

*The University of North Carolina
at Greensboro*

FACULTY SENATE ANNUAL REPORT: 2002-2003

Table of Contents

- Section I - Summary of Activities by the Chair of the Faculty Senate**
- Section II- Annual Review of Committees**
- Section III - Faculty Senate and Faculty Committee Structure**
- Section IV- Faculty Senate and Faculty Committee Membership**
- Section V- Action Items Passed by the Faculty Senate**
- Section VI - Action Items Passed by the General Faculty**

**Section I - Summary of Activities by the Chair of the
Faculty Senate**

FACULTY SENATE ANNUAL REPORT: 2002-2003

The officers of the Faculty Senate for the 2002-2003 academic year were Bennett Ramsey (Chair), Walter Salinger (Chair-elect), and Sharon Bracci (Secretary). Samuel Miller was Past Chair, and Daniel Winkler served as Parliamentarian. Stephen Ruzicka substituted for Kelley Griffith as Secretary of the General Faculty on March 5 and April 2, 2003. Linda Raper served as the Faculty Governance Secretary and Director of the Faculty Senate Office.

Faculty Senate meetings usually were scheduled from 3 to 5 p.m. on the first Wednesday of each month in the Virginia Dare Room of the Alumni House. A total of seven meetings were held from September 2002 through April 2003. The December 4, 2002, meeting was canceled due to inclement weather; the December agenda was moved to the January 15, 2003, meeting. On March 5, 2003, the Faculty Senate met at 4 p.m., preceded by the General Faculty meeting scheduled from 3 to 4 p.m.

Faculty Senate forums were held from 3 to 5 p.m. on the third Wednesday of three months: September 18, 2002; October 16, 2002; March 19, 2003. The February 19, 2003, forum was canceled to allow committees needed time to prepare reports and complete their committee agendas. The forums were devoted to discussion of future action items and important topics.

Faculty Senate officers met with Chancellor Patricia Sullivan and Provost Edward Uprichard before each Senate meeting to discuss the agenda. In addition, the officers had monthly breakfast meetings with the Provost to discuss various campus and UNC system-wide issues. The officers of the Faculty Senate and the chairs of the Senate committees attended breakfasts hosted by the Provost in the Virginia Dare Room twice per semester. The purpose of these meetings was to provide a forum for Senate committee chairs to report on their committees' actions and agendas.

The Faculty Senate took action on the following items, as reported in the official minutes of the Faculty Senate:

- Recommendation of Bruce J. Caldwell, Department of Economics, and William D. Hart, Department of Religious Studies, for membership on the University Committee on Honorary Degrees
- Resolution concerning changes in membership requirements for the Committee on Committees and the Undergraduate Curriculum Committee
- Endorsement of the SACS Self-Study process
- Endorsement of the Board of Trustees' resolution on academic freedom
- Election of members to serve on the Promotions and Tenure Committee
- Resolution on academic renewal
- Approval of the "FOURTH DRAFT (As of October 28, 2002), Committee on the Future of International Programs at UNCG" with a proposed revision
- Resolution concerning service-learning (as amended)
- Resolution regarding a revision of the membership structure of the Research Grants Committee
- Approval of 30 amendments to "The Constitution of the Faculty"
- Resolution concerning a change to the examination policy in the *Undergraduate Bulletin*
- Resolution regarding a revision of the membership structure of the Academic Computing Committee

- Resolution regarding a revision of the membership structure of the University Teaching and Learning Center Committee
- Endorsement of the proposed calendars for the 2004-2005 and 2005-2006 academic years presented by the Academic Policies and Regulations Committee
- Endorsement of the revised “Guidelines for Faculty Research Grants” recommended by the Research Grants Committee
- Election of Senate officers for 2003-2004
- Endorsement of revisions to the UNCG Mission (2000)

In addition to the aforementioned action items, the Faculty Senate meetings and forums provided opportunities for discussion of the following topics:

- Service-learning
- UNC Faculty Assembly issues and actions
- The effects of state budget deficits on UNCG and the UNC system
- SACS Self-Study progress and the SACS Accreditation Team visit
- UNCG membership in North Carolina Campus Compact
- Health Insurance Portability and Accountability Act (HIPAA)
- Academic Affairs budget
- 2003-2008 UNCG Plan
- Report on pay-for-print policy proposals
- Report on computer and network security planning
- Report on the student retention study

The Faculty Senate leadership agreed to attend meetings of the 20 Senate committees. Each member was assigned specific committees. Visits to the committees fostered open communication and heightened the leadership’s awareness of the University’s concerns. Faculty Senate officers were represented on many University committees, including the UNCG Board of Trustees, the University Planning Council, the 2003-2008 UNCG Plan Drafting Committee, the SACS Self-Study Steering Committee, and the Staff Council.

The Faculty Senate web site was maintained by Bo Bodenhamer, Director of Information and Technology, Office of the Provost.

Agenda items for the 2003-2004 academic year include:

- Revisions to Faculty Research Leave Assignment policies
- Approval of the Academic Integrity Policy
- Review of pay for department chairs/heads
- Discussion of benefits issues
- Discussion of SPA employee pay and benefits

Respectfully submitted,

Bennett H. Ramsey
Chair of the Faculty Senate

Section II - Annual Review of Committees

MEMORANDUM

TO: Members of the Faculty Senate, 2002-2003 and 2003-2004

FROM: Bennett H. Ramsey, Chair of the Faculty Senate, 2002-2003
Sharon L. Bracci, Secretary of the Faculty Senate, 2002-2003

DATE: June 24, 2003

RE: Annual Review of Committees and Summary of Committee Reports

This report consists of two parts. Part I includes Bennett Ramsey's observations regarding the work of the Senate and its committees. In Part II, Sharon Bracci provides a summary of annual reports of the Faculty Senate committees.

PART 1: OBSERVATIONS

During the 2002-2003 academic year, faculty members made significant contributions to strengthen the tradition of shared governance at The University of North Carolina at Greensboro. The twenty committees of the Faculty Senate, the leadership team, the Provost, and the Chancellor worked together to initiate and complete important action items. The Senate made several recommendations concerning the University's development as an extensive research institution and its commitment to high quality education for undergraduate and graduate students.

A full report and summary of major accomplishments and activities of the Faculty Senate committees is contained in Part 2 of this memorandum. Major highlights of the committees' work included the following items:

- completion of an Academic Renewal Policy resolution and a change in the Final Course Examinations Policy
- implementation of electronic technology for committee elections
- completion of a report on student retention

- revision of faculty leave policies
- completion of a faculty survey on budget priorities
- initiation of the first meeting of faculty athletic committees for universities and colleges within the Southern Athletic Conference
- revision of “The Constitution of the Faculty”
- modification of research grants policies regarding grant proposal and grant completion deadlines
- creation of a unified technology workshop calendar

As evidenced by the productivity of the Faculty Senate committees and by the cooperation and consultation between the committees and the University’s administration, shared governance at UNCG is real, ongoing, and strong. However, more faculty members need to participate in University governance. At present, service at the University level is not seen by all faculty as a joint responsibility.

I am both grateful and indebted to the members of the Faculty Senate committees for their diligence and hard work. It has been a privilege and an honor to serve as your Chair of the Faculty Senate.

