



Faculty Senate Meeting Agenda
Virginia Dare Room, Alumni House

Wednesday, April 3, 2013
3:00 – 5:00 PM

TIME	ITEM	ACTION	ENCL
3:00	Welcome: <i>John Lepri, Chair of the Faculty Senate</i> Approval of Minutes: March 6, 2013 Meeting Review of Agenda	Yes No	A
3:05	<i>Resolution #FS-04032013-01:</i> To Amend the Constitution of the Faculty <i>Bruce Kirchoff, Chair, Faculty Government Committee</i>	Yes	B
3:45	Remarks: <i>Senate Chair John Lepri</i>		
3:55	Remarks: <i>Chancellor Linda P. Brady</i>		
4:05	Remarks: <i>Provost David Perrin</i>		
4:15	<i>Election: Senate Chair-Elect and Senate Secretary for 2013-2014</i> <i>Susan Shelmerdine, Senate Elections Committee</i>	Yes	N/A
4:20	<i>Resolution #FS-04032013-02:</i> To Revise the Undergraduate Appeals Policy	Yes	C
	<i>Resolution #FS-04032013-03:</i> To Amend the Language Regarding Waivers of Marker Courses for Transfer Students <i>Maura Heyn, Chair, Academic Policies & Regulations Committee</i>	Yes	D
4:35	<i>Report: Unit Election & Appointment Results for 2013-2016</i> <i>Julie Hersberger, Chair, Committee on Committees</i>	No	
4:40	Remarks: Areas of Focus for the 2013-2014 Academic Year Faculty Senate Calendar, 2013-2014 Academic Year <i>Patti Sink, Faculty Senate Chair-Elect</i>	No No	E
4:55	Election Results <i>Susan Shelmerdine, Senate Elections Committee</i>	Yes	
5:00	Adjournment	Yes	

NOTES/ANNOUNCEMENTS

- *Refreshments will be available from 2:30-3:00 pm in the Byrd Parlor of the Alumni House*
- *Staff (aka “Staff Infection”) vs. Faculty (aka “Faculty Cat Herd”) Kickball Challenge Thursday, April 4, 2013, 6pm, UNCG Softball Stadium. Come out and support your team!*

GENERAL FACULTY MEETING
Wednesday, April 24, 2013, 3 to 5pm
Virginia Dare Room of the Alumni House

**Minutes of the Faculty Senate Meeting Special Session
March 6, 2013
3:00, Virginia Dare Room
John Lepri, Chair**

Draft Pending Approval at the April 3, 2013 Meeting

Agenda Item & Presenter	Discussion/Motion	Outcome
Welcome: <i>Senate Chair John Lepri</i>	The Senate Chair opened the meeting at 3:00.	
Review/Approve Minutes of February 6, 2013 <i>Senate Chair John Lepri</i>	<p>Minutes for the February 6, 2013 Faculty Senate meeting were presented for review and approval.</p> <p>Jim Carmichael reported a communication from Deb Bell that requested a more accurate transcription of her question to the Chancellor:</p> <ul style="list-style-type: none"> • <i>Remove</i>: “Regarding size and quality, would it be possible to get a listing of new administrative positions and faculty positions, and perhaps publicize them in a campus weekly article?” • <i>Add</i>: We are concerned that for the last several years there has not been faculty of sufficient size and quality. In fact, it seems that administrative positions have increased while faculty support has decreased. Can the faculty be given a detailed report that lists all new administrative positions (new ones--not established ones pre-2007) that have been appointed in the past several years along with a detailed report that lists all new faculty positions (new ones--not established ones pre-2007).” <p style="text-align: center;">Motion to accept the change: Bill Karper Second to the motion: Ron Morrison Vote: Unanimous Approval</p>	Minutes Approved by Unanimous Vote
Remarks: <i>Senate Chair, John Lepri</i>	<p>Senate Chair, John Lepri, brought to the attention of the Senators three items:</p> <ul style="list-style-type: none"> • The Faculty Government Committee has been working on greater inclusion for Non Tenure Track (NTT) faculty in the Constitution, and we want to have it finished by May 15. Faculty may be interested in what the University of Maryland has been doing in this regard (see PowerPoint attachment). • the QEP area of concentration, Global Engagement, has been announced. Thanks to Vidya Gargeya and John Sopper for all of their hard work. The status of the Writing across the Curriculum Task Force still needs to be addressed; options include: <ul style="list-style-type: none"> a) disband it, and establish a Faculty Senate Committee b) Make such a committee part of QEP and c) put the writing intensive elements back in the plan <i>(there is more to come)</i> • the UNC Strategic directions and strategic planning process has generated a list of over one hundred items which will need to be addressed; the Chair asked for volunteers, whose expertise includes general education issues, distance Learning (including MOOCS and on line degrees), and assessment of effective class size 	

	<p>The Chair also mentioned the possibility of establishing an ombuds office at UNCG to serve as a confidential meeting point between faculty, staff, and students. Such an office has already been established at Chapel Hill and NC State; it would add another “administrative” office and require funding</p> <p>Nomination forms for the 2013-2014 Faculty Senate Chair-Elect and Secretary were distributed. The Chair asked that they be filled out and returned by the deadline (April 2, 2013) in order for a timely election to occur at the April 3 Faculty Senate meeting.</p>	
<p>Remarks: <i>Chancellor Linda Brady</i></p>	<p>The Chancellor emphasized the importance of a well-defined and broadly defined mission as a result of the Strategic Directions Plan approved by the UNC Board of Governors (BoG) and as a result of the associated study, <i>Developing Alternatives for Active Portfolio Management</i>, prepared by Deloitte Associates for General Administration and the UNC BoG in January. Strategic Directions has five overarching areas:</p> <ol style="list-style-type: none"> (1) degree attainment; (2) academic quality; (3) research designed to enhance economic development; (4) serving the needs of the people of North Carolina; and (5) maximizing efficiencies. <p>UNCG is working to advance the goals of the plan through</p> <ol style="list-style-type: none"> (1) Degrees Matter! (designed to address the needs of Guilford County residents who have earned some college credit but lack a degree), (2) (2) student success initiatives designed to improve retention and graduation rates (e.g., targeted advising for at-risk students), (3) research related to advanced manufacturing (JSNN), (4) serving the needs of the state (especially in Nursing) and (5) maximizing efficiencies. <p>The Deloitte Report on active portfolio management calls for system-wide review of campus initiatives leading to mission differentiation along four dimensions:</p> <ol style="list-style-type: none"> (1) student segment (defined as level of selectivity); (2) geographic area focus; (3) programmatic focus areas to reduce duplication system-wide and (4) teaching or research focus. <p>The report suggests that the UNC system supports more research universities than comparable systems across the country, and argues that a system-wide mission/portfolio review process could very well reduce costs as it seeks to relegate which universities shall serve as research and which as teaching universities within the state. The Chancellor is concerned that this process may lead to a gulf between commitment to quality undergraduate (UG) education and support for focused research (e.g., community-engaged scholarship) that both enhances the UG experience and serves the needs of the region and state.</p> <p>Administration, faculty, and staff will need to work together to support our position within the UNCG system, with campus Senates and system wide Assemblies to play a major role.</p>	

	<ul style="list-style-type: none"> • To reinforce our commitment to student learning, we are working on improving retention and graduation rates, management of enrollment, and expansion of our presence in online, hybrid, and experiential learning. • To support our mission as a research-informed university, we support research that impacts economic development and quality of life for the state and the region as well as expansion of our long-standing UG research program which integrates UG education, graduate education, and research to the benefit of our faculty, students and the community. • To build on our reputation as a community- engaged university, we will enhance partnerships with the public and private sector, illustrated by the Gateway University Research Park and Joint School of Nanoscience and Nano engineering with NC A&T, the Spartan Mixed-Use Village on Lee Street, The Greensboro Coliseum Partnership with Intercollegiate Athletics, and the Downtown University District in partnership with six other colleges and universities and community colleges in the area and the business community. <p>The Chancellor expressed her thanks for all of the hard work faculty members and senators contribute.</p> <p>Questions covered whether there was prior knowledge of the report and where the line will be drawn between teaching and research universities. The Chancellor responded to both.</p> <p>The Chancellor reminded Senators of the 5:30 reception for the BoG in Shaw dormitory.</p>	
<p><i>Remarks:</i> <i>Provost David Perrin</i></p>	<ul style="list-style-type: none"> • Peter Alexander, Dean Emeritus of Butler University, has been appointed Dean of the School of Music, Theater and Dance effective August 1. • An Advising Taskforce has been established to enhance the quality of advising for UG students in identifying educational and career goals, understanding behaviors that support learner success, and providing access to available support services. Both prescriptive advising (helping students construct a schedule once a semester) and developmental advising (mentoring students towards self-authorship) need to be addressed. High quality advising plays a crucial role in student success. The committee will consider creation of a short survey to gather faculty perspectives of advising at UNCG; examine and discuss models for prescriptive and developmental advising and how these connect, and finally, include student and faculty outcomes and propose assessments of outcomes, and suggest organizational supports for the models. The committee will comprise representation from the Faculty Senate, faculty and staff from academic units, the SGA, the Division of Student Affairs (Dean of Students and Career Services), the Advising Council, Continual Learning, FTLC, and UG Studies. • In response to a question about prioritizing new academic program proposals, the Provost stated that a sub-committee of Deans Council will develop criteria. In addition, a Committee of Deans Council members, Chair of the UG Curriculum Committee, and Chair of the Graduate Studies Committee will review new proposals. 	

