

Annual Reports of UNCG Faculty Senate Committees for 2013-2014

[Undergraduate Curriculum and Graduate Studies presented separately]

Academic Computing Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: This committee shall serve as a policy formulation body with respect to academic computing and related activities. The committee shall act in an advisory capacity to the Faculty Senate and to members of the University administration. The committee shall report to the Vice Chancellor for Information Technology and Planning and the Associate Vice Chancellor for Information Technology.

Google Search Appliance – received clarification on how the GSA operates, and how best to optimize unit websites for best results when users search on the UNCG website. Concerns about inaccuracy or irrelevancy of results were conveyed to ITS and the Internet Oversight Committee.

Digital Signatures – our project from last year was closed unexpectedly, reportedly because the proposed solution was too specific (use of Adobe Acrobat specifically). The ACC re-submitted a project proposal to implement a secure digital signature system on campus, to reduce the dependency on paper forms and help with efficiency in submitting paperwork. As of our final meeting, the proposal was in sizing and scoping with Academic Affairs. John Neufeld is the primary client for the project, though it is recommended that someone else from the ACC also join the project as Neufeld's term on the ACC has ended.

Wireless Peer-to-Peer project – this project, submitted originally in the 2011-2012 school year, has stalled. Network has been inundated with issues since the adoption of the new Aruba hardware over the summer, and while a temporary solution does exist on campus now, the original deliverable date has long since passed. The ACC is no longer directly involved with the project; Matt Libera is the primary client for the project.

Voice Recognition / Dictation project – this idea was discussed at length for a few meetings. Since faculty members now are expected to provide captioning for videos posted for students, it stands to reason that there should be an easier way for faculty to do this. Our current agreement with outsourcing this captioning is prohibitively expensive (\$2.50/minute, \$150 per hour), and units will not be able to easily afford this. With the advent of voice-recognition software, there has to be an easier solution. John Neufeld had volunteered to put together some information on this project, but this never materialized and the committee did not revisit the issue.

Review of Committee Charge and Responsibilities – the ACC has realized that the responsibilities of the group as listed in the Faculty Senate Bylaws do not match the way the committee has operated for the past few years. Especially with the change in makeup and responsibility of the ATCC, the ACC was concerned about becoming “irrelevant,” and thus took time to re-purpose the description of the committee.

Unfinished business carried forward: The Digital Signatures project is unfinished and will need to be continually monitored. The Voice Recognition / Dictation project idea should be fleshed out, if the committee is still interested in pursuing it.

The committee also needs to look into ways to centralize a location for their meeting minutes, somewhere public.

Academic Policies & Regulations Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The committee shall develop policies governing the academic calendar, summer session, class scheduling, academic advising, and undergraduate regulations and requirements.

Most of our work this year involved addressing policy changes mandated or recommended by BOG. We brought four resolutions to Senate and co-sponsored one, all of which passed: these were to revise UNCG's policies on Academic Good Standing, Course Withdrawal, and Withdrawal from the University, to permit Priority Registration for Specified

Military Personnel and permit Priority Registration for Students in Online Programs. The committee also endorsed the current Graduate School policy on accelerated baccalaureate to graduate programs; both the UCC and GSC will review all individual program proposals. We also reviewed, discussed, and recommended non-policy changes that became necessary due to the BOG policy changes. These included changes to wording in the Undergraduate Bulletin on grade replacement, academic renewal, and a few other areas.

No unfinished business, but a question came up about Disney Internships that we may want to address next year. The Registrar is consulting with her counterpart at ECU.

Budget Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The committee shall review the budgetary needs of the University and make recommendations to the Vice Chancellor for Business Affairs, the Provost, and other appropriate administrators and to the Faculty Senate regarding the needs of the faculty. The committee shall educate its members and the General Faculty on how the budget is allocated at UNCG and through the UNC system, and provide forums as needed for issues related to this process, be consulted by and shall advise in a timely fashion the Chancellor and other administrative officers during the process of the budgetary cycle, its revision, and allocation of University resources.