PART 2: SUMMARY OF COMMITTEE REPORTS

At the end of the academic year, each committee chair submitted a report describing the committee's activities and achievements. The following summaries are excerpts from these reports, which are now available in the Faculty Senate Office. When provided by the committee chair in the full report, all unfinished business and recommendations for the Senate leadership are included here. Because excerpting from reports written by others results in less than complete detail, readers who have concerns or the need for fuller information should consult the original documents (with attachments) in the Faculty Senate Office.

Academic Computing Committee

Committee chair: Terry Brandsma

Number of meetings: 4

Major activities or accomplishments:

Representatives from the Email Task Force and the Wireless Task Force provided updates on the status of their work at each meeting. Input from the committee was provided when requested.

In lieu of an independent Information and Instructional Technology Expo on campus, the committee encouraged participation in the UNC Teaching and Learning with Technology Conference held in Greensboro on March 27-29, 2003.

The committee provided input and/or facilitated the resolution of several technology-related issues raised by the faculty, including: (1) data requests made to the Office of Institutional Research, (2) personal computer replacement cycles, (3) the timeliness of the Information Technology registration process for computers and network cards within technology- equipped classrooms, (4) Novell/Blackboard password expiration issues for distance students, (5) printing in labs used for classrooms, and (6) the UNCG Supported Products List.

The committee presented a resolution to the Faculty Senate to add the Director of the Teaching and Learning Center as an ex officio, nonvoting member of the committee. The resolution was approved at the February 5, 2003, Faculty Senate meeting.

Academic Policies and Regulations Committee

Committee chair: Lois VonCannon

Number of meetings: 6

Major activities or accomplishments:

- Completed an Academic Renewal Policy resolution for Senate approval

- Set the ROTC transfer credit at 12 hours for both types of ROTC (Army and Air Force)
- Approved the 2003-2004 academic calendar and a resolution changing the final exam policy to provide flexibility in terms of the final week and its usage (i.e., juries, exams, presentations, etc.)

Semester weeks remain at 15 and the use of the additional week to be determined by faculty and indicated in the syllabus at the beginning of the semester.

- Discussed the Academic Integrity Policy changes brought to the committee by Cheryl Callahan, Coordinator of Academic Integrity, and a proposal from Susan Shelmerdine, Head of the Department of Classical Studies, concerning grade forgiveness (or replacement)

Unfinished business or issues to be addressed:

A question concerning one section of the Academic Integrity Policy could not be answered. Callahan will report to the Academic Policies and Regulations Committee in the fall.

The committee accepted the grade forgiveness proposal and will finalize semantics in the fall before presenting it to the Senate.

Budget Committee

Committee chairs: Gerald Ponder, fall semester
John Rife, spring semester

Number of meetings: 6

Major activities or accomplishments:

The Budget Committee had two goals this year: (1) to provide a means for educating the faculty about the academic budgeting process and (2) to provide a means for gathering faculty input on budget priorities for the 2003-2004 year. In the fall semester, the Budget Committee held a faculty forum in conjunction with a Faculty Senate meeting during which the Provost presented information on the budgeting process to faculty. In the spring semester, the committee conducted a survey of all teaching faculty concerning their thoughts on academic budget priorities. The survey results showed that salary increases for SPA employees should be the highest priority. Faculty (EPA) salary increases were the next highest priority, followed by financial support for graduate students. Faculty who completed the survey also highlighted substantial support for funding for international programs.

Recommendations for the Senate leadership:

Implement the faculty budget survey on an annual basis

Committee on Committees

Committee chair: Anita Tesh

Number of meetings: 3 (duplicate sessions of an orientation)

Major activities or accomplishments:

The Committee on Committees (COC) coordinated elections and appointments within the units, conducted elections for at-large positions, and consulted with the Chancellor regarding special appointments she makes. COC members were asked to conduct unit elections in the fall rather than in the spring and to have their unit promotions and tenure committees and their elections committees elect next year's chairpersons early since these chairs automatically serve on University committees. This strategy was successful.

Nomination forms for at-large elections were sent by email this year, and this process worked well. Finding candidates for the Faculty Grievance Committee was difficult and required soliciting nominations from deans. Faculty participation in the at-large elections was disappointing; only a small number of valid ballots were returned, and many ballots were completed incorrectly or returned after the close of the election. The chair pilot-tested an anonymous web-based voting system for faculty elections in the School of Nursing, which was successful.

The COC also presented proposals to the Faculty Senate to modify the structure of three committees. The committee proposed (1) adding additional appointed members to the Research Grants Committee, (2) removing the requirement that members of the Committee on Committees be tenured, and (3) removing the requirement that the Undergraduate Curriculum Committee members be tenure-track. The Senate approved these changes.

Unfinished business or issues to be addressed:

Evaluate the feasibility of conducting at-large elections by anonymous web-based voting

Recommendations for the Senate leadership:

Hold a Faculty Senate forum on the possible use of anonymous web-based voting for conduction of at-large elections early in fall 2003

Committee on Due Process

Committee chair: Nancy Fogarty

Number of meetings: 3 (plus a hearing)

Major activities or accomplishments:

Since two members of the Committee on Due Process (CDP) were new, the committee met in February for the members to get to know each other and to receive the legal documents with which each member must be familiar. On April 3, the CDP received a formal petition to hold a hearing concerning nonreappointment. After examining the request and accompanying

materials, the committee met to discuss the petition and then granted the hearing. One additional meeting was held prior to the hearing. The hearing took place on May 5, 2003. At the hearing the CDP did not find that the evidence presented by the petitioner established a prima facie case; therefore, the committee adjourned the hearing, thus confirming the Department Head's decision not to reappoint the faculty member. All follow-up letters have been delivered and all activity ended for this year.

Unfinished business or issues to be addressed:

As far as members of the committee know, no action has been taken by the Senate to address the issue identified in last year's annual report:

- In the document "Procedures for UNCG Hearings in Nonreappointment Cases," all references to "Section 5" of the *Regulations on Academic Freedom, Tenure and Due Process, The University of North Carolina at Greensboro* should be changed to "Section 4." This change will reflect the renumbering of the Sections occasioned by the General Faculty's revision of this document in March 2001. In addition, the University Counsel has made a number of revisions to the footnotes and some minor revisions to the text.
- In the *Regulations*, Section 4.G.(2), the second paragraph should be revised. It currently reads, "Within five days after receiving such a recommendation, the department head or the Chancellor (depending upon where the initial decision was made not to reappoint) shall notify the faculty member, the faculty member's immediate supervisor, and the chair of the Committee on Due Process. . . ."

In a case where the Chancellor makes the initial decision not to reappoint, this procedure will work; the Chancellor notifies the department head. In a case where the department head makes the decision, this sentence tells him or her to notify himself or herself. The committee chair believes that the Faculty Government Committee meant for the sentence to instruct the department head to notify his or her immediate supervisor (e.g., a dean). Perhaps the second paragraph should be two sentences, one for the Chancellor and one for the department head.

Recommendations for the Senate leadership:

Action should be taken on the recommendation made by the chair of the CDP in last year's annual report.

Enrollment Management Committee

Committee chair: Charles Tisdale

Number of meetings: 6

Major activities or accomplishments:

One of the major problems in the first two years of the retiring chair's five-year tenure, poor attendance, has been solved. Attendance was splendid in the 2002-03 year, with only a few absences over the six meetings and all with prior notice. James Black, Associate Provost for Enrollment Services, served breakfast at five of the meetings. These breakfasts, plus perhaps the

8 a.m. time slot, had a great deal to do with the good attendance and greatly improved the morale of the committee. Attendance often is more problematic with committees such as the Enrollment Management Committee because it does not have a set policy-driven agenda as do many of the others such as the Academic Policies and Regulations Committee and the Undergraduate Curriculum Committee.

