Meeting Agenda
Wednesday, February 4, 2015 3:00 – 5:00 p.m. Virginia Dare Room, Alumni House

3:00 p.m. Call to Order and Introductory Remarks
Spoma Jovanovic, Chair of the Faculty Senate

3:10 p.m. Approval of Minutes
Jim Carmichael, Secretary of the Faculty Senate: December 3, 2014 & January 14, 2015 (Enc. A)

3:15 p.m. Remarks
Linda Brady, Chancellor, Union Square Campus
Dana Dunn, Provost

3:35 p.m. Committee Briefs
Lynda Kellam, Faculty Teaching & Learning Commons, Faculty Senate Scholarship

3:45 p.m. Presentations
Lisa Levenstein, Scholars for North Carolina’s Future
Deb Hurley, University Registrar, FERPA
Jim Clotfelter, Vice Chancellor for Information Technology Services, Academic Learning Spaces (Enc. B)

4:30 p.m. New Business/Old Business
Anne Wallace, Chancellor Search Committee
Spoma Jovanovic, Faculty Assembly Resolution to Board of Governors re: President Tom Ross
Announcement, Interim Dean, Lloyd International Honors College (Enc. C)

Adjourn

UPCOMING EVENTS:
Faculty Senate Forum: Wednesday, 2/18/15, 3:00 – 5:00 p.m., Virginia Dare Room
Bryan Terry, Vice Provost, Enrollment Management

Advising Best Practices: Thursday, 2/19/15, 3:-- - 5:00 p.m., Location TBA

NEXT Faculty Senate Meeting: 3/4/15 (Agenda items due Tuesday, February 17, 2015 at 5:00 p.m.)
Refreshments are available at 2:30 p.m. for Senators to meet and greet faculty colleagues. NOTE: We encourage Senators, non-voting faculty and visitors to speak upon being recognized by the Senate Chair.

Sign Language Services provided as needed and requested (please allow 72 hours) by:
Communications Services for the Deaf and Hard of Hearing.
Contact: 336-275-8878 for Faculty Senate Office, 336-334-5345/mlwolfe@uncg.edu
Call to Order and Introductory Remarks, Spoma Jovanovic, Chair of the Faculty Senate
The meeting was called to order at 3:00 p.m. with the chair’s following remarks:

Welcome to the final Faculty Senate meeting of 2014. To celebrate all that we’ve discussed and accomplished during the year, I’m hoping you will be able to join us at the affectionately coined Senate “After Party” where we’ll have holiday cheer, food, and spirits at my home. Please come and let’s extend what time constraints prohibit here—more talk!

Today, we conclude the Faculty Senate year with “openings” for discussion that we will continue in 2015. Today’s agenda will make you want to come back…. and when we return in January, we will meet on that first Wednesday of the semester, 1/14/15.

Since we last met, you all know that UNCG under the direction of Board of Trustees Chair Susan Safran has organized a Chancellor Search Committee. I attended our Board of Trustees all-day retreat and will be attending their board meetings tomorrow and Friday. I invite you to attend as well, if your schedules permit.

Since we last met, Richard DeMillo visited our campus to speak about innovations and opportunities for universities—this was part of a series related to the strategic planning process. Also related, and initiated by the Provost, we held a campus forum on our values, climate, and culture.

In other news, I am continuing to meet with a group to change our policies on amplification as related to free speech issues for the campus. Also, a group of us organized by Chief of Staff Bonita Brown met to consider what it might require to have an Ombuds office here at UNCG.

There’s more…but let’s get to our agenda and you’ll hear from our colleagues who have been doing that and more for our collective well being in their work on various committees and initiatives. To them and to you, I am grateful for your willingness to engage in the discussions necessary surrounding so many important issues here at UNCG.