It was an interesting year to be on the Budget Committee. Our primary focus was spent on monitoring the proposed cuts for next year. In doing so, we realized that many faculty members were uninformed about budgetary matters. As a result, we have set up an annual budget form in which the Budget Committee will attempt to summarize university hiring and spending over the course of the academic year and present that information annually to the Faculty Senate in April. The Committee has also started to explore the costs associated with faculty turnover, and in the next year we hope to offer recommendations for salary raises and other ways in which we can internally retain faculty at UNCG.

2014-2015 will be the first year in which we implement the annual university budget form. Deb Bell and Wayne Journell will run a "pilot" version of the form over the summer, and then the Budget Committee will run the first official version of the form during next academic year. We will also continue to look at faculty retention efforts and hopefully offer recommendations/resolutions for the Chancellor and Faculty Senate.

Committee on Committees 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The committee shall preside over elections for the Secretary of the General Faculty and for elected at-large members of faculty committees. The committee shall conduct the nomination and elections processes and determine the eligibility of the nominees in conformity with The Constitution and membership regulations of the committees; it shall also collate results from Unit elections and appointments and General Faculty elections and report all results to the Faculty Senate in accordance with the Bylaws of The Constitution of the Faculty.

For committees with student representation, the Vice Chancellor for Student Affairs shall submit the names of students recommended by the President of the Student Government to the Committee for inclusion on the committees that have undergraduate representation. The Dean of the Graduate School shall submit names of students recommended by the Graduate Student Association to the Committee for inclusion on the committees that have graduate representation.

The committee shall recommend to the Chancellor, as requested, names of faculty members to serve on specially appointed committees. In addition to the above responsibilities, the committee, upon approval by the Faculty Senate, shall recommend to the Chancellor the names of three tenured faculty members from which the Chancellor may select the Faculty Representative to the National Collegiate Athletic Association in accordance with the guidelines set forth in the Faculty Senate Bylaws for this representative.

At the time of the report, Senate Faculty Committees should have full representation from all units except those that become open in the event of faculty resignations. Those will be filled at the beginning of the 2013-14 academic year.

Due Process Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The Committee on Due Process shall exercise the following duties and responsibilities:

Receive evidence, conduct hearings, and report its findings and recommendations to the department head and the department head's immediate supervisor or to the Chancellor and, as appropriate, to the Chair of the Faculty Senate, on appeals from administration decisions involving discharge or the imposition of serious sanctions, termination of faculty employment, and non-reappointment. In exercising its responsibility, the committee shall use the definition of terms and the procedures for such hearings which are established by The Code of The University of North Carolina and the Promotion, Tenure, Academic Freedom and Due Process Regulations of The University of North Carolina at Greensboro. All appeals arising under Section 603 of The Code of The University of North Carolina shall be heard by the full committee. In all other appeals arising under the committee's jurisdiction, the committee may establish and ad hoc panel of at least three committee members appointed by the chair to conduct hearings, receive evidence, and report to the full committee for the committee's deliberation and recommendation. The panel report shall include records, transcripts, all other written material, and the panel's recommendation. However, no committee member may participate in the discussion or decision on his or her own appeal or in any other case in which that committee member has participated in the recommendations from departments, the units, or other University committees.

The committee did not meet, as it exists in a purely advisory capacity to the chancellor. Bruce Banks, who has served on the committee for a number of years, has explained to new committee members the function and purpose of the committee and should probably be considered de facto chair, but as there have only been four or five cases referred to the committee in the past five years for review, the lack of activity should not be misconstrued. [Communication from Anita Tesh to Faculty Senate Secretary in 2013].

Elections Committee of the Senate 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The Senate Elections Committee is a standing committee of the Faculty Senate with composition and duties as listed below.

- The Committee shall receive nominations and conduct elections to fill all elected offices and elected committee positions of the Senate.*
- The Committee shall make recommendations regarding the replacement of elected officers and committee members when vacancies occur.*
- The Committee shall periodically adjust the apportionment factor for conducting Senate elections, as described in Article III, Section 2.*
- The Committee shall review the election procedures of the electoral divisions and recommend to the Senate changes where appropriate. If the Senate supports the changes, they shall be forwarded to the electoral divisions for their action.*

No report.

UNC Faculty Assembly Delegation 2013-2014 Annual Report to UNCG Faculty Senate

Charge: This committee shall serve as a policy formulation body with respect to academic computing and related activities. The committee shall act in an advisory capacity to the Faculty Senate and to members of the University administration. The committee shall report to the Vice Chancellor for Information Technology and Planning and the Associate Vice Chancellor for Information Technology.