The chair focused on attendance this year and emphasized the primary charge of the committee, which is to learn about the enrollment management policies and functions of the University and to provide a faculty perspective on key enrollment management issues. In this sense, the committee had a very successful year. One very important additional responsibility was to monitor the Retention Task Force, which operated under its authority, and to approve its final report. This approval was granted on June 6, 2003.

Specifically, the committee heard regular reports each meeting from Associate Provost Black on the subject of enrollment trends and the month-to-month prospectus for UNCG's fall 2003 class. The committee also reviewed with Associate Provost Black the new freshman admissions criteria with a somewhat higher bar relative to review bands than in the previous year. The committee sponsored a very thorough and stimulating, meeting-long presentation on the subject of the policies and operating principles of the Fast Forward Program presented by Robert Brown, Dean of the Division of Continual Learning, and Beth Baldwin, Director of School Partnerships.

The committee sent two policy recommendations to Provost Uprichard. The first addressed changes in the Express Student Policy to accommodate the new Triad Educational Center and its prospective students. Provost Uprichard approved the recommended policy by memorandum dated April 22, 2003. Second, the committee developed a policy in response to the SACS recommendation involving the different admissions criteria for specific programs. This policy was approved by the Provost and included as part of UNCG's official response to SACS in April 2003.

During the year, a recurring item on the agenda was a discussion of potential new admissions criteria, for example, a rise in minimum SATs, the use of emotional intelligence instruments to measure motivation, and others. No specific action was taken on any of these possibilities. A frequent committee discussion was on how to improve advising.

Unfinished business or issues to be addressed:

- Continue the ongoing discussion of admissions criteria
- Determine ways to improve retention and the academic quality of students without compromising UNCG's mission as a public, state-supported institution
- Develop an initiative to help improve student advising in all programs, which, as noted in the recommendations of the Retention Task Force, is a central concern, especially for first-year students

Faculty Assembly Delegation

Committee chair: James Evans

Number of meetings: 4

Major activities or accomplishments:

President Molly Broad and other representatives of the Office of the President reported to and sought advice from the Assembly, most frequently on budget issues. Several Vice Presidents and other staff met regularly with Assembly standing committees.

Assembly resolutions (1) requested restoring full funding to the Teachers' and State Employees' Retirement System and funding the SPA salary plan and (2) honored President Broad's first five years of service.

Unfinished business or issues to be addressed:

The Chair of the Faculty Assembly's role at meetings of the UNC Board of Governors remains less than that sought by the Assembly.

Faculty Compensation Committee

Committee chair: Anthony Fragola

Number of meetings: 4

Major activities or accomplishments:

The Faculty Compensation Committee discussed issues related to employee benefits, including health care, retirement, and insurance. The committee also considered adoption of an equitable research leave policy.

Unfinished business or issues to be addressed:

- Increased cost of health care without salary increases to off-set costs
- Inadequate dental and eye insurance
- Low contribution from the state toward retirement
- Equitable research leave policy

Recommendations for the Senate leadership:

- Adopt an equitable research leave policy along the guidelines submitted by the Chair of the Senate
- Coordinate a series of ongoing meetings between state representatives from our district and key members of the administration, Faculty Senate, and Faculty Compensation Committee to educate them about the dire need for improved health care, retirement, and insurance benefits

- Organize a group composed of the Chair of the Senate, the Chair of the Faculty Compensation Committee, and the Chair of the Faculty Delegation from UNCG to meet with Senator Kay Hagan and other representatives to plan a series of actions for bringing benefit concerns before the State Legislature and the appropriate committees

Faculty Government Committee

Committee chair: Gary Rosenkrantz

Number of meetings: 1 (Business also was conducted via email.)

Major activities or accomplishments:

A comprehensive review of “The Constitution of the Faculty” revealed that in many respects the constitutionally-required processes and procedures of the faculty government were unwieldy, impractical, and inefficient. The committee proposed 30 amendments to “The Constitution of the Faculty” as a remedy. The Faculty Senate approved these 30 amendments on January 15, 2003, and the General Faculty approved them on April 2, 2003.

Unfinished business or issues to be addressed:

Consider exploring the relationship between specially-appointed task forces and the regular faculty governance structure that consists of standing committees and the Faculty Senate

Recommendations for the Senate leadership:

- Ensure the posting of the amended “The Constitution of the Faculty” on the web
- Ensure the implementation of the new provisions of “The Constitution of the Faculty” in fall 2003

Faculty Grievance Committee

Committee chair: Patricia Chamings

Number of meetings: 0

Major activities or accomplishments: No grievances were filed this year.

Faculty Promotions and Tenure Guidelines Committee

Committee chair: Paul Muchinsky

Number of meetings: 0 (electronic communication only)

Major activities or accomplishments:

The committee considered whether there should be page limits on the promotions and tenure portfolios since some are now exceeding 2,000 pages. There was only mixed support for the idea, so it was tabled.

Faculty Professional Development and Welfare Committee

Committee chair: William Karper

Number of meetings: 5

Major activities or accomplishments:

The Faculty Professional Development and Welfare Committee (FPDWC) addressed three issues: (1) the perception that UNCG faculty do not teach as much as others at similar institutions with similar departments, (2) the measurement of UNCG faculty morale, and (3) the reported problem that some departments are having with the post-tenure review three rating categories in which a faculty member can be placed (i.e., exemplary, satisfactory, unsatisfactory).

The FPDWC spent fall and spring semesters searching for and collecting instruments that measure various aspects of faculty job satisfaction in higher education. The committee did not reach a consensus regarding a survey that might be a good fit for UNCG. Therefore, committee members looked around the country for comparative data already collected but did not find a suitable data set. Also, the FPDWC spent a lot of time discussing the Delaware study and the UNC system data that compares UNCG teaching loads to other places. The committee continues to believe that the comparison methods are flawed but could not detect where the problem lies. Finally, the FPDWC tried to determine why the UNCG post-tenure review form specifies three rating categories when it appears that the UNC system only requires two.

Unfinished business or issues to be addressed:

- Collect data on faculty morale at UNCG and report the results to the Chancellor and Provost
- Determine why it appears that UNCG faculty teach less than others at similar institutions with similar departments
- Bring the post-tenure review rating issue to the Senate for discussion

Graduate Studies Committee

Committee chair: Nancy Callanan

Number of meetings: 8 - Graduate Studies Committee
9 - Curriculum Subcommittee
3 - Policies and Procedures Subcommittee
1 - Student Affairs Subcommittee

Major activities or accomplishments:

The Graduate Studies Committee (GSC) implemented a Communications Plan that was endorsed by the committee in April 2002. Upon the recommendation of the GSC, changes were made to the Graduate School web site making it easier for faculty to locate GSC information. In addition, each GSC member was asked to assume responsibility for ongoing communications with 4-6 departments or programs.

The Curriculum Subcommittee acted on 50 new/amended course proposals, 29 program revisions, 158 routine course changes, 3 concentration proposals and 4 new program proposals (2 doctoral programs and 2 post-masters certificate programs).

