

## Part II: 2007-2008 Summary of Committee Reports

At the end of the academic year, each committee chair submits a report describing the committee's activities and achievements. The following summaries are excerpts from these reports, which are now available in the Faculty Senate Office. When provided by the committee chair in the full report, all unfinished business and recommendations for the Senate leadership are included here. Because excerpting from reports written by others results in less than complete detail, readers who have concerns or the need for fuller information should consult the original documents (with attachments) in the Faculty Senate Office.

### Academic Computing Committee

Committee Chair:	John Neufeld
Number of Meetings:	8
Major activities or accomplishments:	<p>Two issues received most of our attention: 1) Problems of classroom management arising from ubiquitous student-owned Internet-connected laptops in classes, and 2) The need for a university-wide comprehensive backup system for faculty computers.</p> <p>As a result of the committee's recommendation, the provost directed the IT department to conduct a study of possible solutions with reports to and input from the committee. IT recommended (with the committee's endorsement) a plan that would offer all faculty members off-site backup for any machine with a sufficient connection to the Internet. The system would enable rapid restoration of a workstation in case of catastrophic disk failure and would be easy for individual faculty members to manage. At the end of the semester the provost had not made a final decision on acceptance. The committee chair made a presentation to the Faculty Senate on the issue of classroom management and IT is investigating a number potential software systems with tests to be performed next year.</p> <p>An issue raised last year concerning student e-mail was rendered moot by the decision to out-source student e-mail to Google.</p>
Unfinished business or issues to be addressed:	<p>Early in the year, the chair of the committee met with the senate leadership to discuss the problem of the status of committee. The status is problematic because of multiple overlapping committees that deal with IT issues and with the existence of another committee (the Academic Technology Coordinating Committee). The membership of the ATCC is appointed by school and college deans and has primary responsibility for advising the provost on priorities for IT computing issues. It has no connection with the Senate.</p>
Recommendations for the Senate leadership:	<p>The question of how academic concerns over computing issues can best be formulated and transmitted to university administration remains an issue, as discussed in last year's report. These involve the issue of whether the faculty senate should have a connection to this issue, and what the structure and role (if any) the ACC should have. The problem of classroom management in the laptop environment could have the unintended consequence of decreasing the use of computers in UNCG courses. Failure to address the issue might negatively affect student attention during lectures, promote cheating during exams, or, at the least, call into question the rationale for requiring undergraduates to purchase laptops. Current interest by most faculty in this issue is low. Nevertheless, its importance to the academic environment at UNCG warrants attentive oversight by the senate leadership.</p>

## Part II: 2007-2008 Summary of Committee Reports

### Academic Policies and Regulations Committee

Committee Chair:	Donald Kautz
Number of Meetings:	5
Major activities or accomplishments:	Resolutions passed by FACULTY SENATE: 1. Academic Polices & Regulations Committee Membership. 2. Following the final exam schedule during final exam week. 3. Requiring SAS 100 for all students on academic probation. 4. Undergraduate grade appeal policy. 5. Grade Replacement Policy 6. Remove the 168 Credit-Hour Limit Policy. In addition, other items were discussed and the committee determined action was not needed.
Unfinished business or issues to be addressed:	No particular items were left outstanding, however, we anticipate the committee will be active in the 2008-2009 school year.
Recommendations for the Senate leadership:	The committee continues to work well in ensuring academic policies and regulations are accurate.