Approval of Minutes, Jim Carmichael, Secretary of the Faculty Senate
The Secretary asked for amendments or corrections to the minutes for November 3, 2014. There being none, motion made to approve as written. The motion was seconded. Approved.
**Remarks, Dana Dunn, Provost**

The Provost expressed her anticipation of the fall graduation ceremony, particularly as the speaker is Dr. Bruce Kirchoff. A great deal has been happening related to the strategic visioning process that will continue next semester.

The provost has appointed three ad hoc committees: 1) A committee on Conflict of Interest and External Professional Activities for Pay co-chaired by Julia Newsome and Lawrence Jenkins to review policies and procedures; 2) Curriculum and Academic Processes, a large committee revising/streamlining procedures with the work to be posted online by the end of spring semester; and 3) Ad Hoc Committee for a Chairs and Head Handbook. The Provost hopes this last committee can work with the Faculty Senate to simultaneously draft a new Faculty Handbook. Bob Hansen is chairing the Heads & Chairs committee with the Provost’s office providing support there and to the Faculty Handbook Committee when one is formed.

The Provost also called for volunteers for a Campus Climate and Values subcommittee chaired by Melissa Floyd-Pickard to work in tandem with the strategic planning visioning process.

During the holiday break, the Provost will be reviewing results from the 45 visions forums, and will post the material for campus review.

Looking ahead, she noted we need to be more attentive to the undergraduate student success early warning system that will have more requirements in Fall 2015. The State wants notices to be sent the 3rd and 7th week of the semester, although specific weeks may change, depending on additional discussions and needs. Bryan Terry will consider how the Starfish system can be more easily deployed for this.

**Susan Safran, Chair of the Board of Trustees, Chancellor Search Committee**

Ms. Safran gave an update on the Chancellor Search Committee, which met yesterday with 23 members. It is composed of five Board of Trustees members, including Ms. Safran, who is Chair; Celia Hooper and Charles Maimone from administration; faculty members Omar Ali (African American and African diaspora studies), Kelly Burke (Music) Susan Calkins (Human Development and Family Studies), Wade Maki (Philosophy), and Anne Wallace (English); Staff members Lori Kerr (Graduate School), Mary Swantek (Alumni Relations), and Kim Zinke (Office of Assessment and Accreditation); students Joseph Graham (sophomore and vice president of the SGA) and Elizabeth Warren (sociology graduate student and Chairwoman of the GSA); alumni Jeffrey Collins (President of the Alumni Association), Sarah Shoffner (retired UNCG professor), and Jana Waganseller (retired hospital administrator, and community members Michelle Gethers-Clark (United Way), George Hoyle (Compass Financial Partners), and Ed Kitchen (Joseph M. Bryan Foundation). The committee has also hired a search firm to help with the complicated task of finding candidates who are not looking for a position.

Open forums for campus input will be scheduled for the week of January 19, and online mechanisms will be established to facilitate communication. The first task is to develop a leadership statement/job description for the new Chancellor. No decision has been made about what form of search will be conducted—open or closed however Ms. Safran indicated that sitting chancellors will not apply with an open search. She wants to have as large and rich a pool as we can get, with recruitment efforts to begin in February.
Clarification was requested as to the timing of when a decision will be made regarding the type of search. Ms. Safran said that would happen after the open forums in January. Faculty expressed concern that there was no representative on the Search Committee from the pure sciences. Ms. Safran agreed to consider one more faculty member on the committee with that background. She asked that candidate names from the sciences be forwarded to Senate Chair Spoma Jovanovic to in turn be given to her.

*Sue Dennison, Faculty Senator, Resolution #FS11102014:01, For an Open Chancellor Search that Honors Transparency & Faculty Inclusion*

Dennison announced the result of the electronic vote, which the senate ratified by unanimous acclamation.

**Committee Briefs**

*Stoel Burrowes, Election Committee: For Faculty Senate Chair-Elect*

Burrowes called for a vote on the sole nominee, Anne Wallace who was unanimously elected.

