



**Faculty Senate Meeting Agenda**  
**Virginia Dare Room, Alumni House**

**Wednesday, Sep 4, 2013**  
**3:00 – 5:00 PM**

<b>TIME</b>	<b>ITEM</b>	<b>ACTION</b>	<b>ENCL</b>
3:00	Welcome: <i>Patricia Sink, Chair of the Faculty Senate</i>		
	Approval of Minutes: April 3, 2013 Meeting Review of Agenda Remarks by the Chair of the Faculty Senate	Yes No	A
3:10	Remarks: <i>Chancellor Linda P. Brady</i>		
3:25	Remarks: <i>Provost David Perrin</i>		
3:40	Faculty Senate Annual Report of Action Items Passed by Senate, 2012-2013 <i>John Lepri, Chair of the 2012-13 Faculty Senate</i>	No	B
	Summary of Annual Committee Reports, 2012-2013 <i>Jim Carmichael, Secretary of the 2012-13 Faculty Senate</i>		C
3:50	Undergraduate Curriculum Committee: Report of 2011-2012 Actions <i>Jenny Dale, Chair, Undergraduate Curriculum Committee</i>	No	D
4:00	Graduate Studies Committee: Report of 2012-2013 Actions <i>Kenneth Klase, Committee Chair 2012-13</i>	No	E
4:10	Update on Global Engagement QEP @ UNCG <i>Vidya Gargeya (BUS) and John Sopper (Undergraduate Studies),  Co-Directors of QEP Steering Committee &amp; Design Team</i>	No	F
4:40	Floor Open for Discussion & Questions: What do we want to discuss and consider in Faculty Senate during 2013-2014?	No	
	Adjournment	Yes	

**ANNOUNCEMENTS**

*Refreshments will be available from 2:30-3:00 pm. Please come early to socialize if your schedule permits. NOTE: Senators sit at the table according to their name cards; non-voting members and gallery sit in the chairs around the perimeter of the room.*

**Faculty Convocation & General Faculty Meeting**  
**Wednesday, September 18, 2013, Virginia Dare Room**

**Next Senate Session will be on Wednesday, October 2, 2013**  
**(Agenda Items Due: 5pm on Wednesday, September 18, 2013)**

**Minutes of the Faculty Senate Meeting Special Session**  
**April 3, 2013**  
**3:00, Virginia Dare Room**  
**John Lepri, Chair**

*Draft Pending Approval at the September 4, 2013 Faculty Senate Meeting*

Agenda Item & Presenter	Discussion/Motion	Outcome
Welcome: <i>Senate Chair</i> <i>John Lepri</i>	The Senate Chair opened the meeting at 3:00, and brought to the attention of the Senate the unusual order of agenda items	
Review/Approve Minutes of March 6, 2013: <i>Senate Chair</i> <i>John Lepri</i>	Approval of minutes from the March 6, 2013 Motion to accept: Susan Shelmerdine Second: Patti Sink Vote: Unanimously in favor	Minutes approved unanimously
Resolution #FS04032013-01, To revise the Constitution of the Faculty: <i>Faculty Government Committee, Bruce Kirchoff, Chair</i>	<p>Bruce Kirchoff presented resolution #FS04032013-01: To revise the Constitution of the Faculty. The resolution was read:</p> <p><b>Whereas</b>, the Senate as the legislative arm of the General Faculty, periodically reviews and revises the Constitution of the Faculty, <b>and</b> <b>Whereas</b>, it has been more than five years since the last comprehensive review of the Constitution, <b>and</b> <b>Whereas</b>, the Faculty Government has completed a comprehensive review and revision of the Constitution, <b>therefore</b></p> <p><b>BE IT RESOLVED</b> that the <i>Constitution of the Faculty</i> be retitled <i>The Constitution of the General Faculty</i>, and be revised as indicated in the attached documents, with changes to the <i>Bylaws of the Constitution of the Faculty</i> also as indicated.</p> <p style="padding-left: 40px;">Motion to resort to the Committee of the Whole for general discussion for 10 minutes: Stuart Marcovitch  Second: Michael Frierson  Vote: Unanimously in favor</p> <p>A general discussion of amendments to the <i>Constitution</i> ensued. Bruce Kirchoff of the Faculty Government Committee presented specific items not in the handout of the revisions of the <i>Constitution</i> that needed to be added to the attention of the Committee, to wit</p> <ul style="list-style-type: none"> <li>• Line 11—restore deleted “in” after “faculty”</li> <li>• Line 143—change “action” to “actions”</li> <li>• Line 145—delete “of members present and voting”</li> <li>• Line 253—add “General” before “Faculty”</li> <li>• Line 317—add “appointed or” before “elected”</li> <li>• Line 319—add “or elected” after appointed</li> <li>• Line 369—add “the Senate” before “By Laws”</li> <li>• Line 370—italicize “viva voce”</li> </ul> <p style="padding-left: 40px;">Motion to accept these minor changes: Steve Yarborough  Second: Stuart Marcovitch  Vote: Unanimously in favor</p> <p style="padding-left: 40px;">Motion to change Line 363, on p. 9 from two thirds majority to a simple majority so that in case of an emergency the agenda could be changed: Spoma Jovanovic  Second: Patti Sink</p>	<b>Resolution Approved</b>

Discussion of Motion : Dan Winkler explained why two-thirds was generally needed from a procedural standpoint, but Jovanovic maintained that a quick turnaround might be needed at present. The Chair called for a vote.

Vote: Majority in favor

Motion to eliminate “suggested minimum duration of 48 hours” Line 380: Spoma Jovanovic

Second: Jim Carmichael

Discussion of Motion: Susan Shelmerdine cautioned the Senate about moving too fast on changing the voting system. Josh Hoffman suggested adding “at the discretion of the Chair.” Tom Jackson asked whether we were leaving out the 48 hour stipulation. Stuart Marcovitch stated that he was not comfortable with shortening the time length. Lepri suggested referring to Government Committee for resolution, but Spoma Jovanovic suggested that we act on the motion now. Tom Jackson offered new language for Line 380: “unless the Chair of the Faculty Senate determines that a shorter period is necessary and announces it before the vote.” Spoma Jovanovic accepted the change. Chair called for a vote.

Vote: Unanimously in favor.

Discussion: Spoma Jovanovic made a suggestion that voting for the revised *Constitution* should not be construed as support for an increase in the proportion of non-tenure-track faculty generally. Dan Winkler indicated that a two-thirds minimum of tenure-track faculty may be needed to make decisions about promotion and tenure. Winkler recommended adding a sentence after Line 211 (i.e., 3.c): “d. The percentage of tenure-track faculty elected from each electoral division shall be a minimum of fifty per cent.”

Motion to accept Winkler's addition: Jim Carmichael

Second: Tom Jackson and Josh Hoffman

Discussion of Motion: Stuart Marcovitch indicated that he did not wish to vote on this motion today. He Also was not comfortable with a voting time less than 48 hours and a hurried discussion. John Lepri called the question.

Vote: Majority in favor

Motion and Second to add 5 minutes to general discussion: Josh Hoffman, and Veronica Grossi; Unanimously in favor

Discussion: Bruce Kirchoff recommended that the same language about minimum times for voting also needed to be used on Line 154

Motion to accept Kirchoff's recommendation: Patti sink

Second: John Lepri

Vote: Majority in favor

Motion and Second to add 5 minutes to general discussion: Patti Sink, and Jim Carmichael; Unanimously in favor

Motion to accept the previously introduced motion regarding non-tenure-track faculty: Spoma Jovanovic

Second: Tom Jackson

Discussion of Motion: Jackson read the previously introduced motion: “This action should not be construed as compromising the institution of tenure or endorsing the replacement of tenure-track faculty with non-tenure track faculty.”

Vote: Unanimously in favor

The Chair called for a vote to accept the revised *Constitution* .

