



Faculty Senate

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TO: Members of the Faculty Senate, 2009-2010 and 2010-2011
Committee Chairs of the Faculty Senate, 2009-2010 and 2010-2011

FR: Laurie Kennedy-Malone, Chair of the Faculty Senate, 2009-2010
C.P. Gause, Secretary of the Faculty Senate, 2009-2010

RE: Annual Report of the Faculty Senate and the Faculty Senate Committees

This report is in two parts:

- Part I provides an overview of the activities of the Faculty Senate and highlights some of the activities of its committees during the academic year 2009-2010
- Part II consists of a summary of the annual reports submitted by Senate and General Faculty committees

Part I: Annual Report of the Faculty Senate, 2009-2010

- The Faculty Senate Chair reinstated the use of Blackboard for enhancing communication with Senators and Committee Chairs, posting documents in draft form prior to meetings and for facilitating discussion on issues prior to meetings. The Senate Chair also purchased a special microphone with a headset that is kept in the Teaching & Learning Center for use by presenters who want to share lengthy narrated PowerPoint presentations to Senate in advance. The Faculty Senate Chair narrated a report for the first General Faculty meeting in September.
- The Faculty Senate and the General Faculty voted unanimously in November 2009 to change the UNCG promotion and tenure guidelines to reflect the inclusion of community engagement across teaching, service, research and creative activities.
- The Senate supported research conducted by the 2009-2010 Service-Learning Faculty Fellow, Sherrill Hayes. Dr. Hayes' research addressed UNCG faculty experience and perspectives on community engagement in the promotion and tenure process. Dr. Hayes presented his findings at the February Senate Forum.
- Under the leadership of Chair-Elect, John Gamble and Senator Paul Davis, a resolution was passed by the Faculty Senate to revise the General Education Curriculum's Learning Goal that was passed at the April 2009 General Faculty meeting mandating delivery of specific content in the social and behavioral sciences not currently required in GEC. The resolution passed by the Faculty Senate in April of 2010 revised Learning Goal 3 and established a new

Learning Goal 4. The former Learning Goal 4 was renumbered to now exist at Learning Goal 5. The three learning goals now read as follows:

LG3. Knowledge of Human Histories, Cultures, and Self: *Describe, interpret, and evaluation the ideas, events, and expressive traditions that have shaped collective and individual human experience through inquiry and analysis in the diverse disciplines of the humanities, religions, languages, histories, and the arts.* [GLT, GFA, GPR, GHP, GSB, GL, GN]

LG4. Knowledge of Social and Human Behavior: *Describe and explain findings derived from the application of fundamental principles of empirical scientific inquiry to illuminate and analyze social and human conditions.* [GPR, GSB, GL, GN]

LG5. Personal, Civic, and Professional Development: *Develop a capacity for active citizenship, ethics, social responsibility, personal growth, and skills for lifelong learning in a global society. In so doing, students will engage in free and open inquiry that fosters mutual respect across multiple cultures and perspectives* [GFA, GPR, GNS, GSB, GL, and GN]

- A task force for Non-Tenure track faculty, co-sponsored by the Provost and Faculty Senate, was established with Anne Wallace and Vicki McCready serving as co-chairs. The task force is comprised of a non-tenure track faculty member from each unit and four tenured faculty who work closely with non-tenure track faculty.
- Senate passes a resolution that changed the Bylaws of the Constitution of the Faculty to reflect that the Chair of the Faculty Senate shall serve a three-year term as a delegate to the UNC Faculty Assembly beginning with the year of service as Chair-elect and continuing through the year of service as Past Chair.
- A resolution was passed that allowed for the elimination of the document titled *Promotion and Tenure Guidelines* and its removal from the official list of UNCG P&T documents. Information contained in the *Promotion and Tenure Guidelines* has been distributed between the *University Wide Promotion and Tenure Evaluation Guidelines* and the *Promotion, Tenure, Academic Freedom, and the Due Process Regulations*. Revised versions of these documents are pending approval.
- Substantial changes were made to the *UNCG Promotion, Tenure, Academic Freedom, and Due Process Regulations* to reflect recommendations from the Provost to have all dossiers receive review at every level of evaluation and to remove all repetitive and outdated information. The regulations passed the Senate and the General Faculty in April 2010 and were approved by the Chancellor, June 2010. At the writing of this document, future approvals were pending.
- Representing the UNCG Faculty Senate as chair, Laurie Kennedy-Malone was an invited speaker on a Presidential Symposium at the Southern Gerontological Society Meeting in Richmond, VA on April 9, 2010. Dr. Kennedy-Malone presented on the process that UNCG undertook to embed community engagement in the UNCG promotion and tenure guidelines.
- The Chair of the Faculty Senate presented an annual report of the work of the Senate at the April 15, 2010, UNCG Board of Trustees meeting.
- A resolution was passed by the Senate regarding the Governor's proposed budget and the devastating effect that the budget reductions would have on our students, faculty, and the

