology in place to compile responses and supporting evidence



Status Report

- Historical areas of challenge:
 - Substantive change (yellow)
 - General education assessment (red)
- New challenge:
 - QEP (uncharted territory)



General Education Status Report

- A General Education assessment plan was devised in 2008, but was not followed
 - Small sample of data gathered one time, and no actions taken toward improvement.
- New plan is in place
 - Ensures assessment of all student learning outcomes.
 - Attempts multiple cycles of data and its use.



Summary

- We believe we know what needs to be done to complete the 97 standards.
- We have a project plan to keep moving forward.
- There is work to be done to ensure compliance with all standards, and we may be out of compliance with at least one.
- There is a separate committee leading the QEP.
- We anticipate reaffirmation without monitoring in December 2014.



A Process of Continuous Improvement for Learning at UNCG

QEP Presentation
Faculty Senate
3:00 - 5:00 PM, September 5, 2012
Virginia Dare Room, Alumni House
Vidyaranya Gargeya and John Sopper
Co-Directors of the UNCG Quality Enhancement Plan

Assembling bigger altogether



What is the QEP Process ?

- A Process of **research and discovery**
- To improve **student learning**
- Guided by UNCG's Vision, Mission and Values
- Identified through **broad based** campus discussion
- Informed by **data**
- Results in an **implementation plan**
- Employs **assessment** and application of results to **continuous improvement**
- Contributes to SACS re-affirmation

Assembling bigger altogether



Elements of Student Learning

- Cognitive
- Affective
- Attitudinal
- Academic and Developmental
- General (not tied to a specific disciplinary specialty)

Assembling bigger altogether



Examples of QEP Topics/Themes

- Critical Thinking
- Global Awareness and Intercultural skills
- Integrated thinking
- Learning in Breadth and Depth
- Scholarly and Creative Activity
- Writing
- Information Literacy
- Communication skills
- Ethical Reasoning and Social Responsibility

Assembling bigger altogether



The Clock

- Dialogue Phase (fall 2012)
- Topic Selection Phase (spring 2013)
- Design Phase—(spring and summer 2013)
- Writing Phase (fall 2013)
- Present to SACS (December 2013-January 2014)
- On site visit (March, 2014)
- Implementation—Continuous Feedback—Ongoing Reflection —Continuous Redesign (2014...2020...2025...)

Assembling bigger altogether



What You Can Do

- Become informed
- Contact your Unit rep
- Participate in public forums
- Encourage Colleagues
- Respond to Surveys
- Propose a topic
- Comment on proposals
- Participate in plan design

Assembling bigger altogether



The Gains

- STUDENT LEARNING is highlighted—We focus on why we are here!
- COMMUNITY is strengthened—We share aspirations and engage in a common pursuit
- IMPROVEMENT—Together we make UNCG better
- UNDERSTANDING—we learn what works/doesn't work
- ACCREDITATION—Necessary for re-affirmation
- It's the right thing to do

do something bigger, altogether



Who Is Leading the Effort?

- Senior Leadership Team
- Co-Directors
 - Dr. Vidyaranya Gargeya, vbgarvey@uncg.edu
 - Mr. John Sopper, jrsopper@uncg.edu
- Campus Wide Steering Committee

do something bigger, altogether



Questions?

do something bigger, altogether