The Policies and Procedures Subcommittee proposed changes to the following graduate school policies: Policy on Leaves of Absence, Policy on Academic Progress, Grading Policy (Plus/Minus Grades). The GSC approved revisions to these policies as noted in the minutes. In each case, the policy revisions were sent to Directors of Graduate Studies for comment prior to final GSC action. The Policies and Procedures Subcommittee also proposed revisions to the Policy on Minors and to the Conflict of Interest Policy, but further revision and/or review is necessary before these policies can be voted on. These items will be deferred until next year.

The Student Affairs Subcommittee met with James Petersen, Dean of the Graduate School, to discuss eligibility requirements and distribution of health insurance waivers.

The committee invited Rosemary Wander, Associate Provost for Research, to attend a GSC meeting to discuss issues related to research funding for graduate students. Janice (Farkas) Wassel, Director of the Gerontology Program, attended three meetings of the GSC to discuss her concerns about writing skills of graduate students. With the endorsement of the GSC, Wassel worked with Petersen and Nancy Callanan, Director of the Genetic Counseling Program, to develop a survey for graduate faculty to assess the needs of graduate faculty, Directors of Graduate Studies, and students for resources to assist students in the development of general and professional writing skills. The survey will be distributed in pilot form this semester.

Unfinished business or issues to be addressed:

The GSC voted to endorse the proposed change to the Conflict of Interest Policy developed by the Policies and Procedures Subcommittee. The proposed changes to this policy will be circulated to graduate faculty early in the fall semester for review and comment. The Policies and Procedures Subcommittee will continue work on revisions to the Policy on Minors.

Intercollegiate Athletics Committee

Committee chair: Terry Ackerman

Number of meetings: 7

Major activities or accomplishments:

On October 9 and 10, the Intercollegiate Athletics Committee (IAC) hosted the first meeting of faculty athletic committees for universities and colleges within the Southern Athletic

Conference. Thirty-one representatives from 10 conference schools attended the two-day meeting. The meeting provided a forum for members to exchange ideas and perspectives of how their schools handle different issues, including assisted registration, study halls/tutoring, and the monitoring of student athletes. At the banquet held on the first night, Conference Commissioner Danny Morrison spoke and NCAA representative Diane Dickman made a presentation on new NCAA requirements.

At each committee meeting, the IAC reviewed monitoring reports of randomly-selected student athletes provided by Joanna Camp, Director of Academic Enhancement. After the first semester, she also provided a summary report of the academic progress for all athletes broken down by sport. The committee reviewed and discussed these reports.

Throughout the year, the committee members met with the Provost, the Associate Provost for Enrollment Services, the University Registrar, student athletes, coaches, and the Chancellor's Advisory Committee on Intercollegiate Athletics to explore the issue of assisted registration for student athletes. As a result of these meetings, the IAC developed a survey that was administered to all student athletes. The Associate Provost for Enrollment Services agreed to have the Office of Institutional Research develop a parallel survey and administer it to nonathletes for comparison purposes.

Unfinished business or issues to be addressed:

The committee has just completed a survey of student athletes to determine the need for assisted registration. The IAC expects to complete a full report with recommendations during the summer.

Recommendations for the Senate leadership:

- Report survey results to the Faculty Senate at its first meeting in fall 2003 and make recommendations for Senate action concerning assisted registration
- Recommend that Roderick (Rod) Wyatt, who has been appointed Associate Director of Athletics for Student Welfare, be added to the committee as an ex officio member

Library Committee

Committee chair: James Carmichael

Number of meetings: 2

Major activities or accomplishments:

The committee reviewed and approved annual library allocations for the 2002-2003 year.

Kenneth Slagle, Director of Library Development and guest at both annual meetings, reported on the bankruptcy of Faxon/Rowe.com/devine, the major periodical subscription jobber in the U. S., and its impact on the budget. Jackson Library is 34th on the list of receivers in order of magnitude, and its outlay to Faxon totaled \$380,238. Thanks to heroic efforts by Slagle and

the Jackson Library staff, most journal representatives contacted have agreed to provide UNCG with a one-year subscription as contracted with Faxon.

The product Journal Finder, developed by Timothy (Tim) Bucknall, Assistant Director–Information Technologies and Electronic Resources, and the Jackson Library staff, has received national press attention and was the subject of a featured presentation at the national Association for College and Research Library meeting in Charlotte on April 10-13, 2003. Currently, 14 institutions have either agreed to subscribe to the service or to co-partner with UNCG in developing a similar product for their own uses. There are only two major competitors in the field (SFX and Serial Solutions), and the expectation is that Journal Finder will increase its market share in the coming months.

The National Patriot Act, passed by Congress in response to the September 11, 2001, World Trade Center and Pentagon attacks, has had a chilling effect on libraries across the country with respect to patron confidentiality. The committee and the Chancellor have monitored these developments closely, the most disturbing feature of which is the prohibition of publicity when a library is under federal investigation—in effect, a gag rule. The general implication for the academic environment is not good, although to date no court cases have tested its constitutionality.

Unfinished business or issues to be addressed:

Use of the \$1 million gift to Special Collections from the children of former Governor Luther Hodges in memory of his wife, Martha Blakeney Hodges, an alumna of the Woman’s College

Promotions and Tenure Committee

Committee chair: Bennett Ramsey

Number of meetings: 6

Major activities or accomplishments:

The University Promotions and Tenure Committee met with Provost Edward Uprichard on December 3, 2002. Provost Uprichard discussed the committee’s charge and responsibilities, reviewed the dates by which reports needed to be completed, and explained the selection of candidates for review by the committee. “University Promotions and Tenure Guidelines,” unit guidelines, and the dossiers of the candidates were kept in the Provost’s conference room, and keys to the room were distributed to committee members. The Provost reminded the committee that any discussions regarding the candidates were confidential. At the conclusion of the meeting, the committee selected dates for subsequent meetings. Walter Salinger, Chair-elect of the Faculty Senate, attended all meetings, although not as a participating member of the committee.

The dossiers of eight candidates were reviewed by the committee. These candidates either had chosen to be considered early for promotion and/or tenure or had received mixed reviews at the departmental and/or unit level. The materials for all candidates were read by the entire committee. On December 16, 2002, the committee met to review and discuss the candidates’ dossiers. Committee members were assigned to write a report on either one or two

of the candidates. On January 14, 2003, the committee reconvened to discuss the reports and to vote on the candidates. Prior to the meeting, members sent their reports to the chair, who distributed them via mail. At the conclusion of the discussion of each candidate, the committee voted either to recommend or not to recommend the candidate for promotion and/or tenure. This voting method was a departure from previous years where votes could be made on a sliding scale. After the meeting, final editing of the reports was completed. The Chair forwarded final statements to the Provost and the Chancellor on January 17, 2003.

On January 28, 2003, the Chancellor referred two additional candidates to the committee for review. The committee met on February 6, 2003, to discuss and to vote on the candidates. Similar procedures were followed when evaluating these additional dossiers, and the chair wrote and forwarded final reviews to the Chancellor and the Provost on February 7, 2003. The committee met with the Chancellor and the Provost on February 21, 2003, to discuss their reviews and recommendations and to answer any questions. The Chancellor and the Provost reviewed their final decisions with the committee on February 28, 2003.