### Budget Committee

Committee Chair:	Rick Barton
Number of Meetings:	1
Major activities or accomplishments:	We met, as per tradition, with Alan Boyette in the fall for a summary of the budget situation. This was an exceptionally useful meeting, at which Alan presented the broad picture of the budget in a clear and straightforward manner. He also clarified the Committee's role to our satisfaction. Our raison d'être being to serve as a liaison between the Senate and the schools concerning budget matters, we had no self-initiated business to consider (we did our once-every-three-year budget survey last year). We received no further business from the Senate during the year and, as such, did not meet again.
Unfinished business or issues to be addressed:	None. Budget Survey to be administered in 2009-2010.
Recommendations for the Senate leadership:	

### Committee on Committees

Committee Chair:	Sue Dennison
Number of Meetings:	1
Major activities or accomplishments:	See the below results of the University-wide and unit-elections report that indicates all the senate positions and committee openings we filled by unit elections with terms beginning in the 2008/2009 academic year. See also attached the Faculty Senate and Faculty Committee Roster for the 2008/2009 academic year.

**University-wide Elections**

**Committee on Due Process**

- Diane Gill (Health & Human Performance)

**Faculty Assembly Delegation**

- Roy Schwartzman – Delegate (College)
- Dayna Touron – Alternate (College)
- Kevin Lowe – Alternate (Business & Economics)

**Faculty Government Committee**

- Joan Paluzzi (College)
- Douglas Levine (College)

**Faculty Grievance Committee**

- Diane Gill (Health & Human Performance)
- Nancy Ryckman (University Library)
- Robert Gutter (Music)

**Unit Elections**

**Faculty Senate**

**College**

- Rob Guttentag (2011)
- Art Murphy (2011)
- Tom Jackson (2011)
- Lixin Fu (2011)
- Paul Knapp (2011)
- Gwen Hunnicutt (2009) (replacement for Rebecca Adams)

**Business & Economics**

- Harper Roehm (2011)

**Education**

- Jewell Cooper (2011)

**Health & Human Performance**

- John Gamble (2011)

**Human Environmental Sciences**

- Tanya Coakley (2011)

**Library**

- Stephen Dew (2011)

**Nursing**

- Beth Barba (2011)

**Faculty Senate Committees**

**Autonomous (Elected by Unit)**

## Part II: 2007-2008 Summary of Committee Reports

### **Academic Policies & Regulations**

- Bill Tullar (2011) – Business & Economics
- Anne Marie Tabor (2011) – University Library
- Sandra Andrews (2011) – Education
- Kathy Williams (2011) – Health & Human Performance

### **Committee on Committees**

- Sue Dennison (2011) – Human Environmental Services
- Susan Letvak (2011) - Nursing
- Randy Kohlenberg (2011) - Music
- Christine Fischer (2011) – University Library
- Jill Green (2011) – Health & Human Performance
- Micheline Chaloub-Deville (2011) - Education
- Nick Williamson (2011) – Business & Economics

### **Faculty Promotions & Tenure Guidelines Committee**

- Colleen Fairbanks (2011) – Education
- Patricia Crane (2011) - Nursing
- Bill Gruchow (2011) – Health & Human Performance
- Robert Wineburg (2011) – Human Environmental Services

### **Research Grants Committee**

- Paige Hall Smith (2011) – Health & Human Performance
- Debbie Kipp (2011) – Human Environmental Services

### **Undergraduate Curriculum Committee**

- Lynda Kellam (2011) – University Library
- Moses Acquah (2011) – Business & Economics
- Anne Ramsay (2011) – Human Environmental Services

### **Advisory Committees (Appointed by Unit)**

#### **Academic Computing**

- Kristine Lundgren (2011) – Health & Human Performance
- Jayne Lutz (2011) - Nursing
- John Neufeld (2011) – Business & Economics

#### **Budget**

- Sha Li Zhang (2011) – University Library

#### **Enrollment Management**

- Kay Lovelace (2011) – Health & Human Performance
- William (Mac) Nelson (2011) – University Library
- Lew Brown (2011) – Business & Economics
- Stephanie Davis (2011) - Education