Vote: Unanimously in favor. **Ovation for Bruce Kirchoff.**

<p>Remarks: <i>Chancellor Linda Brady</i></p>	<p>The Chancellor first congratulated the Senate on the hard work on revising the Constitution, and commended Spoma Jovanovic's stand on tenure and shortened voting times. These are indeed perilous times for state universities. The Chancellor gave a Power Point summary of features of changes to the Proposed University Budget now moving through Senate revision and gubernatorial review will move into the House of Representatives where the most severe cuts are being proposed (see attachment). The most disturbing features among key indicators (slide 2) are the change of the ration of Appropriation to tuition and Appropriations per student (down 12.4% since 2007-08). It is not clear yet where savings per Strategic {Plan recommendation will come from specifically. The Board of Governors has made a compelling case has been made for restoration of \$25 million in Lottery Funds designated for Education but diverted to other purposes in the current year. Also a positive recommendation made by the BoG is an increase in the option retire plan contribution rate increase that will not catch NC University employees up to the national median but will at least have made a difference over a two year period from 6.84% state contribution to 8.0%. As for the governor's recommended budget, non-resident tuition is being raised 12.3% at six campuses, and 6% at all others, and taking away resident tuition for those on full academic scholarship for non-residents. This is expected to have a very negative effect on non-resident enrollment and consequently, on for the part of our revenues that come from enrollment changes, since maximum enrollment is not possible without of state cuts. It is estimated that an additional 300-500 positions will be lost in 2013-2015 over the whole UNC system. Note also that the traditional 50.50 split with State government on allocation of Repair and Renovation has now been revised with only a 33% contribution from the State. Worst of all, with regards to need-based financial aid, 8400 eligible students would lose or not receive financial aid. State Senate Budget revision will end on May 9, whereupon the House Budget Process will begin (May 13-30). The Conference Process will last until June 13, and the deadline for the 3013-2015 budget will be on June 30. The Chancellor reminded Senators of how important staying engaged with the budget process is, as 29/32 members of the BoG have come on the Board since President Ross was elected. Governor McCrory will be addressing the BoG next week at UNC-Pembroke.</p>	
<p>Remarks: <i>Provost Perrin</i></p>	<p>In the interest of time, Provost Perrin briefly referred Senators to the attached document, Process for Determining Priority of Proposed Program, and Criteria for Evaluation of New Undergraduate and Graduate Program Proposals, that was mentioned in the last Senate meeting and which he encouraged the Senators to read and become familiar with. He will be glad to answer any questions. Second, John Lepri and the Provost have formed a Task Force on Advising consisting of twenty members. They are now engaged in preliminary planning with Sue Stinson and Cathy Williams, and between now and the end of June, will do an inventory of the current advising situation, study best practices, and formulate a plan for next year, primarily for undergraduate students.</p>	
<p>Elections for Faculty Senate Chair-Elect and Secretary</p>	<p>Lepri reported that two nominations had been received, Spoma Jovanovic for Chair-Elect, and Jim Carmichael, to continue as Secretary. The Chair called for a vote. Vote: Both candidates were elected unanimously.</p>	

<p>Resolution #FS04032013-02, To Revise the Undergraduate Appeals Policy: <i>Academic Policies &amp; Regulations Committee, Maura Heyn, Chair</i></p>	<p>Maura Heyn, Chair of the Policies and Regulations Committee, read the Resolution.</p> <p><b>WHEREAS</b>, the section on Academic Appeals in the 2012-2013 <i>Undergraduate Bulletin</i> states that . . . ; <b>therefore</b></p> <p><b>BE IT RESOLVED</b>, that the Academic Appeals subsection in the <i>Undergraduate Bulletin</i> be revised to read:</p> <p>“In cases where circumstances beyond the student’s control have interfered with the student’s academic performance, students placed on academic suspension or academic dismissal may request immediate reinstatement by submitting an Academic Suspension Appeal or Academic Dismissal Appeal to the Office of the Dean of Undergraduate Studies. Appeals must be submitted by the published deadlines, which are located in the academic calendar and the <i>Undergraduate Bulletin</i>. Events and/or circumstances that merit an Appeal include officially documented unanticipated personal life events; officially documented unanticipated, serious medical difficulty (excluding chronic conditions – students are responsible for properly balancing academic work with known chronic conditions); and/or officially documented serious psychological difficulty. Students are strongly encouraged to contact the Students First Office for assistance before officially submitting an Appeal.</p> <p>An Academic Suspension Appeal or Academic Dismissal Appeal will be reviewed by the Academic Appeals Committee and/or the Office of the Dean of Undergraduate Studies. Once an Appeal has been submitted, students will be notified of the results of their Appeal in writing. All Academic Appeal decisions are final.</p> <p>As mandated by the Office of the Dean of Undergraduate Studies, a student whose Academic Suspension Appeal or Academic Dismissal Appeal is approved must agree to participate in the Academic Contract for Excellence (ACE), a non-credit bearing academic support program, during the next term of enrollment. Students will be notified in writing about the ACE program by the Office of the Dean of Undergraduate Studies. Failure to participate in this program or meet any condition of this program will result in immediate academic dismissal.”</p> <p>Discussion of Motion: Bill Karper: Resolution highlights chronic physical pain but not psychological. It seems discriminatory. Should include both. Maura Heyn: Does it matter? Elizabeth Van Horn: Chronic conditions for which we hold students responsible can be exacerbated by the stresses of the academic environment. A student appealing a dismissal should be able to include these. Ian Beatty: You can’t determine this in the resolution. Psychologist may have to determine.</p> <p>Motion to table Resolution: Josh Hoffman Second: Jim Carmichael. Vote: Majority in favor</p>	<p><b>Resolution Tabled</b></p>
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<p>Resolution #FS04032013-03, To Amend the Language Regarding Waivers of Marker Courses for Transfer Students: <i>Academic Policies and Regulation Committee, Maura Heyn, Chair</i></p>	<p>Maura Heyn, Chair of the Policies and Regulations Committee, read the Resolution.</p> <p><b>WHEREAS</b>, the Undergraduate Bulletin currently states that “For students who initially transfer to UNCG as juniors or seniors, SI and WI courses outside the major requirements and two GL/GN courses are waived,” . . . ; <b>therefore</b></p> <p><b>BE IT RESOLVED</b>, that the language in the Undergraduate Bulletin be amended to read:</p> <ul style="list-style-type: none"> <li>• Waivers of Marker Courses for Incoming Students Transferring in 60 or More Hours</li> <li>• Students who initially enroll with 60 or more transfer hours are required to take just one SI course and one WI course, both in the major, and two Global Perspectives courses, one of which must carry the GN marker.</li> </ul> <p>Discussion of Resolution: Josh Hoffman: I find confusing why this is necessary? Maura Heyn: This resolution applies, for example, to the early college students from Guilford College—they are not transfer students because they are not college students. Bill Karper: Does this resolution increase hours necessary to finish? Maura Heyn: No. Students can waive GN course and two marker courses. Bill Karper: This will not take effect this fall, but rather next fall.</p> <p style="padding-left: 40px;">Motion to accept Resolution: Bill Karper Second: Patti Sink Vote: Unanimously in favor</p>	<p><b>Resolution Approved</b></p>
<p>Report of the Unit Election &amp; Appointment Results for 2013-2016: <i>Committee on Committees, Julie Hersberger, Chair</i></p>	<p>Julie Hersberger referred senators to handout with election results and asked for questions. There being non, she thanked the committee.</p>	
<p>Remarks: <i>John Lepri, Faculty Senate Chair, &amp; Patti Sink, Faculty Senate Chair-Elect</i></p>	<p>John Lepri thanked Jim Carmichael for taking minutes (applause); he thanked Josh Hoffman for his council (applause); and stated he wished especially to thank Brenda Bey, who will be leaving the university in May to rejoin her family. (Ovation). John presented present Brenda with a card and gift. She thanked him and the Senate, and stated that in working at three universities over her career, she commended the integrity of this university (looking in direction of Provost and Chancellor). (Ovation).</p> <p>Patti Sink thanked John Lepri for his leadership throughout 2012-2013. (Ovation) Sink indicated that she was looking forward to the coming year, and all the challenges. She said that our priority in 2013-2014 would be to deal with the new budget and its ramifications, and to help prepare for Strategic Planning . Sink also asked Senators to note the corrected Faculty Senate calendar for next year.</p>	
<p>Adjournment</p>	<p>Sink asked for motion to adjourn. Motion and Second: Bill Karper &amp; Josh Hoffman Vote: Unanimously in favor, and the Senate adjourned.</p>	<p>Adjournment Approved</p>

Respectfully submitted,

Jim Carmichael  
Secretary of the Faculty Senate 2012-2013

## **John Lepri's, 2012-2013 Chair, Year-End Report of the 2012-2013 Faculty Senate of UNCG**

1. Substantive changes to the *Constitution of the General Faculty* were formally adopted in a General Faculty meeting held April 24, 2013. The changes include the following.
  - Non-tenure track faculty (NTTF) were granted eligibility to serve on the UNCG Faculty Senate, beginning in the third year of service. Up to 50% of the Senators from each School can be NTTF. This change empowers NTTF more participation in shared governance and promotes further “professionalization” opportunities.
  - The term of the Chair of the UNCG Faculty Senate will be doubled to two years, beginning with the election of the Chair whose service begins in Fall 2015, thus increasing the efficiency of this position.
2. Substantive changes to the *Bylaws of the Faculty Senate* were formally adopted in a General Faculty meeting held April 24, 2013. The Senate Bylaws, Faculty Compensation, Educational Standards, and Enrollment Management Committees were discontinued, as their functions were consolidated in other committees.
3. Several resolutions were approved, each supporting in some way the central role of faculty in decisions about curriculum and academic matters; some of these resolutions were developed with reference to wide-ranging UNC-system-level efforts to develop Strategic Directions for the next five-years.
4. Distinctions between the responsibilities of the Undergraduate Curriculum Committee and the General Education Council were clarified.
5. The Faculty Senate also heard, and in some cases acted on, diverse updates, including the progress of UNCG's reaffirmation (SACS-COC), Quality Enhancement Program (Global Engagement), Sustainability, UNCG Undergraduate Bulletin language; and athlete-student.