	<ul style="list-style-type: none"> The Provost commended the robust vote (over 1600) in the QEP concentration, and congratulated Dr. Lisa Tolbert, of the History Department, who has just won the Governors Teaching Excellence Award. 	
<p><i>Resolution #FS-03062013-01: To Approve the Academic Calendars for 2014-2015 and 2015-2016</i></p>	<p>Maura Heyn, Chair of the Policies and Regulations Committee, read the resolution – To Approve the Academic Calendars for 2014-2015 and 2015-2016, which was approved with one abstention. The summarized statement of resolution is as follows:</p> <p>BE IT RESOLVED, that the UNCG Faculty Senate approve the Academic Calendars for 2014-15 and 2015-16.</p>	<p>Resolution # FS-03062013-01 Approved by Majority Vote</p>
<p><i>Resolution #FS-03062013-02: To Update Boards and Committees of the General Faculty</i></p>	<p>Susan Collins, a member of the Faculty Government Committee, read the resolution – To Update Boards and Committees of the General Faculty, which was approved unanimously. The summarized statement of resolution is as follows:</p> <p>BE IT RESOLVED, that the following changes to committee structure be made effective July 1, 2013, with any necessary changes to the Constitution of the Faculty and the Bylaws.</p> <p>Terminations: the <i>Enrollment Management Committee</i>; the <i>Educational Standards Committee</i></p> <p>Consolidations: the duties of the <i>Faculty Compensation Committee</i> shall be split between the <i>Budget Committee</i> and the <i>Faculty Professional Development & Welfare Committee</i> (and) the new committee will be called the <i>Faculty Professional Development, Compensation, & Welfare Committee</i>; the duties of the <i>Senate Bylaws Committee</i> shall be merged with those of the <i>Faculty Government Committee</i> (and) the merged committee will be called the <i>Faculty Government Committee</i>.</p> <p>Dan Winkler pointed out that due to the elimination of the Senate Bylaws Committee, which appears in the current version of the Faculty Constitution, the resolution will have to go to the General Faculty for approval.</p>	<p>Resolution #FS-03062013-02 Approved by unanimous vote.</p>
<p>Report: Academic Report Summary for 2011-2012 and Distribution of Majors and Classes among Student Athletes Kim Record, Director of Athletics</p>	<p>Kim Record began by referring to the outstanding academic record of UNCG’s athletes. Of particular note was the announcement that Freshman Lucy Mason, a 4.0 student athlete, has been named SoCon Freshman of the Year. She then introduced Jen Sansebera, who has come on board to maintain and enhance the academic progress of our student athletes; she reports to both Athletics and Undergraduate Studies. Her background includes having been a softball athlete; additionally, she holds a degree in Law.</p> <p>Jen enumerated elements of a successful athletics program: support, discipline, accountability, commitment, and preparedness as well as the importance of Team Effort, (tapping) Potential, (facing and overcoming) Adversity, and Pride – “<i>No one is going to outwork us!</i>”</p>	

	<p>She spoke of the importance of the Student Academic Support Services (SASS) and the values that are inculcated in all athletes. The Intercollegiate Athletics Academic Summary (handout) showed a cumulative GPA of 3.10 that is rising every year; 18 out of 231 students with a 4.0 average; and a graduation success rate of 78%. It is a record of hard work and accomplishment.</p>	
<p>Report: Faculty Assembly Report of the February 22, 2013 Meeting <i>John Lepri, Faculty Senate Chair and Member, UNCG Faculty Assembly Delegation</i></p>	<p>Senate Chair John Lepri shared that 100 action items have merged as UNC-system priorities as a result of the Strategic Directions planning process. The full list was forwarded to Senators in an email the day before. The following speak to questions/comments/concerns about the process and other issues that surfaced:</p> <ul style="list-style-type: none"> • In regard to concerns about the College Learning Assessment, it was suggested that faculty get involved as committee members • Concerns was expressed about “quantitative assessment of humanistic knowledge” • A plan is underway to thoroughly review the balance of administrative and faculty positions with an understanding of the complexity of the issue, the different types of employees that are needed to carry out our mission and the decisions that deans are faced with in dispensing lines allocated to the academic areas. A committee is to be formed made up of representatives from faculty, staff and administration to look at ratios of administration to faculty and faculty to students, how findings will affect future budget cuts, efficiencies, et al. The timeline for the committee’s work is between now and June with findings probably going to General Administration. <p>Chancellor Brady stated that we have the responsibility to present <i>clear</i> data. The new Ombud position is needed. She emphasized that, when administrative positions are cut, it has an effect on services to students and faculty. In consultation with a jointly appointed working committee consisting of faculty, the Provost, Vice Chancellor for Financial Affairs, this group will require and receive support from the IRC and HR. Their task will be to clarify</p> <ol style="list-style-type: none"> (1) how tasks are defined (2) how do tasks contribute to our mission (3) how numbers have changed (4) internal and external factors such as faculty research, compliance, and regulations; and (5) how our numbers compare with national trends. <p>There needs to be a determination of how to present the data on a regular basis including changes in occupational categories and responsibilities.</p> <p>Some aspects of centralization can suggest an approach of one-size-fits-all to the detriment of our students and our programs.</p>	<p>Motion to adjourn approved by unanimous vote.</p>
<p>Adjournment</p>	<p>The Senate Chair reminded Senators again of the reception at Shaw Hall and asked for motion to adjourn. Motion: Bill Karper Second: Josh Hoffman</p>	<p>Motion to adjourn approved Unanimously</p>

Respectfully submitted,

Jim Carmichael
Secretary of the Faculty Senate 2012-2013

DRAFT

**The University of North Carolina at Greensboro
Faculty Senate**

Resolution #FS-04032013-01

To Revise the Constitution of the Faculty

*Submitted by the Faculty Government Committee
Bruce K. Kirchoff, Chair*

WHEREAS, the Senate, as the legislative arm of the General Faculty, periodically reviews and revises the Constitution of the Faculty, **and**

WHEREAS, it has been more than five years since the last comprehensive review of the Constitution, **and**

WHEREAS, the Faculty Government Committee has completed a comprehensive review and revision of the Constitution, **therefore**

BE IT RESOLVED that the *Constitution of the Faculty* be retitled *The Constitution of the General Faculty*, and be revised as indicated in the attached documents, with changes to the *Bylaws of the Constitution of the Faculty* also as indicated.

Faculty Senate Action/Date:	<i>Effective Date:</i> Immediately following all required approvals. <i>Implementation of Resolution:</i> The Faculty Senate Office will collaborate with the Office of the Provost to notify affected persons and offices to coordinate the update of printed and electronic forms and publications.
Chancellor Action/Date:	
General Faculty Action/Date:	
Board of Trustees Action/Date:	
UNC GA or BOG Action/Date:	

Notes on Revision of the Constitution and Bylaws Faculty Government Committee

Bruce Kirchoff (Chair), Susan Collins, Laurie Kennedy-Malone, Mark Schumacher, Stuart Marcovitch (Senate Liaison)

March 25, 2013

The attached revision of the Constitution and Bylaws has been reviewed and approved by the Faculty Government Committee. In revising the Constitution we have attempted to preserve all of its current provisions, and all provisions that have been passed by the Senate as bylaws since the Constitution was adopted. In doing this we have significantly reorganized the Constitution and Bylaws in ways that are explained here.

The Constitution is the document that defines the way in which the faculty's right to advise the Chancellor is instantiated at UNCG. As explained in Article I, Section 2, the authority of the General Faculty derives from *The Code of the Board of Governors of The University of North Carolina, Section 502.D(2)*, which gives the General Faculty the right to "advise the chancellor on any matters pertaining to the institution that are of interest and concern to the faculty," and charging the Chancellor with establishing "appropriate procedures within the institution to provide members of the faculty the means to give advice with respect to questions of academic policy and institutional governance, with particular emphasis upon matters of curriculum, degree requirements, instructional standards, and grading criteria." The Constitution is the document that defines how these duties are fulfilled and this authority is exercised with respect to these charges, on the UNCG campus.

The Constitution defines two major bodies of the faculty: the General Faculty (Article I); and the Faculty Senate (Article II), the legislative arm of the General Faculty. The powers and duties of these bodies are unchanged from those described in the current Constitution, but the order of presentation is considerably different.

One major difference between the current Constitution and the revised version is that the new Constitution allows full-time, non-tenure track members of the General Faculty to serve on the Senate. The change is highlighted in Article II, Section 1.2. It restricts non-tenure track faculty members (NTTF) to those who are full-time, voting members of the General Faculty (see Article I, Section 1.2).

The other main difference between the current and new Constitution concerns the disposition of the committees. Neither the committees nor their charges have been modified, other than by incorporating the modifications that were part of the old Bylaws and those changes to committee structure approved by the Senate at its March 2013 meeting (marked with Track Changes). However, the placement of the committee descriptions within the Constitution is different in the new version. In the current Constitution some committees are described in the Constitution itself, while others are not. The committees described in the current Constitution are those composed solely of Senators: the *Senate Elections Committee*, and the *University Promotion and Tenure Committee* (the *Senate Bylaws Committee* and the *Senate Educational Standards Committee* were composed of only of Senators, but were discontinued or merged with other committees by the Senate at its March 2013 meeting). Because these committees are part of the current

Constitution they can only be modified by a two thirds vote of a quorum of 45 voting members of the General Faculty. All of the other committees can be modified by a majority vote of the Senate. In the new Constitution descriptions of all of the committees have been removed from the Constitution itself and placed in the Bylaws of the Faculty Senate. In the future, the Senate will be able to modify all of the committee charges by a majority vote. This seems appropriate because these committees serve, and report to the Faculty Senate.

One committee requires special mention. The *University Promotion and Tenure Committee* (UPTC) reviews promotion and tenure dossiers according to the policies established in the *Promotion, Tenure, Academic Freedom, and Due Process Regulations (The Regulations)*. During the recent revision of *The Regulations* the provisions of the Constitution relating to this committee were incorporated into the revised *Regulations*, and have consequently been removed from the new Constitution.

Because the UPTC consists solely of tenured member of the senate, the addition of NTTF to the Senate raised the question of the composition of the UPTC should there be insufficient tenured senators to populate it. This possibility has been addressed in the new Constitution by adding the following provision to the description of the UPTC: “In the event that there are not enough tenured faculty members on Faculty Senate to serve on this committee, nominations for the remaining committee members will be solicited from the General Faculty and elected to the committee by the Faculty Senate.”

Chairs of other committees will note that there have been some additions to some committee charges. These were necessary because these duties were part of the old Bylaws and needed to be transferred to their proper place in the committee charges. These changes were mandatory, and are not marked with Track Changes. Changes due to the actions of the Senate to remove or combine committees (March 2013) are marked with Track Changes.

A note on Bylaws: The current Constitution allows both the General Faculty and the Faculty Senate to establish Bylaws. However, there are no current Bylaws of the General Faculty. We have made this explicit by creating a separate section of the Bylaws for the General Faculty and listing “NONE” as its content. As mentioned previously, all of the current Senate Bylaws have been incorporated at their appropriate places in the Constitution, or in the committee descriptions. The new Senate Bylaws consists solely of provisions related to the functioning of the Senate committees, and to the charges of these committees.

Although we have kept changes to the Constitution to a minimum, several changes were necessary or were requested by the Senate leadership, and are either highlighted or marked with Track Changes in the attached revision. The changes marked with Track Changes include the extension of the term of the chair and the secretary of the Senate to two years with the concomitant ability of the Senate to remove sitting officers (Article II, Section 4); the ability of the Chair to schedule additional meetings during a month (Article II, Section 7.2); the ability for Senate votes to be conducted with an audience response system (Article II, Section 9.2); and the requirement that any *ad-hoc* committees established by the Senate be for fixed terms (Article 2, Section 11). All of the other changes are marked with Track Changes.

The Faculty Government Committee believes that the new Constitution will serve the faculty well, and urges its passage by the Senate and the General Faculty.

The current Constitution and Bylaws can be found at this link:

http://facsen.uncg.edu/Content/Constitution_of_the_Faculty_and_Bylaws.pdf

Bruce Kirchoff, Chair of the Faculty Government Committee, would be happy to answer questions about the new Constitution and Bylaws either before, or at the April 3 Senate meeting (kirchoff@uncg.edu; 334-4953).

The Constitution of the General Faculty The University of North Carolina at Greensboro

(Approved by the Faculty Council,¹ Spring Semester 1991)

*(Revised by the General Faculty on the following dates:
3/2/94, 10/14/96, 1/21/98,
3/10/99, 3/8/00, 3/14/01, 4/2/03, 4/25/12)*

PREAMBLE

The faculty of The University of North Carolina at Greensboro acknowledges the principle of ~~faculty self-shared-governance~~ shared-governance, and recognizes the responsibility of the faculty ~~in the internal affairs of the institution advising the Chancellor with respect to questions of academic policy, institutional governance, and any other matters pertaining to the institution that are of interest and concern to the faculty~~ (The Code of the Board of Governors of University of North Carolina, Section 502 D(2)).