strength of higher education in North Carolina. Review, discussion, and voting were conducted electronically, the first time Senate acted on a resolution via an electronic process.

In addition to the monthly Senate meetings and the three General Faculty meetings, the Senate sponsored several forums throughout the year:

- October 21, 2009. UNCT Review of the Faculty Promotion, Tenure and Rewards System: Colleen Fairbanks, Chair of the Promotion and Tenure Guidelines Committee and Exemplars from UNCG Community Engaged Scholars
- February 17, 2010. Next Steps for Sustaining Community Engaged Scholarship: Amy Driscoll, Sherrill Hayes and Emily Janke
- March 17, 2010. Promotion and Tenure Regulations and Guidelines Changes. Consistent form for promotion and tenure documents. Recommendations for changing the General Education Learning Goal 3.

It has been a great pleasure, honor and privilege to have served as the Faculty Senate Chair during the academic year 2009-2010 and to work closely with faculty, staff, and administrators to create new and necessary initiatives and to set in place strategies to sustain the changes. My sincere appreciation is extended to all Senators, Committee Chairs, and members of committees for your commitment and dedication to facilitating the work of the Senate. To the Provost, members of the Executive Staff, and all members of the Deans Council, I greatly appreciate the time you allocated to review and carefully critique documents under consideration this year.

Part II: Summary of Annual Reports of the Senate Committees and General Faculty Committees for 2009-2010

Annual reports were solicited from three (3) Senate committees and twenty (20) faculty committees in a format intended to capture information on the number of meetings held, names of committee members, a summary of major activities or accomplishments for 2009-2010, unfinished business – if any, and recommendations for the incoming Senate Leadership to consider. Most committees also had selected a Chair for 2010-11 and that person's name was entered in the space provided at the end of each committee report. A summary of each committee report is given below. Full-length, individual reports can be provided by the Faculty Senate office.

Academic Computing Committee

- Summary of major activities or accomplishments
 - A member of the ACC began attending those committees with responsibilities related to information technology in order to better coordinate university-wide information and projects related to information technology and academic computing. This will continue next year.
 - A letter was sent to Deans and Department Heads to inform them that staff members from ITS were available to visit academic departments in order to address upcoming changes to network systems, email, and software on campus. This program has been implemented and continues to be very successful. We have received excellent feedback from departments regarding this initiative.

- The ACC has worked closely with TLC to determine the current and future needs for classroom technology. A letter has been sent to the Provost regarding our findings.
- Unfinished business or issues to be addressed in 2010-2011
 - *Laptop Initiative* -- The committee will work with ITS to revisit selection and support of student laptops and explore how UNCG can support the needs of students who do not buy a laptop through UNCG but could benefit from technical assistance on campus.
 - *Data Back-up* -- The committee will work with ITS to determine options available and supported by ITS for the back-up of restricted and public data.
 - *Alumni Email* -- The committee will continue to explore the possibility of students retaining their email addresses following graduation.