### **Officers of the UNCG Faculty Senate for the upcoming academic year:**

Faculty Senate Chair: Patricia Sink (School of Music, Theatre and Dance; Music Education)  
 Faculty Senate Chair-Elect: Spoma Jovanovic (College of Arts and Sciences; Communication Studies)  
 Secretary: Jim Carmichael (School of Education; Library and Information Studies)  
 Parliamentarian: Dan Winkler (School of Business and Economics; Accounting and Finance)  
 Past-Chair: John Lepri (College of Arts and Sciences; Biology)

### **Sessions of the UNCG Faculty Senate in the upcoming academic year:**

Wednesday, September 4, 2013	3pm	Virginia Dare Room, Alumni Center
Wednesday, October 2, 2013	3pm	Virginia Dare Room, Alumni Center
Wednesday, November 6, 2013	3pm	Virginia Dare Room, Alumni Center
Wednesday, December 4, 2013	3pm	Virginia Dare Room, Alumni Center
Wednesday, February 5, 2014	3pm	Virginia Dare Room, Alumni Center
Wednesday, March 5, 2014	3pm	Virginia Dare Room, Alumni Center
Wednesday, April 2, 2014	3pm	Virginia Dare Room, Alumni Center

### **Forums of the UNCG Faculty Senate in the upcoming academic year:**

Wednesday, October 16, 2013	3pm	Virginia Dare Room, Alumni Center
Wednesday, November 20, 2013	3pm	Virginia Dare Room, Alumni Center
Wednesday, February 19, 2014	3pm	Virginia Dare Room, Alumni Center
Wednesday, March 19, 2014	3pm	TBD

May 2, 2013

*The UNCG Faculty Senate shapes the best possible educational experiences for our students and defends academic freedom in teaching and research.*



THE UNIVERSITY of NORTH CAROLINA  
**GREENSBORO**

*Faculty Senate*

122 Mossman Administration Building  
P.O. Box 26170, Greensboro, NC 27402-6170  
336.334.5345 Phone      336.334.3009 Fax

**Summary of 2012-2013 Action Items Approved by the Faculty Senate  
and the General Faculty and Forwarded to the Chancellor<sup>1</sup>**

**FACULTY SENATE MEETING: SEPTEMBER 5, 2012**

*Minutes of April 18, 2012 approved by the Faculty Senate*

*No Resolutions presented*

*Chancellor's Action:* Received  
*Effective Date and Implementation:* N/A

**GENERAL FACULTY MEETING: SEPTEMBER 19, 2012**

*Minutes of April 25, 2012 approved by the General Faculty*

*No Resolutions presented*

*Chancellor's Action:* Received  
*Effective Date and Implementation:* N/A

**FACULTY SENATE MEETING: OCTOBER 3, 2012**

*Minutes of September 5, 2012 approved by the Faculty Senate*

***Resolution #FS-10032012-01: To Revise the UNCG Vision & Mission Statement***

*Faculty Senate Action:* Approved  
*Chancellor's Response:* Received  
*Effective Date and Implementation:* UNCG Board of Trustees and UNC General  
Administration Approval Required

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<sup>1</sup> The numbering system that has been instituted for resolutions is formatted as follows: *FS* indicates Faculty Senate, *GF* indicates General Faculty; the numbers that precede the hyphen translate into the date of the meeting – in the format of *mmdyy* -- at which the resolution was approved, i.e. 090308 translates to September 3, 2008; the numbers that follow the hyphen indicate the ordinal of approval, i.e. 01 would be the first resolution that was approved on that meeting date, 02 would be the second resolution that was approved on that meeting date, etc.

*Election of Members to the University P&T Committee*

**Faculty Senate Action:** Elected the following Senators:  
Jewell Cooper, Tanya Coakley, Beth Barba, & Ron Morrison  
**Chancellor's Response:** Received  
**Effective Date and Implementation:** Immediately

**FACULTY SENATE MEETING: NOVEMBER 7, 2012**

*Minutes of October 3, 2012 approved by the Faculty Senate*

**Resolution #FS-11072012-01: To Modify the UNCG 2009-14 Strategic Plan**

**Faculty Senate Action:** Approved  
**Chancellor's Response:** Received  
**Effective Date and Implementation:** Immediately

**Resolution #FS-11072011-02: To Revise the Undergraduate Academic Renewal Policy and to Clarify the Grade Replacement Policy (with Regard to Academic Renewal)**

**Faculty Senate Response:** Approved  
**Chancellor's Response:** Received  
**Effective Date and Implementation:** Effective as of the 2013-14 Academic Year

**Resolution #FS-11072011-03: Resolution to Extend Eligibility to Become a Senator in the UNCG Faculty Senate to Non-Tenure Track Faculty**

**Faculty Senate Response:** Tabled  
**Chancellor's Response:** Received  
**Effective Date and Implementation:** N.A

**FACULTY SENATE MEETING: DECEMBER 5, 2012**

*Minutes of November 7, 2012 approved by the Faculty Senate*

**Resolution #FS-12052012-01: To Allow for the Participation of Non-Tenure Track Faculty in the UNCG Faculty Senate**

**Faculty Senate Response:** Approved  
**Chancellor's Response:** Received  
**Effective Date and Implementation:** Pending approved implementation guidelines and/or amendment to the Constitution

**Resolution #FS-12052012-02:** To Endorse UNCG's Selection of Topics for its Quality Enhancement Plan (QEP) Options

**Faculty Senate Response:** Approved  
**Chancellor's Response:** Received  
**Effective Date and Implementation:** Immediately

**Resolution #FS-12052012-03:** To Revise the Charge of the Undergraduate Curriculum Committee, Removing Overlap with Responsibilities of the General Education Council

**Faculty Senate Response:** Approved  
**Chancellor's Response:** Received  
**Effective Date and Implementation:** Immediately

**FACULTY SENATE MEETING: FEBRUARY 6, 2013**

**Minutes of December 5, 2012 – Approved by the Faculty Senate**

**Resolution #FS-02062013-01:** To Recommend Candidates for the Faculty Representative to the NCAA

**Faculty Senate Response:** Approved  
**Chancellor's Response:** Received  
**Effective Date and Implementation:** Immediately

**Resolution #FS-02062013-02:** To Support the UNC Faculty Assembly's Resolutions Regarding the Strategic Directions Proposal for the UNC System

**Faculty Senate Response:** Approved  
**Chancellor's Response:** Received and Approved  
**Effective Date and Implementation:** N/A

**FACULTY SENATE MEETING: MARCH 6, 2013**

**Minutes of February 6, 2013 – Approved by the Faculty Senate**

**Resolution #FS-03062013-01:** To Approve the Academic Calendars for 2014-15 and 2015-16

**Faculty Senate Response:** Approved  
**Chancellor's Response:** Received  
**Effective Date and Implementation:** Effective with the 2014-2015 Academic Year

**Resolution #FS03062013-02:** To Update Boards & Committees of the General Faculty

**Faculty Senate Response:** Approved  
**Chancellor's Response:** Received  
**Effective Date and Implementation:** General Faculty Approval Required<sup>2</sup>

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<sup>2</sup> Required approval by the General Faculty was incorporated into the approval of the Constitution that was presented at the April 3, 2013 meeting

**FACULTY SENATE MEETING: APRIL 3, 2013**

*Minutes of March 6, 2013 – Approved by the Faculty Senate*

*Resolution #FS-040313-01: To Amend the Constitution of the Faculty*

*Faculty Senate Response:* Approved  
*Chancellor's Response:* Received  
*Effective Date and Implementation:* General Faculty Approval Required<sup>3</sup>

*Resolution #FS-04032013-02: To Revise the Undergraduate Appeals Policy*

*Faculty Senate Response:* Tabled  
*Chancellor's Response:* Received  
*Effective Date and Implementation:* N/A

*Resolution #FS-04032013-03: To Amend the Language Regarding Waivers of Marker Courses for Transfer Students*

*Faculty Senate Response:* Approved  
*Chancellor's Response:* Received  
*Effective Date and Implementation:* Effective with the 2013-2014 Undergrad Bulletin

*Election of Candidates for Chair-Elect and Secretary for the 2013-2014 Academic Year*  
Spoma Jovanovic elected Chair-Elect; Jim Carmichael elected Secretary

*Chancellor's Response:* Received  
*Effective Date and Implementation:* Terms run from July 1, 2013 through June 30, 2014

**GENERAL FACULTY MEETING: APRIL 24, 2013**

*Minutes of September 19, 2012 – Approved by the General Faculty*

*Resolution #GF-04242013-01: To Revise the Constitution of the Faculty*

*General Faculty Response:* Approved  
*Chancellor's Response:* Received  
*Effective Date and Implementation:* Additional approvals may be required

*Resolution #GF-04242013-02: To Endorse the UNCG Sustainability Council Operating Papers*

*General Faculty Response:* Approved  
*Chancellor's Response:* Received  
*Effective Date and Implementation:* Immediately

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<sup>3</sup> To be submitted at the April 24, 2013 General Faculty meeting.

## Annual Reports of UNCG Faculty Senate Committees for 2012-2013

[Undergraduate Curriculum and Graduate Studies presented separately]

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### Academic Computing Committee 2012-2013 annual report to UNCG Faculty Senate

*Charge: This committee shall serve as a policy formulation body with respect to academic computing and related activities. The committee shall act in an advisory capacity to the Faculty Senate and to members of the University administration. The committee shall report to the Vice Chancellor for Information Technology and Planning and the Associate Vice Chancellor for Information Technology.*

A project was submitted to the Academic Affairs project list regarding Digital Signatures through Cryptographic Certificates. It is unknown where this project stands at the moment on that list, and whether it will be instituted is yet to be seen. Another project from last year (Wireless Peer-to-Peer) has moved forward, and will be finalized and put into place next year. The committee began exploring solutions for secure test-taking environments, and/or online proctoring solutions for exams in any class setting (online, hybrid, in-person).