**Part II: 2007-2008 Summary of Committee Reports**

	<p><b>Faculty Compensation</b></p> <ul style="list-style-type: none"> <li>➤ Mary Krautter (2011) – University Library</li> <li>➤ BJ Sullivan (2011) – Health &amp; Human Performance</li> <li>➤ Carolyn Blue (2011) - Nursing</li> <li>➤ John Rife (2011) – Human Environmental Services</li> </ul> <p><b>Faculty Professional Development &amp; Welfare</b></p> <ul style="list-style-type: none"> <li>➤ Hamid Nemati (2011)</li> </ul> <p><b>Intercollegiate Athletics</b></p> <ul style="list-style-type: none"> <li>➤ Andrew Supple (2011) – Human Environmental Services</li> <li>➤ Ambose Jones (2011) – Business &amp; Economics</li> <li>➤ Dennis Askew (2011) - Music</li> </ul> <p><b>University Teaching &amp; Learning Center</b></p> <ul style="list-style-type: none"> <li>➤ Jonathan Eatman (2011) – Business &amp; Economics</li> <li>➤ Laurie Kennedy-Malone (2011) - Nursing</li> </ul>
Unfinished business or issues to be addressed:	We are still waiting to find out who will serve on the Faculty Promotions & Tenure Guidelines Committee from the School of Music and Business & Economics. Also, we are trying to identify someone from the School of Music for the Faculty Compensation Committee. We are assisting the Senator Chairperson in making sure committees have elected their chairs before members leave for the summer.
Recommendations for Senate leadership to consider:	

**Committee on Due Process**

Committee Chair:	Margaret Dick
Number of Meetings:	5
Major activities or accomplishments:	<p>The committee reviewed three appeals (tenure denial). Two were outside the jurisdiction of the committee. A hearing was held on the third on May 14, 2008. At the hearing the committee determined that the faculty member’s contention was not established and forwarded that information to the faculty member and to the department chair.</p> <p>During these reviews two problems were identified: 1) Interpretation of whether there is a majority support or denial when a large number of the departmental faculty are absent, and 2) violations of the guidelines and procedures for promotion and tenure do not fall under the jurisdiction of the DPC as our charge is currently stated in Section 3.G and 3.H of the Regulations on Academic Freedom, Tenure, and Due Process.</p>

## Part II: 2007-2008 Summary of Committee Reports

Unfinished business or issues to be addressed:	Review the relationship between the Due Process guidelines and the Promotion and Tenure guidelines with a view to possible changes in the wording of the jurisdiction of the DPC. Request that procedures for hearings be linked to other Due Process documents, to make them easier to find for new committee members and faculty.
Recommendations for Senate leadership:	When addressing the question of possible votes in the tenure decision, that you also look at the number absent compared to the actual vote. This concern has been communicated to the current chair of the Promotion & Tenure Guidelines committee.

### Enrollment Management Committee

Committee Chair:	John Rife
Number of Meetings:	7
Major activities or accomplishments:	This year we examined the functions of student admissions (including international students), advising, enrollment management and retention. The committee endorsed resolutions to 1) expand the UNCG summer launch program, 2) provide a mentoring program for high achieving students, 3) expand the requirement that formerly suspended students participate in the SAS student success intervention program, 4) reaffirm that the Admissions Office apply the same GPA weighting process for all students, regardless of where they attended high school, and 5) leave unchanged the requirement that students may received credit for transfer courses only if these courses are from a regionally accredited institution.
Unfinished business or issues to be addressed:	
Recommendations for the Senate Leadership	

### Faculty Assembly Delegation

Committee Chair:	Eileen Kohlenberg
Number of Meetings:	5
Major activities or accomplishments:	The Faculty Assembly governance structure has been modified to include task forces that will address issues in a timely way. Minor modifications for the executive committee and officers also have been made along with changes for calculating number of delegates from each university/school. UNCG will continue to have five delegates.
Unfinished business or issues to be addressed:	
Recommendations for the Senate Leadership:	We may wish to consider electing our Senate Chair as a Faculty Assembly delegate for UNCG. Several universities in the system include the senate chair as a member of the delegation.

