

1 **The Constitution of the General Faculty**
2 **The University of North Carolina at Greensboro**

3 *(Approved by the Faculty Council,¹ Spring Semester 1991)*

4
5 *(Revised by the General Faculty on the following dates:*
6 *3/2/94, 10/14/96, 1/21/98,*
7 *3/10/99, 3/8/00, 3/14/01, 4/2/03, 4/25/12, 4/24/13, 9/17/14, 4/19/17, 9/20/18)*

8
9 **PREAMBLE**

10 The faculty of The University of North Carolina at Greensboro acknowledges the principle of
11 shared-governance, and recognizes the responsibility of the faculty in advising the Chancellor with
12 respect to questions of academic policy, institutional governance, and any other matters pertaining
13 to the institution that are of interest and concern to the faculty (*The Code of the Board of Governors of*
14 *University of North Carolina, Section 502 D(2)*). This Constitution establishes procedures whereby this
15 responsibility shall be discharged, and defines the functions of the following governing bodies: the
16 General Faculty, the Faculty Senate, and committees of the Faculty Senate.

17
18 The electoral divisions (see: ARTICLE II, Section 2.2) shall establish governance structures in
19 accordance with the provisions of *The Code of the Board of Governors*, the *Promotion, Tenure, Academic*
20 *Freedom, and Due Process Regulations of The University of North Carolina at Greensboro*, applicable
21 professional accreditation agencies, and this Constitution. In adopting these structures the electoral
22 divisions shall recognize the right of the faculty to elect their own representatives.

23
24 **ARTICLE I: THE GENERAL FACULTY**

25 **SECTION 1. Composition of the General Faculty**

- 26
27 1. The General Faculty of the University of North Carolina at Greensboro consists of voting and
28 nonvoting members.
29
30 2. Voting members of the General Faculty are tenured and tenure-track faculty, faculty on leave, all
31 full-time lecturers, full-time clinical faculty, full-time academic professional faculty, full-time
32 research faculty, the President of the University of North Carolina, the Chancellor, the Provost,
33 all Vice Chancellors and such other officials having responsibility for making and administering
34 educational, research and student welfare policies as shall be approved by the General Faculty.²
35
36 3. The nonvoting members of the General Faculty consist of faculty emeriti, visiting faculty,
37 writers-in-residence, artists-in-residence, part-time faculty, adjunct faculty, and such other
38 officials having responsibility for making and administering educational, research and student

1 The UNCG Faculty Council predates the Faculty Senate, which was established in the Fall of 1991.

2 The Chancellor, Provost, or any Vice Chancellor may propose that positions on their staff be approved for General Faculty membership as “such other officials having responsibility for making and administering educational, research, and student welfare policies.” The Faculty Government Committee shall study the proposal and recommend action to the Senate.

39 welfare policies as shall be approved by the General Faculty.²

40 4. The official roster of the General Faculty shall be maintained in the Faculty Senate office, and
41 shall be open for inspection by any member of the University community.

42

43 **SECTION 2. Authority of the General Faculty**

44

45 1. The authority of the General Faculty established herein derives from *The Code* of the Board of
46 Governors of The University of North Carolina, Section 502.D(2) giving the Faculty the right to
47 “advise the chancellor on any matters pertaining to the institution that are of interest and
48 concern to the faculty,” and charging the Chancellor to define the scope of authority of faculties,
49 councils, committees and officers of the institution. This Constitution is the means by which this
50 authority is defined.

51

52 2. All action items passed by the General Faculty or by its legislative arm, the Faculty Senate, shall
53 be forwarded to the Chancellor for approval.

54 **SECTION 3: Legislative Powers of the General Faculty**

55 The legislative powers of the General Faculty are vested in a Faculty Senate, whose power is
56 defined and members elected according to the principles in ARTICLE II.

57 **SECTION 4. Functions of the General Faculty**

58 1. The General Faculty shall:

- 59 a) Advise the chancellor on any matters pertaining to the institution that are of interest and
60 concern to the faculty;
61 b) Request and hear reports from the Faculty Senate, the Faculty Assembly, the Chancellor, or
62 any member of the administration;
63 c) Approve all promotion and tenure policies and regulations recommended by the Faculty
64 Senate;
65 d) Consider any matter relating to the welfare of The University of North Carolina at
66 Greensboro or of the members thereof;
67 e) Modify or rescind actions of the Faculty Senate in accordance with the provisions of this
68 Constitution.
69 f) Amend this Constitution in accordance with the provisions in Article III.

70

71 **SECTION 5. Officers of the General Faculty**

72

73 1. The officers of the General Faculty shall consist of a Chair, a Secretary, and a Parliamentarian.

74

75 2. The Chair of the General Faculty shall be the Chair of the Faculty Senate.

76

77 3. The Secretary of the General Faculty shall be elected from its own membership to serve for a
78 two-year term. It shall be the duty of the Secretary to record and to certify the minutes of all
79 General Faculty meetings, and to oversee the distribution of the agenda and the minutes of all
80 General Faculty meetings. The Secretary shall maintain an accurate set of the General Faculty

81 Bylaws, if any.

82

83 4. The Chair shall appoint the Parliamentarian of the General Faculty to a two-year term. The
84 Parliamentarian shall advise the Chair on the conduct of the business section of the General
85 Faculty meetings.

86 **SECTION 6. Meetings of the General Faculty**

87 1. Meetings of the General Faculty shall be held whenever there is business that requires General
88 Faculty action or consultation, but shall take place not less than once every academic year.
89 Meetings may be called by the Chancellor, by the Chair of the General Faculty, or by a petition
90 to the Secretary signed by at least twenty-five members of the General Faculty.

91

92 2. The Chancellor shall convene the meetings of the General Faculty and shall make opening
93 remarks on such matters as he or she deems appropriate. In the absence of the Chancellor, the
94 Chair of the Faculty Senate shall convene the meetings.

95

96 3. The Chair of the General Faculty shall preside over the business section of the General Faculty
97 meetings.

98

99 4. The latest edition of *Robert's Rules of Order* shall be followed in the conduct of the business of the
100 General Faculty.

101

102 5. The General Faculty may go into executive session at any meeting by a majority vote of those
103 members present and voting.

104

105 6. Gallery privileges at General Faculty Meetings shall be extended to all members of the University
106 community.

107

108 7. The General Faculty, by majority vote of the members present and voting, may grant speaking
109 privileges to members of the gallery.

110

111 **SECTION 7. Agendas, Motions and Resolutions of the General Faculty**

112

113 1. The Chair, in consultation with the Chancellor, the Provost, the Chair-Elect of the Faculty
114 Senate, and the Secretary of the General Faculty shall organize the agenda for each meeting.

115

116 2. Items may be placed on the agenda by the Chancellor, by the Faculty Senate, and by committees
117 of the Faculty Senate. Any member of the General Faculty may request that an item be placed
118 on the agenda. This request must be honored if accompanied by a petition signed by 15 voting
119 members of the General Faculty.

120

121 3. All items to be placed on the agenda including those proposed or petitioned by members of the
122 General Faculty must be submitted in writing to the Secretary of the General Faculty at least ten
123 working days before the meeting at which they are to be scheduled.