Progress was made in identifying some systems to explore, and the committee plans to conduct a needs-assessment next year. Business to be carried forward to 2013-2014 includes exploring proctoring systems for the University, beginning a needs-assessment (in the form of a survey) to faculty.

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### Academic Policies & Regulations Committee 2012-2013 Annual Report to UNCG Faculty Senate

*Charge: The committee shall develop policies governing the academic calendar, summer session, class scheduling, academic advising, and undergraduate regulations and requirements.*

We presented a number of resolutions before the Faculty Senate this year. The most important was a revision of the Academic Renewal policy (making the language more student-friendly and ensuring that it agreed with the Grade Replacement policy). In addition, we successfully presented Waivers of Marker Courses for students who initially enroll at UNCG with 60+ credit hours (these perks had already been enjoyed by transfer students, and incoming "super freshmen" were being unfairly excluded because they were not technically "transfer" students). Additionally, Gabe Bermea, from the Office of the Dean of Undergraduate Studies presented some language changes in the Undergraduate Bulletin. The goal of these changes was to clarify and make more accurate the language that pertained to policies that were handled by the Office of the Dean of Undergraduate Studies, such as the Course Load, Course Drop, Academic Probation, and Academic Dismissal. These language changes, for the most part, did not involve policy changes, so no resolutions before the Faculty Senate were needed. Last, but not least, we discussed and decided against having the majors listed on the diploma.

Unfinished business/issues to be addressed in 2012-2013: As part of the process of elucidating the policies for which they are responsible, the office of the Dean of Undergraduate Studies proposed a resolution that would require students who appealed Academic Suspension or Dismissal successfully to participate in the Academic Contract for Excellence (ACE), a non-credit bearing academic support program, during the next term of enrollment. This resolution was tabled by the Faculty Senate in April because of concerns raised about language in the bulletin that prohibited students with chronic illnesses to appeal academic suspension. Gabe Bermea intends to revise this language and would like to present the revised resolution to the Faculty Senate in the fall 2013.

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### Budget Committee 2012-2013 Annual Report to UNCG Faculty Senate

*Charge: The committee shall review the budgetary needs of the University and make recommendations to the Vice Chancellor for Business Affairs, the Provost, and other appropriate administrators and to the Faculty Senate regarding the needs of the faculty. The committee shall educate its members and the General Faculty on how the budget is allocated at UNCG and through the UNC system, and provide forums as needed for issues related to this process, be consulted by and shall advise in a timely fashion the Chancellor and other administrative officers during the process of the budgetary cycle, its revision, and allocation of University resources.*

The committee had no issues to address, so we met once to share stories of how the budget cuts affected our units. The staff senate budget committee was active in scheduling some information sessions. The Chair of the Faculty Budget Committee and Staff Budget Committee should interact since there are concerns shared by both parties.

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## **Committee on Committees 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: The committee shall preside over elections for the Secretary of the General Faculty and for elected at-large members of faculty committees. The committee shall conduct the nomination and elections processes and determine the eligibility of the nominees in conformity with The Constitution and membership regulations of the committees; it shall also collate results from Unit elections and appointments and General Faculty elections and report all results to the Faculty Senate in accordance with the Bylaws of The Constitution of the Faculty.*

*For committees with student representation, the Vice Chancellor for Student Affairs shall submit the names of students recommended by the President of the Student Government to the Committee for inclusion on the committees that have undergraduate representation. The Dean of the Graduate School shall submit names of students recommended by the Graduate Student Association to the Committee for inclusion on the committees that have graduate representation.*

*The committee shall recommend to the Chancellor, as requested, names of faculty members to serve on specially appointed committees. In addition to the above responsibilities, the committee, upon approval by the Faculty Senate, shall recommend to the Chancellor the names of three tenured faculty members from which the Chancellor may select the Faculty Representative to the National Collegiate Athletic Association in accordance with the guidelines set forth in the Faculty Senate Bylaws for this representative.*

At the time of the report, Senate Faculty Committees should have full representation from all units except those that become open in the event of faculty resignations. Those will be filled at the beginning of the 2013-14 academic year.

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## **Due Process Committee 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: The Committee on Due Process shall exercise the following duties and responsibilities:*

*Receive evidence, conduct hearings, and report its findings and recommendations to the department head and the department head's immediate supervisor or to the Chancellor and, as appropriate, to the Chair of the Faculty Senate, on appeals from administration decisions involving discharge or the imposition of serious sanctions, termination of faculty employment, and non-reappointment. In exercising its responsibility, the committee shall use the definition of terms and the procedures for such hearings which are established by The Code of The University of North Carolina and the Promotion, Tenure, Academic Freedom and Due Process Regulations of The University of North Carolina at Greensboro. All appeals arising under Section 603 of The Code of The University of North Carolina shall be heard by the full committee. In all other appeals arising under the committee's jurisdiction, the committee may establish and ad hoc panel of at least three committee members appointed by the chair to conduct hearings, receive evidence, and report to the full committee for the committee's deliberation and recommendation. The panel report shall include records, transcripts, all other written material, and the panel's recommendation. However, no committee member may participate in the discussion or decision on his or her own appeal or in any other case in which that committee member has participated in the recommendations from departments, the units, or other University committees.*

The committee did not meet, as it exists in a purely advisory capacity to the chancellor. Bruce Banks, who has served on the committee for a number of years, explains to new members the committee function and purpose, and should be the de facto chair. Even though only four or five cases have been referred to the committee in the past five years, the lack of activity should not be misconstrued. [Communication from Anita Tesh to Faculty Senate Secretary].

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## **Elections Committee of the Senate 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: The Senate Elections Committee is a standing committee of the Faculty Senate with the following duties.*

- *The Committee shall receive nominations and conduct elections to fill all elected offices and elected committee positions of the Senate.*
- *The Committee shall make recommendations regarding the replacement of elected officers and committee members when vacancies occur.*
- *The Committee shall periodically adjust the apportionment factor for conducting Senate elections, as described in Article III, Section 2.*
- *The Committee shall review the election procedures of the electoral divisions and recommend to the Senate changes where appropriate. If the Senate supports the changes, they shall be forwarded to the electoral divisions for their action.*

No report.

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## **Enrollment Management Committee 2012-2013 Annual Report to UNCG Faculty Senate [Committee eliminated in 2013]**

*Charge: The committee shall review, recommend, and advise on policy decisions related to undergraduate enrollment, recruitment, admissions, financial aid, and retention.*

With the creation of the Enrolment Planning Council (EPC), the EMC met to discuss whether there would still be a reason to continue its mission. The EPC invited two members from the EMC (Stuart Marcovitch, Chair; and Jewell Cooper, Senate Liaison) to represent faculty interests. The committee decided to wait until Spring to see if the EPC indeed was able to handle the charge set for the EMC. In the Spring, the chair, in consultation with Senate leadership and the Vice Provost, decided that the EMC would no longer be needed. The constitution was modified to reflect the elimination of the committee, and the senate voted to uphold the changes to the constitution.

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## **UNC Faculty Assembly Delegation 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: This committee shall serve as a policy formulation body with respect to academic computing and related activities. The committee shall act in an advisory capacity to the Faculty Senate and to members of the University administration. The committee shall report to the Vice Chancellor for Information Technology and Planning and the Associate Vice Chancellor for Information Technology.*

The Faculty Assembly delegation kept the UNCG Faculty Senate informed through written reports and meeting presentations about several UNC system and General Administration developments, including the evolving state budget situation, new performance measures and funding, legislative initiatives, campus safety, and faculty workload reporting. The Faculty Assembly met 5 times in 2012-2013. In addition to the regular delegates, the assembly meetings were attended by Senate Chair Lepri at all meetings, Chair-Elect Patti Sunk at two meetings, and Faculty Senate Secretary Carmichael at three meetings. Professor Lowe was professionally engaged during the last part of the year and could not attend. Lepri presented full reports of assembly meeting with regard to the evolving state budget situation.

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## **Faculty Government Committee 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: The primary function of the committee is to recommend to the Faculty Senate all changes to The Constitution of the Faculty. Recommendations related to the policies and regulations subject to adoption by the General Faculty shall be forwarded to the Faculty Government Committee for consideration and review before presentation to the Faculty Senate. The committee shall also review the governance structures adopted by the units to determine that they are consistent with The Code of The University of North Carolina, the Promotion, Tenure, Academic Freedom, and Due Process Regulations, and The Constitution of the Faculty.*

1. Reviewed the General Faculty and Senate committee structure and recommended the consolidation or elimination of five committees. These committees were consolidated or removed by the Senate at its March 2013 meeting.
2. Produced a substantially revised Constitution of the Faculty that includes the right for non-tenure track faculty members to serve on the Senate. The revised constitution was passed by the Senate at their April 2013 meeting, and by the General Faculty on April 24, 2013.
3. Began the process of clarifying the fact that the Graduate Studies Committee is responsible to the Faculty Senate, and does not merely "report" its actions to the Senate. Work on this issue is ongoing.
4. Unfinished business: The relationship between the Faculty Senate and the Graduate Studies Committee still needs to be clarified so that everyone understands the responsibility of the GSC to bring major issues to the Senate for approval.

