

Academic Computing Committee

Committee Chair:	Peter Bearse
Number of Meetings:	3
Major activities or accomplishments:	<p>During the fall semester, Jean Camp (ex-member), Peter Bearse and Ray Purdom (current members) presented scenarios for UNCG's Wireless Initiative to academic and administrative departments throughout the university. Three scenarios were presented: a limited wireless initiative, a moderate wireless initiative, and a comprehensive wireless initiative. Feedback from the presentees was discussed during the October and December meetings. Jean Camp and Ray Purdom presented the findings to Provost Uprichard.</p> <p>The December meeting also discussed identifying issues of importance to the faculty. Suggested issues included: ensuring that faculty websites are Americans with Disabilities Act (ADA) compliant; perceived problems with the e-Spartan mail system; software licensing issues presented by wireless networking; and, revisiting the Supported Products List.</p> <p>In the February meeting, John Neufeld (incoming Chair) from Economics reported his findings on the capabilities of Lotus Notes at other campuses as compared with the current UNCG e-Spartan implementation. We proposed to present a resolution to the Faculty Senate requesting that the administration reexamine our decisions to (i) restrict instructors from changing a student's email address in Blackboard; (ii) not support the IMAP capabilities of Lotus Notes, thereby excluding popular email clients such as Outlook, Outlook Express, Eudora, Netscape Messenger, and Pine from accessing the UNCG email system; and, (iii) restrict students from establishing automatic forwarding of their UNCG email accounts. A proposed resolution was sent to Eileen Kohlenberg, Chair of the Faculty Senate, who suggested that, given the extent of prior discussion on these issues, it would be an issue better addressed next fall.</p>
Unfinished business or issues to be addressed:	Issues regarding the e-Spartan mail system (see second paragraph of 'Summary of Major Activities')
Recommendations for the Senate leadership:	<p>Allowing instructors to change student email addresses in Blackboard.</p> <p>Support for IMAP email clients in Lotus Notes.</p> <p>Allowing students to automatically forward email to off-campus accounts.</p>

Academic Policies and Regulations Committee

Committee Chair:	Beth Bernhardt
Number of Meetings:	6
Major activities or accomplishments:	The Academic Polices and Regulations Committee held six meetings this year. The Committee passed a proposal sent to us by Susan Shelmerdine for a Grade Replacement Policy. The Committee worked on semantics of the Policy and took it to the Faculty Senate. The committee proposed to Faculty Senate the Grade Replacement Policy, which passed after several visits to the Senate. The committee received approval from Faculty Senate for the 2006-7, but not the 2008-9 academic calendars. The committee chair and Ellen Robbins met with Faculty at the Faculty Forum to talk about the calendar. The committee will need to address some of the Faculty's concerns in Fall of 2005. Additionally, the committee looked at a proposal for giving elective credit for military training.
Unfinished business or issues to be addressed:	Calendar issues and military training credit

Budget Committee

Committee Chair:	Ellen Jones
Number of Meetings:	4
Major activities or accomplishments:	Associate Provost Boyette began the academic year suggesting that the Budget Committee initiate examination of UNCG's Peer Review Institutions. Due to the University time table this request was not formalized. This was the first year in several where the University budget had not been severely cut by the state, and academic units were "catching up" from previous years. Therefore the primary responsibility of the Budget Committee for the 2004-2005 academic year was to monitor the University's budget and its progress in completing campus initiatives.
Unfinished business or issues to be addressed:	The Budget Committee has yet to consider examining academic units in reference to whether or not individual units have budget committees that are active in establishing and meeting priorities. Secondly, the committee needs to determine how best to proceed with educating faculty concerning the budget committee a) through survey, b) through unit educational sessions, or c) to determine if the faculty forums concerning the budget are meeting the needs of educating faculty concerning the budget.
Recommendations for the Senate leadership:	Contracts and Grants presentation explaining how faculty grants affect unit budget.