Academic Policies & Recommendations Committee

- Summary of major activities or accomplishments
 - Made changes to the ROTC policy in terms of the number of credits that UNCG will accept in transfer
 - Proposed a placeholder course number for student abroad students
 - Discussed the total hours of special topics that may be counted in an undergraduate major – the issue was referred to the Undergraduate Curriculum Committee
 - Voted to require web classes have an exam time and place set
 - Reworded language for academic renewal
- Unfinished business or issues to be addressed in 2010-2011 – N/A

Budget Committee of Faculty Senate

- Summary of major activities or accomplishments
 - The committee's efforts focused on improving and re-administrating the budget priority survey to all UNCG EPA faculty members as was done last year in order to get a clearer picture of the current needs of faculty after enduring a year of difficult budget costs.
 - In cooperation with the Office of Institutional Research, the committee revised the language and the delivery used for the 2009-2010 budget priority survey while maintaining the focus of the original surveys for comparative purposes. The survey was posted at the end of the spring semester and the results are currently being compiled.
- Unfinished business or issues to be addressed in 2010-2011
 - The Budget Priority Survey data collection is complete; the data needs to be compiled, analyzed and compared to last year's survey, and disseminated. There is a need to educate faculty on the University budget process in general.

Bylaws Committee

- Summary of major activities or accomplishments
 - The Bylaws committee conducted a serious review of the Faculty Senate Bylaws, beginning in the summer 2009 with Ben Ramsey as Chair, which resulted in submitting two resolutions to the Faculty Senate: the Resolution to Remove the Educational Standards Committee as a standing committee of the Senate and the Resolution to amend the membership of the Faculty Assembly Delegation.
- Unfinished business or issues to be addressed in 2010-2011
 - Tracking of Constitution and Bylaws so that information from both is contained in one online document

Committee on Committees

- Summary of major activities or accomplishments
 - Committee members worked in their units during the fall to hold elections for positions with a 2010-2013 term; they sought replacements for fall and spring mid-term vacancies. An interim general faculty at-large election was held in the fall to elect faculty to complete terms in instances where vacancies occurred because faculty were serving in more than one elected position. The annual general faculty at-large election was held in the spring for committee member terms that run 2010-2013.
- Unfinished business or issues to be addressed in 2010-2011
 - Committee on Committee members will assist in finalizing the roster for the 2010-2011 academic year and in notifying committee chairs of the membership of their committees.

Due Process Committee

- Summary of major activities or accomplishments
 - A full day hearing that was a carry-over from the previous year was held in March. The date was rescheduled several times to accommodate everyone's schedule. Three other appeal requests were submitted to the committee: one was dismissed as not having merit; hearings will be held for the other two -- one in June and the other at the beginning of the Fall 2010 semester. The committee was also asked to review the revised P&T Regulations for feedback on due process issues.
- Unfinished business or issues to be addressed in 2010-2011
 - Two appeals were received near the end of the spring semester following receipt of P&T letters in April. This presents a quandary for committee members. Both of the appeals were deemed appropriate for a full hearing, but the semester was ending. The committee members are nine month employees and yet felt the pressure to hold the hearings during the summer. One was held in early June but the other could not be scheduled until Fall semester because of committee members' previous commitments during the summer. The policy says that a hearing must be scheduled within 14 days of receipt of the appeal if deemed appropriate for a hearing. Are members expected to be available during the summer for hearings? We'd appreciate clarification of this from Faculty Senate.

Elections Committee of the Senate

- Summary of major activities or accomplishments
 - We managed the voting process for two Senate elections – distributing and collecting ballots, and tallying results
- Unfinished business or issues to be addressed in 2010-2011
 - The function of the Senate Elections committee is unclear. We had two members (including the chair), not the three that the bylaws suggest; There was no clear set of objectives, either indicated by Senate rules, or articulated by the Senate Chair; and we had essentially no duties beyond administering ballots on two separate occasions (and in both of those, we had no more candidates than open positions, which meant the actual voting process was mostly pro forma). The recommendation to the Senate leadership is to determine a clear set of duties for the committee or disband it.

Enrollment Management Committee

- Summary of major activities or accomplishments

- In the fall semester, the committee examined student retention at UNCG, held a student panel on what students of color consider important to increase retention, reviewed several administrative proposals, endorsing proposals on removing the limit on ROTC credits, and acknowledging faculty credentials for community college articulation agreements. In the spring semester, the committee endorsed proposals for requiring students on academic probation to participate in a contracted student academic success program, held a student panel of international students to learn more about what international students consider important for retention at UNCG, and completed the review of secondary admissions policies in UNCG academic departments. The committee also reviewed enrollment data in both the fall and spring semesters.
- Unfinished business or issues to be addressed in 2010-2011 -- No unfinished business