124

125 4. Motions or resolutions proposing General Faculty action may be introduced from the floor

9.9.14 revisions

126 without previous inclusion on the agenda only by consent of two-thirds of the General Faculty
127 members present and voting. However, motions to modify or rescind Faculty Senate action may
128 not be introduced from the floor.

129

130 5. The Secretary of the General Faculty shall post the agenda for each meeting of the Faculty
131 Senate website, notify the voting members of the General Faculty via email that the agenda has
132 been posted, and circulate an electronic copy of the agenda to Senators, Department
133 Heads/Chairs, and Deans, at least five working days prior to the meeting.

134 **SECTION 8. Voting at General Faculty Meetings**

135 1. Only voting members of the General Faculty as defined in Article I, Section 1.2 shall be entitled
136 to vote at General Faculty meetings.

137 2. Quorums

138 a) A quorum of 135 voting members of the General Faculty is required for modifying or
139 rescinding Faculty Senate action, except that a quorum of 45 voting members of the
140 General Faculty is required for amending this Constitution.

141 b) For all other actions of the General Faculty a quorum shall consist of the voting
142 members present.

143 3. A simple majority is sufficient to decide all matter that come before the General Faculty, except
144 that a two-thirds majority is required for modifying or rescinding Faculty Senate action, and for
145 amending this Constitution.

146 4. Voting shall ordinarily be *viva voce* vote, but a standing ballot or secret ballot may be called for by
147 the Chair, or by any member of the voting membership of the General Faculty.

148 5. At times when a face-to-face meeting of the General Faculty cannot occur, voting may be
149 conducted through secure electronic means. The electronic voting must be preceded by an
150 electronic discussion. Electronic discussions will be held according to *Robert's Rule's*, if possible,
151 but otherwise will be held as a Committee of the Whole. Electronic voting and discussion will
152 remain open for a minimum of 48 hours for discussion and 48 hours for voting, unless the Chair
153 of the General Faculty determines that a shorter period is necessary and announces it prior to
154 the vote. Electronic voting and discussion will be conducted in accordance with the provisions
155 of the North Carolina Open Meetings Act.

156 **SECTION 9. Bylaws of the General Faculty**

157 1. The General Faculty may adopt Bylaws for the purpose of conducting its business. Such Bylaws
158 shall be in accordance with this Constitution, and shall be reviewed and approved by the Faculty
159 Government Committee before being presented to the General Faculty for a vote.

160

161 2. The General Faculty Bylaws may be amended by a majority vote of General Faculty members
162 present and voting.

163

9.9.14 revisions

164 **ARTICLE II: THE FACULTY SENATE**

165 **SECTION 1. Composition of the Faculty Senate**

- 166 1. The Faculty Senate shall consist of elected (voting) and nonvoting members.
167
168 2. Voting members of the General Faculty who do not hold an administrative position higher than
169 department head or chair and who have been employed at UNCG for two years may be elected
170 to the Faculty Senate or serve as an officer of the Faculty Senate (Chair, Chair-Elect, Secretary)
171 during their second or later year of employment, and are eligible to begin service on the Faculty
172 Senate or as an officer of the Faculty Senate beginning in the fall of their third year.
173
174 3. Nonvoting members of the Faculty Senate shall consist of the Chair-Elect, Past-Chair, and
175 Parliamentarian of the Faculty Senate, the Chancellor, Provost, all Vice Chancellors, Dean of
176 the Graduate School, Dean of Undergraduate Studies, a representative from the Deans Council
177 appointed by the Provost, Chair of the Staff Senate or the Chair's designee, two graduate
178 students appointed by the President of the University Graduate Student Association, and two
179 undergraduate students appointed by the President of the Student Government Association.
180
181 4. The Chair of the Faculty Senate shall appoint the Parliamentarian, who serves at the pleasure of
182 the Chair, and may be removed by the Chair or by the procedures specified in Section 4, Part 8
183 of Article II. The Parliamentarian advises the Chair on parliamentary procedures.
184
185 5. If any positions on the Faculty Senate or its committees are not filled for any reason, these
186 bodies may still function.
187

188 **SECTION 2. Election of Senators**

- 189
190 1. The voting members of the Faculty Senate shall consist of Senators elected from the electoral
191 divisions defined below, and apportioned among them in the same ratio as the number of voting
192 members of the General Faculty in each electoral division to the number of voting members of
193 the General Faculty in the University.
194
195 2. The electoral divisions are:
196 a. the College of Arts and Sciences,
197 b. the Joseph M. Bryan School of Business and Economics,
198 c. the School of Education,
199 d. the School of Health and Human Sciences,
200 e. the college of Visual and Performing Arts,
201 f. the School of Nursing,
202 g. the University Libraries,
203 h. the Joint School of Nanoscience and Nanoengineering.
204
205 3. The number of Senators to be elected from each electoral division shall be established according
206 to the following procedure:
207 a. An apportionment factor shall be computed by dividing the total number of voting members
208 of the General Faculty into the number 36.

9.9.14 revisions

- 209 b. The number of Senators from each electoral division shall be computed by multiplying the
210 number of voting members of the General Faculty in that division by the apportionment
211 factor, and rounding the product to the nearest integer.
- 212 c. If the integer generated by the process in II.2.3. b (above) for any electoral division is less
213 than or equal to two, that electoral division will be represented by two Senators. If the
214 integer is less than or equal to one, the electoral division may, by majority vote of all voting
215 members of the General Faculty belonging to that electoral division, choose to be
216 represented by one Senator. This choice may be reversed at any time by another majority
217 vote of all voting members of the General Faculty belonging to that electoral division,
218 returning that electoral division's representation to two Senators.
- 219 d. The total number of voting members of the General Faculty used in these calculations shall
220 be the number of voting General Faculty employed by the University at the beginning of the
221 fall semester.
- 222 e. The percent of tenured or tenure track faculty elected from each electoral division shall be a
223 minimum of 50%.
- 224
- 225 4. Approximately one-third of the Faculty Senate shall be elected each year.
- 226
- 227 5. The normal term of elected service shall be three years beginning July 1 and end on June 30,
228 although the terms of some seats may be reduced at the time of election if this is necessary to
229 assure that approximately one-third of the Faculty Senate is elected each year. When deciding
230 which seats should be given shorter terms, the general principle that seats from electoral
231 divisions with more Senators should be given shorter terms should be followed, provided that
232 each division retains a mix of terms in its seats (1, 2, and 3 years).
- 233
- 234 6. Each electoral division shall establish written procedures for electing its Senators, conducting the
235 elections, and announcing the results.
- 236
- 237 7. All voting members of the General Faculty are eligible to vote for Senators in their electoral
238 division.
- 239
- 240 8. The Faculty Senate may decide at any time, by simple majority vote, to adjust the number used
241 to determine the appointment factor (currently 36).