This Constitution establishes procedures whereby this responsibility shall be discharged, and defines the functions of the following governing bodies: the General Faculty, the Faculty Senate, and committees of the Faculty Senate.

The electoral divisions (see: ARTICLE II, Section 2.2) shall establish governance structures in accordance with the provisions of *The Code of the Board of Governors*, the *Promotion, Tenure, Academic Freedom, and Due Process Regulations of The University of North Carolina at Greensboro*, applicable professional accreditation agencies, and this Constitution. In adopting these structures the electoral divisions shall recognize the right of the faculty to elect their own representatives.

ARTICLE I: THE GENERAL FACULTY

SECTION 1. Composition of the General Faculty

1. The General Faculty of the University of North Carolina at Greensboro consists of voting and nonvoting members.
2. Voting members of the General Faculty are tenured and tenure-track faculty, faculty on leave, all full-time lecturers, full-time clinical faculty, full-time academic professional faculty, full-time research faculty, the President of the University of North Carolina, the Chancellor, the Provost, all Vice Chancellors and such other officials having responsibility for making and administering educational, research and student welfare policies as shall be approved by the General Faculty.²
3. The nonvoting members of the General Faculty consist of faculty emeriti, visiting faculty, writers-in-residence, artists-in-residence, part-time faculty, adjunct faculty, and such other

¹ The UCG Faculty Council predates the Faculty Senate, which was established in the Fall of 1991.

² The Chancellor, Provost, or any Vice Chancellor may propose that positions on their staff be approved for General Faculty membership as "such other officials having responsibility for making and administering educational, research, and student welfare policies." The Faculty Government Committee shall study the proposal and recommend action to the Senate.

39 officials having responsibility for making and administering educational, research and student
40 welfare policies as shall be approved by the General Faculty.²

41 4. The official roster of the General Faculty shall be maintained in the Faculty Senate office, and
42 shall be open for inspection by any member of the University community.

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44 **SECTION 2. Authority of the General Faculty**

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46 1. The authority of the General Faculty established herein derives from *The Code* of the Board of
47 Governors of The University of North Carolina, Section 502.D(2) giving the Faculty the right to
48 “advise the chancellor on any matters pertaining to the institution that are of interest and
49 concern to the faculty,” and charging the Chancellor to define the scope of authority of faculties,
50 councils, committees and officers of the institution. This Constitution is the means by which this
51 authority is defined.

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53 2. All action items passed by the General Faculty or by its legislative arm, the Faculty Senate, shall
54 be forwarded to the Chancellor for approval.

55 **SECTION 3: Legislative Powers of the General Faculty**

56 The legislative powers of the General Faculty are vested in a Faculty Senate, whose power is
57 defined and members elected according to the principles in ARTICLE II.

58 **SECTION 4. Functions of the General Faculty**

- 59 1. The General Faculty shall:
- 60 a) Advise the chancellor on any matters pertaining to the institution that are of interest and
61 concern to the faculty;
- 62 b) Request and hear reports from the Faculty Senate, the Faculty Assembly, the Chancellor, or
63 any member of the administration;
- 64 c) Approve all promotion and tenure policies and regulations recommended by the Faculty
65 Senate;
- 66 d) Consider any matter relating to the welfare of The University of North Carolina at
67 Greensboro or of the members thereof;
- 68 e) Modify or rescind actions of the Faculty Senate in accordance with the provisions of this
69 Constitution.
- 70 f) Amend this Constitution in accordance with the provisions in Article III.

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72 **SECTION 5. Officers of the General Faculty**

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74 1. The officers of the General Faculty shall consist of a Chair, a Secretary, and a Parliamentarian.

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76 2. The Chair of the General Faculty shall be the Chair of the Faculty Senate.

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78 3. The Secretary of the General Faculty shall be elected from its own membership to serve for a
79 two-year term. It shall be the duty of the Secretary to record and to certify the minutes of all
80 General Faculty meetings, and to oversee the distribution of the agenda and the minutes of all

81 General Faculty meetings. The Secretary shall maintain an accurate set of the General Faculty
82 Bylaws, if any.

83
84 4. The Chair shall appoint the Parliamentarian of the General Faculty to a two-year term. The
85 Parliamentarian shall advise the Chair on the conduct of the business section of the General
86 Faculty meetings.

87 **SECTION 6. Meetings of the General Faculty**

88 1. Meetings of the General Faculty shall be held whenever there is business that requires General
89 Faculty action or consultation, but shall take place not less than once every academic year.
90 Meetings may be called by the Chancellor, by the Chair of the General Faculty, or by a petition
91 to the Secretary signed by at least twenty-five members of the General Faculty.

92
93 2. The Chancellor shall convene the meetings of the General Faculty and shall make opening
94 remarks on such matters as he or she deems appropriate. In the absence of the Chancellor, the
95 Chair of the Faculty Senate shall convene the meetings.

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97 3. The Chair of the General Faculty shall preside over the business section of the General Faculty
98 meetings.

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100 4. The latest edition of *Robert's Rules of Order* shall be followed in the conduct of the business of the
101 General Faculty.

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103 5. The General Faculty may go into executive session at any meeting by a majority vote of those
104 members present and voting.

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106 6. Gallery privileges at General Faculty Meetings shall be extended to all members of the University
107 community.

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109 7. The General Faculty, by majority vote of the members present and voting, may grant speaking
110 privileges to members of the gallery.

111 **SECTION 7. Agendas, Motions and Resolutions of the General Faculty**

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114 1. The Chair, in consultation with the Chancellor, the Provost, the Chair-Elect of the Faculty
115 Senate, and the Secretary of the General Faculty shall organize the agenda for each meeting.

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117 2. Items may be placed on the agenda by the Chancellor, by the Faculty Senate, and by committees
118 of the Faculty Senate. Any member of the General Faculty may request that an item be placed
119 on the agenda. This request must be honored if accompanied by a petition signed by 15 voting
120 members of the General Faculty.

121
122 3. All items to be placed on the agenda including those proposed or petitioned by members of the
123 General Faculty must be submitted in writing to the Secretary of the General Faculty at least ten
124 working days before the meeting at which they are to be scheduled.

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126 4. Motions or resolutions proposing General Faculty action may be introduced from the floor
 127 without previous inclusion on the agenda only by consent of two-thirds of the General Faculty
 128 members present and voting. However, motions to modify or rescind Faculty Senate action may
 129 not be introduced from the floor.

130
 131 5. The Secretary of the General Faculty shall post the agenda for each meeting of the Faculty
 132 Senate website, notify the voting members of the General Faculty via email that the agenda has
 133 been posted, and circulate an electronic copy of the agenda to Senators, Department
 134 Heads/Chairs, and Deans, at least five working days prior to the meeting. ~~The Department~~
 135 ~~Heads/Chairs shall make the agenda available to the members of their Departments.~~

136 SECTION 8. Voting at General Faculty Meetings

137 1. Only voting members of the General Faculty as defined in Article I, Section 1.2 shall be entitled
 138 to vote at General Faculty meetings.

139 2. Quorums

140 a) A quorum of 135 voting members of the General Faculty is required for modifying or
 141 rescinding Faculty Senate action, except that a quorum of 45 voting members of the
 142 General Faculty is required for amending this Constitution.

143 b) For all other action of the General Faculty a quorum shall consist of the voting members
 144 present.

145 3. A simple majority of members present and voting is sufficient to decide all matter that come
 146 before the General Faculty, except that a two-thirds majority is required for modifying or
 147 rescinding Faculty Senate action, and for amending this Constitution.

148 4. Voting shall ordinarily be *viva voce* vote, but a standing ballot or secret ballot may be called for by
 149 the Chair, or by any member of the voting membership of the General Faculty.

150 5. At times when a face-to-face meeting of the General Faculty cannot occur, voting may be
 151 conducted through secure electronic means. The electronic voting must be preceded by an
 152 electronic discussion. Electronic discussions will be held according to *Robert's Rule's*, if possible,
 153 but otherwise will be held as a Committee of the Whole. Electronic voting and discussion will
 154 remain open for a minimum of 48 hours for discussion and 48 hours for voting. Electronic
 155 voting and discussion will be conducted in accordance with the provisions of the North Carolina
 156 Open Meetings Act.

157 SECTION 9. Bylaws of the General Faculty

158 1. The General Faculty may adopt Bylaws for the purpose of conducting its business. Such Bylaws
 159 shall be in accordance with this Constitution, and shall be reviewed and approved by the Faculty
 160 Government Committee before being presented to the General Faculty for a vote.

161
 162 2. The General Faculty Bylaws may be amended by a majority vote of General Faculty members
 163 present and voting.

164

165 **ARTICLE II: THE FACULTY SENATE**166 **SECTION 1. Composition of the Faculty Senate**

167 1. The Faculty Senate shall consist of elected (voting) and nonvoting members.

168

169 2. Voting members of the General Faculty who do not hold an administrative position higher than
170 department head or chair and who have been employed at UNCG for two years may be elected
171 to the Faculty Senate during their second or later year of employment, and are eligible to begin
172 service on the Faculty Senate beginning in the fall of their third year.

173

174 3. Nonvoting members of the Faculty Senate shall consist of the Chancellor, Provost, the
175 immediate Past-Chair of the Faculty Senate, all Vice Chancellors, the Dean of the Graduate
176 School, Dean of Undergraduate Studies, a representative from the Deans Council appointed by
177 the Provost, the Chair of the Staff Senate or the Chair's designee, two graduate students
178 appointed by the President of the University Graduate Student Association, and two
179 undergraduate students appointed by the President of the Student Government Association.

180

181 4. If any positions on the Faculty Senate or its committees are not filled for any reason, these
182 bodies may still function.

183

184 **SECTION 2. Election of Senators**

185

186 1. The voting members of the Faculty Senate shall consist of Senators elected from the electoral
187 divisions defined below, and apportioned among them in the same ratio as the number of voting
188 members of the General Faculty in each electoral division to the number of voting members of
189 the General Faculty in the University.

190

191 2. The electoral divisions are:

192

193 a. the College of Arts and Sciences,

194

195 c. the School of Education,

196

197 d. the School of Health and Human Sciences,

198

199 e. the School of Music, Theatre and Dance,

200

201 f. the School of Nursing,

202

203 g. the University Libraries,

204

205 h. the Joint School of Nanoscience and Nanoengineering.

206

207 3. The number of Senators to be elected from each electoral division shall be established according
208 to the following procedure:

209

210 a. An apportionment factor shall be computed by dividing the total number of voting members

211

212 of the General Faculty into the number 36.

213

214 b. The number of Senators from each electoral division shall be computed by multiplying the

215

216 number of voting members of the General Faculty in that division by the apportionment

217

218 factor, and rounding the product to the nearest integer greater than or equal to one.