Faculty Assembly Delegation

- Summary of major activities or accomplishments
 - The Faculty Assembly accomplished the following:
 - Unanimously passed a resolution opposing the method of administering and enforcing the Blue Cross/Blue Shield tiered benefit policy, especially the exemption from HIPAA provisions to enforce compliance (full text available in Faculty Senate minutes).
 - Unanimously passed a resolution (full text available in Faculty Senate minutes) supporting more judicious budgeting and protection of funding for academic and service centers housed at UNC system campuses. Such centers were specifically targeted in FY 2009 budget cuts.
 - The UNCG delegation initiated, distributed electronically, and delivered to the UNC General Administration a petition signed by more than 50 UNCG faculty and staff urging the General Assembly to fully fund public higher education to protect the academic core. Similar petitions were circulated on several UNC campuses. The Faculty Assembly also participated in personal and electronic communication with General Assembly members to urge them to minimize cuts to higher education in the state budget.
 - The Faculty Assembly prepared a comprehensive survey and report regarding the state of the academic core on system campuses, itemizing data on personnel and facility expenditures. This report was delivered to the General Administration to enable identification of key fiscal areas on each campus to maximize flexibility in responding to funding reductions
- Unfinished business or issues to be addressed in 2010-2011
 - Ongoing lobbying of General Assembly (in collaboration with UNC General Administration) to protect higher education funding.
 - Develop recommendations regarding rights of non-tenure track faculty.
 - Establish reinvigorated position on protecting academic freedom following recent court decisions regarding free speech rights of college faculty.
 - Contribute to system-wide standards of assessing quality in distance education.

Faculty Compensation Committee

- Summary of major activities or accomplishments
 - Reviewed salaries across campus by department and rank, and compared UNCG faculty salaries to peer institutions and doctoral programs nationally. Based on the UNCG

institutional goal of compensating faculty at the 80th percentile, a report documenting UNCG salary comparisons were made using the 80th percentile target. Inequities in faculty salaries across UNCG were noted as a concern. Report shared with Provost and Chancellor. A Blackboard organization space was created for the Faculty Compensation Committee to facilitate continuity of committee documents from year to year and communication across committee members. Committee Chair served as a member of the Chancellor's Budget Sounding Board Committee and attended 7 meetings to represent faculty interests

- Unfinished business or issues to be addressed in 2010-2011
 - Comparison of 'buy-out' policies across campus; salary inequities between new appointments and continuing appointments (salary compression); analysis of faculty loss to employment out of state due to non-competitive salary package issues.
 - Ensure Faculty Compensation Committee report shared with Chancellor and Provost are useful and used.

Faculty Government Committee

- Summary of major activities or accomplishments
 - The Faculty Government Committee in conjunction with many administrators succeeded in revising three major P&T documents and having these revisions accepted by the faculty senate, i.e., *The Promotion, Tenure, Academic Freedom, and Due Process Regulations*, the *University-Wide Evaluation Guidelines for Promotions and Tenure*, and the *University Promotions and Tenure Guidelines*.
 - The committee prepared and presented the following eight other resolutions to the Faculty Senate:
 - To Remove Duplicate Language in the Charge to the Committee on Committees.
 - To Revise the Membership of the Undergraduate Curriculum Committee, the General Education Council, and the Graduate Studies Committee.
 - To Add the Vice Provost and the Dean of Undergraduate Studies and the Associate Provost for Planning and Assessment (or designee) to the Membership of the Enrollment Management Committee.
 - To Modify the Charge and Membership of the Academic Computing Committee.
 - To Revise Membership of the Research Policies Committee to Add a Library representative and Effect a Title Change.
 - To Increase the Size of the Faculty Assembly Delegation.
 - To Establish the Student Learning Enhancement Committee.
 - To Implement Name Change of the P&T Regulations.
 - Unfinished business or issues to be addressed in 2010-2011
 - Examine the Post-Tenure review and the charge of the Faculty Grievance Committee, mostly to clarify the language
 - Since the P & T form is being revised we would like to provide input given our familiarity with the revised document.