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## **Faculty Grievance Committee 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: The Faculty Grievance Committee shall hear, mediate, and advise with respect to the adjustment of faculty grievances concerned with matters directly related to a faculty member's employment status and institutional relationships on this campus in accordance with the provisions of The Code of The University of North Carolina. No grievance that grows out of or involves matters related to a formal proceeding for the suspension, discharge, or termination of a faculty member, or that is within the jurisdiction of another faculty committee, may be considered by the Faculty Grievance Committee.*

The chair met with four faculty members to advise these faculty concerning potential grievances, and the committee worked with one written and submitted grievance which included mediation and a hearing. Unfinished business: The Bryan School needs to elect a new member due to the departure of Dr. Joseph Terza during the academic year.

## **Faculty Professional Development, Compensation & Welfare Committee 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: The purpose of the Faculty Professional Development and Welfare Committee shall be to support the role of faculty members as learned professional. The committee shall review and make recommendations on matters concerning professional status and effectiveness in the areas of teaching, research, and service. All matters other than salary and benefits are relevant, including but not limited to standards of professional performance; professional rights and privileges; working conditions; standards for teaching loads and reduction in load for research and service assignments; research and other leaves of absence; and programs for the enhancement of faculty professional abilities and effectiveness, including participation in seminars, workshops, colloquia and other professional development programs, professional travel and similar activities.*

No meetings during 2012-2013 (only met once during 2010-2011, and not at all in 2011-2012).

\*From 2011-2012 Report: The committee had no charge other than what is brought to it by the Senate. Dr. Nemati (Chair 2010) and I used the committee as an avenue to create and deliver the faculty satisfaction surveys of 2007 and 2010. But other than that work, which was self-initiated, we haven't had other responsibilities since 2007. The Senate should review the purpose of the committee and see if it can be discharged to other committees.

## **Faculty Promotion & Tenure Guidelines Committee 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: The committee shall review the units' documents and exchange information about the general guidelines and expectations that the units have developed for the evaluation of teaching, research and creative activity, service, and directed professional activity for promotions and tenure.*

Discussed and reviewed changes to the promotion and tenure process for the 2012-2013 Academic Year, held on April 15, 2013 with representatives from each of the academic units. Persons attending the session included Don Hartmann (Music, Theatre & Dance), Holly Buttner (Business), DiAnne Borders (Education), and John Lepri (UNCG Faculty Senate). The discussions included the use of Blackboard for reviewing documents, the recurring challenge of selecting "representative" student comments in the evaluation of teaching, optimal number of external letters (minimum three), and the need to distinguish clearly between refereed and non-refereed publications. In previous years, printed dossiers in notebooks were helpful in steering new candidates, i.e., for use as "templates." Perhaps departments should be advised to retain electronic copies of successful dossiers to share with future candidates, as they undergo review. Faculty should be reminded of the close relationship between annual reviews and P&T evaluations. Some candidates had many years of exemplary annual reviews, yet were not always considered by peers to be exemplary candidates for promotion. It was requested that the promotion-and-tenure calendar be made available to all faculty as soon as possible each academic year.

## **Intercollegiate Athletics Committee 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: The committee shall be responsible for monitoring and reporting on intercollegiate athletics to the Faculty Senate. Of primary concern to the committee shall be the academic welfare of the student athletes and the overall integrity of the intercollegiate athletics program. The committee shall be available to hear and act on complaints and suggestions about intercollegiate athletics from the faculty, students, and other members of the University community.*

Major Activities for FCIA (2012-13) included: Completion of revision of Alcohol and other Drug Policy for Intercollegiate Athletics. Reviewed and made recommendations for improvements for the Missed Class Policy. Reviewed and made recommendations for the Exit Interview Protocol for graduating student-athletes. Unfinished business: Continue work on the missed class policy; seek input and collaboration from other student groups/organizations/departments that have to deal with missed classes and work towards an official university "position" to help faculty deal with this in a more standardized way.

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## Online Learning Committee 2012-2013 Annual Report to UNCG Faculty Senate

*Charge: The Faculty Senate Online Learning Committee shall study issues pertaining to the development, delivery, assessment and enhancement of online learning courses and programs at UNCG. It shall also facilitate the development, delivery and taking of online learning courses and programs, and work to enhance the quality of distance learning courses.*

No report. (Created April 18, 2012)

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## Promotion & Tenure Committee 2012-2013 Annual Report to UNCG Faculty Senate

*Charge: The major purpose of the committee is to provide faculty counsel to the Chancellor in accord with the University Promotions and Tenure Guidelines, Section II, Part B. The committee will review promotion and tenure policies and procedures yearly and will recommend modifications and changes in committee function and guidelines to the Faculty Senate.*

As has become standard practice, the Provost referred to the Committee for its advice all of those cases where there was not unanimity at the unit levels of review, and those cases that were applications for early promotion and/or tenure. The Committee was informed of the cases it would be evaluating at its first meeting, and established its procedure for evaluating the assigned cases. The Committee Chair provided the members with a template for the Committee's individually assigned preliminary reports on the candidates, so as to ensure uniformity of format among those reports. At the second meeting, after Committee members had studied the online dossiers of the candidates, the Committee deliberated over the assigned cases, and voted on what advice to give the Chancellor. The final drafts of reports of the Committee's deliberations and reports on each case were prepared by the Chair, based on these individual reports, once they had been approved by the Committee at its second, conference meeting. The Committee reported its advice on these cases to the Provost and Chancellor in a third meeting scheduled for that purpose. Subsequently, at a fourth meeting, with the Chancellor and Provost, the Committee learned of the Chancellor's final decisions on the cases in question.

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## Research Grants Committee 2012-2013 Annual Report to UNCG Faculty Senate

*Charge: The primary functions of the committee are to: (a) receive, evaluate, and act on applications for funding of faculty research grants, subsidies for book publication, referred publication page charges, submission fees, journal article reprints, and exhibition/performance charge; and (b) set policies and procedures deemed necessary.*

*Membership: Seven (7) faculty (one [1] from each School and the College), plus one (1) Senator. (Up to six [6] additional members may be appointed by the chair, after consultation with the Associate Provost for Research, in order to achieve programmatic balance, to serve one-year terms.*

The committee reviewed and selected the awards for the Regular Faculty Grants, Regular Faculty Summer Excellence Research Awards, New Faculty Grants, and New Faculty Summer Excellence Research Awards; held two training sessions for faculty on submitting the grants; reviewed and updated the instructions and guidelines for submission for AY 2012-2013; reviewed and selected awardees for the publication subsidy funding; and discussed options and opportunities to expand the amount of funding available for subsidies. Unfinished business: Continue discussing options and opportunities to expand the amount of funding available for subsidies and discussing ideas for further expanding the funding for Regular Faculty proposal programs since there are so many more excellent proposals submitted for the Regular Faculty grant proposal programs (i.e., Regular Faculty Grant and Summer Excellence Research Award) than could be funded.

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## Research Policies Committee 2011-2012 Annual Report to UNCG Faculty Senate

*Charge: The committee shall make advisory recommendations to the Faculty senate and/or to the Vice Chancellor for Research & Economic Development, acting for the Provost, about new policies or changes in existing policies that affect research conducted by faculty at the University. The overall goal for the committee is to enhance the research climate of the University.*

The RPC discussed the recent *Data Management Policy*, and disseminating the *Policy* by advising the Faculty Senate. The RPC provided assistance with a *Research Support Survey* to be disseminated through ORED to grant-active faculty, and with a *Data Management Survey* distributed through the library and IT. Given the impending overarching update of

the university's strategic plan, considerable discussion involved formulating a university research agenda, suggestions for efficiencies given limited resources, and concerns regarding messaging surrounding the role of research. 2013-2014 Issues: Based on recent discussion about the role and future directions of research, RPC proposes a town hall with faculty to discuss their perspectives. Five discussion points have been drafted, and the town hall should occur early in the Fall semester. The RPC will continue to monitor the *Data Management Policy*, and be available to consider other research policies and issues as they arise from either the ORED or the Faculty Senate. The RPC chair also will continue to sit on the Research Advisory Council to facilitate the liaison between the committee and upper administration.

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## **Scholarly Communications Committee 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: The Scholarly Communications Committee will support the University's research and teaching missions by consulting with and advising the University faculty in matters relating to the dissemination, use, and archiving of information and knowledge. The Committee will work collaboratively with campus administrators and faculty members to develop and implement a program offering leadership and direction toward altering the current course of scholarly communications, so that it is economically sustainable and ensures the widest possible access to the scholarly record. The Committee will: Analyze issues of scholarly publishing and communication as they apply to academic research institutions like UNCG; Propose short-term and long-term strategies to inform UNCG faculty about these issues; Propose short-term and long-term strategies to inform UNCG faculty about these issues; Provide faculty with guidance on fair use, intellectual property rights, and management of their creative works; Suggest and endorse avenues for individual and collective action, including actions that faculty members can take to contribute to an open and sustainable system of scholarly communication; Promote initiatives and practices that encourage faculty to explore the challenges and opportunities associated with disseminating research, creative works, and teaching materials through new methods and electronic means.*

In October 2012, the Committee sponsored a faculty forum, entitled "Open Access Publishing and the Promotion & Tenure Process," with four faculty members serving on a panel, highlighting their research and publication history, especially noting their experience with open access publishing and including information about how their colleagues and others might view open-access publishing and the payment of article processing fees. As one result of the program, the Committee recommended to the Promotion & Tenure Committee that the P&T Guidelines be revised to include open-access publishing and new forms of scholarly communication. In March 2013, the Committee sponsored a faculty forum entitled, "Innovation Commercialization and the Promotion & Tenure Process," with four faculty members serving on a panel, highlighting their experience with the Office of Innovation Commercialization, including observations about patents, trademarks and copyrights, faculty benefits, and consideration of activities in the promotion and tenure process. Members of the Committee continued to serve on a three-person subcommittee that awards grants from the Open Access Publishing Support Fund, and this academic year, grants were awarded to five faculty members totaling \$3,880. Unfinished business: The Committee will sponsor a faculty forum during Open-Access Week in October, and will focus community engaged scholarship and the promotion & tenure process.