Committee on Committees

Committee Chair:	Susan Dennison
Number of Meetings:	2 (duplicate orientation) Other business and final meeting held by email.
Major activities or accomplishments:	<p>The COC coordinated elections and appointments within the units and conducted elections for at-large positions. COC members were again asked to conduct their unit elections in the fall rather than the spring; and to have their unit promotion and tenure and election committees elect next year's chairperson early, since these chairs automatically serve on University committees. This strategy was successful with all but one unit. The latter unit was able to conduct their unit elections this spring and fill all their positions on both elected and appointed committees.</p> <p>Nomination forms were sent out by email this year, and this process worked well. We were able to secure at least two nominations for each at-large position but additional efforts were required by COC members to identify these nominations. This is the second year that we were able to conduct the at-large elections using an anonymous online system rather than the paper ballot. This was successful; however, eligibility for a small number of faculty members had to be set manually. Since this latter problem surfaced last year we followed the recommendation to have the at-large elections for a 2-week period so all eligible faculty had the opportunity to vote.</p> <p>The members of this committee and Kelly Wortman work well as a team such that we were able to accomplish all of our yearly goals.</p>

Committee on Due Process

Committee Chair:	Roberto Campo
Number of Meetings:	4
Major activities or accomplishments:	<p>In addition to adjudicating one petition (leading to a full hearing on 17 December 2004 and exoneration of the University in the case), the Committee devoted time and effort to rectifying ambiguities and inadequacies in the Regulations on Academic Freedom, Tenure and Due Process. Ultimately, three major revisions were proposed to, and approved by, the Faculty Senate on 6 April 2005 (see attached recommendations). In addition, the chair was contacted by three other faculty for advice on how best to address their treatment by the University. All inquiries were ultimately settled in face-to-face conversations with the chair or through referrals to the Faculty Grievance Committee.</p>

Enrollment Management Committee

Committee Chair:	John Wolf
Number of Meetings:	7
Major activities or accomplishments:	<p>The committee sent two proposals to the Provost that were approved:</p> <ol style="list-style-type: none"> 1) Discontinue the submission of official high school transcripts or GED scores as part of the application process for students who have earned or plan to earn Associate in Arts (AA), Associate in Fine Arts (AFA), or Associate in Science (AS) degrees. The scores are not used in determination of acceptance. 2) Fall Success Program will begin development in 05-06 for implementation in fall 06. <ol style="list-style-type: none"> A. Up to eighty-eight students admitted as matriculating students B. A volunteer program for fully admissible students with a PGPA in the range of 2.00-2.04, or an SAT verbal score of less than 340, or a math SAT score of less than 340 C. Math 112, English 101 and a special section of UNS 101 taught in cohorts of twenty-two students each and required of all participants D. Two hours of tutoring per week required with graduate assistants for students who perform at less than 2.00 on any quiz, test, homework assignment, or paper E. Students chose three additional, non-cohort electives appropriate for their choice of major F. E-LASSI Learning and Study Skills Inventory required of all participants G. Students expected to meet the minimum academic standing requirements as defined on page forty-one of the 2004-2005 Undergraduate Bulletin H. Students considered for all forms of federal, state, and institutional financial aid I. FSP orientation required

Faculty Assembly Delegation

Committee Chair:	Nancy Fogarty
Number of Meetings:	5
Major activities or accomplishments:	<ol style="list-style-type: none"> 1) The Faculty Assembly (FA) conducted for the first time a Conference on Effective Faculty Governance for Incoming Faculty Senate chairs and Other Faculty Leaders. Attendees gained information on how to conduct meetings and how to enhance faculty governance. (2) The FA approved unanimously the Resolution on Athletics after providing copies to all of the campuses and receiving input. Resolution was developed after surveying the 16 campuses concerning faculty input for, and governance of, athletics. (3) The FA was represented on the Steering Committee to Improve the Health Care System for University Employees (Nancy Fogarty). This group met regularly throughout the year to propose legislation that will enable UNC to develop a pilot health care program which will remove UNC employees from the current health care program and develop a separate program with the goals of more options and better benefits. (Legislature has not yet acted.)