Faculty Grievance Committee

- Summary of major activities or accomplishments
 - The Committee had one meeting at the beginning of the academic year for discussion of the Committee's role and to review the clarity of the current policies and procedures for

the Committee. A second meeting was held to learn more about mediation and other forms of conflict resolution. Sherrill Hayes from Conflict Studies and Dispute Resolution gave a presentation to the Committee. The Chair of the Committee met once with Vice Provost Alan Boyette to discuss general Grievance Committee matters. The Committee met via email to discuss the revised *Promotion and Tenure Regulations* that might have an impact on the Committee's Policies and Procedures. The fundamental issue related to roles of the Grievance Committee vs. roles of the Faculty Committee on Due Process. The Committee submitted a response to Faculty Senate Chair, Laurie Kennedy-Malone.

- Unfinished business or issues to be addressed in 2010-2011
 - The Chair has been in discussion with a faculty member about the possibility of filing a grievance petition with the Committee. No petition has been filed with the Committee at this time.

Faculty Professional Development & Welfare Committee

- Summary of major activities or accomplishments
- The committee developed, administered and analyzed a follow up to the faculty satisfaction survey that it administered in 2007. The 2010 survey accommodated the inclusion of additional questions as requested by other campus entities, including a series of questions designed to better understand faculty's impressions of UNCG's strengths and weakness as a work environment, questions designed to elicit faculty impressions and understanding of the clarity and fairness of research policies at UNCG, questions designed to gauge faculty thoughts on how to improve new faculty mentoring programs at UNCG. More than 340 UNCG faculty participated in the 2010 survey. The preliminary results were presented by the chair of the committee, Dr. Hamid Nemati, to the faculty senate on April 7, 2010, the general faculty meeting on April 28, 2010, and the Dean's Council meeting on April 28, 2010. The chair of the committee met with Provost Dr. David Perrin to discuss how the results of UNCG's participation in COACHE pre-tenure faculty satisfaction survey administered by Harvard University can be understood better in light of the more comprehensive faculty satisfaction survey that the committee administered
- Unfinished business or issues to be addressed in 2010-2011
 - Undertake a more comprehensive and thorough analyses of the results of the faculty satisfaction survey and to present a more detailed finding to the university community.
 - Second the Committee will try to better understand the COACHE faculty satisfaction data in light of the more comprehensive faculty satisfaction survey that FPDWC administered.
 - The committee would appreciate Faculty Senate's serious consideration of implementation of the recommendations provided by FPDWC that are derived from administration of the two faculty satisfaction surveys in 2007 and 2010, respectively.

Faculty Promotion & Tenure Guidelines Committee

- Summary of major activities or accomplishments
 - Presented proposed revisions to the Promotion and Tenure Guidelines and Promotion and Tenure Guidelines to Faculty Senate and general faculty at forum
 - Successfully introduced resolution at the General Faculty meeting to approve these revisions.

- Consulted with the Faculty Government Committee on revisions to the *Regulations on Academic Freedom, Tenure, and Due Process*.
- Participated in two conferences on community engagement.
- Began discussions about the revision of unit and department promotion and tenure documents to reflect changes passed in November.
- Unfinished business or issues to be addressed in 2010-2011
 - The committee will need to further consider processes related to revising and submitting to the Promotion and Tenure Guidelines Committee promotion and tenure guidelines from units.
 - The committee will also need to review a proposal from John Gamble regarding the online P & T form.

General Education Council

- Summary of major activities or accomplishments
 - GNS and GMT Recertification was completed
 - Ongoing Review of General Education Course Proposals
 - Humanities Recertification has begun
 - JMU testing in Quantitative and Scientific Reasoning and Information Literacy
 - May General Education Assessment Workshop focusing on LG1 (critical thinking, writing, and information literacy) —faculty participants developed rubrics for critical thinking, writing, and information literacy and used them to score 3xx student work products. Participants also reviewed faculty and student survey data. The final product of the workshop was a report with recommendations the Council will use to develop an action plan for improving student learning related to LG1.
 - Hired a General Education Assessment Coordinator
- Unfinished business or issues to be addressed in 2010-2011
 - Assessment
 - Gen Ed Assessment Summit September 2010
 - Develop Assessment Action Plan; collect completed JMU assessment tests on Quantitative Literacy
 - Plan Assessment Workshop for summer 2011
 - Recertification
 - Complete Humanities Recertification (GFA, GLT, GPR)
 - Begin recertification of GHP, GRD, GN (Spring 2011)
 - Special Programs—creation of RCO general education shells