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## **Student Learning Enhancement Committee 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: The Student Learning Enhancement Committee is established: a) to review the assessment plans for all undergraduate and graduate programs to assure that they are designed to improve student learning based on evidence and to meet accreditation requirements, b) to report annually to the Faculty Senate on the current status of academic program assessment at UNCG, c) to advise the deans of academic units or their designees on how departments might enhance their academic program assessment plans to improve opportunities for student learning, and, d) to make recommendations to the Associate Provost for Planning and Assessment for actions to be taken to improve UNCG's efforts to enhance student learning. This committee is also charged to celebrate successful examples of student learning enhancement resulting from assessment activities and to sponsor presentations and workshops to familiarize faculty with assessment practices and benefits.*

During 2012-2013, the SLEC:

1. Completed reviews of departmental assessment plans and reports based on 2011-2012 Compliance Assist reports.
2. Established monthly committee meeting schedule and additional conference/workshop opportunities for further faculty development activities.

3. Arranged with Associate Deans to replace three departing committee members.
4. Held eight committee meetings in 2012-13; used subcommittee structure to evaluate submissions for SLEC Award.
5. Revised, provided committee development, and applied Enhancement Progress Rubric which is used to review all academic programs' learning enhancement processes. This Rubric is presently being used to review and communicate with Associate Deans and then departmental faculty, and it was also very useful in communicating feedback to departmental faculty.
6. Refined SLEC Award guidelines, awarded one SLEC Award, and provided detailed feedback to the other submitters for improvement purposes.
7. Worked with Liane Davenport of Office of Academic Assessment (OAA) to produce a SLEC Blackboard, including series of Best Practices, readings, committee reports, etc. for faculty development.
8. Maintained excellent working relationship with Dr. Jodi Pettazzoni, Director of OAA.
9. Larry Taube (Chair) assisted in the writing of SACS Report 3.3.1.1.

#### Unfinished SLEC Business:

1. Ginger Karb (Nursing) has retired and someone from Nursing needs to replace her. We believe that Keshia Martin will be returning as our graduate students; if she is not, then we would need to find a replacement for her too.
2. Departmental reports based on 2011-2012 Compliance Assist reports have been completed and submitted to appropriate Associate Deans or Department Heads. Several Department Heads have been working with Jodi Pettazzoni to improve their processes, and we hope to see those results in 2012-13 Compliance Assist reports.
3. Guidelines for the SLEC Award are ready for next year.
4. Repeat cycle for 2012-13 CA reports in the upcoming year.
5. Report the status of academic assessment to the Faculty Senate and Associate Provost for Planning and Assessment.

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## **Faculty Teaching and Learning Commons Committee 2012-2013 Annual Report to UNCG Faculty Senate**

*Charge: The committee shall serve as a policy formulation body with respect to the Faculty Teaching and Learning Commons. The Committee shall review and make recommendations to the Director of the Faculty Teaching and Learning Commons. The committee shall act in an advisory capacity to the Faculty Senate and to members of the University administration.*

Focused on the re-visioning process of the FTLC. Due to the number of changes to this area, our meetings focused on ways to connect with different departments and programs across the university. Due to this effort, the FTLC developed the Learning Communities, where faculty and staff across disciplines have the opportunity to share resources in regards to a topic of interest. The 2012-2013 Academic Year was an unusual year for the FTLC Committee. During the year, Acting Director Patrick Lee Lucas led the FTLC through an extended process of re-imagining and re-structuring itself. He viewed the Advisory Committee as representative of potential FTLC stakeholders in the various units, and used it as a source of ideas and perspectives. During Fall 2012, Lucas met with the Advisory Committee four times, each time updating it on recent FTLC activity and planning and seeking reactions and suggestions. During Spring 2013, Lucas replaced the FTLC Committee meetings with monthly "visioning meetings" that included Committee members, as well as several other stakeholders from across UNCG, such as other FTLC staff and Directors of other academic support units. Four such meetings were held. The purpose of these meetings were to brainstorm ideas and solicit a wide range of perspectives to inform the FTLC staff's planning, and not to make clear decisions about FTLC activities or directions. Consequently, the Committee was only peripherally involved in the activities and restructuring of the FTLC this year. This report has been combined with FTLC Acting Director Lucas' annual report.

Unfinished & New Business: The committee has not exactly "serve[d] as a policy formulation body with respect to the Faculty Teaching and Learning Commons," and only loosely speaking has it "review[ed] and [made] recommendations to the Director of the Faculty Teaching and Learning Commons." Rather, it has acted as a collection of representatives of the academic units, providing general input into and reactions to the FTLC's major reconceptualization and reorganization this year. However, this was an unusual year, during which the FTLC underwent a dramatic process of self-reinvention. Acting Director Lucas and his staff needed a free hand to explore many different options and try out many different models. Entirely aside from its restructuring, the FTLC conducted a productive year of faculty

professional development, including many faculty/staff learning communities, high-quality talks and workshops, and the establishment of several FTLC Fellows with specific teaching-related foci of interest, expertise, and activity. Acting Director Patrick Lee Lucas is leaving UNCG at the end of this academic year, and has suggested a new leadership structure for the FTLC where guidance is provided by two part-time co-directors, drawn from UNCG faculty and staff who rotate through the position rather than by one permanent, full-time director. At the time of this report, the transition to this structure and selection of the first co-directors is unfinished. As the FTLC continues to change leadership, it will be important to stay connected and utilize the FTLC in appropriate ways.

## Undergraduate Curriculum Committee 2011-2012 Annual Report to UNCG Faculty Senate

*Charge: The Undergraduate Curriculum Committee shall be the agency of the Faculty Senate responsible for reviewing the undergraduate curriculum, making policy recommendations to the Faculty Senate on curricular matters, and performing such other duties as approved by the Faculty Senate, including the following: a) To review and approve all proposals for new courses; existing courses in which substantial changes have been made; new majors, programs, concentrations, and degrees which have been approved by the College Council or the curriculum committees of the various units; the discontinuation of courses and programs; routine changes as previously approved by the Provost's Office. When the Provost gives preliminary consideration to a plan to establish or discontinue one or more undergraduate degree programs, for example, during the early stages of the University's strategic planning process, the Provost will consult with the committee; the committee will make recommendations to the Provost regarding the general advisability of pursuing such a plan; b) To serve as the oversight committee for administration of all aspects of the General Education Core (GEC), to include oversight of the ten GEC category committees and the GEC Assessment Committee and final designation of courses for GEC credit; c) To review and approve student proposals under Plan II (Specially Designed Programs of Study); d) To oversee the adherence to the General Education Program (GEP) by the units, and to provide for the required annual and five-year reviews of the GEP and the GEC committees; e) To take up for study or action matters referred by the Faculty Senate and General Faculty or any other matters deemed important to the work of the committee.*

Karen 'Pea' Poole was the 2012-2013 Chair of the UCC. The UCC had nine meetings during the 2012-2013 year. The Committee:

1. Approved making no changes to the procedure for changing CIP codes in the Curriculum Guide. A moratorium was placed on the use of proposed Amended Courses (Form A) for the sole purpose of changing CIP codes until end of Spring 2013;
2. Approved including a dean's signature on all Curriculum Forms;
3. Reviewed and approved 109 new and amended course proposals, 61 program revisions, and numerous routine changes;
4. Reviewed and approved new program proposals for Conflict and Peace Studies, online B.A. Degree in Philosophy, and online ISSM Degree.
5. Elected 2013-2014 (July 1, 2013 to June 30, 2014) Chair of the UCC – Jenny Dale (University Libraries)

Unfinished Business: The Senate needs to address the charge to the UCC with regard to its relationship to the General Education Council. As specified in last year's UCC Report (April 2011-2012), the Undergraduate Curriculum Committee approved a motion on April 13, 2012 to encourage the Faculty Senate to review the Charge to the UCC with the purpose of changing the Charge. Specifically the language in the Charge that states:

- *"To serve as the oversight committee for administration of all aspects of the General Education Core (GEC), to include oversight of the ten GEC category committees and GEC Assessment Committee and final designation of courses for GEC credit;"* and
- *"To oversee the adherence to the General Education Program (GEP) by the College and the Schools, and to provide for the required annual and five year reviews of the GEP and the GEC committees;"*

Since these activities have for some time now been the direct responsibility of the General Education Council, the language in the Charge appears to present a conflict of responsibilities.

**THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO**  
**UNDERGRADUATE CURRICULUM COMMITTEE**  
**LOG OF NEW / AMENDED COURSE PROPOSALS**  
**APPROVED 2012-2013**

<u>SCHOOL OR DEPARTMENT</u>	<u>COURSE</u>	<u>DATE</u>
<b>College of Arts and Sciences</b>		
African American Studies	AFS 306 Special Topics in the African Diaspora: Africa, the Indian Ocean, and The Americas (New)	12/7/12
Art	ART/ENT 276 (New)	4/12/13
	ART/ENT394 Advanced Studio Practicum: Art and Entrepreneurship (New)	3/22/13
	ARH 395 Florence and the Medici (New)	3/22/13
	ART 420 Advanced Drawing (New)	3/22/13
Biology	BIO 105 L Major Concepts of Biology Laboratory (Amended)	4/12/13
Communication Studies	CST 520 African American Culture & Identity (New)	3/1/13
Environmental Studies	ENV 400 Capstone Seminar in Environmental Studies (New)	1/11/13
Geography	GEO/STH 331 Sustainable Tourism and Transportation (New)	3/1/13
History	HIS 330 American Popular Music and Social Change Since 1900 (New)	3/22/13
Media Studies	MST 226 Television Appreciation (Amended)	1/11/13
Philosophy	ENT/PHI 362 Ethical Issues in Entrepreneurship (New)	11/30/12
Political Science	PSC 280 Introduction to Law (New)	11/30/12
Psychology	PSY 410 Intermediate Psychological Statistics (New)	3/1/13
Sociology	SOC 441 The Real You (New)	1/11/13
	SOC 593 Thesis Proposal Seminar (New)	9/7/12
Women's & Gender Studies	WGS 530 Critical Sexuality Studies and Queer Theory (New)	3/22/13
<b>Bryan School of B &amp; E</b>		
Consumer, Apparel & Retail Studies	RCS 560 Advanced Retail Buying and Merchandising (Amended)	10/5/12
Economics	ECO 385 Introduction to Industrial Organization (New)	3/22/13
Marketing, Entrepreneurship, Hospitality & Tourism (Name changed to Sustainable Tourism and Hospitality 11/30/12, UCC)	STH 101 Introduction to Sustainable Development (New)	2/1/13
	STH 201 Corporate Social Responsibility and Change Management (New)	2/1/13
	STH 231 Tourism, Cultures, and Places (New)	2/1/13
	STH 232 Tourism Impacts and Alternatives (New)	2/1/13
	STH 311 Sustainable Food and Beverage (New)	2/1/13
	STH 313 Sustainable Revenue Management (New)	2/1/13
	STH/GEO 331 Sustainable Tourism and Transportation (New)	3/1/13
	STH 333 Research Methods and Decision Analysis in Tourism and Hospitality (New)	2/1/13
	STH 401 Hotel and Travel Services Marketing (New)	2/1/13
	STH 402 Responsible Human Resource Management in Tourism and Hospitality (New)	2/1/13



## Enclosure D

	MUP 362 Viola Ensemble (New)	3/1/13
	MUP 363 Cello Ensemble (New)	3/1/13
	MUP 365 Bass Ensemble (New)	3/1/13
	MUP 366 Trumpet Ensemble (New)	3/1/13
	MUP 367 Horn Ensemble (New)	3/1/13
	MUP 368 Trombone Ensemble (New)	3/1/13
	MUP 369 Tuba/Euphonium Ensemble (New)	3/1/13
	MUP 370 Percussion Ensemble (New)	3/1/13
	MUP 371 Camerata (New)	3/1/13
	MUP 318 Opera Chorus (New)	3/1/13
	MUP 373 Touring Opera (New)	3/1/13
	MUP 374 Opera Role (New)	3/1/13
	MUP 378 Jazz Ensemble II (Amended)	3/1/13
	MUP 379 Men's Glee Club (Amended)	3/1/13
	MUP 392 University Band March 22 (Amended)	3/1/1
	MUP 389 Pep Band(New)	3/1/13
	MUP 390 Sinfonia (New)	3/1/13
	MUP 409 Jazz Pedagogy (Amended)	3/22/13
	MUP 423 Jazz Arranging I (Amended)	3/22/13
	MUP 424 Jazz Arranging II (Amended)	3/22/13
Music Studies	MUS 492 Capstone Seminar in Music Studies (New)	3/22/13
	MUS 511 History of Opera (Amended)	3/1/13
	MUS 529 Music before 1600 (Amended)	3/1/13
	MUS 530 Music from 1600 to 1800 (Amended)	3/1/13
	MUS 532 Music of the Nineteenth Century (Amended)	4/12/13
	MUS 533 Music of the Twentieth Century (Amended)	4/12/13
	MUS 538 the Symphonic Tradition (Amended)	4/12/13
Dance	DCE 345 Dancing to Learn in Elementary Education (Amended)	3/22/13
	DCE 390 Studio and Community Dance: Methods and Experience (New)	3/22/13
	DCE 217 Exploration and Improvisation in Dance (Amended)	4/12/13
	DCE/ENT 455 Entrepreneurial Career Strategies for Dance and Performing Artists (Amended)	3/1/13
Theatre	THR 315 Creative Drama for the Classroom Teacher (Amended)	3/22/13
<b><u>Undergraduate Studies</u></b>		
Integrated Studies Lab	ISL 101 Collaboration, Communication and Inquiry (Amended)	11/30/12
	ISL 102 Research, Discovery and Inquiry (Amended)	11/30/12
	ISL 104 Service, Reflection and Inquiry (New)	11/30/12
Foundations for Learning Grogan College	FFL 250 Enhancing the Transfer & Adult Student Experience (New)	10/5/12
	GRC 101 The Learning Community Experience (Amended)	3/22/13

## **Graduate Studies Committee 2012-2013 Annual Report to UNCG Faculty Senate**

**CHARGE:** *The Graduate Studies Committee (GSC) is an agency of the Senate which serves as the representative body of the Graduate Faculty on all aspects of graduate education. Its basic duties and responsibilities are as follows:*

- *Establish the criteria for the selection and review of members of the Graduate Faculty.*
- *Review all proposals for new courses, revised courses, and modifications to current courses and take one of the following actions: approve, disapprove, or approve with modifications. Review and act on all proposals for new graduate programs or major modifications to existing programs including the discontinuation of graduate programs.*
- *Review, formulate, and approve policies and regulations related to graduate education, admission, retention, and graduation policies.*
- *Hear student appeals related to Graduate School policies and regulations.*
- *Call to the attention of the Graduate Faculty and the administration issues of concern relating to graduate education.*
- *Act on matters of graduate education referred to the Committee by the Faculty Senate, Dean of The Graduate School, Graduate Faculty, and the Graduate students Association.*
- *Report to the Faculty Senate on all actions taken regarding graduate education policies and programs.*
- *Advise the Faculty Senate on matters relating to graduate education.*

During eight meetings held in 2012-2013, the GSC reviewed and approved graduate curriculum proposals including 108 routine course changes, 110 new/amended courses, and 60 new programs and modifications to existing programs as well as 16 program discontinuations or moratoriums. Revised the Graduate School policy on Appointment to the Graduate Faculty to clarify Adjunct Graduate Faculty credentials and exceptions for graduate faculty in phased retirement or emeritus status for eligibility to be full members or chairs of dissertation committees. Developed an Accelerated Bachelor's to Graduate Degree Program as a replacement for the previous Accelerated Master's Degree Program to allow graduate programs to propose accelerated undergraduate to graduate degree program completion or for creation of individualized degree programs in which undergraduates can apply up to twelve credit hours of graduate level course work completed at the undergraduate level toward a graduate degree program. Reviewed and coordinated with representatives of the Faculty Senate about proposed changes to the Faculty Senate's charge to the GSC. Developed with representatives of the Graduate Student Association a statement on best practices for graduate student and graduate student-faculty roles (i.e., mentor, supervisor).

Unfinished Business: Continued discussion and coordination with the Faculty Senate about revisions to the charge to GSC. Implementation of the Accelerated Graduate Degree Program, and review and approval of Program revisions for graduate programs requesting to participate. Final approval of the GSA best practices.

8-26-13

Memo

To: Faculty Senate  
From: Vidya Gargeya and John Sopper, QEP co-chairs.

The QEP Design Team (DT) has been working through the summer. At this time, we would like to provide Faculty Senate with an update on our progress, announce future activities planned for the fall semester, receive feedback and suggestions that Senators might offer and respond to your questions.

By way of an update on QEP activities, below you will find a summary of activities over the summer and plans for additional QEP activities this fall.

In addition, we are providing an overview of the student learning outcomes and related strategies that the DT is considering for implementation through the QEP to enhance students' capacity for global engagement (details are below). The list of strategies and specifics of how they might be implemented are still evolving, and therefore, the DT seeks your feedback on the evolving draft.

Lastly, and following an approach suggested by one of the ACE Internationalization Task Force implementation subcommittees, the QEP Design Team is visiting departments in the early part of the fall semester to gather bench mark information about where departments already address the QEP learning outcomes in their upper divisions courses for the major and where there might be additional opportunities to address the QEP learning outcomes in the upper division of the curriculum.