219

220 c. The total number of voting members of the General Faculty used in these calculations shall

221

- 209 be the number of voting General Faculty employed by the University at the beginning of the
 210 fall semester.
 211
- 212 4. Approximately one-third of the Faculty Senate shall be elected each year.
 213
- 214 5. The normal term of elected service shall be three years beginning July 1 and end on June 30,
 215 although the terms of some seats may be reduced at the time of election if this is necessary to
 216 assure that approximately one-third of the Faculty Senate is elected each year. When deciding
 217 which seats should be given shorter terms, the general principle that seats from electoral
 218 divisions with more Senators should be given shorter terms should be followed, provided that
 219 each division retains a mix of terms in its seats (1, 2, and 3 years).
 220
- 221 6. Each electoral division shall establish written procedures for electing its Senators, conducting the
 222 elections and announcing the results.
 223
- 224 7. All voting members of the General Faculty are eligible to vote for Senators in their electoral
 225 division.
 226
- 227 8. The Faculty Senate may decide at any time, by simple majority vote, to adjust the number used
 228 to determine the appointment factor (currently 36).

229 SECTION 3. Duties of the Faculty Senate

- 230 1. The Faculty Senate shall:
 231
- 232 a) Promote high educational standards at the University;
 - 233 b) Establish, review, evaluate and restructure the committees of the [General Faculty Senate](#);
 - 234 c) Act on reports and recommendations from the committees of the [General Faculty Senate](#);
 - 235 d) Approve the academic calendar for the University;
 - 236 e) Approve the minimum general University degree requirements;
 - 237 f) Recommend the establishment or discontinuation of degrees;
 - 238 g) Approve policies and regulations governing the conditions under which the instruction of
 239 students takes place;
 - 240 h) Approve the academic honor policy;
 - 241 i) Advise members of the administration regarding standards of admission to the University;
 - 242 j) Recommend to the General Faculty for approval promotion and tenure policies and
 243 regulations;
 - 244 k) Review policies and regulations pertaining to faculty appointments, development, teaching
 245 and research;
 - 246 l) Make recommendations to the administration regarding faculty salaries and benefits;
 - 247 m) Review and recommend policies governing continuing education, extension services,
 248 summer school and distance learning;
 - 249 n) Maintain and promote the welfare of all members of the University community;
 - 250 o) Advise and counsel the administration upon any matters that the administration or the
 251 Faculty Senate may wish to present, and to act upon any matters presented by the
 252 administration when action is appropriate; and
 - 253 p) Review the provisions of "The Constitution of the Faculty" at least every five years and

- 254 | make recommendations to the General Faculty ~~and the Chancellor.~~
 255 | q) Determine what matters are to be delegated to other bodies established by this Constitution;
 256 | r) Seek the advice and counsel of any member of the General Faculty on any matter.

257 **SECTION 4. Officers of the Faculty Senate**

- 258 | 1. The officers of the Faculty Senate shall consist of a Chair, Chair-Elect, Past-Chair, Secretary, and
 259 | Parliamentarian.
 260 |
 261 | 2. The Faculty Senate shall elect the Chair, Chair-Elect, and Secretary from its own membership,
 262 | by simple majority vote.
 263 |
 264 | 3. The Chair of the Faculty Senate shall appoint the Parliamentarian.
 265 |
 266 | 4. **Chair**
 267 | The Chair shall be a tenured member of the General Faculty and shall preside over the Faculty
 268 | Senate, and the business portion of the General Faculty Meetings. The Chair shall represent the
 269 | General Faculty at all meetings of the Board of Trustees. **The Chair shall serve a two-year term.**
 270 |
 271 | 5. **Chair-Elect**
 272 | The Chair-Elect shall be a tenured member of the General Faculty who shall **serve a one-year**
 273 | **term alternating with the term of the Past-Chair, and shall** succeed the Chair upon expiration of
 274 | the Chair's term. The term of the Senator elected Chair-Elect shall automatically be extended so
 275 | that the Chair-Elect may succeed to the Chair and Past-Chair of the Faculty Senate. The Faculty
 276 | Senate seat vacated by the Chair-Elect upon elevation to the office of Chair shall be filled
 277 | | according to the normal election procedures [for his or her electoral division](#). The Chair-Elect
 278 | shall perform the duties of the Chair in the absence of the Chair.
 279 |
 280 | 6. **Past-Chair**
 281 | | The Past-Chair shall be a non-voting member of the Faculty Senate, and [shall advise the Chair](#)
 282 | | [on matters related to Faculty Senate business](#). The term of the Past-Chair shall be one year,
 283 | | **alternating with the term of the Chair-Elect.**
 284 |
 285 | 7. **Secretary**
 286 | The Faculty Senate shall elect a Secretary from its membership for **a two-year term, staggered**
 287 | **with the term of the Chair.** The Secretary may be re-elected. The Secretary shall record and
 288 | oversee the distribution of the minutes of the Faculty Senate. The Secretary shall maintain an
 289 | accurate set of Faculty Senate Bylaws.
 290 |
 291 | 8. **Parliamentarian**
 292 | The parliamentarian shall be a nonvoting officer of the Faculty Senate, and shall advise the Chair
 293 | on parliamentary procedures.
 294 |
 295 | 9. **Any officer of the Faculty Senate may be removed from office at a regularly scheduled Faculty**
 296 | **Senate meeting by a three-quarters vote of a quorum of 9/10 of the voting Senators. Any officer**
 297 | **so removed will be replaced as if they had resigned their position. A parliamentarian who is so**
 298 | **removed will be replaced by a new appointment by the Chair.**

299 **SECTION 5. Terms of Senators**

- 300 1. Senators may not serve more than two consecutive terms.
301
302 2. A member of the Faculty Senate who has served two consecutive terms shall be ineligible for re-
303 election until one year following the last term of office shall have elapsed, unless elected as
304 Chair-Elect, in which case his or her term shall be extended until the end of his or her term as
305 Past-Chair.

306 **SECTION 6. Filling Vacancies on the Faculty Senate**

- 307 1. If a person elected to a position or office under this Constitution [or its General Faculty or](#)
308 [Senate Bylaws](#) should temporarily or permanently withdraw from that office or position, the
309 vacancy shall be filled by an appointment to continue until the said member resumes the
310 position or office or until their term has expired. The Faculty Senate shall make such
311 appointments, by majority vote of the Faculty Senate, for persons elected by the General Faculty
312 or the Faculty Senate, except under the following conditions: (1) If the Chair of the Faculty
313 Senate resigns, he or she shall be replaced by the Chair-Elect, or **by a special election if there is**
314 **no currently serving Chair-Elect.** (2) If a member of the University Promotion and Tenure
315 Committee resigns or is unable to serve on the committee, the Chair of the Faculty Senate shall
316 consult with the Provost and appoint a tenured Senator as a replacement. (3) The electoral
317 division shall make such replacement appointments for persons elected by that electoral division.
318
319 2. Any person appointed by the Faculty Senate or an electoral division to fill a vacancy, temporary
320 or permanent, on the Faculty Senate or a committee is eligible to be nominated for a full term
321 when the next regular election is held.
322
323 3. If the Chair resigns his or her position, the Chair-Elect shall be elevated to the position of Chair
324 and shall serve out the remainder of the Chair's term, followed by the term to which they were
325 originally elected. If the Chair's resignation occurs during a year in which there is no Chair-Elect,
326 **a special election shall be held to elect a new Chair.**
327
328 4. Should the Chair-Elect be unable or unwilling to serve out his or her term, then the Chair shall
329 inform the Faculty Senate of this fact, and the Faculty Senate shall elect a new Chair-Elect at its
330 next meeting.

331 **SECTION 7. Scheduling and Conduct of Faculty Senate Meetings**

- 332 1. The Faculty Senate shall schedule a regular monthly meeting. However, if no agenda items are
333 submitted, then the Chair of the Faculty Senate may cancel the meeting.
334
335 2. **The Chair of the Faculty Senate may, at his or her discretion, schedule additional Faculty Senate**
336 **meetings during any month. If any senator objects to the extra meeting(s) then the Faculty**
337 **Senate shall vote on the matter, with a simple majority vote.**
338
339 3. All members of the General Faculty shall have the right to attend and speak at Faculty Senate
340 meetings.

- 341
342 4. Gallery privileges shall be extended to all other members of the University community, and the
343 Chair of the Faculty Senate may grant speaking privileges to members of the gallery.
344
345 5. The Faculty Senate may go into executive session at any meeting, by a majority vote of Senators
346 present and voting. An executive session shall consist of all members of the voting General
347 Faculty present at the meeting.
348
349 6. In all cases not covered by this Constitution or by the Bylaws adopted by the Faculty Senate, the
350 procedure in the latest edition of *Robert's Rules of Order* shall be followed.

351 **SECTION 8. Faculty Senate Agenda**

- 352 1. The Chair of the Faculty Senate shall prepare the agenda in consultation with the Chancellor, the
353 Provost, the Chair-Elect and the Secretary of the Faculty Senate.
354
355 2. Any member of the Senate may request that an item be placed on the agenda by submitting a
356 written request to the Secretary of the Senate at least ten working days in advance of the
357 meeting.
358
359 3. The agenda for all Senate meetings shall be circulated to the Senators, the Deans, ~~and the~~
360 ~~University Librarian,~~ and posted on the University website, at least five working days in advance
361 of the meeting.
362
363 4. The agenda shall be followed unless ~~set aside~~ modified by consent of two-thirds of the Senators
364 present and voting.

365 **SECTION 9. Voting at Faculty Senate Meetings**

- 366 1. Only elected members of the Faculty Senate as defined in Article II, Section 2.1 shall be entitled
367 to vote at Faculty Senate meetings.
368
369 2. Unless otherwise specifically provided in the Constitution or Bylaws, all votes of the Faculty
370 Senate shall be decided by majority vote. Voting shall ordinarily be viva voce, but a standing vote
371 or secret ballot may be called for by the Chair, or by any member of the Faculty Senate. At the
372 discretion of the Chair, votes may be conducted through the use of an Audience Response
373 System (clickers).
374
375 3. At times when a face-to-face meeting of the Faculty Senate cannot occur, it may be useful or
376 necessary to conduct business and vote on motions electronically. In such situations, voting will
377 be conducted through secure means. The electronic voting will be preceded and accompanied by
378 an electronic discussion. Electronic discussions will be held according to Robert's Rules, if
379 possible, but otherwise will be held as a Committee of the Whole. Electronic voting and
380 discussion will remain open for specified periods with a minimum duration of 48 hours for
381 discussion and 48 hours for voting. Electronic voting and discussion will be conducted in
382 accordance with the provisions of the Open Meetings Act.

383

SECTION 10. Minutes of Faculty Senate Meetings

- 384 1. The minutes of Faculty Senate meetings shall contain the essence of all viewpoints expressed
 385 and a report of actions rejected as well as actions approved, with a record of the vote when a
 386 count is made.
 387
- 388 2. The minutes will be distributed after each meeting as an attachment to the subsequent agenda.
 389 Corrections of the minutes of each meeting shall be included in the minutes of the next regular
 390 meeting of the Faculty Senate.
 391
- 392 3. The Secretary shall ensure that an official file of the minutes of Faculty Senate meetings is
 393 maintained in the Faculty Senate Office, and on the Faculty Senate website.
 394
- 395 4. The Secretary shall ensure the deposit of the Faculty Senate records in the University Archives.