242 **SECTION 3. Duties of the Faculty Senate**

- 243 1. The Faculty Senate shall:
- 244
- 245 a) Promote high educational standards at the University;
- 246 b) Establish, review, evaluate and restructure the committees of the Faculty Senate;
- 247 c) Act on reports and recommendations from the committees of the Faculty Senate;
- 248 d) Approve the academic calendar for the University;
- 249 e) Approve the minimum general University degree requirements;
- 250 f) Recommend the establishment or discontinuation of degrees;
- 251 g) Approve policies and regulations governing the conditions under which the instruction of
252 students takes place;
- 253 h) Approve the academic honor policy;

9.9.14 revisions

- 254 i) Advise members of the administration regarding standards of admission to the University;
255 j) Recommend to the General Faculty for approval promotion and tenure policies and
256 regulations;
257 k) Review policies and regulations pertaining to faculty appointments, development, teaching
258 and research;
259 l) Make recommendations to the administration regarding faculty salaries and benefits;
260 m) Review and recommend policies governing continuing education, extension services,
261 summer school and distance learning;
262 n) Maintain and promote the welfare of all members of the University community;
263 o) Advise and counsel the administration upon any matters that the administration or the
264 Faculty Senate may wish to present, and to act upon any matters presented by the
265 administration when action is appropriate; and
266 p) Review the provisions of “The Constitution of the General Faculty” at least every five years
267 and make recommendations to the General Faculty.
268 q) Determine what matters are to be delegated to other bodies established by this Constitution;
269 r) Seek the advice and counsel of any member of the General Faculty on any matter.

270 **SECTION 4. Officers of the Faculty Senate**

- 271 1. The officers of the Faculty Senate shall consist of a Chair, Chair-Elect, Past-Chair, and Secretary,
272 and may not hold an administrative position higher than department head/chair.
273 a. The chair and chair-elect shall be tenured members of the General Faculty.
274 b. The secretary shall be a member of the General Faculty.
- 275 2. The Faculty Senate shall elect the Chair³, Chair-Elect, and Secretary by the following procedures:
276 a. The Faculty Senate Elections Committee shall solicit nominations for Chair, Chair-Elect
277 and Secretary.
278 b. The list of nominees for the positions of Chair, Chair-Elect and Secretary, along with a
279 paragraph describing each nominee’s qualifications and, if so desired, a copy of their
280 *curriculum vitae*, shall be assembled by the Faculty Senate Elections Committee and made
281 available to the Senate no less than one week prior to the election.
282 c. The Chair, Chair-Elect, and Secretary shall be elected by the Faculty Senate by a simple
283 majority vote from among the candidates nominated for this position.
284
- 285 3. A senator who is elected as an officer of the Faculty Senate, or who is appointed
286 Parliamentarian, shall resign his or her seat on the Senate at the time that he or she assumes his
287 or her official duties.
288
- 289 4. **Chair**
290 The Chair shall be a tenured member of the General Faculty and shall preside over the Faculty
291 Senate, and the business portion of the General Faculty Meetings. The Chair shall represent the
292 General Faculty at all meetings of the Board of Trustees. The Chair shall serve a two-year term,
293 but may not serve two consecutive terms as Chair-Elect/Chair/Past-Chair, or any combination
294 of these offices separately or in aggregate. The Chair is a voting member of the Faculty Senate,
295 but shall vote only in cases of a tie.

³ A Chair is normally only elected under conditions spelled out in Article II, Section 6.

296

297 5. **Chair-Elect**

298 The Chair-Elect shall be tenured member of the General Faculty and a non-voting member of
299 the Faculty Senate. The term of the Chair-Elect shall be one year, alternating with the term of
300 the Past-Chair. The Chair-Elect shall succeed the Chair upon expiration of the Chair's term.

301

302

303 6. **Past-Chair**

304 The Past-Chair shall be a tenured member of the General Faculty and a non-voting member of
305 the Faculty Senate, and shall advise the Chair on matters related to Faculty Senate business. The
306 term of the Past-Chair shall be one year, alternating with the term of the Chair-Elect.

307

308 7. **Secretary**

309 The Secretary shall be a member of the General Faculty, and shall serve a two-year term,
310 staggered with the term of the Chair. The Secretary may be re-elected to one additional term of
311 two years. The Secretary shall record and oversee the distribution of the minutes of the Faculty
312 Senate. The Secretary shall maintain an accurate set of Faculty Senate Bylaws.

313

314 8. Any officer of the Faculty Senate, or the parliamentarian, may be removed from office at a
315 regularly scheduled Faculty Senate meeting by a three-quarters vote of a quorum of 9/10 of the
316 voting Senators. Any officer so removed will be replaced as if they had resigned their position.

317

SECTION 5. Terms of Senators

318 1. Senators may not serve more than two consecutive terms.

319

320 2. A member of the Faculty Senate who has served two consecutive terms shall be ineligible for re-
321 election until one year following the last term of office shall have elapsed.

322

SECTION 6. Filling Vacancies on the Faculty Senate

323 1. If a person elected to a position or office under this Constitution or its General Faculty or
324 Senate Bylaws should temporarily or permanently withdraw from that office or position, the
325 vacancy shall be filled by an appointment to continue until the said member resumes the
326 position or office or until their term has expired. The Faculty Senate shall make such
327 appointments, by majority vote of the Faculty Senate, for persons elected by the General Faculty
328 or the Faculty Senate, except under the following conditions: (1) If the Chair of the Faculty
329 Senate resigns, he or she shall be replaced by the Chair-Elect, or by a special election if there is
330 no currently serving Chair-Elect. (2) If a member of the University Promotion and Tenure
331 Committee resigns or is unable to serve on the committee, the Chair of the Faculty Senate shall
332 consult with the Provost and appoint a tenured Senator as a replacement. (3) The electoral
333 divisions shall make such replacement appointments for persons elected or appointed by that
334 electoral division.

335

336 2. Any person elected or appointed by the Faculty Senate or an electoral division to fill a vacancy,
337 temporary or permanent, on the Faculty Senate or a committee is eligible to be nominated for a
338 full term when the next regular election is held.

9.9.14 revisions

- 339
340 3. If the Chair resigns his or her position, the Chair-Elect shall be elevated to the position of Chair
341 and shall serve out the remainder of the Chair's term, followed by the term to which they were
342 originally elected. If the Chair's resignation occurs during a year in which there is no Chair-Elect,
343 a special election shall be held to elect a new Chair.
344
345 4. Should the Chair-Elect be unable or unwilling to serve out his or her term, then the Chair shall
346 inform the Faculty Senate of this fact, and the Faculty Senate shall elect a new Chair-Elect at its
347 next meeting.

348 **SECTION 7. Scheduling and Conduct of Faculty Senate Meetings**

- 349 1. The Faculty Senate shall schedule a regular monthly meeting. However, if no agenda items are
350 submitted, then the Chair of the Faculty Senate may cancel the meeting.
351
352 2. The Chair of the Faculty Senate may, at his or her discretion, schedule additional Faculty Senate
353 meetings during any month. If any senator objects to the extra meeting(s) then the Faculty
354 Senate shall vote on the matter, with a simple majority vote.
355
356 3. All members of the General Faculty shall have the right to attend and speak at Faculty Senate
357 meetings.
358
359 4. Gallery privileges shall be extended to all other members of the University community, and the
360 Chair of the Faculty Senate may grant speaking privileges to members of the gallery.
361
362 5. The Faculty Senate may go into executive session at any meeting, by a majority vote of Senators
363 present and voting. An executive session shall consist of all members of the voting General
364 Faculty present at the meeting.
365
366 6. In all cases not covered by this Constitution or by the Bylaws adopted by the Faculty Senate, the
367 procedure in the latest edition of *Robert's Rules of Order* shall be followed.