Unfinished business or issues to be addressed:

Based on the committee's deliberations, it is recommended that a written statement from the unit or school promotions and tenure committee be available for review by the University Promotions and Tenure Committee if requested. Such a written statement would be helpful in those cases where there are differences between the recommendations of the unit/school committee and a dean.

Recommendations for the Senate leadership:

Guidelines need to be set regarding the size of dossiers submitted to the University Promotions and Tenure Committee. Much of the material submitted to the committee could be held at the unit level and be made available upon request. A single, well-documented notebook should be sufficient for review at the University level.

Research Grants Committee

Committee chair: Margaret Dick

Number of meetings: 5 (3 full committee meetings and 2 subcommittee meetings)

Major activities or accomplishments:

During the fall semester, the committee members reviewed 29 requests for New Faculty Grants and 38 requests for Summer Excellence Grants. During the spring semester, the committee reviewed 23 requests for Regular Faculty Grants. Committee members reviewed recommendations for funding with the Associate Provost for Research, who made the final allocation of funds.

To handle the large number of proposals received this year, the Provost appointed two additional members to the committee. The Faculty Senate approved a permanent increase in the number of members who could be appointed from four to six.

During both semesters, the committee members discussed changes in the policies and

procedures for the committee in the Handbook for Faculty. The committee recommended two substantive changes: (1) move New Faculty Grants to the spring semester and Regular Faculty Grants to the fall semester and (2) make the time frame for completion of the grants comparable. Several other editorial changes were recommendations to clarify policies. Committee members consulted with the Research Policies Committee on the substantive changes. The Faculty Senate accepted the modifications at the April 2, 2003, meeting, and the new policies and procedures will be effective in the fall 2003 semester.

Unfinished business or issues to be addressed:

Recommendations for improving application forms will be addressed with the Associate Provost for Research and the Office of Research Services.

Research Policies Committee

Committee chair: Susan Calkins

Number of meetings: 4

Major activities or accomplishments:

During the 2002-2003 academic year, the Research Policies Committee (RPC) addressed a number of issues relevant to the research activities of the University. Throughout the year, Rosemary Wander, Associate Provost for Research (APR), kept the committee apprised of her office's numerous initiatives regarding funding and grant writing. The committee's main activity of the year was to achieve one of the goals set by last year's committee, which was to examine the inhibitors and facilitators to the external funding process. A subcommittee was assembled (Susan Calkins, Chair; Terri Shelton; Marie Shoffner; and Valerie Trollinger) and met twice during the year. The subcommittee's charge was to examine the internal application process from beginning to submission. Members addressed a number of areas, including procedures, resources, and consultation with various offices. The subcommittee submitted its final report to the full RPC; the RPC discussed it at the April meeting. Changes were made to the report, which was then forwarded to Rosemary Wander (APR), Beverly Maddox-Britt (Office of Research Services) and Carol Smith (Office of Contracts and Grants).

Other activities of the RPC during the year included: (1) discussion of eligibility for faculty research leave (no recommendation forwarded); (2) consultation with Margaret Dick of the Research Grants Committee regarding change of application dates (recommendation to change dates of submission and extend grant period); (3) review of HIPAA and data safety and monitoring provided by Anita Tesh, Chair of the Institutional Review Board for Human Subjects; and (4) meeting with James Petersen, Dean of the Graduate School.

Unfinished business or issues to be addressed:

The committee intends to examine the issue of whether and how to provide input to the Provost and/or the deans regarding the delineation of faculty workload policies in ways that are more conducive to scholarly activity.

Undergraduate Curriculum Committee

Committee chair: Laura Linder

Number of meetings: 9

Major activities or accomplishments:

The Undergraduate Curriculum Committee (UCC) engaged in (1) ongoing work to streamline and clarify procedures and provide adequate support to the faculty to ensure that curricular proposals are ready for review and can move quickly through the approval process and (2) ongoing work through the General Education Core (GEC) Category Committees to establish an assessment program for the GEC. The curricular actions of the UCC are listed in the full committee report.

Unfinished business or issues to be addressed:

- A system to eliminate letter suffixes currently used as part of course numbers so that automated degree audits can be developed for units currently using letter suffixes
- The development of additional courses in Leadership and Service-Learning
- Undergraduate curricula review as recommended by the Retention Task Force

University Teaching and Learning Center Committee

Committee chair: John Felts

Number of meetings: 4

Major activities or accomplishments:

- The Faculty Senate passed a resolution to add the Chair of the Academic Computing Committee as a nonvoting, ex officio member of the University Teaching and Learning Center Committee.
- The Blackboard server has stabilized and is now running as it should.
- The roles of the University Teaching and Learning Center (UTLC) and Instructional Research and Client Services (IRCS) were clarified.
- Rebecca Adams has agreed to facilitate summer focus groups to determine faculty development needs.
- The committee devised strategies to improve and to promote Advancement of Teaching and Learning (ATL) grant proposals

- The UTLC created a unified technology workshop calendar, located at <http://www.uncg.edu/tlc/calendar> that lists workshops given by IRCS, the Library, the UTLC, etc.

Unfinished business or issues to be addressed:

- Work to improve the drafting of ATL grant proposals
- Encourage academic departments, instead of the UTLC, to write their own grant proposals more often
- Develop better strategies (such as a more quantitative needs assessment project) for choosing UTLC workshop content
- Fill the position of Blackboard administrator

Recommendations for the Senate leadership:

- Develop better synergy and collaboration among Information Technology and Planning, IRCS, and UTLC
- Reach better understanding and clarification of the services and roles of IRCS
- Ensure that the UTLC is given the opportunity to stay within its primary mission and not be pushed into noninstructional realms because of poor management of other technical bodies on campus

Section III - Faculty Senate and Faculty Committee Structure

FACULTY SENATE AND FACULTY COMMITTEES
2002-2003

A. Elected

Faculty Senate
Academic Policies and Regulations Committee
Committee on Committees
Committee on Due Process
Faculty Assembly Delegation
Faculty Government Committee
Faculty Grievance Committee
Faculty Promotions and Tenure Guidelines Committee
Graduate Studies Committee
Promotions and Tenure Committee of the Faculty Senate
Research Grants Committee
Undergraduate Curriculum Committee

B. Appointed

Academic Computing Committee
Budget Committee
Enrollment Management Committee
Faculty Compensation Committee
Faculty Professional Development and Welfare Committee
Intercollegiate Athletics Committee
Library Committee
Research Policies Committee
University Teaching and Learning Center Committee

**Section IV- Faculty Senate and Faculty Committee
Membership**

August 21, 2002
Revised October 2, 2002
Revised November 6, 2002
Revised February 5, 2003
Revised April 2, 2003

FACULTY SENATE AND FACULTY COMMITTEES
2002-2003

ELECTED

FACULTY SENATE

Officers

Chair: Bennett Ramsey
Chair-Elect: Walter Salinger
Secretary: Sharon Bracci

Voting Members

Chancellor: Patricia Sullivan

College of Arts and Sciences

Joshua Hoffman (2005)
David Knight (2005)
Gregory McAvoy (2005)
Hugh Parker (2005)
Carmen Sotomayor (2005)

Willie Baber (2004)
Robert Cannon (2004)
Steven Cureton (2004)
(replacement for
John Humphrey)
Paul Mazgaj (2004)
Promod Pratap (2004)