2004-2005 Summary of Committee Reports

<p>Faculty Assembly Delegation (continued)</p>	<p>(4) The FA was instrumental in developing the BOG's proposed legislation to obtain a 25% reduction in tuition for UNC employees, their spouses, and dependents and to get in-state tuition for the spouses and children of new faculty members. (Legislature has not yet acted)</p> <p>(5) The FA surveyed the 16 campuses with regard to written policies at the unit level to distribute salary increase monies. Seven campuses have some written policies and sample policies were distributed to all delegates.</p> <p>(6) The FA unanimously passed A Resolution Endorsing the continuation of the UNC Teaching and Learning with Technology (TLT) Collaborative and also sponsored with the UNC TLT Collaborative the annual UNC Teaching and Learning with Technology conference in March.</p> <p>(7) In November the FA passed unanimously a resolution supporting Academic Freedom and in April passed a Resolution Opposing North Carolina State Senate Bill 1139 which addressed academic freedom.</p> <p>(8) The FA passed unanimously a resolution to adopt Standards of Shared Governance on the 16 UNC campuses which had been developed during the year, sent to the 16 campuses, and revised to incorporate the input before adopting the final version of the resolution.</p> <p>(9) The FA regularly heard reports from President Molly Broad and Senior Vice President for Academic Affairs Gretchen Bataille, as well as other officers of administration and the chair of the BOG.</p> <p>(10) UNCG provided leadership in the FA with Gerald Ponder chairing the Development Committee and Nancy Fogarty chairing the Benefits and Welfare Committee. In these roles, they also served on the Executive Committee of the FA.</p>
<p>Unfinished business or issues to be addressed:</p>	<p>Various committees will pursue these topics next year: salary compression and effect of budget cuts on campuses.</p>
<p>Recommendations for the Senate leadership:</p>	<p>(1) Continue to have FA reports at each Senate meeting following a meeting of the FA or to gather input for agenda items on upcoming meetings.</p> <p>(2) Ask Senate for action, as appropriate, on resolutions passed by the FA and on any other actions it would like for the FA to consider.</p> <p>(3) Communicate with delegates to provide input for discussion at FA.</p> <p>(4) Encourage senators to become more active in the political arena by contacting local Senate and House representatives concerning any legislation affecting the UNC campuses.</p>

Faculty Compensation Committee

Committee Chair:	Audrey Fenner
Number of Meetings:	4
Major activities or accomplishments:	<p>The committee carried out two major projects in 2004-2005. Kenneth Snowden continued and completed work he pursued in his two previous years as a committee member, compiling and interpreting statistical data on faculty salaries for the period 1997 to 2005. Dr. Snowden presented a report, "Average Salaries and Total Compensation by Rank for Teaching Faculty at UNC Greensboro for July 1997 to July 2005", for discussion at the Faculty Senate Forum held on February 16, 2005.</p> <p>The second major project, a continuation of work begun in 2003-2004, concerned faculty time spent in service activities unrelated to teaching and research. These activities include committee work, administrative responsibilities, and certain clerical or custodial tasks. Kenneth Snowden, Paul Stewart and Audrey Fenner composed a letter requesting input from department chairs and heads on ways to save faculty time in performing these activities. Audrey compiled the responses into a "best practices" document that was posted on the Faculty Senate website.</p> <p>The Provost, Dr. Edward Uprichard, attended a committee meeting on January 19, 2005 to discuss administrative salaries at UNCG and how they are determined. Faculty salary compression, attracting and retaining faculty and administrators, and related matters were also discussed.</p> <p>The committee conducted its fourth (year-end) meeting by e-mail in April 2005.</p>
Unfinished business or issues to be addressed:	Faculty salary compression is a continuing concern. As shown by the inflation-adjusted data compiled and reported by Ken Snowden, salaries at the Assistant Professor level have increased by more than 2 percent over the past 7 years. Salaries of associate professors have increased by less than 1 percent during the same period, and full professor salaries have shown no growth.
Recommendations for the Senate leadership:	<p>Salary compression and inequities among academic units at UNCG are significant problems. The Faculty Compensation Committee may have a role in communicating salary-related decisions to the general faculty.</p> <p>Interest and commitment levels were very good among committee members this year. All members but one attended meetings consistently and responded to e-mail messages.</p>

Faculty Government Committee

Committee Chair:	Joshua Hoffman
Number of Meetings:	0
Major activities or accomplishments:	The Faculty Government Committee did not have any business to discuss during the 2004-2005 academic year.

2004-2005 Summary of Committee Reports

Faculty Grievance Committee

Committee Chair:	Jim Sellers
Number of Meetings:	1
Major activities or accomplishments:	The committee chair met with four faculty members during the year to discuss possible grievance situations. Two of the situations were in fact, due process; two chose not to proceed with a grievance. The committee did have one case brought forward in May 2005. The committee met to review the case and made recommendations to the department head.