396

SECTION 11. Committees of the Faculty Senate

- 397 1. The Faculty Senate shall establish standing and ad-hoc committees as it deems necessary or
 398 useful for the effective and expeditious conduct of its business.
 399
- 400 2. Ad-Hoc committees may be appointed by the Chair of the Faculty Senate, or established by a
 401 majority vote of the Faculty Senate, **for a fixed term**. When a committee is appointed by the
 402 Chair, the Faculty Senate shall be formally notified of such action at its next meeting.
 403
- 404 3. Standing committees may be established only by a majority vote of the Faculty Senate.
 405
- 406 4. Types of committees
- 407 a. Committees composed solely of members of the Faculty Senate, whether elected or
 408 appointed. Ex-officio members may also be appointed by the Faculty Senate as
 409 appropriate.
- 410 b. Committees composed solely of voting members of the General Faculty, whether elected
 411 or appointed, with the addition of one Senator appointed by the Chair of the Faculty
 412 Senate to serve as a Faculty Senate liaison. Ex-officio members may also be appointed by
 413 the Faculty Senate as appropriate.
 414
- 415 5. Restrictions on committee service
- 416 a. Senators may not serve on more than one elected committee.
- 417 b. No member of the General Faculty may
- 418 i. hold more than one elective office, including election to the Faculty Senate or to
 419 membership on a committee, except as indicated in Article II, Section 11.5.b.iv
 420 (below),
- 421 ii. serve as an appointed member on more than two committees at a time, except
 422 for reasons of special competence,
- 423 iii. serve more than two consecutive terms on one committee. Re-election or re-
 424 appointed to the same committee is not possible until one year after the
 425 expiration of their current term, except as indicated in Article II, Section 11.5.b.iv
 426 (below).

- 427 iv. Article II, Sections 11.5b.ii & 11.5.iii (above) do not apply to membership on a
428 committee held by virtue of being chair of a committee within an electoral
429 division.
- 430 c. All committee assignments begin on July 1 and end on June 30 of year in which the term
431 ends. Election and appointments to all committees shall be made no later than the last
432 regular meeting of the Faculty Senate in the spring semester.
- 433
- 434 6. Consistent with the powers and duties enumerated in their charges, all boards and committees
435 shall report to the Faculty Senate for action, and shall submit annual reports to the Faculty
436 Senate.
- 437
- 438 7. Vacancies on appointed committees shall be filled according to rules established by the electoral
439 divisions.
- 440
- 441 8. Each committee is empowered to appoint *ad hoc* sub-committees to conduct assignments
442 relevant to its work.
- 443
- 444 9. Evaluation of Committees
- 445 a. The Faculty Senate shall establish written procedures for the review and evaluation of all
446 committees.
- 447 b. The Chair of the Faculty Senate in consultation with the Chair-Elect ~~and the Provost~~
448 may appoint an *ad hoc* committee of the Senate to conduct a review of its committees, or
449 may assign this duty to one of the standing committees.
- 450 c. During its review and evaluation, the Faculty Senate may, together with the
451 constituencies advised by the committees (if any), terminate, consolidate, restructure,
452 expand or create committees.
- 453 d. ~~The reviews and evaluations shall be available for review by any member of the~~
454 ~~University community.~~
- 455

456 SECTION 12. Faculty Senate Bylaws

- 457 1. The Faculty Senate shall adopt Bylaws for the purpose of conducting its business. Such bylaws
458 shall be in accordance with this Constitution, and shall be reviewed and approved by the Faculty
459 Government Committee before being presented to the Faculty Senate for a vote.
- 460
- 461 2. The Faculty Senate Bylaws may be amended by a majority vote of Senators present and voting.
462

463 ARTICLE III: AMENDMENTS TO THIS CONSTITUTION

- 464 1. Any member of the General Faculty may submit amendments to the Constitution, or to the
465 Bylaws of the General Faculty, to the Chair of the Senate.
- 466
- 467 2. The Chair of the Faculty Senate shall forward all suggested amendments to the Faculty
468 Government Committee for review and approval before they are sent to the Faculty Senate for a
469 vote.

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3. After review by the Faculty Government Committee and approval by the Faculty Senate, amendments to the Constitution, along with their rationale, shall be submitted for approval to the General Faculty.
4. The General Faculty shall act on any amendments at the General Faculty meeting in which they are introduced, provided that a copy of the amendment shall have been circulated to the voting General Faculty members and posted on the [University Faculty Senate](#) website with notification via email to the voting members. This process of circulation, posting, and notification must occur at least seven calendar days prior to the General Faculty meeting at which the amendments are to be considered.
5. Amendments to the Constitution must receive the approval of two-thirds of the required quorum of 45 voting members of the General Faculty.
6. The Secretary of the General Faculty shall forward all amendments to the Chancellor for approval.

488 **BYLAWS**
 489 **OF THE GENERAL FACULTY AND FACULTY SENATE**

490 -----

491 **BYLAWS OF THE GENERAL FACULTY**

492 NONE

493 -----

494 **BYLAWS OF THE FACULTY SENATE**

495 **ARTICLE I: POLICIES ON COMMITTEE ELECTIONS AND APPOINTMENTS**

496 **SECTION 1. Terms of Office**

497 All terms of office are for three years with the exception of the Committee on Committees, the
 498 Promotions and Tenure Guidelines Committee, and the Research Policies Committee. When
 499 multiple members of a committee are elected from one electoral division, the terms of these
 500 members shall be staggered. Terms for the Committee on Committees and the Faculty
 501 Promotions and Tenure Guidelines Committee are determined by virtue of being chairs of
 502 committees within electoral divisions. Terms for Research Policies Committee are specified in its
 503 charge.

504 **SECTION 2. Elections**

505 The electoral divisions shall devise procedures for the election of members to the elected
 506 committees, and shall inform the Committee on Committees of these procedures.

507 **SECTION 3. Appointments**

508 The electoral divisions shall appoint members to the Advisory (Appointed) Committees based
 509 on the recommendations of the Committee on Committees. Upon appointing faculty to serve
 510 on the advisory committees, the electoral divisions shall inform the Committee on Committees
 511 of their chosen representatives so that the Committee can compile and disseminate the
 512 information. If an unfilled position exists by the deadline given by the Committee on
 513 Committees, the Dean of the electoral division in which the vacancy exists is become
 514 responsible for filling any vacancies that occur after the initial appointments have been made.

515 **SECTION 4. Selection of Committee Chairs**

516 | The chairs of the appointed and elected committees shall be selected by the last meeting of the
 517 year by the members of each committee from among their continuing members. New chairs

518 will be named in the committee annual reports to the Faculty Senate and will take office July 1
519 annually.

520 **SECTION 5. Annual Reports**

521 Annual reports of all committees shall be submitted to the Chair of the Faculty Senate by the
522 end of April each year. Faculty Senate officers will review the reports, distribute a summary of
523 the reports to the Faculty Senate, and determine which recommendations should be action items
524 for the Faculty Senate agenda. A copy of each committee's annual report shall be forwarded to
525 the next chair of the committee. Copies of all annual reports shall be kept on file for three years
526 in the Faculty Governance Office. At the end of three years the copies shall be forwarded to the
527 University Archives

528 **SECTION 6. Committee Procedures**

529 Each Senate committee shall develop and submit in writing to the Faculty Senate for approval
530 rules and procedures for conducting the business of the committee.

531 **ARTICLE II: STANDING COMMITTEE STRUCTURE AND CHARGES**

532 **SECTION 1: Committees Composed Solely of Senators**

533 **Faculty Senate Elections Committee**

534 *Charge:* The Faculty Senate Elections Committee shall receive nominations and conduct elections
535 to fill all elected offices and elected committee positions of the Faculty Senate. It shall make
536 recommendations regarding the replacement of elected officers and committee members when
537 vacancies occur. The Committee shall periodically adjust the apportionment factor for
538 conducting Faculty Senate elections, as described in Article II, Section 2.3. The Committee shall
539 review the election procedures of the electoral divisions and recommend to the Faculty Senate
540 changes where appropriate. If the Faculty Senate supports the changes, they shall be forwarded
541 to the electoral divisions for their action.

542 *Membership:* The Faculty Senate Elections Committee shall consist of at least three members of
543 the Faculty Senate appointed by the Chair of the Faculty Senate. The Chair of the Faculty
544 Senate shall appoint the chair of the committee. There are no ex-officio members of the
545 committee.

546

547 **University Promotion and Tenure Committee**

548 *Charge:* The major purpose of the committee is to provide faculty counsel to the Chancellor in
549 accord with the *Promotion, Tenure, Academic Freedom, and Due Process Regulations (The Regulations)*
550 Section 4.B.iii.b. The committee will also annually review *The Regulations* as mandated in *The*
551 *Regulations* Section 10.

552 *Membership:* The Committee on Promotions and Tenure shall consist of the Chair of the Faculty
553 Senate and six tenured Senators elected to two-year staggered terms by a majority vote of the
554 Faculty Senate. The Chair of the Faculty Senate shall serve as the chair of the Committee and
555 shall be a voting member. No department may have more than one member on the Committee
556 at the same time, with the exception of the Chair of the Faculty Senate. No member, other than
557 the Chair of the Faculty Senate, may serve successive terms on the committee. No faculty

558 member who is a candidate for promotion may be a member of the Committee their year of
 559 candidacy. In the event that there are not enough tenured faculty members on Faculty Senate to
 560 serve on this committee, nominations for the remaining committee members will be solicited
 561 from the General Faculty and elected to the committee by the Faculty Senate.
 562

563 ~~Senate Bylaws Committee~~

564 ~~Charge: The committee shall recommend to the Senate for its approval, procedures for~~
 565 ~~conducting its business. The committee shall maintain an accurate record of the Senate Bylaws.~~
 566 ~~Membership: The Senate Bylaws Committee shall consist of at least three members of the Senate~~
 567 ~~appointed by the Chair. The Chair of the Senate shall (also) appoint the chair of the Committee.~~
 568

569 ~~Senate Educational Standards Committee~~

570 ~~Charge: The purpose of the committee is to assist the Senate in carrying out its duty to promote~~
 571 ~~high educational standards at the University. The committee will study educational standards at~~
 572 ~~the University and other institutions of higher learning; the committee will be assisted by~~
 573 ~~administrative staff engaged in the acquisition and analysis of data for Academic or Student~~
 574 ~~Affairs. The committee will annually report its activities and findings to the Senate.~~
 575 ~~Membership: The Senate Committee for the Study of Educational Standards shall consist of at~~
 576 ~~least three Senators appointed by the Chair of the Senate. The Chair of the Senate shall appoint~~
 577 ~~the chair of the Committee.~~

578 SECTION 2: Committees Composed of Elected Members of the General Faculty and Ex- 579 Officio Members

580 1. Committees Elected at Large

581 **Committee on Due Process**

582 *Charge:* The Committee on Due Process shall exercise the following duties and
 583 responsibilities: a) Receive evidence, conduct hearings, and report its findings and
 584 recommendations to the department head and the department head's immediate
 585 supervisor or to the Chancellor and, as appropriate, to the Chair of the Faculty Senate,
 586 on appeals from administration decisions involving discharge or the imposition of
 587 serious sanctions, termination of faculty employment, and non-reappointment. In
 588 exercising its responsibility, the committee shall use the definition of terms and the
 589 procedures for such hearings which are established by The Code of The University of
 590 North Carolina and the Promotion, Tenure, Academic Freedom and Due Process
 591 Regulations of The University of North Carolina at Greensboro. b) All appeals arising
 592 under Section 603 of The Code of The University of North Carolina shall be heard by
 593 the full committee. In all other appeals arising under the committee's jurisdiction, the
 594 committee may establish and ad hoc panel of at least three committee members
 595 appointed by the chair to conduct hearings, receive evidence, and report to the full
 596 committee for the committee's deliberation and recommendation. The panel report shall
 597 include records, transcripts, all other written material, and the panel's recommendation.
 598 However, no committee member may participate in the discussion or decision on his or
 599 her own appeal or in any other case in which that committee member has participated in
 600 the recommendations from departments, ~~the units~~ the electoral divisions, or other
 601 University committees.