**Part II: 2007-2008 Summary of Committee Reports**

<b>Faculty Compensation Committee</b>	
Committee Chair:	Gerald Holmes
Number of Meetings:	2
Major activities or accomplishments:	<p>The committee’s first major focus during the year was to monitor major changes scheduled for the 2007-08 year in the University’s Optional Retirement Program, the State Health Plan for faculty, and the NCFlex program. Committee members agreed that we could serve other faculty best by fully understanding the changes that were scheduled to take place.</p> <p>To learn about the scheduled changes the committee met with Ms. Melissa Barnes, Benefits Supervisor from the Human Resources Department. Melissa explained the changes (present and future) that have occurred in the State Health Plan (with the recent introduction of the PPO option). Melissa also explained that the Traditional (State Health Plan) was going away by July 1, 2008. Melissa also explained some of features of the University’s Optional Retirement and supplementary retirement programs. The committee engaged Melissa in a wide-ranging discussion of these issues.</p> <p>The committee’s second major focus during the year was updating the annual faculty salary that the committee had been maintaining from 2000-2005. Bill Brown contacted and collected data from the Provost Office and updated the faculty salary study to include 2006 and 2007. Gerald Holmes contacted the Provost Office and requested current information from each departmental unit concerning the number of tenured faculty in recent years (2005-2007) that have either left UNCG for an external offer or was retained at UNCG by a significant increase in salary in response to an external offer. Gerald Holmes also contacted Elizabeth Van Horn, Co-Chair of the Faculty Professional Development &amp; Welfare to collect and review faculty satisfaction survey results that included any issues related to salaries and health benefits. A review of all information for the current years noted that progress was made in addressing the salary compression issue on campus. The committee agreed that with the change in Provost a meeting to discuss the past and current salary compression issues should be arranged with the new Provost. After reviewing AAUP 2007-2008 Salary Data for UNC-Office of the President Approved Peers (Universities), the committee observed that UNCG (#24) is below the average (#31.5) in the comparison of benefits as a % of salary. A Professor submitted a letter which stated the following:</p> <p style="padding-left: 40px;">In the end, it really comes down to take home pay - at UNCG there are a lot of things that come off the top before it appears in my paycheck as net income that make our family of five frustrated: My gross monthly income spread across 12 months is \$5,416.00, and of that amount \$1,730.46 or 32% is taken out of my paycheck:</p> <ul style="list-style-type: none"> <li>6% mandatory retirement contribution (\$325)</li> <li>SC Plus family health insurance (\$595)</li> <li>Parking (\$33)</li> <li>Vision (\$14)</li> </ul>

**Part II: 2007-2008 Summary of Committee Reports**

	<p>This totals \$967 a month or 18% of my gross income.</p> <p>Where I left, Florida State University, they contributed 10.14% of my salary to retirement with no mandatory contribution and family health insurance was around \$250/month. So just looking at these two numbers, that would be approximately \$675 back into my paycheck or a 12% increase in pay :o).</p> <p>Now, when you move into actually using our 90/10 health insurance plus \$1,200 deductible, which is when we really get frustrated. In Florida, we paid our \$25 copay and that was it - everything else was covered. Here, we are responsible for a deductible per person (although up to \$3,000 I believe), a copay, and 10% of medical fees.</p> <p>So, when you look at the overall take home pay plus how much you have to pay out-of-pocket even though we are paying what we perceive to be high monthly health benefit premiums on top of a required retirement benefit contribution and you see how we can be frustrated.</p> <p>My wife and I have argued considerably over this point and her frustration with me on accepting a "false" salary - in other words, on paper it looks great, but once you start adding in these unexpected costs (and yes we were spoiled in Tallahassee) then the package does not look so great in terms of day-to-day living.</p> <p>She wants me to keep an eye out for other positions at other universities that have better benefits packages, because for us the most important thing is to provide for our three children and also feel that the university and associated vendors are not taking advantage of us.</p>
Unfinished business or issues to be addressed:	<p>The major piece of unfinished business was updating the annual faculty salary that the committee has been maintaining since 2000. The outgoing chair has been in charge of preparing the report for several years, and will be available to help the committee work on the report during the 2007-2008 academic year. The committee has normally scheduled a meeting with the Provost after completing updates of the report to review trends in faculty salary, compensation and, in recent years, the problem of salary compression. Completing this process in 2007-08 should be a high priority for the committee.</p>
Recommendations for the Senate Leadership:	None