Jeffrey Adams (2003)
(replacement for
Kathleen Ahern)
Sharon Bracci (2003)
(temporary replacement
for Bennett Ramsey - 2004)
Alan Cook (2003)
George Dimock (2003)
Emily Edwards (2003)
Walter Salinger (2003)

Business and Economics

Kwasi Amoako-Gyampah (2005)

William Harden (2004)
Stephen Layson (2004)

Stephen Lucas (2003)
(replacement for
Martha McEnally)

Education

James Carmichael (2005)

Francine Johnston (2004)

DiAnne Borders (2003)

Health and Human Performance

Bonnie Canziani (2005)

Denise Tucker (2004)

William Karper (2003)

Human Environmental Sciences

Jonathan Tudge (2005)

Carl Dyer (2004)

Jo Leimenstoll (2003)

Music

Kent Williams (2005)

Brooks Whitehouse (2003)
(replacement for
Joseph Shively)

Nursing

Susan Beeson (2005)

Hazel Brown (2003)

Library

William Finley (2005)

Betty Morrow (2003)

Nonvoting Members

Provost: Edward Uprichard

Immediate Past Chair of the Senate: Samuel Miller - *EDUCATION*

Vice Chancellors: James Clotfelter, Carol Disque, Philip Richman, Patricia Stewart

Dean of the Graduate School: James Petersen

Associate Provost for Research: Rosemary Wander

Council of Deans Representative: David Perrin - *HEALTH AND HUMAN PERFORMANCE*

Head of the Faculty Assembly Delegation: James Evans - *COLLEGE*

Chair of the Staff Council or the Chair's Designee: Michael Byers - *BUSINESS AND STUDENT SERVICES*

Two Graduate Students: Sarah Francis, Laura McQueen

Two Undergraduate Students: Dara Edelman, Eric Sullivan

PROMOTIONS AND TENURE COMMITTEE OF THE FACULTY SENATE

Francine Johnston (2004) - *EDUCATION*
Stephen Lucas (2004) - *BUSINESS AND ECONOMICS*
Carmen Sotomayor (2004) - *COLLEGE*
Robert Cannon (2003) - *COLLEGE*
John Gamble (2003) - *HEALTH AND HUMAN PERFORMANCE*
Jo Leimenstoll (2003) - *HUMAN ENVIRONMENTAL SCIENCES*
Bennett Ramsey, Chair (2003) - *COLLEGE*

SECRETARY OF THE GENERAL FACULTY - Kelley Griffith (2003) - *COLLEGE*

I. ELECTED COMMITTEES

A. AUTONOMOUS (ELECTED) COMMITTEES (ELECTED AT LARGE)

1. COMMITTEE ON DUE PROCESS

Stuart Dischell (2005) - *COLLEGE*
Richard Swanson (2004) - *HEALTH AND HUMAN PERFORMANCE* - on leave spring 2003, temporary replacement -
Vidyaranya Gargeya - *BUSINESS AND ECONOMICS*

Roberto Campo (2003) - *COLLEGE*
Nancy Fogarty, Chair (2003) - *LIBRARY*
SENATOR: Bonnie Canziani (2003) - *HEALTH AND HUMAN PERFORMANCE*

2. FACULTY ASSEMBLY DELEGATION

Delegates

Anthony Fragola (2005) - *COLLEGE*
William Link (2004) - *COLLEGE*
Richard Ehrhardt (2003) - *BUSINESS AND ECONOMICS*
James Evans, Head (2003) - *COLLEGE*

Alternates

Bruce Kirchoff (2005) - *COLLEGE*
Nancy Courts (2003) - *NURSING*
Gerald Ponder (2003) - *EDUCATION*
Bennett Ramsey, Chair of the Faculty Senate (2003) - *COLLEGE*

3. FACULTY GOVERNMENT

Edward Arrington (2005) - *BUSINESS AND ECONOMICS*
Keith Cushman (2005) - *COLLEGE*
Gary Rosenkrantz, Chair (2004) - *COLLEGE*
April Wreath (2003) - *LIBRARY*
SENATOR: Susan Beeson (2003) - *NURSING*

4. FACULTY GRIEVANCE

Deborah Egekvist (2005) - *MUSIC*
Allan Goldfarb (2005) - *HEALTH AND HUMAN PERFORMANCE*
Amy McKee (2005) - *LIBRARY*
Patricia Chamings, Chair (2004) - *NURSING*
Mary Morgan (2004) - *HUMAN ENVIRONMENTAL SCIENCES*
Nicholas Williamson (2004) - *BUSINESS AND ECONOMICS*
Francine Blanchet-Sadri (2003) - *COLLEGE*
David Strahan (2003) - *EDUCATION*
SENATOR: Steven Cureton (2003) - *COLLEGE*

B. AUTONOMOUS (ELECTED) COMMITTEES (ELECTED BY UNIT)

1. ACADEMIC POLICIES AND REGULATIONS

Denise Anderson (2005) - HEALTH AND HUMAN PERFORMANCE

Elizabeth Bernhardt (2005) - LIBRARY

Linda Wightman (2005) - EDUCATION

William Markham (2004) - COLLEGE

Lois VonCannon, Chair (2004) - NURSING

William Collins (2003) - BUSINESS AND ECONOMICS

Robert Gutter (2003) - MUSIC

Marian Harrison (2003) - HUMAN ENVIRONMENTAL SCIENCES

SENATOR: Hazel Brown (2003) - NURSING

EX OFFICIO AND NONVOTING: Designated by the Provost

STUDENTS: The President of the Student Government and the President of the Graduate Student Association will be invited to attend or to send a representative.

2. COMMITTEE ON COMMITTEES

(Chairpersons of the committees responsible for elections in the 8 Units)

Bruce Caldwell (2003) - BUSINESS AND ECONOMICS

Susan Dennison (2003) - HUMAN ENVIRONMENTAL SCIENCES

Joseph DiPiazza (2003) - MUSIC

Paul Hessling (2003) - LIBRARY

Joshua Hoffman (2003) - COLLEGE

Richard Luecht (2003) - EDUCATION

Karen Poole (2003) - HEALTH AND HUMAN PERFORMANCE

Anita Tesh, Chair (2003) - NURSING

SENATOR: Paul Mazgaj (2003) - COLLEGE

3. FACULTY PROMOTIONS AND TENURE GUIDELINES

(Chairpersons of the 8 Unit Committees on Promotions and Tenure)

Kenneth Caneva (2003) - COLLEGE

Sarah Dorsey (2003) - LIBRARY

Laurie Kennedy-Malone (2003) - NURSING

Eleanor McCrickard (2003) - MUSIC

Paul Muchinsky, Chair (2003) - BUSINESS AND ECONOMICS

James Sellers (2003) - HEALTH AND HUMAN PERFORMANCE

Linda Wightman (2003) - EDUCATION

Robert Wineburg (2003) - HUMAN ENVIRONMENTAL SCIENCES

EX OFFICIO AND NONVOTING: Chair and Chair-elect of the Faculty Senate

4. GRADUATE STUDIES

Elected

Keith Debbage (2005) - COLLEGE
Beth Barba (2004) - NURSING
Laura Chesak (2004) - COLLEGE
Garrett Lange (2004) - HUMAN ENVIRONMENTAL SCIENCES
Jack Masarie (2004) - MUSIC
Susan Calkins (2003) - COLLEGE
Diane Gill (2003) - HEALTH AND HUMAN PERFORMANCE
Gerald Juhnke (2003) - EDUCATION
William Tullar (2003) - BUSINESS AND ECONOMICS

Appointed

Nancy Callanan, Chair (2003) - GRADUATE SCHOOL
Beatrice Kovacs (2003) - EDUCATION
Michael Parker (2003) - COLLEGE
Gregory Raner (2003) - COLLEGE
SENATOR: Kwasi Amoako-Gyampah (2003) - BUSINESS AND ECONOMICS
STUDENTS: 2 Graduate Students
The Dean and Associate Dean of the Graduate School are voting members.