602 | Membership: Four (4) tenured [voting General Faculty members](#) plus one (1) Senator
 603

604 **Faculty Grievance Committee**

605 Charge: The Faculty Grievance Committee shall hear, mediate, and advise with respect to
 606 the adjustment of faculty grievances concerned with matters directly related to a faculty
 607 member's employment status and institutional relationships on this campus in
 608 accordance with the provisions of The Code of The University of North Carolina. No
 609 grievance that grows out of or involves matters related to a formal proceeding for the
 610 suspension, discharge, or termination of a faculty member, or that is within the
 611 jurisdiction of another faculty committee, may be considered by the Faculty Grievance
 612 Committee.

613 | Membership: Seven (7) ~~tenured/tenure-track voting members of the General Faculty~~ [at
 614 least one (1) [non-tenure track member, one assistant professor, one associate professor,](#)
 615 [and one professor from each rank](#), and one (1) member from each ~~un~~[electoral division](#)
 616 (excluding the JSNN, at their request)], plus one (1) Senator. Of the seven (7)
 617 ~~tenured/tenure-track faculty members~~[voting members of the General Faculty](#), only three
 618 (3) may be untenured, and at least two (2) must be professors. [The chair of the](#)
 619 [committee must be a tenured associate professor or professor.](#) (No officer of the
 620 administration, including department heads and division chairs, shall be eligible to serve
 621 on the committee.)
 622

623 **Faculty Assembly Delegation**

624 Charge: The Faculty Assembly Delegation shall (1) gather and exchange information on
 625 behalf of the faculties of the constituent institutions of The University; (2) advise,
 626 through appropriate channels, the Board of Governors, the General Assembly, and other
 627 governmental agencies and officers on matters of University-wide import; and advise
 628 and communicate with the President of The University regarding matters of importance
 629 to the faculties as well as the whole University.

630 Membership: The UNCG Delegation to the UNC Faculty Assembly shall consist of four
 631 delegates: the Faculty Senate Chair, the Senate Chair-Elect ([or Past-Chair in the years in](#)
 632 [which there is no Chair-Elect](#)), and two [voting members of the General Faculty](#)
 633 ~~members~~ elected at-large by a vote of the general faculty. The lead delegate shall be
 634 elected annually by the delegation, and shall be one of the delegates elected at-large. ~~The~~
 635 ~~Senate Chair-Elect shall serve a two-year term (one year during his or her term as Chair-~~
 636 ~~Elect of the Senate, and one year as Chair), and t~~The two faculty elected at-large shall
 637 serve three-year terms. Three alternates to the delegation shall be elected at-large, each of
 638 whom shall serve three-year terms. The Chair of the Delegation will arrange for one of
 639 the alternates to attend UNC Faculty Assembly meetings in place of a delegate who is
 640 unable to attend. In addition, should one of the regular at-large delegates be unable or
 641 unwilling to complete his or her term, the Chair of the Faculty Senate shall appoint one
 642 of the alternates to serve out the term of that delegate.
 643

644 **Faculty Government Committee**

645 Charge: The primary function of the committee is to recommend to the Faculty Senate all
 646 changes to The Constitution of the Faculty, [including changes to the Bylaws.](#)
 647 Recommendations related to the policies and regulations subject to adoption by the
 648 General Faculty shall be forwarded to the Faculty Government Committee for

649 | consideration and review before presentation to the Faculty Senate. The committee [shall](#)
 650 | [may](#) also review the governance structures adopted by the [electoral divisions](#) to
 651 | determine that they are consistent with The Code of The University of North Carolina,
 652 | the Promotion, Tenure, Academic Freedom, and Due Process Regulations, and The
 653 | Constitution of the Faculty. [The committee shall also recommend to the Faculty Senate](#)
 654 | [for its approval, procedures for conducting its business, and shall receive proposals from](#)
 655 | [the Chancellor, Provost, or any Vice Chancellor regarding positions on their staff to be](#)
 656 | [approved for General Faculty membership. The Committee shall study the proposal and](#)
 657 | [recommend action to the Faculty Senate.](#)

658 | *Membership:* Four (4) [voting](#) members of the General Faculty, plus one (1) Senator
 659 |

660 | 2. Committees Elected by Faculty Senate Electoral Divisions

661 | Academic Policies and Regulations Committee

663 | *Charge:* The committee shall develop policies governing the academic calendar, summer
 664 | session, class scheduling, academic advising, and undergraduate regulations and
 665 | requirements.

666 | *Membership:* One (1) [voting General Faculty](#) member from each [electoral division](#)
 667 | (excluding the JSNN, at their request), plus one (1) Senator. Ex officio and nonvoting
 668 | members: as designated by the Provost. (The President of the Student Government and the
 669 | President of the Graduate Student Association will be invited to attend or to send a
 670 | representative.)
 671 |

672 | Committee on Committees

673 | *Charge:* The committee shall preside over elections for the Secretary of the General Faculty
 674 | and for elected at-large members of Faculty [Senate](#) committees. The committee shall
 675 | conduct the nomination and elections processes and determine the eligibility of the
 676 | nominees in conformity with The Constitution, [the Bylaws of the General Faculty and](#)
 677 | [Faculty Senate](#), and [the](#) membership regulations of the committees; it shall also collate
 678 | results from [electoral division](#) elections and appointments and General Faculty elections
 679 | and report all results to the Faculty Senate [in accordance with the Bylaws of The](#)
 680 | [Constitution of the Faculty](#). As part of this duty it shall set a date each year by which the
 681 | electoral division shall report their results to the Chair of the Faculty Senate and to the Chair
 682 | of the Committee on Committees. This date should be early enough so that results are
 683 | known before University-wide elections are to be held. It shall also, in consultation with the
 684 | committee chairs, recommend replacement members to fill vacancies on their respective
 685 | appointed committees. For committees with student representation, the Vice Chancellor for
 686 | Student Affairs shall submit the names of students recommended by the President of the
 687 | Student Government Association to the Committee for inclusion on the committees that
 688 | have undergraduate representation. The Dean of the Graduate School shall submit names of
 689 | students recommended by the Graduate Student Association to the Committee for inclusion
 690 | on the committees that have graduate representation. The committee shall recommend to
 691 | the Chancellor, as requested, names of faculty members to serve on specially appointed
 692 | committees. In addition to the above responsibilities, the committee, upon approval by the
 693 | Faculty Senate, shall recommend to the Chancellor the names of three tenured faculty
 694 | members from which the Chancellor may select the Faculty Representative to the National
 695 | Collegiate Athletic Association [in accordance with the guidelines set forth in the Faculty](#)

696 | [Senate Bylaws for this representative.](#)

697 | Membership: Chairpersons of the [electoral division](#) committees responsible for elections
698 | (excluding the JSNN, at their request), plus one (1) Senator.

699

700 | **Promotions and Tenure Guidelines Committee**

701 | Charge: The committee shall review the [electoral division](#)'s documents and exchange
702 | information about the general guidelines and expectations that the [electoral divisions](#)
703 | have developed for the evaluation of teaching, research and creative activity, service, and
704 | directed professional activity for promotions and tenure.

705 | Membership: Chairpersons of the seven (7) [electoral division](#) committees on promotions
706 | and tenure (excluding the JSNN, at their request). Ex officio and nonvoting members: the
707 | Chair of the Faculty Senate.

708

709 | **Graduate Studies Committee**

710 | Charge: The Graduate Studies Committee shall be an agency of the Faculty Senate devoted to
711 | studying aspects of graduate education. Its basic duties and responsibilities are as follows:

- 712 | a) Establish criteria for the selection and review of members of the Graduate Faculty;
- 713 | b) Review [proposals for](#) all new courses, revised courses, and modifications to current
714 | courses taking one of the following actions: approve, disapprove, approve with
715 | modification. Review and act on all proposals for new graduate programs or major
716 | modifications to existing programs including the discontinuation of graduate programs.
717 | When the Provost gives preliminary consideration to a plan to establish or discontinue
718 | one or more graduate degree programs, for example, during the early stages of the
719 | University's strategic planning process, the Provost will consult with the committee; the
720 | committee will make recommendations to the Provost regarding the general advisability
721 | of pursuing such a plan;
- 722 | c) Review and formulate policies and regulations related to graduate education admission,
723 | retention, and graduate requirements;
- 724 | d) Hear student appeals related to Graduate School policies and regulations;
- 725 | e) Call to the attention of the Graduate Faculty and the administration issues of concern
726 | relating to graduate education;
- 727 | f) Act on matters referred by the Faculty Senate, Dean of the Graduate School, Graduate
728 | Faculty, and the Graduate Student Association on graduate education;
- 729 | g) Report to the Faculty Senate on actions taken regarding graduate education policies and
730 | programs;
- 731 | h) Advise the Faculty Senate on matters relating to graduate education.

732 | Membership: The Graduate Studies Committee shall consist of eighteen (18) voting members,
733 | all Members, Research Members or Academic Professional Members of the Graduate
734 | Faculty, elected by members of the Graduate Faculty in each electoral division. Six (6) of
735 | these members shall be elected from the following [electoral division](#) (1 from each
736 | [electoral division](#)): Bryan School of Business and Economics; School of Education;
737 | School of Health and Human Sciences; School of Music, Theatre and Dance; School of
738 | Nursing; and the Joint School of Nanosciences & Nanoengineering. The College of Arts and
739 | Sciences shall elect three (3) representatives with one each from the areas of the humanities,

740 science and mathematics, and social and behavioral sciences. To achieve programmatic
 741 balance, four (4) additional members shall be appointed by the Committee Chair, in
 742 consultation with the Dean of the Graduate School, to serve one-year terms. In addition, the
 743 Faculty Senate will appoint one (1) Senator to the Graduate Studies Committee. Four (4)
 744 other voting members of the committee include the Dean and Associate Dean of the
 745 Graduate School, and two (2) student representatives, with voting privileges on all issues
 746 except academic appeals, elected by the Graduate Students Association. Three (3) ex-officio
 747 and non-voting members serve on the GSC: the Registrar, the [a representative of the Office](#)
 748 [of Assessment and Accreditation-Associate Provost for Planning and Assessment](#), and a
 749 representative from the University Libraries.