**Faculty Government Committee**

Committee Chair:	Edward Arrington
Number of Meetings:	0
Major activities or accomplishments:	No business came before the committee this year. Mona Shattell will serve as chair for the 2008-09 year

**Part II: 2007-2008 Summary of Committee Reports**

Unfinished business or issues to be addressed:	None
Recommendations for the Senate Leadership:	

**Faculty Grievance Committee**

Committee Chair:	David Ribar
Number of Meetings:	4
Major activities or accomplishments:	The Faculty Grievance Committee is hearing a grievance regarding a faculty promotion case; the case will be heard during the summer. The case has been very complex because it falls outside the range of problems that the Committee normally considers.
Unfinished business or issues to be addressed:	The Committee anticipates that its current case will be resolved by the end of this term; however, there is a chance that it will extend into the next term.
Recommendations for the Senate Leadership:	The Senate Leadership should consider how appeals regarding promotion cases not involving tenure or dismissal should be handled.

**Faculty Professional Development and Welfare Committee**

Committee Chair:	Elizabeth Van Horn/Hamid Nemati
Number of Meetings:	6 full committee meetings, multiple meetings (>10) between the cochairs, and multiple working meetings between committee members.
Major activities or accomplishments:	This year the FPDWC, with the assistance of Sarah Carrigan and Karen Blackwell from the Office of Institutional Research at UNCG, analyzed the data collected from the UNCG Faculty Satisfaction Survey. This survey was created by the FPDWC and administered online to UNCG full-time faculty in March of 2007. In the Spring of 2008, Drs. Van Horn and Nemati presented the survey results to the Faculty Senate Forum, the Senate Research Advisory Committee, and the Deans Council. In addition, select data have been made available to the Deans Council on Recruitment and Retention of Minority Faculty, the Faculty Compensation Committee, and faculty from the Teaching and Learning Center.
Unfinished business or issues to be addressed:	None
Recommendations for the Senate leadership:	

**Faculty Promotions and Tenure Guidelines Committee**

Committee Chair:	Robert Wineberg
Number of Meetings:	5

**Part II: 2007-2008 Summary of Committee Reports**

Major activities or accomplishments:	<ol style="list-style-type: none"> <li>1) To address recommendations of the Dean’s Council concerning promotion and tenure and bring forth resolutions to the faculty senate for consideration by the governing body of the faculty. The committee put forth the following resolutions             <ol style="list-style-type: none"> <li>a) Resolution to revise section 4 B.1 of the <i>REGULATIONS ON ACADEMIC FREEDOM, TENURE, AND DUE PROCESS</i> <ol style="list-style-type: none"> <li>i) This resolution was referred back to the committee</li> </ol> </li> <li>b) Resolution to revise the Promotion and tenure Form                 <ol style="list-style-type: none"> <li>i) The current form has four options for a faculty/committee member to choose. The resolution would narrow that to two.</li> <li>ii) This resolution did not pass.</li> </ol> </li> <li>c) Resolution to revise the Promotion &amp; Tenure Form                 <ol style="list-style-type: none"> <li>i) The current form requires a dissenting vote to be recorded and the resolution would change that to require written statements of denial.</li> <li>ii) This resolution did not pass</li> </ol> </li> <li>d) Resolution to specify placement of and weight of Promotion &amp; Tenure summaries on the candidate’s dossier                 <ol style="list-style-type: none"> <li>i) Resolution passed by voice vote</li> </ol> </li> <li>e) Resolution to specify tenured assistant professors’ role in Promotion &amp; Tenure                 <ol style="list-style-type: none"> <li>i) Resolution passed by voice vote</li> <li>ii) This resolution will be presented at next General Faculty meeting for a vote.</li> </ol> </li> <li>f) Resolution to count positive Promotion &amp; Tenure review as a positive post tenure review                 <ol style="list-style-type: none"> <li>i) Resolution passed by voice vote</li> <li>ii) This resolution will be presented at next General Faculty meeting for a vote.</li> </ol> </li> <li>g) Resolution to revise section 4 B.1 of the <i>REGULATIONS ON ACADEMIC FREEDOM, TENURE, AND DUE PROCESS</i> <ol style="list-style-type: none"> <li>i) This resolution was referred back to the committee</li> </ol> </li> <li>h) Resolution to count positive Promotion &amp; Tenure review as a positive post tenure review                 <ol style="list-style-type: none"> <li>i) Resolution passed by voice vote</li> <li>ii) This resolution will be presented at next General Faculty meeting for a vote.</li> </ol> </li> </ol> </li> </ol>
Unfinished business or issues to be addressed:	None
Recommendations for the Senate leadership:	