*George Michel, Budget Committee*

Michel indicated that the Budget Committee has been a most productive and transparent committee, due in large part to the efforts of Deb Bell, who with Howard Bunsis provided a lot of new information for the committee to review and consider. It should be noted that the $85 million that Howard Bunsis identified as restricted funds are categorized that way, but not as unencumbered as the term suggests. The conversation with Bunsis will continue. Charlie Maimone’s slides with which he addressed Bunsis’ claim with additional information will be posted to the Faculty Senate web site. A request will be sent as well to post the information on the Budget Central web site.

Brief discussion transpired suggesting that while enrollments in some departments and programs may be increasing, faculty lines are declining. The Budget Committee has established a template to review teaching and faculty trends with a report to be presented to the Faculty Senate in March as to the actual gains and losses.

*Anthony Chow, Research Committee*

Chow was not present to give a report, so Senator Marianne LeGreco gave a notice of the availability of research funds with a streamlined process, and on-line options for submission. The deadline for research grants is mid-January, 2015.

*John Lepri, Faculty Assembly*

- At the last meeting the UNC-CH academics/athletics scandal was discussed extensively. The Chair of the UNC Faculty Senate was most concerned for the students who were cheated of their education.
- Some campuses are working to rely more on high school GPAs than standardized test scores in a pilot project in the system.
- ETS has a test they are piloting for Gen Ed requirements but they will add elements to it based on our suggestions to assess two core competencies—critical thinking and written communication.
- The system is focused on internationalization with UNCG’s QEP of global engagement held up as an example.
- There is a resolution to increase state contributions to the retirement plan. It is on the Board of Governors’ agenda this week. Discussion followed that faculty contributions are less than other state employee contributions—an inequity that this Faculty Senate may want to address more fully in 2015.
**Presentation, Jonathan Zurecki and Teresa Brumfield. General Education Assessment**

The process of general education assessment is as follows: 1) In course instruction, we identify student work projects (SWPs) aligned with General Education Committee’s (GEC) student learning objectives (SLOs); 2) In workshops, general education faculty peers review the same SWPs on the same 3 point scale and feedback or recommendations are to the GEC; 3) For all stakeholders (perhaps in forums) data is summarized and aggregated, compared and made available to university community and feedback is requested before a final summary is submitted.

Zarecki and Brumfield asked that all faculty members look at the April 2014 Post-Forum Survey, fill it out, and provide additional comments and suggestions; SACS requires this (Standard 3.5.1). Please take time to do it. This is not an assessment of instructors but is an assessment of what students have achieved.

**Remarks, Linda Brady, Chancellor**

The Chancellor delivered the following remarks.

On the academic front, many of you know that earlier this fall we announced that our nationally ranked Department of Communication Sciences and Disorders entered into an agreement with their sister department at Western Carolina University to create an inter-institutional program that will extend doctoral-level training to students in the western part of this state. Western Carolina students will be reached via distance technologies and face-to-face instruction; the program is designed to meet the needs of working professionals. As Dean Celia Hooper commented on the announcement, “We all talk about collaboration. These two departments are doing it.” Let me extend my congratulations to Dean Hooper and the faculty in the department for their hard work to make this possible.

Also earlier this fall UNCG’s School of Education was awarded a five-year $7.7 million dollar grant from the U.S. Department of Education. This grant will enhance our efforts to integrate technology across all teaching fields as well as enable the recruitment and support of more teachers in STEM fields. Dr. Christina O’Connor, who will direct the program, emphasizes that the project is not about technology per se, but about leveraging technology to enhance teaching and learning. Congratulations to the School of Education on receiving one of only 24 Teacher Quality Partnership grants awarded by the U.S. Department of Education.

UNCG received national media attention in early November when U.S. Secretary of Education Arne Duncan visited our campus to announce a $20 million dollar Department of Education grant to NC New Schools, which partners with UNCG’s iSchool to deliver online early college courses to high school students in rural parts of the state. Former NC Governors Beverly Perdue and Jim Hunt joined the celebration. Thanks to Jim Eddy, interim dean of the Division of Continual Learning, and his outstanding staff for the work they do to reach students across the state.