750 **Senate Online Learning Committee**

751 *Charge:* The Faculty Senate Online Learning Committee shall study issues pertaining to the
 752 development, delivery, assessment and enhancement of online learning courses and
 753 programs at UNCG. It shall also facilitate the development, delivery and taking of online
 754 learning courses and programs, and work to enhance the quality of distance learning courses.
 755 Membership: One (1) faculty member elected by each academic unit, except for the JSNN
 756 (at their request) and one (1) Senator, appointed by the Chair of the Faculty Senate. Ex
 757 officio, non-voting members: a representative from each of the following areas: the Division
 758 of Continual Learning, the Office of the Registrar, Admissions, Business Affairs, the Deans
 759 Council, the Staff Senate, the Student Government Association, the Faculty Teaching
 760 Learning Commons, and Information Technology Services.

762 **Research Grants Committee**

763 *Charge:* The primary functions of the committee are to: (a) receive, evaluate, and act on
 764 applications for funding of faculty research grants, subsidies for book publication, referred
 765 publication page charges, submission fees, journal article reprints, and
 766 exhibition/performance charge; and (b) set policies and procedures deemed necessary.
 767 *Membership:* Seven (7) [voting members of the General Faculty](#) [one (1) from each [electoral](#)
 768 [division/unit](#), excluding the University Libraries], plus one (1) Senator. [Up to six (6)
 769 additional members may be appointed by the chair [of the committee](#), after consultation with
 770 the Vice Chancellor for Research & Economic Development, in order to achieve
 771 programmatic balance, to serve one-year terms.] Ex officio and nonvoting: Vice Chancellor
 772 for Research & Economic Development.

774 **Undergraduate Curriculum Committee**

775 *Charge:* The Undergraduate Curriculum Committee shall be the agency of the Faculty Senate
 776 responsible for reviewing the undergraduate curriculum, making policy recommendations
 777 to the Faculty Senate on curricular matters, and performing such other duties as approved
 778 by the Faculty Senate, including the following:
 779 a) To review and approve all proposals for new courses; existing courses in which
 780 substantial changes have been made; new majors, programs, concentrations, and degrees
 781 which have been approved by the College Council or the curriculum committees of the
 782 various [electoral division units](#); the discontinuation of courses and programs; routine
 783 changes as previously approved by the Provost's Office. When the Provost gives
 784 preliminary consideration to a plan to establish or discontinue one or more undergraduate
 785

- 786 degree programs, for example, during the early stages of the University's strategic
 787 planning process, the Provost will consult with the committee; the committee will make
 788 recommendations to the Provost regarding the general advisability of pursuing such a
 789 plan;
- 790 b) To serve as the oversight committee for administration of all aspects of the General
 791 Education Core (GEC), to include oversight of the ten GEC category committees and the
 792 GEC Assessment Committee and final designation of courses for GEC credit;
 - 793 c) To review and approve student proposals under Plan II (Specially Designed Programs of
 794 Study);
 - 795 d) To oversee the adherence to the General Education Program (GEP) by the [electoral](#)
 796 [division](#)~~units~~, and to provide for the required annual and five-year reviews of the GEP
 797 and the GEC committees;
 - 798 e) To take up for study or action matters referred by the Faculty Senate and General Faculty
 799 or any other matters deemed important to the work of the committee.
- 800 Membership: Nine (9) [voting members of the General](#) ~~F~~Faculty [one (1) from each [electoral](#)
 801 [division](#)~~unit~~, (excluding the JSNN, at their request) except three (3) from the College],
 802 plus one (1) Senator. Ex-officio and nonvoting members: the Associate Provost for
 803 Planning and Assessment, and [additional members](#) ~~those~~-appointed by the Provost.

804 3. Advisory Committees Appointed by the Faculty Senate Electoral Divisions

805 Academic Computing Committee

806 Charge: This committee shall serve as a policy formulation body with respect to academic
 807 computing and related activities. The committee shall act in an advisory capacity to the
 808 Faculty Senate and to members of the University administration. The committee shall report
 809 to the Vice Chancellor for Information Technology and Planning and the Associate Vice
 810 Chancellor for Information Technology.

811 Membership: One (1) [one voting General](#) ~~F~~Faculty member from each ~~unit~~-[electoral division](#)
 812 (excluding the JSNN, at their request), plus one (1) Senator. Ex officio and nonvoting:
 813 Associate Vice Chancellor for Client Services and the Director of the Faculty Teaching and
 814 Learning Commons.

815 Budget Committee

816 Charge: The committee shall review the budgetary needs of the University and make
 817 recommendations to the Vice Chancellor for Business Affairs, the Provost, and other
 818 appropriate administrators and to the Faculty Senate regarding the needs of the faculty. The
 819 committee shall educate its members and the General Faculty on how the budget is allocated
 820 at UNCG and through the UNC system, and provide forums as needed for issues related to
 821 this process, be consulted by and shall advise in a timely fashion the Chancellor and other
 822 administrative officers during the process of the budgetary cycle, its revision, and allocation
 823 of University resources. [The committee shall also review the salaries and employee benefits](#)
 824 [in the UNC system, national trends in faculty salaries and employee benefits and the effect](#)
 825 [of inflation upon salaries and benefits. The committee shall make an annual](#)
 826 [recommendation to the Faculty Senate regarding salary increases and the employee benefits](#)
 827 [package. These recommendations shall address merit pay increases, cost of living](#)
 828
 829
 830

831 | adjustments, and enhanced employee benefits, and shall be forwarded to the Chancellor, the
 832 | Provost, and to the President of the UNC system through the UNCG Delegation to the
 833 | Faculty Assembly.

834 | Membership: One (1) faculty from each electoral division~~unit~~ (excluding the JSNN, at their
 835 | request), plus one (1) Senator. Ex officio: Vice Chancellor for Business Affairs and the
 836 | Provost or their designees.

837 | **Faculty Professional Development, Compensation, & Welfare Committee**

838 | Charge: The purpose of the Faculty Professional Development and Welfare Committee shall
 839 | be to support the role of faculty members as learned professionals. The committee shall
 840 | review and make recommendations on matters concerning professional status and
 841 | effectiveness in the areas of teaching, research, and service. All matters, including salary and
 842 | benefits are relevant, including but not limited to standards of professional performance;
 843 | professional rights and privileges; working conditions; standards for teaching loads and
 844 | reduction in load for research and service assignments; research and other leaves of absence;
 845 | and programs for the enhancement of faculty professional abilities and effectiveness,
 846 | including participation in seminars, workshops, colloquia and other professional
 847 | development programs, professional travel and similar activities. Regarding salaries, the
 848 | committee shall make periodic and timely reports to the Faculty Senate regarding items such
 849 | as comparison of salaries among the electoral divisions, gender differences in salaries, and
 850 | salary inequities between new appointments and continuing appointments in similar
 851 | disciplines.

852 | Membership: One (1) voting General ~~F~~Faculty member from each electoral division~~unit~~, plus
 853 | one (1) Senator. Ex officio and nonvoting: Director of the Faculty Teaching and Learning
 854 | Commons.

855 | **Intercollegiate Athletics Committee**

856 | Charge: The committee shall be responsible for monitoring and reporting on intercollegiate
 857 | athletics to the Faculty Senate. Of primary concern to the committee shall be the academic
 858 | welfare of the student athletes and the overall integrity of the intercollegiate athletics
 859 | program. The committee shall be available to hear and act on complaints and suggestions
 860 | about intercollegiate athletics from the faculty, students, and other members of the
 861 | University community.

862 | Membership: One (1) voting General ~~F~~Faculty member from each electoral division~~unit~~
 863 | (excluding the JSNN, at their request), plus 1 Senator and 3 students (1 from the Student
 864 | Athletic Association, 1 from the Student Government Association, 1 from the Graduate
 865 | Student Association). Ex officio: Faculty Representative to the NCAA. Adjunct: Director of
 866 | Athletics, Chair of the Chancellor's Advisory Committee on Intercollegiate Athletics, and the
 867 | Associate Director of Athletics for Student Welfare.

868 | **Research Policies Committee**

869 | Charge: The committee shall make advisory recommendations to the Faculty Senate and/or
 870 | to the Vice Chancellor for Research & Economic Development, acting for the Provost,
 871 | about new policies or changes in existing policies that affect research conducted by faculty at
 872 | the University. The overall goal for the committee is to enhance the research climate of the
 873 | University.

874 | Membership: One (1) voting General ~~F~~Faculty member from each electoral division~~unit~~, plus

878 one (1) Senator, one (1) University-wide Institute or Center Director, the Chair of the
 879 Institutional Review Board for Human Subjects, the Chair of the Institutional Animal Care
 880 and Use Committee, and the Vice Chancellor for Research and Economic Development.
 881

882 **Faculty Teaching and Learning Commons Committee**

883 *Charge:* The committee shall serve as a policy formulation body with respect to the Faculty
 884 Teaching and Learning Commons. The Committee shall review and make recommendations
 885 to the Director of the Faculty Teaching and Learning Commons. The committee shall act in
 886 an advisory capacity to the Faculty Senate and to members of the University administration.

887 *Membership:* One (1) [voting General Faculty member](#) from each [electoral division](#)
 888 (excluding the JSNN, at their request) plus one (1) Senator. Ex officio and nonvoting:
 889 Director of the Faculty Teaching and Learning Commons and the Chair of the Academic
 890 Computing Committee.
 891

892 **General Education Council**

893 *Charge:* The General Education Council is charged with ongoing review and maintenance of
 894 the General Education goals, assessment of student achievement of those goals, oversight of
 895 the General Education requirements, and the approval of requests for GEC markers and
 896 designations. The Council shall establish an effective structure for marker and designation
 897 approvals that may include the establishment of ad hoc committees or the involvement of
 898 faculty consultants, as needed. The Writing Intensive and Speaking Intensive Committees
 899 are supervised by the Council.

900 *Membership:* Eleven (11) voting [General Faculty](#) members, Six (6) from the College, one (1)
 901 from each of the other [electoral divisions](#), (excluding the JSNN, at their request). The
 902 Chair of the Council will be from the College and will vote only in the case of a tie. Ex-
 903 officio and non-voting members include one (1) from the University Libraries, the Associate
 904 Provost for Planning and Assessment, and additional ex-officio members appointed by the
 905 Provost as needed.
 906

907 **Scholarly Communications Committee**

908 *Charge:* The Scholarly Communications Committee will support the University's research and
 909 teaching missions by consulting with and advising the University faculty in matters relating
 910 to the dissemination, use, and archiving of information and knowledge. The Committee will
 911 work collaboratively with campus administrators and faculty members to develop and
 912 implement a program offering leadership and direction toward altering the current course of
 913 scholarly communications, so that it is economically sustainable and ensures the widest
 914 possible access to the scholarly record. The Committee will:

- 915 a. Analyze issues of scholarly publishing and communication as they apply to academic
 916 research institutions like UNCG. Propose short-term and long-term strategies to inform
 917 UNCG faculty about these issues
- 918 b. Propose short-term and long-term strategies to inform UNCG faculty about these issues
- 919 c. Provide faculty with guidance on fair use, intellectual property rights, and management
 920 of their creative works
- 921 d. Suggest and endorse avenues for individual and collective action, including actions that
 922 faculty members can take to contribute to an open and sustainable system of scholarly
 923 communication;

- 924 e. Promote initiatives and practices that encourage faculty to explore the challenges and
 925 opportunities associated with disseminating research, creative works, and teaching
 926 materials through new methods and electronic means.