Faculty Professional Development and Welfare Committee

Committee Chair:	Hamid Nemati
Number of Meetings:	6
Major activities or accomplishments:	Faculty Professional Development and Welfare Committee this year examined two major and somewhat related issues. First, the committee was interested in studying the faculty work load and how the university used it to determine where UNCG's faculty workload is relative to its "peer" institutions. The committee examined the National Study of Instructional Costs Productivity, the official name of the Delaware study and how the study data were collected, compared and norms established. UNCG has been participating in the Delaware Study for ten years. To better understand the issues related to the Delaware study, the committee invited, Sarah Carrigan, Director of Institutional Research. She discussed the Delaware Data and shared with the committee a number of interesting findings and provided several documents for the committee members to review. There is a form completed for each academic department on campus. To compare like departments, each department is assigned an Association CIP Identifier. If a particular department fits into several CIP's then the one most like the department is assigned. Classification used is by tenured faculty, non-tenure full-time faculty, teaching assistants, student credit hours (SCH) by lower division courses, higher division courses and individual instruction as well as graduate courses and graduate individual instruction. After numbers are crunched, a number is produced for the percent of organized class sections taught by faculty type, also student credit hours and organized class sections per FTE instructional faculty. The committee discussed a new phase of the Delaware Study, Delaware II, which is a study of faculty time spent out of the classroom on service, research, advising, etc. This survey actually started last year but UNCG did not participate. Sara stated that when all faculty are on the Sedona system, the information captured by Sedona will allow her group to generate the numbers needed to participate in this second part of the Delaware study. The committee also examined other faculty load data including, 2003 NSICP- Norms by Highest Degree Awarded. The committee discussed that in certain cases where departments have recently become a "doctoral granting" department, that change would immediately put them into a different slot with different numbers when compared to the Delaware Norms. The committee also examined Enrollment/Credit Hour Production Targets data which is what the Provost consults in helping him

2004-2005 Summary of Committee Reports

<p>Faculty Professional Development and Welfare (continued)</p>	<p>determine where new positions need to be added. Each UNCG department is listed and figures for the Delaware norm and Target SCH which are derived by multiplying the department faculty FTE by the Delaware averages to project the SCH that would have been produced at each normative level in a given year. Three years are shown, average for the three years, and UNCG information for 2003 but not yet available from the Delaware Study. If a department's SCH is between the 50th and 75th percentile, the Provost considers the department in good shape. Those departments above the 75th profile may need some help with extra positions. The committee would like to learn more about this part of the Delaware Study and perhaps recommend that UNCG undertake a work load study since faculty on this campus are very active in out-of-the-classroom activities. The committee would also like to examine how such as activities can be recognized and rewarded. The committee agreed this was a thorny issue and required further examination.</p> <p>A somewhat related issue that the committee spent a considerable time this academic year was the issue of faculty work load in a transitioning university. The issue was raised that faculty may be suffering from low morale due to an increasing workload resulting from an increased expectation of research productively while they are expected to excel in teaching and service. The committee invited Dr. Paul Muchinsky, the Joseph M. Bryan Distinguished Professor of Business from the Bryan School of Business and Economics whose specialty is industrial psychology. He often consults with businesses and has done many morale surveys. The committee was interested in his thoughts regarding the efficacy of conducting a faculty morale survey of UNCG faculty. The committee discussed a number of issues including: the reasons why such a morale survey should and should not be conducted; where would we acquire an appropriate survey; who would administer the survey and to whom and how; what would be the best conditions for doing this survey; how would the results of the survey be interpreted and how to make sense out of it; who would get the results and what use would be made of the results; and lastly, what mechanisms are in place to take care of any problems discovered by the survey? The committee agreed that it needs to study this issue further.</p>
<p>Unfinished business or issues to be addressed:</p>	<p>The University of North Carolina at Greensboro is undergoing a period of rapid growth and change. The Provost Uprichard at a Board of Trustees retreat on September 1, 2004, called UNCG a "University in Transition" and that "major changes to the culture within the university" were needed to succeed in this transition and committed the university "to recognize differing faculty roles and responsibilities, and reward them relative to promotion, tenure, and merit increases." This changing environment has created a number of unique stresses and challenges for the faculty. The Faculty Professional Development and Welfare Committee's main charge for the next academic year is to explore and suggest ways that the university can bring to light faculty concerns during this period of change. It is the committee's opinion that the university must understand and address these concerns so that it can retain a highly qualified faculty who are committed to the goals of the University.</p>
<p>Recommendations for the Senate leadership</p>	<p>Because of high teaching load requirements combined with research and publication expectations, UNC Faculty have indicated they are pulled in many different directions and feel they are expected to excel in research, service and teaching all at the same time. For example, in the area of recruitment for untenured faculty members, some search committees are finding that candidates are not willing to</p>