368 **SECTION 8. Faculty Senate Agenda**

- 369 1. The Chair of the Faculty Senate shall prepare the agenda in consultation with the Chancellor, the
370 Provost, the Chair-Elect and the Secretary of the Faculty Senate.
371
372 2. Any member of the Senate may request that an item be placed on the agenda by submitting a
373 written request to the Secretary of the Senate at least ten working days in advance of the
374 meeting.
375
376 3. The agenda for all Senate meetings shall be circulated to the Senators, the Deans, and posted on
377 the University website, at least five working days in advance of the meeting.
378
379 4. The agenda shall be followed unless modified by consent of a majority of the Senators present
380 and voting.

381 **SECTION 9. Voting at Faculty Senate Meetings**

- 382 1. Only elected members of the Faculty Senate as defined in Article II, Section 2.1 shall be entitled
383 to vote at Faculty Senate meetings.
384
- 385 2. Unless otherwise specifically provided in the Constitution or Senate Bylaws, all votes of the
386 Faculty Senate shall be decided by majority vote. Voting shall ordinarily be *viva voce*, but a
387 standing vote or secret ballot may be called for by the Chair, or by any member of the Faculty
388 Senate. At the discretion of the Chair, votes may be conducted through the use of an Audience
389 Response System (clickers).
390
- 391 3. At times when a face-to-face meeting of the Faculty Senate cannot occur, it may be useful or
392 necessary to conduct business and vote on motions electronically. In such situations, voting will
393 be conducted through secure means. The electronic voting will be preceded and accompanied by
394 an electronic discussion. Electronic discussions will be held according to Robert's Rules, if
395 possible, but otherwise will be held as a Committee of the Whole. Electronic voting and
396 discussion will remain open for specified periods with a minimum duration of 48 hours for
397 discussion and 48 hours for voting, unless the Chair of the Faculty Senate determines that a
398 shorter period is necessary and announces it prior to the vote. Electronic voting and discussion
399 will be conducted in accordance with the provisions of the Open Meetings Act.

400 **SECTION 10. Minutes of Faculty Senate Meetings**

- 401 1. The minutes of Faculty Senate meetings shall contain the essence of all viewpoints expressed
402 and a report of actions rejected as well as actions approved, with a record of the vote when a
403 count is made.
404
- 405 2. The minutes will be distributed after each meeting as an attachment to the subsequent agenda.
406 Corrections of the minutes of each meeting shall be included in the minutes of the next regular
407 meeting of the Faculty Senate.
408
- 409 3. The Secretary shall ensure that an official file of the minutes of Faculty Senate meetings is
410 maintained in the Faculty Senate Office, and on the Faculty Senate website.
411
- 412 4. The Secretary shall ensure the deposit of the Faculty Senate records in the University Archives.

413 **SECTION 11. Committees of the Faculty Senate**

- 414 1. The Faculty Senate shall establish standing and ad-hoc committees as it deems necessary or
415 useful for the effective and expeditious conduct of its business.
416
- 417 2. Ad-Hoc committees may be appointed by the Chair of the Faculty Senate, or established by a
418 majority vote of the Faculty Senate, for a fixed term. When a committee is appointed by the
419 Chair, the Faculty Senate shall be formally notified of such action at its next meeting.
420
- 421 3. Standing committees may be established only by a majority vote of the Faculty Senate.
422

9.9.14 revisions

- 423 4. Types of committees
424 a. Committees composed solely of members of the Faculty Senate, whether elected or
425 appointed. Ex-officio members may also be appointed by the Faculty Senate as
426 appropriate.
427 b. Committees composed solely of voting members of the General Faculty, whether elected
428 or appointed, with the addition of one Senator appointed by the Chair of the Faculty
429 Senate to serve as a Faculty Senate liaison. Ex-officio members may also be appointed by
430 the Faculty Senate as appropriate.
431
- 432 5. Restrictions on committee service
433 a. Senators may not serve on more than one elected committee.
434 b. No member of the General Faculty may
435 i. hold more than one elective office, including election to the Faculty Senate or to
436 membership on a committee, except as indicated in Article II, Section 11.5.b.iv
437 (below),
438 ii. serve as an appointed member on more than two committees at a time, except
439 for reasons of special competence,
440 iii. serve more than two consecutive terms on one committee. Re-election or re-
441 appointed to the same committee is not possible until one year after the
442 expiration of the second term, except as indicated in Article II, Section 11.5.b.iv
443 (below).
444 iv. Article II, Sections 11.5b.ii & 11.5.iii (above) do not apply to membership on a
445 committee held by virtue of being chair of a committee within an electoral
446 division.
447 c. All committee assignments begin on July 1 and end on June 30 of year in which the term
448 ends. Election and appointments to all committees shall be made no later than the last
449 regular meeting of the Faculty Senate in the spring semester commencement.
450
- 451 6. Consistent with the powers and duties enumerated in their charges, all boards and committees
452 shall report to the Faculty Senate for action, and shall submit annual reports to the Faculty
453 Senate.
454
- 455 7. Vacancies on appointed committees shall be filled according to rules established by the electoral
456 divisions.
457
- 458 8. Each committee is empowered to appoint *ad hoc* sub-committees to conduct assignments
459 relevant to its work.
460
- 461 9. Evaluation of Committees
462 a. The Faculty Senate shall establish written procedures for the review and evaluation of all
463 committees.
464 b. The Chair of the Faculty Senate in consultation with the Chair-Elect may appoint an *ad*
465 *hoc* committee of the Senate to conduct a review of its committees, or may assign this
466 duty to one of the standing committees.
467 c. During its review and evaluation, the Faculty Senate may, together with the
468 constituencies advised by the committees (if any), terminate, consolidate, restructure,
469 expand or create committees.

9.9.14 revisions

470
471

472
473
474
475
476
477

SECTION 12. Faculty Senate Bylaws

1. The Faculty Senate shall adopt Bylaws for the purpose of conducting its business. Such bylaws shall be in accordance with this Constitution, and shall be reviewed and approved by the Faculty Government Committee before being presented to the Faculty Senate for a vote.
2. The Faculty Senate Bylaws may be amended by a majority vote of Senators present and voting.