5. RESEARCH GRANTS

Elected

Diane Gill (2005) - HEALTH AND HUMAN PERFORMANCE
Marion O'Brien (2005) - HUMAN ENVIRONMENTAL SCIENCES
Cristian Moraru (2004) - COLLEGE
Marie Shoffner (2004) - EDUCATION
Patricia Sink (2004) - MUSIC
Margaret Dick, Chair (2003) - NURSING
Donald Jud (2003) - BUSINESS AND ECONOMICS

Appointed

Robert Cannon (2003) - replacement for Esther Leise - COLLEGE
Suzanne Lea (2003) - COLLEGE
Loren Schweninger (2003) - COLLEGE
Roy Stine (2003) - replacement for Michael Farona - COLLEGE
SENATOR: Jonathan Tudge (2003) - HUMAN ENVIRONMENTAL SCIENCES
EX OFFICIO AND NONVOTING: Director of Research Services
AD HOC: Appointed by the Provost
Robert Hansen (2003) - COLLEGE
Carmen Sotomayor (2003) - COLLEGE

6. UNDERGRADUATE CURRICULUM

Elizabeth Chiseri-Strater (2005) - COLLEGE
Steven Cramer (2005) - LIBRARY
Elisabeth Hurd (2005) - HUMAN ENVIRONMENTAL SCIENCES
Deborah Bell (2004) - on leave spring 2003, temporary replacement - Rebecca Adams - COLLEGE
Jewel Cooper (2004) - EDUCATION
Lynne Lewallen (2004) - replacement for Linda McNeal - NURSING
Mary Allen Watson (2004) - HEALTH AND HUMAN PERFORMANCE
Randy Kohlenberg (2003) - replacement for James Prodan - MUSIC
Laura Linder, Chair (2003) - COLLEGE
Larry Taube (2003) - BUSINESS AND ECONOMICS
SENATOR: Gregory McAvoy (2003) - COLLEGE
EX OFFICIO AND NONVOTING: Appointed by the Provost

II. ADVISORY (APPOINTED) COMMITTEES

1. ACADEMIC COMPUTING

Peter Bearse (2005) - *BUSINESS AND ECONOMICS*

Jie Hu (2005) - *NURSING*

John King (2004) - *COLLEGE*

Deborah Kipp (2004) - *HUMAN ENVIRONMENTAL SCIENCES*

Kent Williams (2004) - *MUSIC*

Terry Brandsma, Chair (2003) - *LIBRARY*

Beatrice Kovacs (2003) - replacement for Randy Ralph - *EDUCATION*

Lynette Lawrance (2003) - *HEALTH AND HUMAN PERFORMANCE*

SENATOR: James Carmichael (2003) - *EDUCATION*

EX OFFICIO (VOTING): Chair of the Library Committee

EX OFFICIO AND NONVOTING: Associate Vice Chancellor for Information Technology

2. BUDGET

Kennith Slagle (2005) - *LIBRARY*

Lela Zacharias (2005) - *COLLEGE*

Ellen Jones (2004) - *NURSING*

Gerald Ponder (2004) - *EDUCATION*

Louise Raleigh (2004) - *HEALTH AND HUMAN PERFORMANCE*

William Harden (2003) - *BUSINESS AND ECONOMICS*

David Holley (2003) - *MUSIC*

John Rife, Chair (2003) - *HUMAN ENVIRONMENTAL SCIENCES*

SENATOR: David Knight (2003) - *COLLEGE*

EX OFFICIO AND NONVOTING: Vice Chancellor for Business Affairs and the Provost
or their designees

3. ENROLLMENT MANAGEMENT

Lydia Arledge (2005) - *BUSINESS AND ECONOMICS*

Carl Lashley (2005) - *EDUCATION*

Nancy Ryckman (2005) - *LIBRARY*

John Wolf (2005) - *COLLEGE*

Steve Haines (2004) - *MUSIC*

Marian Harrison (2004) - *HUMAN ENVIRONMENTAL SCIENCES*

Frank Melton (2004) - *COLLEGE*

Daniel Bibeau (2003) - *HEALTH AND HUMAN PERFORMANCE*

Virginia Karb (2003) - *NURSING*

Charles Tisdale, Chair (2003) - *COLLEGE*

SENATOR: Francine Johnston (2003) - *EDUCATION*

EX OFFICIO AND NONVOTING: Appointed by the Provost

STUDENTS: The President of the Student Government and the President of the Graduate
Student Association will be invited to attend or to send a representative.

4. FACULTY COMPENSATION

Jenny Clapp (2005) - *NURSING*
Audrey Fenner (2005) - *LIBRARY*
Nancy Gladwell (2005) - *HEALTH AND HUMAN PERFORMANCE*
Deborah Kipp (2005) - *HUMAN ENVIRONMENTAL SCIENCES*
Paul Stewart (2005) - *MUSIC*
Kenneth Snowden (2004) - *BUSINESS AND ECONOMICS*
Anthony Fragola, Chair (2003) - *COLLEGE*
Julia Hersberger (2003) - *EDUCATION*
SENATOR: Carl Dyer (2003) - *HUMAN ENVIRONMENTAL SCIENCES*

5. FACULTY PROFESSIONAL DEVELOPMENT AND WELFARE

Mary Jane Conger (2005) - *LIBRARY*
Hamid Nemati (2005) - *BUSINESS AND ECONOMICS*
Michael Burns (2004) - *MUSIC*
Shirl Hoffman (2004) - *HEALTH AND HUMAN PERFORMANCE*
Kathryn Williams (2004) - *COLLEGE*
James Benshoff (2003) - *EDUCATION*
Susan Letvak (2003) - replacement for Pamela Werstlein - *NURSING*
Jonathan Tudge (2003) - *HUMAN ENVIRONMENTAL SCIENCES*
SENATOR: William Karper, Chair (2003) - *HEALTH AND HUMAN PERFORMANCE*
EX OFFICIO AND NONVOTING: Director of the University Teaching and Learning Center

6. INTERCOLLEGIATE ATHLETICS

Dennis Askew (2005) - *MUSIC*
Vidyaranya Gargeya (2005) - *BUSINESS AND ECONOMICS*
Novem Mason (2005) - *HUMAN ENVIRONMENTAL SCIENCES*
Terry Ackerman, Chair (2004) - *EDUCATION*
Perry Flynn (2004) - *HEALTH AND HUMAN PERFORMANCE*
Mark Gottsegen (2004) - *COLLEGE*
Deborah Hancock (2003) - *NURSING*
Gerald Holmes (2003) - *LIBRARY*
SENATOR: Stephen Layson (2003) - *BUSINESS AND ECONOMICS*
EX OFFICIO (VOTING): Faculty Representative to the NCAA - David Knight (2005) - *COLLEGE*
ADJUNCT: Director of Intercollegiate Athletics, Chair of the Chancellor's Advisory Committee on Intercollegiate Athletics
STUDENTS: 1 from the Student Athletic Association, 1 from the Student Government, 1 from the Graduate Student Association

7. LIBRARY

Deborah Bell (2005) - *COLLEGE*
Andrew Harley (2005) - *MUSIC*
James Carmichael, Chair (2004) - *EDUCATION*
Elizabeth Lindsey (2004) - *HUMAN ENVIRONMENTAL SCIENCES*
Venkataraman Iyer (2003) - *BUSINESS AND ECONOMICS*
Mary Lou Veal (2003) - *HEALTH AND HUMAN PERFORMANCE*
Lois VonCannon (2003) - *NURSING*
SENATOR: Emily Edwards (2003) - *COLLEGE*
EX OFFICIO (VOTING): Chair of the Academic Computing Committee
EX OFFICIO AND NONVOTING: University Librarian
STUDENTS: The President of the Student Government and the President of the Graduate Student Association will be invited to attend or to send a representative.