**Part II: 2007-2008 Summary of Committee Reports**

<b>Graduate Studies Committee</b>	
Committee Chair:	Vincent T Francisco
Number of Meetings:	8
Major activities or accomplishments:	<p>Much of the work of the GSC was concerned with curriculum: new courses, new programs, and modifications to current programs. In the last two years, we worked to clarify expectations of the Curriculum Sub-Committee, developing example materials and meeting with the Graduate Directors along with many of the unit curriculum committee members. This helped to greatly streamline the process, and very few curriculum proposals needed to be re-submitted following major changes.</p> <p>Additional activities of the GSC included:</p> <ul style="list-style-type: none"> <li>• Revising the policy on appointment to the Graduate Faculty to reduce the categories to one (Member), and to create an endorsement to serve as chair of a doctoral dissertation committee.</li> <li>• Revised the policy covering the conditions under which grades can be changed by an instructor. The policy was clarified to state: "If a student receives a course grade other than Incomplete (I) and later submits additional work (whether that work is specified in the syllabus or not) after grades are posted to be evaluated for the course, this work cannot be used as a basis for changing the assigned grade."</li> <li>• Revised the policy covering the length of embargo once a thesis or dissertation is submitted through the electronic process using ProQuest. Now the embargo can be extended to two years, at the request of the student.</li> <li>• Implementing a new award to recognize the best use of technology in a thesis or dissertation. This award was added to the current awards for outstanding dissertation and outstanding thesis, and allows the winner to apply for the national award.</li> </ul>
Unfinished business or issues to be addressed:	Continue to ensure good ongoing communication between the two curriculum committees (Graduate and Undergraduate), between the GSC Curriculum Sub-committee and the various unit curriculum committees, and the graduate faculty at large.
Recommendations for the Senate leadership:	

<b>Intercollegiate Athletics Committee</b>	
Committee Chair:	Vidyaranya B. Gargeya
Number of Meetings:	5
Major activities or accomplishments:	The committees had discussions with David Wyrick (Associate Professor, Department of Public Health Education) Discussion with David Wyrick (Associate Professor, Department of Public Health Education, School of Health and Human Performance) on the "College Alc" Course for Student-Athletes at UNCG. Several meetings were devoted by the committee to understand how coaches were using the five-

**Part II: 2007-2008 Summary of Committee Reports**

	week and ten-week feedback reports on student-athletes in enhancing the academic performance of student-athletes. The head coaches of Soft Ball, Base Ball, Cross Country and Track, Women’s Soccer, and Women’s Basketball were included in the deliberations. These discussions helped in identifying mechanisms to improve the academic performance of student-athletes.
Unfinished business or issues to be addressed:	Currently two feedback reports (one at the five week stage and another at the ten week stage) are being sought (from the faculty and the student-athletes) by the Chair of the Faculty Committee on Inter-Collegiate Athletics. A suggestion has been made to combine the two forms and seek feedback from the faculty and student-athletes only once at the 8 week stage. This should be looked into further and appropriately implemented.
Recommendations for the Senate leadership:	It has been difficult to find an appropriate replacement to chair the Faculty Committee on Inter-Collegiate Athletics for the 2008-2009 academic year. The Senate Leadership should look into mechanisms by which there are more full professors serving on the committee so that succession for the chair’s position is made easier.