478 **ARTICLE III: AMENDMENTS TO THIS CONSTITUTION**

- 479 1. Any member of the General Faculty may submit amendments to the Constitution, or to the
480 Bylaws of the General Faculty, to the Chair of the Senate.
481
- 482 2. The Chair of the Faculty Senate shall forward all suggested amendments to the Faculty
483 Government Committee for review and approval before they are sent to the Faculty Senate for a
484 vote.
485
- 486 3. After review by the Faculty Government Committee and approval by the Faculty Senate,
487 amendments to the Constitution, along with their rationale, shall be submitted for approval to
488 the General Faculty.
489
- 490 4. The General Faculty shall act on any amendments at the General Faculty meeting in which they
491 are introduced, provided that a copy of the amendment shall have been circulated to the voting
492 General Faculty members and posted on the Faculty Senate website with notification via email
493 to the voting members. This process of circulation, posting, and notification must occur at least
494 five working days prior to the General Faculty meeting at which the amendments are to be
495 considered.
496
- 497 5. Amendments to the Constitution must receive the approval of two-thirds of the required
498 quorum of 45 voting members of the General Faculty.
499
- 500 6. The Secretary of the General Faculty shall forward all amendments to the Chancellor for
501 approval.
502
- 503 7. On an annual basis the Faculty Government Committee will review the Constitution of the
504 Faculty and the Bylaws of the General Faculty and the Faculty Senate for clerical or
505 typographical errors and/or changes necessitated by approved changes to the University. Any
506 such changes will be reported to the Faculty Senate and General Faculty.
507

508
509
510
511
512
513
514
515
516
517
518
519
520
521
522
523
524
525
526
527
528
529
530
531
532
533
534
535
536
537

BYLAWS
OF THE GENERAL FACULTY AND FACULTY SENATE

BYLAWS OF THE GENERAL FACULTY

NONE

BYLAWS OF THE FACULTY SENATE

ARTICLE I: POLICIES ON COMMITTEE ELECTIONS AND APPOINTMENTS

SECTION 1. Terms of Office

All terms of office are for three years with the exception of the Committee on Committees, the Promotions and Tenure Guidelines Committee, and the Research Policies Committee. When multiple members of a committee are elected from one electoral division, the terms of these members shall be staggered. Terms for the Committee on Committees and the Faculty Promotions and Tenure Guidelines Committee are determined by virtue of being chairs of committees within electoral divisions. Terms for Research Policies Committee are specified in its charge.

SECTION 2. Elections

The electoral divisions shall devise procedures for the election of members to the elected committees, and shall inform the Committee on Committees of these procedures.

SECTION 3. Appointments

The electoral divisions shall appoint members to the Advisory (Appointed) Committees based on the recommendations of the Committee on Committees. Upon appointing faculty to serve on the advisory committees, the electoral divisions shall inform the Committee on Committees of their chosen representatives so that the Committee can compile and disseminate the information. If an unfilled position exists by the deadline given by the Committee on Committees, the Dean of the electoral division in which the vacancy exists is responsible for filling any vacancies that occur after the initial appointments have been made.

SECTION 4. Selection of Committee Chairs

The chairs of the appointed and elected committees shall be selected by the last meeting of the year by the members of each committee from among their continuing members. New chairs

538 will be named in the committee annual reports to the Faculty Senate and will take office July 1
539 annually.

540 **SECTION 5. Annual Reports**

541 Annual reports of all committees shall be submitted to the Chair of the Faculty Senate by the
542 end of April each year. Faculty Senate officers will review the reports, distribute a summary of
543 the reports to the Faculty Senate, and determine which recommendations should be action items
544 for the Faculty Senate agenda. A copy of each committee's annual report shall be forwarded to
545 the next chair of the committee. Copies of all annual reports shall be kept on file for three years
546 in the Faculty Governance Office. At the end of three years the copies shall be forwarded to the
547 University Archives

548 **SECTION 6. Committee Procedures**

549 Each Senate committee shall develop and submit in writing to the Faculty Senate for approval
550 rules and procedures for conducting the business of the committee.

551 **ARTICLE II: STANDING COMMITTEE STRUCTURE AND CHARGES**

552 **SECTION 1: Committees Composed Solely of Senators**

553 **Faculty Senate Elections Committee**

554 Charge: The Faculty Senate Elections Committee shall receive nominations and conduct elections
555 to fill all elected offices and elected committee positions of the Faculty Senate. It shall make
556 recommendations regarding the replacement of elected officers and committee members when
557 vacancies occur. The Committee shall periodically adjust the apportionment factor for
558 conducting Faculty Senate elections, as described in Article II, Section 2.3. The Committee shall
559 review the election procedures of the electoral divisions and recommend to the Faculty Senate
560 changes where appropriate. If the Faculty Senate supports the changes, they shall be forwarded
561 to the electoral divisions for their action.

562 Membership: The Faculty Senate Elections Committee shall consist of at least three members of
563 the Faculty Senate appointed by the Chair of the Faculty Senate. The Chair of the Faculty
564 Senate shall appoint the chair of the committee. There are no ex-officio members of the
565 committee.
566

567 **University Promotion and Tenure Committee**

568 Charge: The major purpose of the committee is to provide faculty counsel to the Chancellor in
569 accord with the *Promotion, Tenure, Academic Freedom, and Due Process Regulations (The Regulations)*
570 Section 4.B.iii.b. The committee will also annually review *The Regulations* as mandated in *The*
571 *Regulations* Section 10.

572 Membership: The Committee on Promotions and Tenure shall consist of the Chair of the Faculty
573 Senate and six tenured Senators elected to two-year staggered terms by a majority vote of the
574 Faculty Senate. The Chair of the Faculty Senate shall serve as the chair of the Committee and
575 shall be a voting member. No department may have more than one member on the Committee
576 at the same time, with the exception of the Chair of the Faculty Senate. No member, other than
577 the Chair of the Faculty Senate, may serve successive terms on the committee. No faculty

9.9.14 revisions

578 member who is a candidate for promotion may be a member of the Committee their year of
579 candidacy. In the event that there are not enough tenured faculty members on Faculty Senate to
580 serve on this committee, nominations for the remaining committee members will be solicited
581 from the General Faculty and elected to the committee by the Faculty Senate.
582

583 **SECTION 2: Committees Composed of Elected Members of the General Faculty and Ex-**
584 **Officio Members**

585 **1. Committees Elected at Large**

586 **Committee on Due Process**

587 *Charge:* The Committee on Due Process shall exercise the following duties and
588 responsibilities: a) Receive evidence, conduct hearings, and report its findings and
589 recommendations to the department head and the department head's immediate
590 supervisor or to the Chancellor and, as appropriate, to the Chair of the Faculty Senate,
591 on appeals from administration decisions involving discharge or the imposition of
592 serious sanctions, termination of faculty employment, and non-reappointment. In
593 exercising its responsibility, the committee shall use the definition of terms and the
594 procedures for such hearings which are established by The Code of The University of
595 North Carolina and the Promotion, Tenure, Academic Freedom and Due Process
596 Regulations of The University of North Carolina at Greensboro. b) All appeals arising
597 under Section 603 of The Code of The University of North Carolina shall be heard by
598 the full committee. In all other appeals arising under the committee's jurisdiction, the
599 committee may establish an *ad hoc* panel of at least three committee members appointed
600 by the chair to conduct hearings, receive evidence, and report to the full committee for
601 the committee's deliberation and recommendation. The panel report shall include
602 records, transcripts, all other written material, and the panel's recommendation.
603 However, no committee member may participate in the discussion or decision on his or
604 her own appeal or in any other case in which that committee member has participated in
605 the recommendations from departments, the electoral divisions, or other University
606 committees.