8. RESEARCH POLICIES

Susan Calkins, Chair (2004) - COLLEGE

George Loo (2004) - HUMAN ENVIRONMENTAL SCIENCES

Stuart Schleien (2004) - HEALTH AND HUMAN PERFORMANCE

Linda McNeal (2003) - NURSING

John Neufeld (2003) - replacement for Albert Link - BUSINESS AND ECONOMICS

Marie Shoffner (2003) - EDUCATION

Valerie Trollinger (2003) - MUSIC

SENATOR: DiAnne Borders (2003) - EDUCATION

2 ALL-UNIVERSITY INSTITUTE OR CENTER DIRECTORS

Terri Shelton - Center for the Study of Social Issues (2004)

Vincent Henrich - Institute for Health, Science, and Society (2004)

CHAIR OF THE INSTITUTIONAL REVIEW BOARD FOR HUMAN SUBJECTS

Anita Tesh (unspecified term)* - NURSING

CHAIR OF THE INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE

Deborah Kipp (unspecified term)* - HUMAN ENVIRONMENTAL SCIENCES

ADMINISTRATIVE STAFF FOR THE COMMITTEE

Associate Provost for Research: Rosemary Wander

Director of the Office for Research Services: Beverly Maddox-Britt

Director of Contracts and Grants from the Division of Business Affairs: Carol Smith

**Terms are not specified for the chairs of the Institutional Review Board for Human Subjects and the Institutional Animal Care and Use Committee because their time as committee chairs is specified within their respective committee structures.*

9. UNIVERSITY TEACHING AND LEARNING CENTER

Timothy Biggart (2005) - BUSINESS AND ECONOMICS

Patricia Crane (2005) - NURSING

Bruce Kirchoff (2005) - COLLEGE

Jacalyn Claes (2004) - HUMAN ENVIRONMENTAL SCIENCES

John Felts, Chair (2004) - LIBRARY

Constance McKoy (2004) - replacement for James Sherbon - MUSIC

Jean Camp (2003) - EDUCATION

Kay Lovelace (2003) - HEALTH AND HUMAN PERFORMANCE

SENATOR: Alan Cook (2003) - COLLEGE

EX OFFICIO AND NONVOTING: Director of the University Teaching and Learning Center

III. APPOINTED OFFICERS

PARLIAMENTARIAN OF THE FACULTY SENATE - Daniel Winkler (2003) - BUSINESS AND ECONOMICS

PARLIAMENTARIAN OF THE GENERAL FACULTY - Daniel Winkler (2003) - BUSINESS AND ECONOMICS

STUDENT APPOINTMENTS TO THE FACULTY SENATE AND FACULTY COMMITTEES
2002-2003

FACULTY SENATE

Sarah Francis
Graduate Student

Laura McQueen
Graduate Student

Dara Edelman
Undergraduate Student

Eric Sullivan
Undergraduate Student

ACADEMIC POLICIES AND REGULATIONS

George Ewing
President of the Student
Government or a **Representative**

David Kish
**President of the Graduate Student
Association** or a Representative

GRADUATE STUDIES

Andrea Goodman
Graduate Student

Christina Hardy
Graduate Student

ENROLLMENT MANAGEMENT

Kathel Baker
President of the Student
Government or a **Representative**

David Kish
**President of the Graduate Student
Association** or a Representative

INTERCOLLEGIATE ATHLETICS

Lucas Boythe
Student Athletic Association

Mary Tracey
Student Government

Kwadjo Steele
Graduate Student Association

LIBRARY

Lacey Diggs
**President of the Student
Government** or a Representative

David Kish
**President of the Graduate Student
Association** or a Representative

Section V- Action Items Passed by the Faculty Senate

ACTION ITEMS PASSED BY THE FACULTY SENATE
With the Chancellor's Responses
2002-2003

September 4, 2002

- 02-9-1 Recommendation of Bruce J. Caldwell, Department of Economics, and William D. Hart, Department of Religious Studies, for membership on the University Committee on Honorary Degrees
Received and approved
- 02-9-2 Resolution concerning changes in membership requirements for the Committee on Committees and the Undergraduate Curriculum Committee
Received and approved
- 02-9-3 Endorsement of the SACS Self-Study process
Received and approved
- 02-9-4 Endorsement of the Board of Trustees' resolution on academic freedom
Received and approved

October 2, 2002

- 02-10-1 Election of members to serve on the Promotions and Tenure Committee
Received and approved
- 02-10-2 Resolution on academic renewal
Received and approved

November 6, 2002

- 02-11-1 Approval of the "FOURTH DRAFT (As of October 28, 2002), Committee on the Future of International Programs at UNCG" with a proposed revision
Received for further consideration for inclusion in the 2003-2008 UNCG Plan

January 15, 2003

- 03-1-1 Resolution concerning service-learning as amended
Received and approved
- 03-1-2 Resolution regarding a revision of the membership structure of the Research Grants Committee
Received and approved
- 03-1-3 Approval of 30 amendments to "The Constitution of the Faculty"
(forwarded to the General Faculty for action)
Received

February 5, 2003

- 03-2-1 Resolution concerning a change to the examination policy in the *Undergraduate Bulletin*
Received and approved
- 03-2-2 Resolution regarding a revision of the membership structure of the Academic Computing Committee
Received and approved

April 2, 2003

- 03-4-1 Resolution regarding a revision of the membership structure of the University Teaching and Learning Center Committee
Received and approved
- 03-4-2 Endorsement of the proposed calendars for the 2004-2005 and 2005-2006 academic years presented by the Academic Policies and Regulations Committee
Received and approved
- 03-4-3 Endorsement of the revised "Guidelines for Faculty Research Grants" recommended by the Research Grants Committee
Received and approved
- 03-4-4 Election of Senate officers for 2003-2004
Received and approved
- 03-4-5 Endorsement of revisions to the UNCG Mission (2000)
Received and approved

Respectfully submitted,

Sharon L. Bracci
Secretary of the Faculty Senate
2002-2003

Section VI - Action Items Passed by the General Faculty

ACTION ITEM PASSED BY THE GENERAL FACULTY
With the Chancellor's Response
2002-2003

April 2, 2003

03-4-1 Approval of 30 amendments to "The Constitution of the Faculty"
Received and approved

Respectfully submitted,

Stephen Q. Ruzicka
Substitute Secretary of the General Faculty
2002-2003