**Scholarly Communications Committee**

Committee Chair:	Stephen Dew
Number of Meetings:	6
Major activities or accomplishments:  Library Committee (continued)	Throughout the year, the Committee carried on a very good dialogue about the many scholarly communication issues (author rights, gold open access, green open access, institutional repositories, the NIH mandate, the Harvard University mandate, etc.)--the Committee focused on the importance of these issues to our faculty, the various concerns that our faculty members might have about these matters, and the ways to better inform our faculty about the issues.  The Committee sponsored a Fall Faculty Forum that featured Skip Capone, Jerry McGuire, and Tim Bucknall, and it was entitled "Taking Control of Your Scholarship: New Trends in Copyrights, Patents, & Publishing." The Committee also sponsored a Spring Faculty Forum featuring David Schulenburger, Vice President for Academic Affairs for the National Association of State Universities & Land-Grant Colleges (NASULGC), entitled "Open Access to Scholarship: Benefits for the Scholar, University, and Society."
Unfinished business or issues to be addressed:	Software for the UNCG Institutional Repository (IR) will be completed during the summer 2008, and the Committee will investigate ways to inform faculty about the benefits of posting works in the IR. The Committee will also co-sponsor a Faculty Forum that will feature John Unsworth, the former Chair of the American Council of Learned Societies’ Commission on Cyber infrastructure for the Humanities and Social Sciences.
Recommendations for the Senate leadership:	

**Part II: 2007-2008 Summary of Committee Reports**

**Research Grants Committee**

Committee Chair:	Marion O'Brien
Number of Meetings:	2 full committee meetings/subcommittees meet 12 times each
Major activities or accomplishments:	The primary activity of the Research Grants Committee involves reviewing applications for Regular Faculty Grants, New Faculty Grants, and Summer Excellence Grants. The Regular Faculty and Summer Excellence Grants are submitted at the end of September and reviewed during fall, and the New Faculty Grants are submitted at the end of January and reviewed during spring. The committee also makes decisions about Publication/Media/Exhibition cost requests. This year the committee also reviewed and approved a revised set of guidelines and instructions for internal grants that will be posted on the website this summer.
Unfinished business or issues to be addressed:	Two issues were identified for discussion for next year: <ul style="list-style-type: none"> <li>• Including faculty salary as an allowable budget item for New Faculty Grants and Regular Faculty Grants and/or making Summer Excellence Grants available to tenured (as well as untenured tenure-track) faculty</li> </ul> Whether the subcommittees as currently designated (Science, Social Science, Arts & Humanities) are the best categories to use
Recommendations for senate leadership:	As the number of faculty at UNCG increases, as expected over the next few years, it would be helpful to have more funds available for internal grants.

**Research Policies Committee**

Committee Chair:	Terry Ackerman
Number of Meetings:	6
Major activities or accomplishments:	At our first meeting we discussed the research activities here at UNCG and changes/issues that we could investigate to enhance the research climate. The committee agreed to focus on two issues related to research: fee-for-service contracts (which are usually short-term, not as large as most grants but should not require the typical "green-folder" process) and faculty buyout (which seems to vary across units in terms of transparency, expectation, and equity.) To help us better understand these two issues we brought in several speakers including Lou Harrell (Director of the Office of Financial Services in Contracts and Grants) and Sarah Smith, Director of Sponsored Programs at UNC GA). We also reviewed the research-related questions from the survey of UNCG faculty by the Faculty Professional Development and Welfare Committee and the September 2000 Memorandum on Faculty Buyout Rates by former Provost Uprichard. After contacting UNC at Charlotte and learning more about how they handle fee-for-service contracts it was decided that the process required more documentation than at first thought. Creating