607 *Membership:* Four (4) tenured voting General Faculty members plus one (1) Senator
608

609 **Faculty Grievance Committee**

610 *Charge:* The Faculty Grievance Committee shall hear, mediate, and advise with respect to
611 the adjustment of faculty grievances concerned with matters directly related to a faculty
612 member's employment status and institutional relationships on this campus in
613 accordance with the provisions of *The Code of The University of North Carolina*. No
614 grievance that grows out of or involves matters related to a formal proceeding for the
615 suspension, discharge, or termination of a faculty member, or that is within the
616 jurisdiction of another faculty committee, may be considered by the Faculty Grievance
617 Committee.

618 *Membership:* Seven (7) voting members of the General Faculty [at least one (1) non-tenure
619 track member, one (1) assistant professor, one (1) associate professor, and one (1)
620 professor, and one (1) member from each electoral division (excluding the JSNN, at their
621 request)], plus one (1) Senator. Of the seven (7) voting members of the General Faculty,

622 only three (3) may be untenured, and at least two (2) must be professors. The chair of
623 the committee must be a tenured associate professor or professor. (No officer of the
624 administration, including department heads and division chairs, shall be eligible to serve
625 on the committee.)
626

627 **Faculty Assembly Delegation**

628 *Charge:* The Faculty Assembly Delegation shall (1) gather and exchange information on
629 behalf of the faculties of the constituent institutions of The University; (2) advise,
630 through appropriate channels, the Board of Governors, the General Assembly, and other
631 governmental agencies and officers on matters of University-wide import; and advise
632 and communicate with the President of The University regarding matters of importance
633 to the faculties as well as the whole University.

634 *Membership:* The UNCG Delegation to the UNC Faculty Assembly shall consist of four
635 delegates: the Faculty Senate Chair, the Senate Chair-Elect (or Past-Chair in the years in
636 which there is no Chair-Elect), and two voting members of the General Faculty elected
637 at-large by a vote of the General Faculty. The lead delegate shall be elected annually by
638 the delegation, and shall be one of the delegates elected at-large. The two faculty
639 members elected at-large shall serve three-year terms. Three alternates to the delegation
640 shall be elected at-large, each of whom shall serve three-year terms. The Chair of the
641 Delegation will arrange for one of the alternates to attend UNC Faculty Assembly
642 meetings in place of a delegate who is unable to attend. In addition, should one of the
643 regular at-large delegates be unable or unwilling to complete his or her term, the Chair of
644 the Faculty Senate shall appoint one of the alternates to serve out the term of that
645 delegate.
646

647 **Faculty Government Committee**

648 *Charge:* The primary function of the committee is to recommend to the Faculty Senate all
649 changes to The Constitution of the Faculty, including changes to the Bylaws.
650 Recommendations related to the policies and regulations subject to adoption by the
651 General Faculty shall be forwarded to the Faculty Government Committee for
652 consideration and review before presentation to the Faculty Senate. The committee may
653 also review the governance structures adopted by the electoral divisions to determine
654 that they are consistent with *The Code of The University of North Carolina*, the *Promotion*,
655 *Tenure, Academic Freedom, and Due Process Regulations*, and *The Constitution of the Faculty*. The
656 committee shall also recommend to the Faculty Senate for its approval, procedures for
657 conducting its business, and shall receive proposals from the Chancellor, Provost, or any
658 Vice Chancellor regarding positions on their staff to be approved for General Faculty
659 membership. The Committee shall study the proposal and recommend action to the
660 Faculty Senate.

661 *Membership:* Four (4) voting members of the General Faculty, plus one (1) Senator
662

663 **2. Committees Elected by Faculty Senate Electoral Divisions**

664

665 **Academic Policies and Regulations Committee**

666 *Charge:* The committee shall develop policies governing the academic calendar, summer
667 session, class scheduling, academic advising, and undergraduate regulations and
668 requirements.

669 Membership: One (1) voting General Faculty member from each electoral division (excluding
670 the JSNN, at their request), plus one (1) Senator. Ex officio and nonvoting members: as
671 designated by the Provost. (The President of the Student Government and the President of
672 the Graduate Student Association will be invited to attend or to send a representative.)
673

674 **Committee on Committees**

675 Charge: The committee shall preside over elections for the Secretary of the General Faculty
676 and for elected at-large members of Faculty Senate committees. The committee shall
677 conduct the nomination and elections processes and determine the eligibility of the
678 nominees in conformity with The Constitution, the Bylaws of the General Faculty and
679 Faculty Senate, and the membership regulations of the committees; it shall also collate
680 results from electoral division elections and appointments and General Faculty elections and
681 report all results to the Faculty Senate. As part of this duty it shall set a date each year by
682 which the electoral division shall report their results to the Chair of the Faculty Senate and to
683 the Chair of the Committee on Committees. This date should be early enough so that results
684 are known before University-wide elections are to be held. It shall also, in consultation with
685 the committee chairs, recommend replacement members to fill vacancies on their respective
686 appointed committees. For committees with student representation, the Vice Chancellor for
687 Student Affairs shall submit the names of students recommended by the President of the
688 Student Government Association to the Committee for inclusion on the committees that
689 have undergraduate representation. The Dean of the Graduate School shall submit names of
690 students recommended by the Graduate Student Association to the Committee for inclusion
691 on the committees that have graduate representation. The committee shall recommend to
692 the Chancellor, as requested, names of faculty members to serve on specially appointed
693 committees. In addition to the above responsibilities, the committee, upon approval by the
694 Faculty Senate, shall recommend to the Chancellor the names of three tenured faculty
695 members from which the Chancellor may select the Faculty Representative to the National
696 Collegiate Athletic Association.

697 Membership: Chairpersons of the electoral division committees responsible for elections
698 (excluding the JSNN, at their request), plus one (1) Senator.
699

700 **Promotions and Tenure Guidelines Committee**

701 Charge: The committee shall review the electoral divisions' documents and exchange
702 information about the general guidelines and expectations that the electoral divisions have
703 developed for the evaluation of teaching, research and creative activity, service, and directed
704 professional activity for promotions and tenure.

705 Membership: Chairpersons of the seven (7) electoral division committees on promotions and
706 tenure (excluding the JSNN, at their request). Ex officio and nonvoting members: the Chair
707 of the Faculty Senate.
708

709 **Graduate Studies Committee**

710 Charge: The Graduate Studies Committee shall be an agency of the Faculty Senate devoted to
711 studying aspects of graduate education. Its basic duties and responsibilities are as follows:

- 712 a) Establish criteria for the selection and review of members of the Graduate Faculty;
- 713 b) Review proposals for all new courses, revised courses, and modifications to current
714 courses taking one of the following actions: approve, disapprove, approve with
715 modification. Review and act on all proposals for new graduate programs or major

716 modifications to existing programs including the discontinuation of graduate programs.
717 When the Provost gives preliminary consideration to a plan to establish or discontinue
718 one or more graduate degree programs, for example, during the early stages of the
719 University's strategic planning process, the Provost will consult with the committee; the
720 committee will make recommendations to the Provost regarding the general advisability
721 of pursuing such a plan;

- 722 c) Review and formulate policies and regulations related to graduate education admission,
723 retention, and graduate requirements;
- 724 d) Hear student appeals related to Graduate School policies and regulations;
- 725 e) Call to the attention of the Graduate Faculty and the administration issues of concern
726 relating to graduate education;
- 727 f) Act on matters referred by the Faculty Senate, Dean of the Graduate School, Graduate
728 Faculty, and the Graduate Student Association on graduate education;
- 729 g) Report to the Faculty Senate on actions taken regarding graduate education policies and
730 programs;
- 731 h) Advise the Faculty Senate on matters relating to graduate education.