927 *Membership:* Two (2) [voting General Faculty](#) members from the University Libraries, two (2)
 928 members from the College, one (1) from each of the other [electoral division](#) units (excluding
 929 the JSNN, at their request), one (1) member from the Office of Research & Economic
 930 Development, one (1) member from the Office of University Counsel, and one (1) member
 931 from the Division of Continual Learning.

932 **Student Learning Enhancement Committee**

933 *Charge:* The Student Learning Enhancement Committee was established for the following
 934 purposes:

- 935 a. to review the assessment plans for all undergraduate and graduate programs to assure
 936 that they are designed to improve student learning based on evidence and to meet
 937 accreditation requirements,
 938 b. to report annually to the Faculty Senate on the current status of academic program
 939 assessment at UNCG,
 940 c. to advise the deans of [electoral division](#) units or their designees on how departments
 941 might enhance their academic program assessment plans to improve opportunities for
 942 student learning, and
 943 d. to make recommendations to the Associate Provost for Planning and Assessment for
 944 actions to be taken to improve UNCG's efforts to enhance student learning. This
 945 committee is also charged to celebrate successful examples of student learning
 946 enhancement resulting from assessment activities and to sponsor presentations and
 947 workshops to familiarize faculty with assessment practices and benefits.
 948

949 *Membership:* The members of the Student Learning Enhancement Committee will be
 950 appointed by the deans of the [electoral division](#) units for staggered three-year terms and
 951 consist [voting General Faculty members:](#) of one (1) ~~faculty member~~ from the University
 952 Libraries, two (2) ~~faculty members~~ from the College of Arts and Sciences, and one (1) ~~faculty~~
 953 ~~member~~ from each of the other ~~units~~ [electoral divisions](#) (excluding the JSNN, at their
 954 request). Additional members will include a liaison from the General Education Council, an
 955 undergraduate student, and a graduate student. Excellent teachers and faculty with expertise
 956 in undergraduate, graduate, and distance education will be sought as members. The Director
 957 of Academic Assessment will serve as an ex-officio member of this committee and support
 958 its work to ensure that opportunities for student learning are enhanced and compliance with
 959 SACS academic program assessment mandates is achieved.

960 **Enrollment Management Committee**

961 *Charge:* ~~The committee shall review, recommend, and advise on policy decisions related to~~
 962 ~~undergraduate enrollment, recruitment, admissions, financial aid, and retention.~~

963 *Membership:* ~~Nine (9) faculty members [one (1) from each unit (excluding the JSNN, at their~~
 964 ~~request), except three (3) from the College], plus one (1) Senator. Ex officio and nonvoting~~
 965 ~~members: the Vice Provost, the Dean of Undergraduate Studies, (the) Associate Provost for~~
 966 ~~Planning and Assessment or his/her designee, and as appointed by the Provost. The~~
 967 ~~President of the Student Government Association and the President of the Graduate~~
 968

969 | ~~Student Association will be invited to attend or to send a representative.~~

970 | **Faculty Compensation Committee**

971 | *Charge:* ~~The committee shall review, recommend, and advise on all policies regarding faculty~~
972 | ~~salaries and employee benefits for the regular academic year, summer session, and UNCG~~
973 | ~~extension courses. The committee shall make periodic and timely reports to the Faculty~~
974 | ~~Senate regarding the salary situation at UNCG such as comparison of salaries among the~~
975 | ~~units, gender differences in salaries and salary inequities between new appointments and~~
976 | ~~continuing appointments in similar disciplines. The committee shall also review the salaries~~
977 | ~~and employee benefits in the UNC system, national trends in faculty salaries and employee~~
978 | ~~benefits and the effect of inflation upon salaries and benefits. The committee shall make an~~
979 | ~~annual recommendation to the Faculty Senate regarding salary increases and the employee~~
980 | ~~benefits package. These recommendations shall address merit pay increases, cost of living~~
981 | ~~adjustments, and enhanced employee benefits, and shall be forwarded to the Chancellor, the~~
982 | ~~Provost, and to the President of the UNC system through the UNCG Delegation to the~~
983 | ~~Faculty Assembly.~~

984 | *Membership:* ~~One (1) faculty from each unit (excluding the JSNN, at their request), plus one~~
985 | ~~(1) Senator.~~

**The University of North Carolina at Greensboro
Faculty Senate**

Resolution #FS-04032013-02

To Revise the Undergraduate Academic Appeals Policy

*Submitted by the Academic Policies & Regulations Committee
Maura Heyn, Chair*

WHEREAS, the section on Academic Appeals in the 2012-2013 Undergraduate Bulletin states that

“The Dean of Undergraduate Studies and the Academic Appeals Committee, appointed from the faculty, consider special and meritorious requests for waivers of academic regulations stated in the *Undergraduate Bulletin*. The Committee’s decision is final. The student should consult the Office of the Dean of Undergraduate Studies for information concerning the appeal process.”; and,

WHEREAS, it benefits the student whose academic appeals are approved to have ongoing support upon immediate reinstatement; and,

WHEREAS, the current policy does not clearly define appropriate cause for appeals and does not outline steps to appeal for immediate reinstatement wording; and,

WHEREAS, the policy does not outline university requirements and expectations upon reenrollment, therefore

BE IT RESOLVED, that the Academic Appeals subsection in the *Undergraduate Bulletin* be revised to read:

“In cases where circumstances beyond the student’s control have interfered with the student’s academic performance, students placed on academic suspension or academic dismissal may request immediate reinstatement by submitting an Academic Suspension Appeal or Academic Dismissal Appeal to the Office of the Dean of Undergraduate Studies. Appeals must be submitted by the published deadlines, which are located in the academic calendar and the *Undergraduate Bulletin*. Events and/or circumstances that merit an Appeal include officially documented unanticipated personal life events; officially documented unanticipated, serious medical difficulty (excluding chronic conditions – students are responsible for properly balancing academic work with known chronic conditions); and/or officially documented serious psychological difficulty. Students are strongly encouraged to contact the Students First Office for assistance before officially submitting an Appeal.

An Academic Suspension Appeal or Academic Dismissal Appeal will be reviewed by the Academic Appeals Committee and/or the Office of the Dean of Undergraduate Studies. Once an Appeal has been submitted, students will be notified of the results of their Appeal in writing. All Academic Appeal decisions are final.

As mandated by the Office of the Dean of Undergraduate Studies, a student whose Academic Suspension Appeal or Academic Dismissal Appeal is approved must agree to participate in the Academic Contract for Excellence (ACE), a non-credit bearing academic support program, during the next term of enrollment. Students will be notified in writing about the ACE program by the Office of the Dean of Undergraduate Studies. Failure to participate in this program or meet any condition of this program will result in immediate academic dismissal.

Faculty Senate Action/Date:	Effective Date: Immediately following all required approvals. Implementation of Resolution: The Faculty Senate Office will collaborate with the Office of the Provost to notify affected persons and offices to coordinate the update of printed and electronic forms and publications.
Chancellor Action/Date:	
General Faculty Action/Date:	
Board of Trustees Action/Date:	
UNC GA or BOG Action/Date:	

**The University of North Carolina at Greensboro
Faculty Senate**

Resolution #FS-04032013-03

To Amend Language Regarding Waivers of Marker Courses for Transfer Students

*Submitted by the Academic Policies & Regulations Committee
Maura Heyn, Chair*

WHEREAS, the Undergraduate Bulletin currently states that “For students who initially transfer to UNCG as juniors or seniors, SI and WI courses outside the major requirements and two GL/GN courses are waived,” and

WHEREAS, current language limits the student population eligible for this waiver to transfer students only, and

WHEREAS, there is a growing population of first-time students who enter UNCG with 60+ credit hours and who are similar in almost every way to "transfer" students who are juniors or seniors, and

WHEREAS, the current language allows for a GN course to be waived, and

WHEREAS, only one course with a GN marker is required, therefore

BE IT RESOLVED, that the language in the Undergraduate Bulletin be amended to read:

- Waivers of Marker Courses for Incoming Students Transferring in 60 or More Hours
- Students who initially enroll with 60 or more transfer hours are required to take just one SI course and one WI course, both in the major, and two Global Perspectives courses, one of which must carry the GN marker.

Faculty Senate Action/Date:	Effective Date: Immediately following all required approvals. Implementation of Resolution: The Faculty Senate Office will collaborate with the Office of the Provost to notify affected persons and offices to coordinate the update of printed and electronic forms and publications.
Chancellor Action/Date:	
General Faculty Action/Date:	
Board of Trustees Action/Date:	
UNC GA or BOG Action/Date:	

Faculty Senate, Forum and General Faculty Meeting Dates

Corrected Version

Fall 2013

Meeting	Date	Time	Location
Chancellor's State of the Campus Address	Wed, 08/14/13	10:00 am	Aycock Auditorium
Senate Orientation	Tue, 09/03/13	1:00p	EUC Claxton
Faculty Senate Mtg	Wed 09/04/13	3:00p	Virginia Dare Room
Faculty Convocation/ General Faculty Mtg	Wed 09/18/13	3:00p	Virginia Dare Room
Faculty Senate Mtg	Wed, 10/02/13	3:00p	Virginia Dare Room
<i>Faculty Senate Forum</i>	<i>Wed, 10/16/13</i>	<i>3:00p</i>	<i>Virginia Dare Room</i>
Faculty Senate Mtg	Wed, 11/06/13	3:00p	Virginia Dare Room
<i>Faculty Senate Forum</i>	<i>Wed, 11/20/13</i>	<i>3:00p</i>	<i>Virginia Dare Room</i>
Faculty Senate Mtg	Wed, 12/04/13	3:00p	Virginia Dare Room

Spring 2014

Meeting	Date	Time	Location
Faculty Senate Mtg	Wed, 02/05/14	3:00p	Virginia Dare Room
<i>Faculty Senate Forum</i>	<i>Wed, 02/19/14</i>	<i>3:00p</i>	<i>Virginia Dare Room</i>
Faculty Senate Mtg	Wed, 03/05/14	3:00p	Virginia Dare Room
<i>Faculty Senate Forum</i>	<i>Wed, 03/19/14</i>	<i>3:00p</i>	<i>TBD</i>
Faculty Senate Mtg	Wed, 04/02/14	3:00p	Virginia Dare Room
General Faculty Mtg	Wed, 04/23/14	3:00p	Virginia Dare Room

Updated: BJB: March 28, 2013

<http://facsen.uncg.edu/SenateCalendar.asp>

<http://www.northcarolina.edu/facultyassembly/index.htm>

http://provost.uncg.edu/Academic/EPA_Personnel/Docs/PT_Calendar.pdf