## Part II: 2007-2008 Summary of Committee Reports

	<p>something akin to an "orange-folder" cousin to the green-folder to handle these short term agreements did not appear to be a viable option. Rosemary Wander and Lou Harrell agreed to work together and see if they could flesh out a more efficient process for handling fee-for-service contracts and agreed to report back to the RPC. Concerning buyout, we first developed a grid that summarized the buyout process within each of the units on campus. From this grid we developed a series of talking points which we would like to first share with the Provost for his perspective and advice concerning effective strategies to engage people in an effective dialogue concerning buyout issues. The goal would be to make the buyout process more transparent and equitable. We also realize that one cannot deal with buyout process independent of other issues such as faculty responsibilities concerning service, research and teaching and implications for tenure/post-tenure review. Our eventual goal is to bring a well articulated and comprehensive series of recommendations regarding buyout to the Senate. The semester ended as we tried to finalize our talking points and set up a meeting with the Provost.</p>
Unfinished business or issues to be addressed:	These two issues, fee-for-service contracts and buyout should be resolved during the 2008-2009 academic year. It is important not to lose the momentum that has been established this year.
Recommendations for senate leadership:	After the RPC meets with the Provost concerning buyout, it would be helpful to meet with the Senate leadership to build upon the advice of the Provost and develop a strategy for developing recommendations and bringing them before the Senate.

### Undergraduate Curriculum Committee

Committee Chair:	Dennis Askew
Number of Meetings:	8
Major activities or accomplishments:	<ul style="list-style-type: none"> <li>a) Oversight of undergraduate curriculum and approval of new/amended courses;</li> <li>b) New flow sheet for approval of courses developed, part of on-going relationship with Gen Ed council</li> </ul>
Unfinished business or issues to be addressed:	<ul style="list-style-type: none"> <li>a) continued work on course approval process with Gen Ed. Council</li> <li>b) continued work on course approval process with WI/SI and Service Learning Committees</li> </ul>
Recommendations for the Senate leadership:	None for 2008-09. It is the recommendation of the Chair that no new procedures/processes be developed for curriculum approval until after the new Associate Provost of Undergraduate education has been in office for at least one year.

### University Promotions and Tenure Committee

Committee Chair:	Kathryn M. Crowe
Number of Meetings:	4
Major activities or accomplishments:	The Committee reviewed six dossiers referred to it by Chancellor Sullivan and Provost Perrin. Four files were early decisions on promotion to Associate Professor with tenure; one file was a mandatory

## Part II: 2007-2008 Summary of Committee Reports

	review of promotion to Associate Professor with tenure; one file was promotion to Full Professor.
Unfinished business or issues to be addressed:	
Recommendations for the Senate leadership:	

### University Teaching and Learning Center Committee

Committee Chair:	Susan Phillips
Number of Meetings:	8
Major activities or accomplishments:	The committee gave input on new classroom furniture for the laptop initiative and the new classroom intercom system. We garnered support for the New Faculty Mentoring program and recruited mentees and mentors for next year's launch. All three items were presented to the Faculty Senate this year. The committee expressed its concern with the current McIver accommodations of the TLC. Members find the environment uninviting and fragmented. The committee has begun work on envisioning the future of the TLC, which will include a 5-year plan and take into consideration concerns raised by the Faculty Satisfaction Survey and UNCG Tomorrow.
Unfinished business or issues to be addressed:	5-year plan, gathering more specific information about faculty needs regarding teaching through questionnaire and focus groups.
Recommendations for the Senate leadership:	

Respectfully Submitted,

Welborn Young  
Secretary of the Faculty Senate, 2007-2008