Kevin Lowe's report to the Senate at the last Faculty Senate meeting of 2014 summarized the last faculty assembly meeting. Regular summary reports will continue in 2014-2015 either at Faculty Senate meetings following state assembly meetings (usually five per academic year) or on the Faculty Senate webpage.

Faculty Government Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The primary function of the committee is to recommend to the Faculty Senate all changes to The Constitution of the Faculty. Recommendations related to the policies and regulations subject to adoption by the General Faculty shall be forwarded to the Faculty Government Committee for consideration and review before presentation to the Faculty Senate. The committee shall also review the governance structures adopted by the units to determine that they are consistent with The Code of The University of North Carolina, the Promotion, Tenure, Academic Freedom, and Due Process Regulations, and The Constitution of the Faculty.

The committee made editorial revisions to the Constitution of Faculty to bring it into compliance with FS #12052012-03 (To Revise the Charge of the Undergraduate Curriculum Committee Removing the Overlap with Responsibilities of the General Education Council). Reviewed and commented on the Faculty Workload Guidelines at the request of the Provost and the Chair of the Faculty Senate. It also began discussions on revisions to ADMINISTRATIVE GUIDELINES FOR CREATION OF ACADEMIC DEPARTMENTS AND APPOINTMENT OF DEPARTMENT HEADS by commissioning a report from the Educational Review Board on this subject. The report was completed, presented to the Senate, and distributed to the Deans. One meeting with Dean's Council was held to discuss the issues. Discussions will continue next academic year. The committee also made corrections to the Constitution of the Faculty, and arranged for these to come before the Senate early in fall semester 2014; completed review of the relationship of the Graduate Studies Committee to the Faculty Senate, but did not act on our recommendations when directed not to pursue this matter by the Chair of the Senate; and crafted a response to GA's Amended 2014 Guidelines for Post Tenure Review and brought a resolution before the senate asking that these recommended changes be revised. The revised Constitution of the Faculty is to come before the Senate in 2014. We will need to continue discussion with Dean's Council and Department Heads on revision of ADMINISTRATIVE GUIDELINES FOR CREATION OF ACADEMIC DEPARTMENTS AND APPOINTMENT OF DEPARTMENT HEADS. We will attempt to bring revisions to this document before the Senate.

Faculty Grievance Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The Faculty Grievance Committee shall hear, mediate, and advise with respect to the adjustment of faculty grievances concerned with matters directly related to a faculty member's employment status and institutional relationships on this campus in accordance with the provisions of The Code of The University of North Carolina. No grievance that grows out of or involves matters related to a formal proceeding for the suspension, discharge, or termination of a faculty member, or that is within the jurisdiction of another faculty committee, may be considered by the Faculty Grievance Committee.

No grievances were formally filed with the committee although a UNCG faculty member did contact the Chair to discuss the possibility of taking action. In the end, it seems to have been determined by Alan Boyette's office that the grievance was not warranted as the position was administrative and not faculty based.

Faculty Professional Development, Compensation & Welfare Committee 2012-2013 Annual Report to UNCG Faculty Senate

Charge: The purpose of the Faculty Professional Development and Welfare Committee shall be to support the role of faculty members as learned professional. The committee shall review and make recommendations on matters concerning professional status and effectiveness in the areas of teaching, research, and service. All matters other than salary and benefits are relevant, including but not limited to standards of professional performance; professional rights and privileges; working conditions; standards for teaching loads and reduction in load for research and service assignments; research and other leaves of absence; and programs for the enhancement of faculty professional abilities

and effectiveness, including participation in seminars, workshops, colloquia and other professional development programs, professional travel and similar activities.

Acting on a charge from Senate Chair Patti Sink, the Faculty Professional Development, Compensation, and Welfare Committee worked proactively throughout the spring semester to formulate and distribute a UNCG Faculty Morale Survey. We met several times and communicated actively via email to thoughtfully determine the structure of the survey, which was distributed to all faculty members on campus via the individual units.

Of 1080 surveys sent out, 486 (45%) were returned. The committee reviewed and discussed the raw data, and the chair of the committee will present findings of the report at the first Faculty Senate meeting.