#### **I. QEP SUMMER ACTIVITIES**

- Global Engagement Faculty Institute, June 3 and 4, 2013
- Design Team Work Groups
  - SLO Work Group
  - Strategies Work Group
  - Assessment Work Group
- SACS QEP Summer Institute, July 21-24, 2013 in Daytona Beach, Florida

#### **II. UPCOMING QEP ACTIVITIES and DATES TO REMEMBER**

- Design Team visits with academic departments being scheduled for August through October
- Intercultural Development Inventory (IDI) planned to be administered to a sample of FY students in LCs, FFL courses, Bus 105, NUR 110, and LIHC to establish F 2013 benchmark data.
- 9/5/13 – Global Engagement Faculty Center Takeover 4:00 – 6:00 PM
- 9/23/13 – Open Forum in the Maple Room (EUC) 9:30 – 11:30 AM
- 11/18/13 – Open Forum in the Maple Room (EUC) 9:30 – 12:00
- 12/2013 - QEP Document to SACS COC
- 3/19 – 3/21/2014 – SACS COC on-site visit

### III. WORKING DRAFT OF QEP SLOs

- Knowledge of contemporary issues within a global framework
- Openness to seeking and experiencing new ways of thinking and engaging diverse cultural situations.
- Ability to engage in a culturally appropriate manner in international, cross-cultural, and/or multicultural contexts.

### IV. STRATEGIES

#### First Year Strategies

##### First Year Summer Read (FYSR):

- Consider implementing QEP/Global Engagement related programming around the FYSR text (lectures, films, discussions, panels, etc. that focus on knowledge/awareness of global issues & cultural differences)

##### FY Learning Communities and FY Foundations for Learning (FFL) Courses:

- Embed Intercultural Development Inventory (IDI) in LCs and FFL to collect baseline data
- Provide IDI facilitators to debrief results with students in a selected % of LCs
- Embed FYSR programming in all FFL courses and in LC assignments and activities
- Encourage a % of LCs to address QEP related global issues and topics in their required interdisciplinary, problem based learning assignments
- Embed information about the Global Leadership Program (GLP) and opportunities to begin the first stages of the program in all FFL and LC courses in the first semester at UNCG
- Embed information about Study Abroad in all FFL and LC courses and/or activities

#### Second Year Strategies (and beyond)

**Global Leadership Program:** Expand student participation in the GLP and enhance the program to address QEP learning goals. For example, possibilities might include:

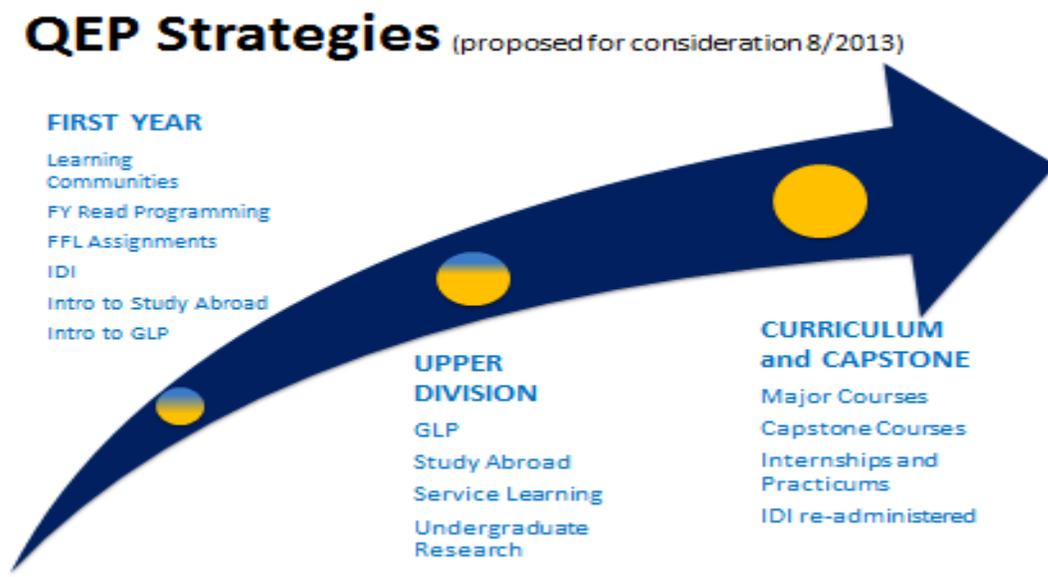
- Counting local (but global engagement related) **service learning** for the GLP
- Counting local (but global engagement related) **undergraduate research** experiences for the GLP
- Counting participation in global engagement Career Services programs and activities for the GLP
- Expand campus support and use of the e-portfolio (currently used by GLP)

#### **Study Abroad:**

- Enhance pre-departure preparation
- Implement opportunities for more structured and planned student reflection and purposeful learning while abroad
- Enhance post study abroad debriefing and advising
- Enhance assessment of the contribution of study abroad to transformational student learning and development that is related to the QEP learning goals

Strategies in the Curriculum for the Majors:

Support Departments to embed QEP learning goals in courses required for the majors (beyond what they might already be doing). For example, capstone courses, required practicums and internships etc.



**V. RATIONALE:**

1. The Complexity of Global Engagement: Development of a robust and meaningful capacity for global engagement requires significant and complex forms of learning and growth across multiple dimensions (know edge, attitudes and skills) that take time, practice and repeated exposure to fully mature.

Therefore, the DT seeks to build intentionally linked pathway(s) from the first year through graduation that support fuller development of the capacity for GE. This is accomplished by embedding the beginning levels of some upper division strategies (SVL, Study Abroad and the GLP) into the required activities of First Year strategies (FFL courses, LCs and the FYSR).

2. Using What We Already Have and Already Do: These are resource challenged times in Higher Education, and throughout the QEP process, we've heard the message very clearly that UNGC already does many wonderful things, and we ought to use what we have. Therefore, the DT seeks to enhance and connect initiatives and programs we already offer such as the FYSR, learning communities, service learning, existing community engagement activities, internships and practicum in the majors, study abroad, the Global Leadership Program and undergraduate research. We can gain much by being more intentional about GE in the programs we already offer and also contain costs.

3. Practices that Work: many of the initiatives proposed here as potential QEP strategies are identified in the current Higher Education literature as "High Impact" (HIP) and "best practices" that are supported by a substantial body of research as particularly effective in promoting BOTH deeper learning AND student retention and persistence, particularly and especially for those student populations who are most at risk such as first generation college students and underrepresented groups (see George Kuh et. al, 2008, 2010 and 2013). Employing these practices as QEP strategies raises our prospects for making positive gains in student learning through the QEP. In addition, the effectiveness of these high impact practices in helping underserved and underrepresented students succeed is noteworthy in that it links the QEP effort to other aspects of the UNCG mission and strategic goals in addition to our commitment to diversity and internationalization, (a point that will also help meet SACS expectations that the QEP fit with the institution's mission, values and strategic goals). Furthermore, the substantial and widely recognized research literature behind the HIPs (e.g. learning communities, first year courses, common read programs, service learning, study abroad and undergraduate research among others) will also support our case with SACS that the QEP has a reasonable chance for success.

4. Signature Program: By linking and weaving together a distinctive set of programs around the thread of Global Engagement, and by emphasizing HIPs that employ active, hands-on, applied and experiential learning, the potential exists to create something distinctive that sets the UNCG experience apart.

**VI. DESIGN TEAM VISITS TO DEPARTMENTS** (see Base Line Data Sheet in handouts)

In order to avoid duplication and assure that the QEP enhances and builds on what we are already doing, the DT is visiting departments this fall to gather base line information about existing upper division courses that address one or more of the global engagement slos. Also, the DT wishes to engage the expertise of faculty in a discussion of what global engagement looks like for their majors and if any additional courses in the upper division might be developed through the QEP to fully realize what they envision for the major.

**Department:**

<b>Global Engagement Baseline Data - Undergraduate</b>	
<p><b>QEP SLOs:</b></p> <p>(1) – A knowledge of contemporary issues within a global framework (<b>Knowledge</b>) Example: historical, social, cultural, economic, human rights aspects, etc.</p> <p>(2) – An openness to seeking and experiencing new ways of thinking and engaging diverse cultural situations (<b>Attitude</b>)</p> <p>(3) – An ability to engage in a culturally appropriate manner in international, cross-cultural, and/or multicultural contexts (<b>Skill</b>)</p>	<p><b>High Impact Practices (HIPs) -</b> (Based on AAC&amp;U research)</p> <ul style="list-style-type: none"> <li>-First Year Common Read</li> <li>-Collaborative Projects</li> <li>-First Year Seminars</li> <li>-Learning Communities</li> <li>-Internships &amp; Practica</li> <li>-Service Learning</li> <li>-Study Abroad</li> <li>-Undergraduate Research</li> <li>-Writing/Speaking Intensive Courses</li> <li>-Capstone Courses &amp; Projects</li> </ul>
<p><b>Instructions for completing form:</b></p> <p>Column 1 - List current course offerings that address (at least partially) one or more of the QEP SLOs listed on this sheet.</p> <p>Column 2 - Indicate which SLO(s) are addressed (#1, 2 or 3)</p> <p>Column 3 - Brief Description of assignments/activities which address QEP SLOs OR attach your course syllabus</p> <p>Column 4 - Yes or NO if assignment/activity is already assessed or not</p> <p>Column 5 - List HIP(s) if applicable</p> <p>Column 6 - Any additional explanation/comments necessary</p>	

Please list below your top 3-5 Current course offerings that address 1 or more of the QEP SLOs (include course # & section)	QEP SLO(s) Addressed	Activities/Assignments or Attach Course Syllabus	Assessment Yes/No	HIP(s)?	Comments
Please list below any Potential/Future Course Offerings that might address 1 or more of the QEP SLOs	QEP SLO(s) Addressed	Activities/ Assignments	Assessment Yes/No	HIP(s)?	Comments