Graduate Studies Committee

- Summary of major activities or accomplishments
 - The Graduate Studies Committee fulfilled its charge of reviewing and acting upon new courses, course revisions, program revisions, new programs, and moratoria on programs. The Curriculum Subcommittee worked closely with faculty and programs to utilize the Course Syllabus format in the Curriculum Guide.
 - The Committee revised the Policy of Appointment to the Graduate Faculty for all new hires after the 10/23/09 effective date. Additional policies were revised as follows:
 - Policy on Conflict of Interest: Student as Faculty
 - Residence Requirement Policy
 - GPA Requirement for Graduation Policy

- No student appeals were brought before the Committee.
- Unfinished business or issues to be addressed in 2010-2011
 - Continue to work with faculty in creating syllabi in accordance with the Curriculum Guide.
 - Continue dialogue among groups concerned with curriculum development on campus.

Intercollegiate Athletics Committee

- Summary of major activities or accomplishments
 - The FCIA met 2 times during the 2009/10 academic year. Both of these meetings occurred in the Spring as the committee was inactive during fall 2009. Dr. Wyrick was appointed as Chair of the committee in January 2010. The February meeting consisted of an introduction to the new committee chair, introduction and update from the Athletics Director, the Assistant AD, and the Associate AD for Student Welfare. The March meeting consisted of an update from the Assoc AD for Student Welfare as well as a presentation on the NCAA certification process and the specific roles and responsibilities of FCIA for NCAA certification process.
- Unfinished business or issues to be addressed in 2010-2011:
 1. NCAA certification
 2. Interfacing with new staff in Athletics
 3. Examination of best practices in academic advising and support of student-athletes

Promotions & Tenure Committee

- Summary of major activities or accomplishments
 - The members of the Promotion and Tenure Committee of the Senate met initially with the Provost in December to discuss the candidates to be reviewed. The Committee was asked to review all candidates that were deemed early review and those who had received mixed reviews during earlier levels of review. The Chair of the committee provided members with a template to write each candidate's review. A total of 8 cases were reviewed, discussed, and voted upon unanimously by all committee members. The committee members provided feedback to each other on the written reviews via email; to protect the privacy of the candidate, no names were included on the reviews during email correspondence. The Chair incorporated all suggestions to the written reviews and included the names of the candidates prior to printing and delivering the individual reviews directly to the Chancellor and the Provost in January, 2011 by the due date. The Chair provided a letter to the Chancellor recommending the need for consistency with assembling of the dossiers as suggested last year by John Gamble and that the main document be available in a secure, on-line format.
 - Members of the Promotion and Tenure Committee of the Senate were actively involved in the preliminary review of the recommendations to change the University *Promotion, Tenure, Academic Freedom, and Due Process Regulations* document. Members of the committee directly corresponded to the members of the Faculty Government Committee with recommendations and/or concerns with the proposed changes.
- Unfinished business or issues to be addressed in 2010-2011
 - Work on standardized format for presentation of promotion and tenure dossiers continues under the leadership of the 2010-2011 Senate Chair, John Gamble.
 - Upon final approval of the University *Promotion, Tenure, Academic Freedom, and Due Process Regulations* document by the UNCG Board of Trustees and the UNC System

President, workshops on the newly revised *UNCG Promotion and Tenure Guidelines* and *University Promotion, Tenure, Academic Freedom, and Due Process Regulations* document be developed and regularly offered to faculty and administrators directly responsible and/or involved in the promotion and tenure process.

Research Grants Committee

- Summary of major activities or accomplishments
 - Reviewed and selected the awards for the regular faculty grants, new faculty grants and summer excellence awards. Held 2 training sessions for faculty on submitting the grants. Reviewed and updated the instructions and guidelines for submission for AY 2010-2011. Reviewed and selected awardees for the publication subsidy funding. Requested that new faculty grants be opened for tenure-track untenured faculty within their first three years here at UNCG – this was approved by Terri Shelton and the UNCG Provost. This will be implemented in AY 2010-2011. Currently submitting a request to increase the amount of money provided for publication subsidies by UNCG. If approved, this will also be implemented in AY 2010-2011.
- Unfinished business or issues to be addressed in 2010-2011 -- NA