Full Professors (25%), non-tenure track Lecturers/Instructors (20%--listed as "Other" on the survey), Assistant Professors (12%), non-tenure track Assistant Professors (5%), non-tenure track Associate Professors (2%) and non-tenure track Full Professors (1%). Seventy-six per cent (76%) of respondents have been at UNCG for six or more years and nineteen per cent (19%) have been here more than 20 years. Composition of the respondents by sex is 54% female and 46% male. Eighty five percent of respondents indicate that there is a "definite (40%) or "serious" (45%) problem with morale at UNCG, and only 2% responded that there was no problem at all.

The second part of the survey was designed to provide data regarding both positive and negative effects on morale, and can be analyzed in terms of total responses for each item received, or in terms of the rankings that each item received. The item affecting morale most negatively, as indicated by both total responses and #1 rankings, was salary compression, with a total of 201 respondents, 109 of whom listed it as #1. An additional 20 respondents listed "salary" as #1 under "Other," with many of those referring to varying issues of salary equity. As a result, the Committee has requested an updated UNCG Salary Comparison Report from the Office of Institutional Research to assist in further analysis concerning all aspects of salary inequity at UNCG. We will study this report in detail during the fall semester and make appropriate recommendations.

The next four items fell within a close range of numerical responses and as such, can be considered equally to have the next highest negative influence on faculty morale. They are listed in the order in which they appeared on the survey: (a) decisions about budget allocation/priorities in funding (150 responses); (b) lack of shared vision with UNCG administration (156 responses); (c) decision making by administration does not value transparency (130 responses);) (d) priority is not placed on funding of faculty positions (140 respondents).

Three items clearly represented the factors most responsible for positive influence on morale. These include: 1) collegiality among faculty (352 responses, 168 #1 rankings); 2) gratification from teaching (347 responses, 153 #1 rankings); and 3) gratification from research/creative activity, 264 responses, 50 #1 rankings. Potential use of this data has not yet been discussed by the Committee.

Recommendations will be forthcoming in the fall. The majority of the membership will remain on the committee; thus, we look forward to a productive year in 2014-2015

Faculty Promotion & Tenure Guidelines Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The committee shall review the units' documents and exchange information about the general guidelines and expectations that the units have developed for the evaluation of teaching, research and creative activity, service, and directed professional activity for promotions and tenure.

No report.

Faculty Teaching & Learning Commons Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The committee shall serve as a policy formulation body with respect to the Faculty Teaching and Learning Commons. The Committee shall review and make recommendations to the Director of the Faculty Teaching and Learning Commons. The committee shall act in an advisory capacity to the Faculty Senate and to members of the University administration.

The FTLC discussed the focus of the FTLC and how this meets all faculty needs (tenured/nontenured/instructors/adjuncts etc.). The committee was concerned with FTLC expanding model; these discussions resulted in the FTLC reviewing and refining mission and vision of FTLC. A group met to review the mission (including the chair from this committee). This statement was presented to advisory board and refined as “The Faculty Teaching and Learning Commons (FTLC) enhances teaching, learning, research, and creative activity by promoting a collaborative community of scholars.” The advisory board suggested that the FTLC move from transactional to transformative focus when planning. Using FTLC as a mechanism to value faculty as the core of University function was strongly supported by the committee. The advisory recommended that outcome data should be systematically collected and used to support the functions of FTLC.

The issue on student recording (audio/video) a class without permission of the instructor was discussed. Based on new technology, recording can be done without overt awareness of faculty. Two topics are intellectual property, student privacy, and faculty academic rights (and freedom). Recommended to address this in 2014-2015 through faculty conversations and consider white paper or summary and present to Faculty Senate for policy development.