<p>Faculty Professional Development and Welfare (continued)</p>	<p>come to UNCG because of high teaching load requirements combined with research and publication expectations. Because of the importance and sensitivity of this issue, the Faculty Professional Development and Welfare Committee seeking the support of faculty senate in further assessing the concerns of the faculty. Specifically, the committee would like the faculty senate to consider:</p> <ul style="list-style-type: none"> • How can the university achieve two seemingly disparate goals simultaneously: To be a student-centered and a research university? • In light of the stated goal of achieving prominence in research, how can, or should the university try to convince the faculty that institutional priorities have shifted from balanced emphasis between teaching and research priorities to a strong research focus without degrading the importance of teaching? • How can the university recognize, retain, recruit and reward excellence in research and scholarship while creating an environment where teaching excellence is not only valued, it is expected? • Should the university broaden its definition of scholarship? • Could a policy of "Differentiated Faculty Roles" be a solution? • And lastly, Faculty Professional Development and Welfare Committee would recommend that the faculty senate study the merits of requesting for the establishment a commission to assess faculty morale on campus.
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Faculty Promotions and Tenure Guidelines Committee

Committee Chair:	Mary Jane Conger
Number of Meetings:	2
Major activities or accomplishments:	<p>Unfinished business from 2003-04 was the need to bring before the Senate a resolution on the independence of the unit committees for promotion and tenure. The committee conducted most of its discussions via e-mal. We fine-tuned the resolution and brought it before the Oct. meeting of Senate. Based on extensive discussion by the Senate, the committee rewrote the resolution based on the discussion in the Senate. The revised resolution was brought to the Senate in Oct. where it was sent back to committee to be split into three resolutions. The committee met in Nov. and drafted three resolutions. Those resolutions were brought before the Senate at its Dec. meeting where all three were passed.</p> <p>In January, members of the committee met with Faculty Senate Officers and Chairs and Heads of Academic Units to discuss and review the newly passed P&T Regulations, Guidelines, and Procedures. Individually, members of the committee have been working with their own unit committee to revise procedures and documentation to comply with the Senate resolutions.</p>
Unfinished business or issues to be addressed:	Senate leadership has identified another issue for the Committee to address. The Committee has been charged to bring before the Senate Faculty the need for Promotion and Tenure Guidelines to address that interdisciplinary research is just as acceptable for promotion and tenure as research within a field.

Graduate Studies Committee

Committee Chair:	Laura Chesak
Number of Meetings:	9
Major activities or accomplishments:	<p>The Curriculum Subcommittee, with 8 additional meetings, approved some 92 routine changes, 88 new/amended course proposals, 38 program revisions, and 10 new programs (including 2 minors, 2 post-baccalaureate certificates and 1 concentration, authorizations to plan an M.A. in Women's and Gender Studies and a Ph.D. in Computational Mathematics, and authorizations to establish an M.S. in Biochemistry, a dual M.S. in Gerontology/M.B.A. and a Dr. of Public Health.) The Committee was also informed of the opportunities to extend service learning initiatives to the graduate level.</p> <p>The Student Affairs Subcommittee, with 6 additional meetings, served on an ad hoc committee to plan and implement the electronic submission of theses and dissertations. Pilot groups of students will participate in Spring and Summer 2005; electronic submission will be optional for all students in 2005-06 and it will become mandatory beginning in Fall 2006. The Graduate School will consider exceptions to mandatory submission on a case-by-case basis.</p> <p>The Policies & Procedures Subcommittee, with 5 additional meetings, clarified existing policy on the number of allowable attempts at a capstone experience (two) and the time limit on appeals of grades or regulations (to be initiated within one year of notification). After seeking further information on the Bologna Process and its implications for U.S. graduate school admissions, the Committee recommended no change to the current policy of evaluating applicants with three-year bachelor's degrees on an individual basis.</p> <p>The GSC also maintained its practice of assigning each member to communicate with specific departments, schools or student groups on campus in order to report information and receive comments on policies and procedures that affect graduate students at UNCG.</p>
Unfinished business or issues to be addressed:	Purchase of laptop computers by incoming graduate students