Research Policies Committee

- Summary of major activities or accomplishments
 - The committee continued to focus on how the RPC can support the research infrastructure of the University to meet the University's goal of doubling research funding in the next 5 years (20% per year). Lou Harrell clarified how buy out money was handled, including Temporary Salary Reserve. The committee sought clarification about UNCG's policies (are we unique in the system) and Steve Honeycutt informed us that UNCG complies with the NC General Statutes.
 - Because we were feeling “stuck” in our efforts, the committee chair was invited to the Senate Leadership lunch for guidance. Senate Chair Laurie Kennedy-Malone and Provost Perrin suggested we include questions on the upcoming faculty satisfaction survey and become involved with the interviews for the Vice Chancellor of Research position, which we did. The committee discussed the two candidates and made a recommendation to the search committee chair on which candidate we felt had the most strengths. Several questions were added to the faculty survey specific to the research infrastructure, buy out policy and incentives for research. The data clearly showed that while UNCG faculty are overall satisfied in their jobs, there is much lower satisfaction with the research infrastructure (especially in assistant professors who we need to retain).
 - The committee discussed needing to now determine what the barriers are for faculty so we can make specific recommendations (and potentially a policy) to support research on campus.
 - We voted to change our bylaws to include a representative from the library on the RPC.
- Unfinished business or issues to be addressed in 2010-2011
 - Invite new Vice Chancellor to first meeting and determining his goals we can work together in the upcoming year.
 - Review qualitative data of faculty satisfaction survey to determine if we need to pursue focus groups with research faculty (or possibly a research satisfaction survey) to address specific barriers and what would facilitate faculty members – especially junior faculty.

- Provide recommendations (or policy) for improving the research infrastructure and potentially increasing research funding to meet University research goals.
- We may need support to conduct focus groups and/or a survey specific to the research needs of faculty.

Scholarly Communications Committee

- Summary of major activities or accomplishments
 - In March, the committee co-sponsored a Faculty Forum that featured Kevin Smith, the Scholarly Communications Officer at Duke University, and he spoke on “Copyright and Fair Use in Research & Teaching.”
 - The committee continued to discuss and devise ways to promote NC DOCKS to the faculty, and we especially focused on how NC DOCKS might be used in the assessment of works derived from community-engaged scholarship (e.g. through the use of questionnaires, rankings, or other tools). The committee communicated with the Office of Research and the Libraries to encourage more support for faculty who are dealing with the author-pays model of journal publishing, and the committee also discussed ways to promote the use of PKP open-access software to faculty who have an interest in publishing electronic journals.
- Unfinished business or issues to be addressed in 2010-2011
 - The Committee will continue to investigate how NC DOCKS might be used in the assessment of works derived from community-engaged scholarship. It will sponsor a faculty workshop and will promote the use of PKP open-access software to faculty who have an interest in publishing electronic journals.
 - The committee will continue to work with the Office of Research to investigate ways to support faculty dealing with journals that have a business-model requiring some form of author-pays for publication

Undergraduate Curriculum Committee

- Summary of major activities or accomplishments
 - During the 2009-2010 academic year, members of the Undergraduate Curriculum Committee continued to review the process of how we ensure that information pertaining to committee decisions could be most efficiently shared with faculty and staff members. Several curricular decisions were made based on input from committee members. These included:
 - The decision to form an ad hoc committee for next year to examine policy concerning pre-baccalaureate certificate programs;
 - Limiting the number of credits to nine semester hours of special topics form one department in any major; and
 - The approval of a proposal to delete from the *Bulletin* courses that have not been offered in five years.
 Communication between the General Education Council continued to be a priority in developing the best procedures for reviewing new course proposals.
- Unfinished business or issues to be addressed in 2010-2011
 - Creation of an ad hoc committee to examine policy concerning pre-baccalaureate certificate programs.

University Teaching & Learning Center Committee

- Summary of major activities or accomplishments
 - The TLC Strategic Plan was revised with input from the committee.
 - A survey of Creative Services was created and administered with results presented to the committee for comment.
 - The TLC was able to purchase Videos on Demand and was funded to complete the intercom system on campus.
- Unfinished business or issues to be addressed in 2010-2011
 - No unfinished business.