General Education Committee 2013-2014 Annual Report to UNCG Faculty Senate

1. New student learning outcomes for WI and SI were created by the Council and approved by the Faculty Senate on December 4, 2013.
2. The oversight of the WI and SI Committees was clarified. The Council will appoint the members of the WI and SI Committees, and these committees will be charged by the Council with the development, review, and approval of all proposals for Writing Intensive and Speaking Intensive markers, and with the submission of approved proposals to the Council for administrative disposition. A resolution amending the charge of the Council to reflect the clarification of oversight will be presented to the Faculty Senate in FA14. Due to the dissolution of the CAC Director position, the Council assumed direct oversight of the WI and SI Committees on May 1.
3. Four assessment training workshops were held on August 12-13, 2013 for faculty teaching GLT, GHP, and GSB courses to be assessed in FA14. Approximately 24 faculty members attended the four sessions in total.
4. Assessment data was collected from 2012-13 GMT and GNS assessment, SP13 GL, GN, and WI assessment by the Department of Languages, Literatures, and Cultures, and FA13 GHP, GLT, and GSB university-wide assessment. 4,162 GMT students, 1,454 GNS students, 9 GHP sections, 11 GLT sections, and 20 GSB sections were assessed. The GNS assessment was conducted using the Scientific Reasoning Test developed at James Madison University. The GMT assessment was conducted by the Departments of Mathematics and Statistics using embedded questions in GMT examinations.
5. A one-day assessment workshop was held in January at which UNCG faculty members conducted evaluations of student work products submitted in the fall semester as part of the regular assessment of student learning in courses that carried the GLT, GHP, and GSB category designations. On recommendation from faculty participants in the January workshop, the results of these assessments will be made available online instead of at open fora. The results can be found on the Office of Accreditation and Assessment webpage (<http://assessment.uncg.edu/academic/GenEd/>).
6. Ad hoc subcommittees for the recertification of the GMT and GNS subcommittees were convened in SP14. The revised GMT student learning outcomes were approved by the Council on March 31, and will be presented to the Faculty Senate in FA14. The revised GNS student learning outcomes were not presented to the Council in time for action in SP14, but will be on the agenda for the first FA14 Council meeting, and will be presented to the Faculty Senate in FA14. Recertification of GMT and GNS courses will commence in FA14 and be completed in SP15, with any changes taking effect in FA15.

7. The Council approved 12 requests for General Education Program category or marker designations.

To be carried forward: Revise the Council's bylaws with respect to Council membership, particularly with respect to ex officio members, and to address the voting status of ex officio members; continue the recertification of courses carrying the GMT and GNS category designations, and begin the process of recertifying courses carrying the GFA category designation; continue to refine the process by which courses may be added to the General Education Program; establish written job descriptions for the chairs of the WI and SI Committees, and continue the regular assessment of learning in the General Education Program in conjunction with the Office of Accreditation and Assessment; continue to examine the role of WI, SI, and GRD in the General Education Program and explore options for improving instruction and learning in these courses; revise the General Education Program as needed to maintain compliance with any General Administration mandates regarding student learning and core competencies.

Recommendations for the Senate Leadership: The Senate may wish to review the appointment process for members of the Council. Currently, members are appointed by the Provost on recommendation from the Deans of the different units, but it has, in practice, been the Chair of the Council who has made recommendations to the Deans and who recommends to the Provost whom he should appoint. The UCC and GSC members are elected by the Senate's Electoral Division, thus making the GEC the only Provost-level appointment among the various curriculum committees.

Intercollegiate Athletics Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The committee shall be responsible for monitoring and reporting on intercollegiate athletics to the Faculty Senate. Of primary concern to the committee shall be the academic welfare of the student athletes and the overall integrity of the intercollegiate athletics program. The committee shall be available to hear and act on complaints and suggestions about intercollegiate athletics from the faculty, students, and other members of the University community.

The Committee met twice formally during the fall 2013 semester, although several committee members met informally at various other times throughout the semester. For the spring 2014 semester, we had three formal meetings of the committee as well as informal sessions. Minutes were kept of our formal meetings and were approved by voting members of the committee. Our agenda has included the following:

- Orientation – at our first meeting in September 2013, we conducted an orientation, particularly for new members. We discussed the mission of FCIA, which concerns student-athlete (SA) welfare (primarily academic) and other areas we can help (see below). As a result of this, we distributed a press release to the UNCG Campus Weekly to announce our role and availability to help with any concerns about athletics on campus.
- Recruiting of Student-Athletes – since all but one unit on campus is represented by a member of FCIA, we agreed that the representative member should help coordinate recruiting visits by SA candidates as it relates to academics in their unit.
- Academic Advising – throughout the academic year, we have been involved in helping SAs obtain academic advising resources relating to pursuit of their major (and professional career), while maintaining NCAA eligibility for their sport. In the spring 2014, each committee member was instructed to send an email to SAs in their unit offering to act as a liaison to help insure proper advising takes place.
- Tutoring services – helping to identify resources available to students by particular major, especially in upper level courses.
- Missed class policy – we conducted research and made suggestions about missed class policies throughout UNCG. This was initiated because of apparent inconsistencies by department/ professor and we want to make sure that students representing UNCG via athletics or otherwise (e.g., music, dance, representation at national or regional student organizations) are treated fairly and consistently when they have obligations that might result in travel and missed classes.
- UNC Board of Governors Recommendations – we have a report listing policies and procedures required by the

UNC Board of Governors. We conducted discussions about UNCG adherence and FCIA involvement. This will be a major initiative in 2014-15

- The Student-Athlete Experience – in the past, the Department of Athletics has conducted a formal survey of SAs exiting through graduation or transfer, in order to “gain a pulse” on the SA experience – good and bad. Mostly, this has produced positive results. FCIA initiated expansion of the survey to underclass students (rising sophomores, juniors and seniors) so that we can make adjustments early during the SA career at UNCG.

Online Learning Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The Faculty Senate Online Learning Committee shall study issues pertaining to the development, delivery, assessment and enhancement of online learning courses and programs at UNCG. It shall also facilitate the development, delivery and taking of online learning courses and programs, and work to enhance the quality of distance learning courses.

This was the first year this committee has met. We evaluated existing UNCG reports about Online Learning. We identified over 30 recommendations for improvement. Ranked and organized the recommendations. We split into 4 subcommittees each looking at a subset of top recommendations in an attempt to draft resolutions. Seven resolutions were drafted, five of which were approved by the voting members, two of the five were brought to the Senate leadership, one was carried in a senate vote April 2nd 2014 and the other is slated for a vote Fall 2014.

We still have several resolutions to consider with senate leadership and a few recommendations to write up and shop around. One issue not yet undertaken is recommending best practices for assessing and improving quality of online courses. Another issue that UNCG needs to address is the charging of different fees for online learners from campus students. This current process creates a lot of work for staff, problems for faculty, and confusion for students. Solving this may require action from GA.

Promotion & Tenure Committee of the Faculty Senate 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The major purpose of the committee is to provide faculty counsel to the Chancellor in accord with the University Promotions and Tenure Guidelines, Section II, Part B . The committee will review promotion and tenure policies and procedures yearly and will recommend modifications and changes in committee function and guidelines to the Faculty Senate.

As has become standard practice, the Provost referred to the Committee for its advice all of cases where there was not unanimity at the unit levels of review, and those cases that were applications for early promotion and/or tenure. The Committee was informed of the cases it would be evaluating at its first meeting, and established its procedure for evaluating the assigned cases. The Committee Chair provided the members with a template for the Committee members' individually assigned preliminary reports on the candidates, so as to ensure uniformity of format among those reports. At the second meeting, after Committee members had studied the online dossiers of the candidates, the Committee deliberated over the assigned cases, and voted on what advice to give the Chancellor. The final drafts of reports of the Committee's deliberations and reports on each case were prepared by the Chair, and were distributed for final approval by the Committee members. The approved reports were submitted to the Chancellor and Provost, both electronically and during a third Committee meeting with the Chancellor. Based on review of the Committee's reports and counsel, the Committee also learned of the Chancellor's final decisions on the cases in question.

Research Grants Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The primary functions of the committee are to: (a) receive, evaluate, and act on applications for funding of faculty research grants, subsidies for book publication, referred publication page charges, submission fees, journal article reprints, and exhibition/performance charge; and (b) set policies and procedures deemed necessary.

Membership: Seven (7) faculty (one [1] from each School and the College), plus one (1) Senator. (Up to six [6] additional members may be appointed by the chair, after consultation with the Associate Provost for Research, in order to achieve programmatic balance, to serve one-year terms.

The committee reviewed and selected the awards for the Regular Faculty Grants, Regular Faculty Summer Excellence Research Awards, New Faculty Grants and New Faculty Summer Excellence Research Awards; held two training sessions for faculty on submitting the grants. Reviewed and updated the instructions and guidelines for submission for AY 2012-2013; reviewed and selected awardees for the publication subsidy funding; discussed options and opportunities to expand the amount of funding available for subsidies.