Intercollegiate Athletics Committee

Committee Chair:	Vidyaranya Gargeya
Number of Meetings:	6
Major activities or accomplishments:	Members of the committee familiarized themselves with the new NCAA guidelines for academic eligibility of the student-athletes. The committee evaluated the current policies on the Grade Point Average for Structured Study (Study Hall) of student-athletes and minimum SAT requirements for admission of student-athletes and decided to continue with the current policies. The committee met with the head coaches of 6 teams (namely, Men's Baseball, Women's Golf, Men's Tennis, Cross Country/Track, Men's

2004-2005 Summary of Committee Reports

Intercollegiate Athletics Committee (continued)	Golf, and Women's Tennis) as a representative sample of the coaches of all teams at UNCG so as to obtain a first hand knowledge of the concerns of the coaches. An assessment of the Academic Enhancement Program (for the student-athletes) has been initiated. This has to continue during the 2005-2006 academic year. The faculty feedback instruments (used during the fifth week and tenth week of any semester) on student-athlete academic performance are being modified and the modified versions will be used in fall 2005 semester.
Unfinished business or issues to be addressed:	The assessment of the Academic Enhancement Program (for the student-athletes) has been initiated during the 2004-2005 academic year. This needs to continue during the 2005-2006 academic year. The faculty feedback instruments (used during the fifth week and tenth week of any semester) on student-athlete academic performance are being modified and the modified versions will be used in fall 2005 semester. An assessment of the assisted registration for the student-athletes needs to be carried out in the 2005-2006 academic year.
Recommendations for the Senate leadership:	Members of the university academic body need to be appraised of the new guidelines for NCAA eligibility as it has a long-term impact on the NCAA re-accreditation process.

Library Committee

Committee Chair:	Betsy Lindsey
Number of Meetings:	2
Major activities or accomplishments:	Endorsed 2004-05 library collections budget; Endorsed preliminary library collections budget for 2005-06; Made recommendations to library staff concerning: 1. additional books drops on campus (in process of being installed) 2. possible delivery of books to faculty offices (considered infeasible) 3. linkage of e-reserves and Blackboard (all materials formerly put on e-reserves will be placed directly on faculty members' Blackboard sites in the future) 4. need to free up library shelf space by moving journals that are available on online into storage (library staff will engage in consultation and discussion with departments before any such move is made)
Unfinished business or issues to be addressed:	Endorsement of collections budget once budget is finalized

Promotions and Tenure Committee

Committee Chair:	Eileen Kohlenberg
Number of Meetings:	5
Major activities or accomplishments:	The University Promotion and Tenure Committee met with Provost Edward Uprichard on December 8,

2004-2005 Summary of Committee Reports

<p>Promotions and Tenure Guidelines Committee (continued)</p>	<p>2004. He discussed the committee's charge and responsibilities, reviewed the dates for completion of reports, and explained how the candidates were selected for review. The Provost reminded the committee that all discussions regarding the candidates are confidential. The candidates' promotion and tenure documents along with University Promotion and Tenure guidelines and unit guidelines were kept in the academic affairs conference room in covered files. Gary Rosenkrantz, Chair-elect of the Faculty Senate, attended one meeting as an observer.</p> <p>The promotion and tenure documents for two candidates were reviewed by the committee. One candidate received a mixed review at the departmental level; and the other candidate's document was referred to the committee by the Provost for review. Both candidates were seeking tenure and promotion to associate professor. The materials for both candidates were read by the entire committee. The committee met twice on December 16th, 2004 and February 4th, 2005, to review the candidates' documents and vote. Final editing of the committee recommendations to the Chancellor was conducted using confidential email.</p> <p>The committee met with the Chancellor and Provost on February 18th to discuss the recommendations and answer questions. The Chancellor and Provost then met with the committee on February 25th to report their final decisions.</p>
<p>Recommendations for the Senate leadership:</p>	<p>The committee continues to recommend that concise, cogent documents be prepared by the candidates. Revision of unit procedures also should be completed by fall 2005 to implement the four resolutions passed by the Senate related to documentation, independence of review by deans and department heads, and one-time voting by faculty members. A forum for the P&T Guidelines Committee and department heads was conducted on January 27th, 2005, to discuss implementation of these resolutions.</p>