732 Membership: The Graduate Studies Committee shall consist of eighteen (18) voting members,
733 all Members, Research Members or Academic Professional Members of the Graduate
734 Faculty, elected by members of the Graduate Faculty in each electoral division. Six (6) of
735 these members shall be elected from the following electoral divisions (1 from each electoral
736 division): Bryan School of Business and Economics; School of Education; School of Health
737 and Human Sciences; College of Visual and Performing Arts; School of Nursing; and the
738 Joint School of Nanosciences & Nanoengineering. The College of Arts and Sciences shall
739 elect three (3) representatives with one each from the areas of the humanities, science and
740 mathematics, and social and behavioral sciences. To achieve programmatic balance, four (4)
741 additional members shall be appointed by the Committee Chair, in consultation with the
742 Dean of the Graduate School, to serve one-year terms. In addition, the Faculty Senate will
743 appoint one (1) Senator to the Graduate Studies Committee. Four (4) other voting members
744 of the committee include the Dean and Associate Dean of the Graduate School, and two (2)
745 student representatives, with voting privileges on all issues except academic appeals, elected
746 by the Graduate Students Association. Three (3) ex-officio and non-voting members serve
747 on the GSC: the Registrar, a representative of the Office of Assessment and Accreditation,
748 and a representative from the University Libraries.

749

750 **Senate Online Learning Committee**

751 Charge: The Faculty Senate Online Learning Committee shall study issues pertaining to the
752 development, delivery, assessment and enhancement of online learning courses and
753 programs at UNCG. It shall also facilitate the development, delivery and taking of online
754 learning courses and programs, and work to enhance the quality of distance learning courses.
755 Membership: One (1) faculty member elected by each academic unit, except for the JSNN
756 (at their request) and one (1) Senator, appointed by the Chair of the Faculty Senate. Ex
757 officio, non-voting members: a representative from each of the following areas: the Division
758 of Continual Learning, the Office of the Registrar, Admissions, Business Affairs, the Deans
759 Council, the Staff Senate, the Student Government Association, the Faculty Teaching
760 Learning Commons, and Information Technology Services.

9.9.14 revisions

761
762
763
764
765
766
767
768
769
770
771
772
773
774
775
776
777
778
779
780
781
782
783
784
785
786
787
788
789
790
791
792
793
794
795
796
797
798
799
800
801
802
803
804
805

Research Grants Committee

Charge: The primary functions of the committee are to: (a) receive, evaluate, and act on applications for funding of faculty research grants, subsidies for book publication, referred publication page charges, submission fees, journal article reprints, and exhibition/performance charge; and (b) set policies and procedures deemed necessary.

Membership: Seven (7) voting members of the General Faculty [one (1) from each electoral division, excluding the University Libraries], plus one (1) Senator. Up to six (6) additional members may be appointed by the chair of the committee, after consultation with the Vice Chancellor for Research & Economic Development, in order to achieve programmatic balance, to serve one-year terms. Ex officio and nonvoting: Vice Chancellor for Research & Economic Development.

Undergraduate Curriculum Committee

Charge: The Undergraduate Curriculum Committee shall be the agency of the Faculty Senate responsible for reviewing the undergraduate curriculum, making policy recommendations to the Faculty Senate on curricular matters, and performing such other duties as approved by the Faculty Senate, including the following:

- a) To review and approve all proposals for new courses; existing courses in which substantial changes have been made; new majors, programs, concentrations, and degrees which have been approved by the College Council or the curriculum committees of the various electoral divisions; the discontinuation of courses and programs; routine changes as previously approved by the Provost's Office. When the Provost gives preliminary consideration to a plan to establish or discontinue one or more undergraduate degree programs, for example, during the early stages of the University's strategic planning process, the Provost will consult with the committee; the committee will make recommendations to the Provost regarding the general advisability of pursuing such a plan;
- b) To review and approve student proposals under Plan II (Specially Designed Programs of Study);
- c) To take up for study or action matters referred by the Faculty Senate and General Faculty or any other matters deemed important to the work of the committee.

Membership: Nine (9) voting members of the General Faculty [one (1) from each electoral division, (excluding the JSNN, at their request) except three (3) from the College], plus one (1) Senator. Ex-officio and nonvoting members: the Director of Planning and Assessment, and additional members appointed by the Provost.

3. Advisory Committees Appointed by the Faculty Senate Electoral Divisions

Academic Computing Committee

Charge: This committee shall serve as a policy formulation body with respect to academic computing and related activities. The committee shall act in an advisory capacity to the Faculty Senate and to members of the University administration. The committee shall report to the Vice Chancellor for Information Technology and Planning and the Associate Vice

806 Chancellor for Information Technology.
807 Membership: One (1) one voting General Faculty member from each electoral division
808 (excluding the JSNN, at their request), plus one (1) Senator. Ex officio and nonvoting:
809 Associate Vice Chancellor for Client Services and the Director of the Faculty Teaching and
810 Learning Commons.

811
812 **Budget Committee**

813 Charge: The Budget Committee shall make recommendations to the Vice Chancellor for
814 Business Affairs, the Provost, and other appropriate administrators and to the Faculty Senate
815 regarding strategic planning related to the University budget. These recommendations
816 should seek to promote the University's instructional, scholarly, and service missions. The
817 Budget Committee shall meet regularly with the Vice Chancellor for Business Affairs, the
818 Provost, and other appropriate administrators during the process of the budgetary cycle, its
819 revision, and allocation of University resources. The Budget Committee shall also educate
820 the General Faculty about both the University and UNC System budgetary process and
821 provide forums as needed for issues related to this process.

822 Membership: One (1) faculty from each electoral division (excluding the JSNN, at their
823 request), plus one (1) Senator. Ex officio: Vice Chancellor for Business Affairs and the
824 Provost or their designees.

825
826 **Faculty Professional Compensation and Welfare Committee**

827 Charge: The purpose of the Faculty Professional and Welfare Committee shall be to support
828 the role of faculty members as learned professionals. The committee shall review and make
829 recommendations on matters concerning professional status and effectiveness in the areas of
830 teaching, research, and service. All matters, including salary and benefits are relevant,
831 including but not limited to standards of professional performance; professional rights and
832 privileges; working conditions; standards for teaching loads and reduction in load for
833 research and service assignments; research and other leaves of absence. Regarding salaries,
834 the committee shall make periodic and timely reports to the Faculty Senate regarding items
835 such as comparison of salaries among the electoral divisions, gender differences in salaries,
836 and salary inequities between new appointments and continuing appointments in similar
837 disciplines.