Unfinished business: Continue discussing options and opportunities to expand the amount of funding available for subsidies and discussing ideas for further expanding the funding for Regular Faculty proposal programs since there are so many more excellent proposals submitted for the Regular Faculty grant proposal programs (Regular Faculty Grant and Summer Excellence Research Award) than could be funded.

Research Policies Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The committee shall make advisory recommendations to the Faculty senate and/or to the Vice Chancellor for Research & Economic Development, acting for the Provost, about new policies or changes in existing policies that affect research conducted by faculty at the University. The overall goal for the committee is to enhance the research climate of the University.

We did not meet due to lack of available research funds.

Scholarly Communications Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The Scholarly Communications Committee will support the University's research and teaching missions by consulting with and advising the University faculty in matters relating to the dissemination, use, and archiving of information and knowledge. The Committee will work collaboratively with campus administrators and faculty members to develop and implement a program offering leadership and direction toward altering the current course of scholarly communications, so that it is economically sustainable and ensures the widest possible access to the scholarly record. The Committee will: Analyze issues of scholarly publishing and communication as they apply to academic research institutions like UNCG; Propose short-term and long-term strategies to inform UNCG faculty about these issues

Propose short-term and long-term strategies to inform UNCG faculty about these issues; Provide faculty with guidance on fair use, intellectual property rights, and management of their creative works; Suggest and endorse avenues for individual and collective action, including actions that faculty members can take to contribute to an open and sustainable system of scholarly communication; Promote initiatives and practices that encourage faculty to explore the challenges and opportunities associated with disseminating research, creative works, and teaching materials through new methods and electronic means.

In October 2013 the Committee co-sponsored a Faculty Forum entitled "Article-Level Metrics for Evaluating the Impact of Research" that featured Jennifer Lin from the Public Library of Science (PLOS) as a guest speaker and three UNCG faculty members as panelist (Stan Faeth, Nicholas Oberlies, and Robin Remsburg). The committee also advised the library on the creation of a new Scholarly Communications guide. This guide provides information on Scholarly Communications issues such as Author Rights, Copyright and Open Access. Two members of the committee spoke at conferences on Open Access.

The Committee will sponsor a forum on October 23, 2014 in the Kirkland room on Open Educational Resources.

Student Learning Enhancement Committee 2013-2014 Annual Report to UNCG Faculty Senate

Charge: The Student Learning Enhancement Committee is established: a) to review the assessment plans for all undergraduate and graduate programs to assure that they are designed to improve student learning based on evidence and to meet accreditation requirements, b) to report annually to the Faculty Senate on the current status of academic program assessment at UNCG, c) to advise the deans of academic units or their designees on how departments might enhance their academic program assessment plans to improve opportunities for student learning, and, d) to make recommendations to the Associate Provost for Planning and Assessment for actions to be taken to improve UNCG's efforts to enhance student learning. This committee is also charged to celebrate successful examples of student learning enhancement resulting from assessment activities and to sponsor presentations and workshops to familiarize faculty with assessment practices and benefits.

The SLEC completed reviews of departmental assessment plans and reports based on 2012-2013 Compliance Assist reports; established monthly committee meeting schedule and additional conference/workshop opportunities for further faculty development activities; arranged with Associate Deans to replace four departing committee members; held seven committee meetings in 2013-14; used subcommittee structure to evaluate submissions for Student Learning Enhancement Excellence Award; Revised, provided committee development, and applied Enhancement Progress Rubric which is used to review all academic programs' learning enhancement processes. This Rubric is presently being used to review and communicate with Associate Deans and then departmental faculty, and it was also very useful in communicating feedback to departmental faculty. We refined guidelines and made two awards for the Student Learning Enhancement Excellence Award. We also provided detailed feedback to the other submitters for improvement purposes. We also worked with Liane Davenport of Office of Academic Assessment (OAA) to produce a BB site for committee with a series of Best Practices, readings, committee reports, etc. for faculty development. Larry Taube (Chair) assisted in the writing of SACS Report 3.3.1.1. Kathleen Williams was elected to serve as Chair for the committee in 2014-15.