Research Grants Committee

<p>Committee Chair:</p>	<p>Margaret Dick</p>
<p>Number of Meetings:</p>	<p>5</p>
<p>Major activities or accomplishments:</p>	<p>The committee reviewed grant proposals first in the Arts & Humanities, Social Sciences, and Sciences sections. The committee met as a whole to review the section reports and make recommendations for funding to the Associate Provost of Research. During the fall semester we reviewed 32 proposals for Regular Faculty grants. The committee recommended funding 17 of the 32. Also during the fall semester, we reviewed 35 proposals for Summer Excellence grants and recommended funding for 23 proposals. During the spring semester we reviewed 23 proposals for New Faculty grants and recommended funding for 17 proposals. The committee also recommended funding for publication subsidy grants received during the year.</p> <p>During the year, the committee members reviewed the application form for all grants and made</p>

2004-2005 Summary of Committee Reports

Research Grants Committee (continued)	changes in the application form, budget forms, and instructions that will be used for all RGC proposals for the 2005-06 academic year.
Unfinished business or issues to be addressed:	In 2005-06, the committee plans to make major revisions to the Guidelines for Faculty Research Grants in the Faculty manual. The goal will be to streamline the document to include only the major policies about the grants reviewed and delete the mechanics of budgeting, etc. These changes will be submitted to the Faculty Senate.

Research Policies Committee

Committee Chair:	Mary Lou Veal
Number of Meetings:	2
Major activities or accomplishments:	a) Reviewed UNCG Procedures Governing Centers and Institutes and made recommendations to Kathleen Rountree concerning needed revisions and clarifications; b) Discussed Research Services Evaluation;
Unfinished business or issues to be addressed:	a) Investigate how research at UNCG is being helped or hindered by current policies; b) Consider research leave policies and impediments to receiving a research leave;
Recommendations for senate leadership:	Add Rosemary Wander as an ex officio member of this committee;

Undergraduate Curriculum Committee

Committee Chair:	Elisabeth Hurd
Number of Meetings:	7
Major activities or accomplishments:	a) Oversight of undergraduate curriculum and approval of new/amended courses; b) Oversight of GEC designations for undergraduate courses; c) Oversight of service-learning designations for undergraduate courses; d) Discussion and review of assessment methods and data for undergraduate education at UNCG.
Unfinished business or issues to be addressed:	a) Review of the General Education Program in 2005-2006; b) Continual work on an effective assessment program for General Education; c) Continual oversight of the courses designated as fulfilling marker requirements. d) Continual oversight that each course syllabus meets all Gen Ed requirements and includes student learning outcomes expected upon completion of the course.

University Teaching and Learning Center Committee

Committee Chair:	Jacalyn Claes
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2004-2005 Summary of Committee Reports

Number of Meetings:	
<p>Major activities or accomplishments:</p> <p>University Teaching and Learning Center (continued)</p>	<p>The primary focus of the UTLC this year, in addition to staying abreast on Center business, has been mentoring. In the fall the committee invited Dr. Perrin, Dean of HHP, to talk with us about the work that Dean's council has done with mentoring. Dr. Perrin informed us of the work that his subcommittee pursued in gathering data from faculty through focus groups. The results indicated that faculty want more mentoring on campus, particularly outside of the department. Dr. Perrin encouraged the committee to pursue mentoring initiatives. After much discussion, the committee voted to invite Milt Cox to Campus on February 17, 2005 to conduct a workshop on mentoring for senior faculty in the university. Each Dean was asked to nominate one faculty member from each department to attend the workshop. Seventy faculty members attended. The reception to the workshop was mixed, with most faculty asserting that they would need additional support from the university in order to be involved with additional mentoring activities. Twenty senior faculty volunteered to be a mentor to a junior faculty member outside of their department. Two of the UTLC members, Dr. Claes and Dr. Phillips were interested in pursuing mentoring further and wrote and were funded for an ATL grant to establish faculty learning communities on mentoring for second year faculty. Faculty will apply to be part of this project and will be assigned to a faculty learning community on mentoring as well as a faculty mentor that teaches outside of the junior faculty members department.</p> <p>The committee also assisted with the Lilly South Conference that was sponsored by the Teaching and Learning Center at UNCG. One hundred and twenty people attended the conference and left very stimulated by the conference speakers</p>
Unfinished business or issues to be addressed:	Continued discussion on funding of mentoring programs on campus
Recommendations for the Senate leadership:	Support for senior faculty to be involved in mentoring programs outside of their departments. Some support needs to be provided for faculty in the form of course release or stipend.