838 Membership: One (1) voting General Faculty member from each electoral division, plus one
839 (1) Senator. Among the membership, at least one non-tenure track faculty member shall
840 serve on the committee.

841
842 **Intercollegiate Athletics Committee**

843 Charge: The committee shall be responsible for monitoring and reporting on intercollegiate
844 athletics to the Faculty Senate. Of primary concern to the committee shall be the academic
845 welfare of the student athletes and the overall integrity of the intercollegiate athletics
846 program. The committee shall be available to hear and act on complaints and suggestions
847 about intercollegiate athletics from the faculty, students, and other members of the
848 University community.

849 Membership: One (1) voting General Faculty member from each electoral division (excluding
850 the JSNN, at their request), plus 1 Senator and 3 students (1 from the Student Athletic
851 Association, 1 from the Student Government Association, 1 from the Graduate Student
852 Association). Ex officio: Faculty Representative to the NCAA. Adjunct: Director of

853 Athletics, Chair of the Chancellor’s Advisory Committee on Intercollegiate Athletics, and the
854 Associate Director of Athletics for Student Welfare.

855

856 **Research Policies Committee**

857 *Charge:* The committee shall make advisory recommendations to the Faculty Senate and/or
858 to the Vice Chancellor for Research & Economic Development, acting for the Provost,
859 about new policies or changes in existing policies that affect research conducted by faculty at
860 the University. The overall goal for the committee is to enhance the research climate of the
861 University.

862 *Membership:* One (1) voting General Faculty member from each electoral division, plus one
863 (1) Senator, one (1) University-wide Institute or Center Director, the Chair of the
864 Institutional Review Board for Human Subjects, the Chair of the Institutional Animal Care
865 and Use Committee, and the Vice Chancellor for Research and Economic Development.

866

867 **Professional Development Committee**

868 *Charge:* In consultation with the Director of the University Teaching and Learning Commons
869 and other campus entities, the Committee shall provide recommendations to the University
870 Teaching and Learning Commons, the Faculty Senate, and the University administration
871 regarding matters of faculty professional development and programs for the enhancement of
872 faculty professional abilities and effectiveness, including participation in seminars,
873 workshops, colloquia, and other professional development programs, professional travel and
874 similar activities. The Committee Chair shall serve as liaison to the University Teaching and
875 Learning Commons Advisory Board.

876 *Membership:* One (1) voting General Faculty member from each electoral division (excluding
877 the JSNN, at their request) plus one (1) Senator. Ex officio and nonvoting: Director of the
878 Faculty Teaching and Learning Commons and the Chair of the Academic Computing
879 Committee.

880

881 **General Education Council**

882 *Charge:* The General Education Council is charged with ongoing review and maintenance of
883 the General Education goals, assessment of student achievement of those goals, oversight of
884 the General Education requirements, and the approval of requests for GEC markers and
885 designations. The Council shall establish an effective structure for marker and designation
886 approvals that may include the establishment of ad hoc committees or the involvement of
887 faculty consultants, as needed. The Writing Intensive and Speaking Intensive Committees
888 are supervised by the Council.

889 *Membership:* Twelve (12) voting General Faculty members, six (6) from the College of Arts
890 and Sciences, one (1) from each of the other electoral divisions, excluding the JSNN (at their
891 request). Ex-officio and non-voting members may be appointed by the Provost as needed.

892

893 **Scholarly Communications Committee**

894 *Charge:* The Scholarly Communications Committee will support the University’s research and
895 teaching missions by consulting with and advising the University faculty in matters relating
896 to the dissemination, use, and archiving of information and knowledge. The Committee will
897 work collaboratively with campus administrators and faculty members to develop and
898 implement a program offering leadership and direction toward altering the current course of
899 scholarly communications, so that it is economically sustainable and ensures the widest

- 900 possible access to the scholarly record. The Committee will:
- 901 a. Analyze issues of scholarly publishing and communication as they apply to academic
 - 902 research institutions like UNCG. Propose short-term and long-term strategies to inform
 - 903 UNCG faculty about these issues
 - 904 b. Propose short-term and long-term strategies to inform UNCG faculty about these issues
 - 905 c. Provide faculty with guidance on fair use, intellectual property rights, and management
 - 906 of their creative works
 - 907 d. Suggest and endorse avenues for individual and collective action, including actions that
 - 908 faculty members can take to contribute to an open and sustainable system of scholarly
 - 909 communication;
 - 910 e. Promote initiatives and practices that encourage faculty to explore the challenges and
 - 911 opportunities associated with disseminating research, creative works, and teaching
 - 912 materials through new methods and electronic means.

913 Membership: Two (2) voting General Faculty members from the University Libraries, two (2)

914 members from the College, one (1) from each of the other electoral divisions (excluding the

915 JSNN, at their request), one (1) member from the Office of Research & Economic

916 Development, one (1) member from the Office of University Counsel, and one (1) member

917 from the Division of Continual Learning.

918

919 **Student Learning Enhancement Committee**

920 Charge: The Student Learning Enhancement Committee was established for the following

921 purposes:

- 922 a. to review the assessment plans for all undergraduate and graduate programs to assure
- 923 that they are designed to improve student learning based on evidence and to meet
- 924 accreditation requirements,
- 925 b. to report annually to the Faculty Senate on the current status of academic program
- 926 assessment at UNCG,
- 927 c. to advise the deans of electoral divisions or their designees on how departments might
- 928 enhance their academic program assessment plans to improve opportunities for student
- 929 learning, and
- 930 d. to make recommendations to the Associate Provost for Planning and Assessment for
- 931 actions to be taken to improve UNCG's efforts to enhance student learning. This
- 932 committee is also charged to celebrate successful examples of student learning
- 933 enhancement resulting from assessment activities and to sponsor presentations and
- 934 workshops to familiarize faculty with assessment practices and benefits.

935 Membership: The members of the Student Learning Enhancement Committee will be

936 appointed by the deans of the electoral divisions for staggered three-year terms and consist

937 voting General Faculty members: one (1) from the University Libraries, two (2) from the

938 College of Arts and Sciences, and one (1) from each of the other electoral divisions

939 (excluding the JSNN, at their request). Additional members will include a liaison from the

940 General Education Council, an undergraduate student, and a graduate student. Excellent

941 teachers and faculty with expertise in undergraduate, graduate, and distance education will be

942 sought as members. The Director of Academic Assessment will serve as an ex-officio

943 member of this committee and support its work to ensure that opportunities for student

944 learning are enhanced and compliance with SACS academic program assessment mandates is
945 achieved.

946

947

Committee on Non-Tenure Track Faculty Issues

948

949

Charge: The Committee on Non-Tenure Track Faculty Issues shall review existing policies
950 and practices governing NIT faculty and recommend changes to improve NIT working
951 conditions at UNCG.

952

953

Membership: One (1) voting General Faculty member from each electoral division, plus one
954 (1) Senator. Tenure track and/or tenured faculty shall comprise no more than 25% of the
955 membership of the committee.

956

957