On November 11, Veterans Day, UNCG recognized and celebrated the service of veterans and their families during the dedication of UNCG’s new Veterans Resource Center. Located in Spring Garden Apartments, the new center provides a one-stop-shop for veterans and dependent students to connect with resources concerning use of VA benefits, financial aid, counseling, and other needs. The Veterans Center rose to the top of a list of recommendations offered by a veterans’ services task force that began work in 2010. Currently nearly 500 students at UNCG are using VA educational benefits, nearly double the number in 2008. UNCG was again named to the Military Friendly Schools list for 2015. The Military Affairs Committee of the UNC Board of Governors has invited us to discuss our efforts in support of veterans during the BOG meetings tomorrow.
In the spirit of giving thanks to this community and the commitment of our faculty and staff, let me conclude by highlighting graduation(s). On November 20-21, the 2014 UNCG Leadership Institute graduating class presented the projects they have worked on during the past year. The Institute is designed to bring together faculty, staff and administrators—our emerging leaders—for programming around professional development. Each of six teams (comprised of faculty, staff and administrators from across the university) presented the results of their work on topics ranging from faculty recruitment and retention, to college readiness, to enhancing the research profile of the university, to the role of intercollegiate athletics in higher education. Let me extend my thanks to AVC Edna Chun, VC and Chief of Staff Bonita Brown, who served as mentor to project teams, and all of the mentors who supported the work of participants during the past 12 months.

Finally, I look forward to seeing many of you next Thursday, when we celebrate the graduation of more than 1,600 UNCG students, undergraduate and graduate, who have been successful because of your efforts, and those of many across this campus. We look forward to hearing from our own Dr. Bruce Kirchoff, the 2014 UNC Board of Governors Teaching Excellence Award recipient, who will deliver the commencement address. “Commencement” marks the end of one phase of these students’ lives, and the beginning of another. Thanks for all you do to support the mission of this great university wish everyone a happy holiday and a prosperous 2015.

Old/New Business
The Chair asked for volunteers for the Faculty Handbook revision. Senator Elizabeth Keathley volunteered. Jovanovic asked that senators spread the word in their departments to get volunteers.

Anne Wallace, Non Tenure Track Faculty
Wallace thanked the Senate for the confidence placed in her with the election earlier in the meeting for Wallace as Faculty Senate Chair-Elect.

She referred the senate to the hard copy of discussion questions for the future of all faculty members that stems from a survey she and other NTT Task Force members conducted in 2012. Since then, our Constitution has been revised so that Wade Maki, Stoel Burrowes, Susan Collins and Joyce Clapp now represent non-tenure track faculty on the Senate. Senate Chair Spoma Jovanovic asked Wallace to lead a discussion of what further steps we can take now. Wallace pointed out that as teaching faculty members, our fortunes are interlinked. We have some common cause and common goals.

Senator Deb Bell stated that we value all kinds of faculty, and asked how many NTT faculty members would work better as TT faculty members? Wallace replied that one of the reasons we need to address the question is that our faculty status is often a matter of accident, and all faculty should be protected, gaps should be diminished where they exist, and that would help the erosion of tenure lines.

Senator Elizabeth Van Horn spoke of the difficulty of rewarding various members of clinical faculty in Nursing where the faculty is engaged in an attempt to revise the promotion process to make it rigorous and clear. Senator Bill Karper stated that NTT faculty members already serve of the HHS P & T Committee, and Carmichael stated that the School of Education does, too.

Senator Elizabeth Keathley’s concern is that we hold the institution of tenure to be important, and Wallace agrees. Jovanovic affirmed that we will be revisiting these conversations and asked for suggestions of any further issues we would like to address next year in addition to Promotion and Tenure.

Senator Rebecca Adams expressed concerned about differential retirement and that where raises are considered, institutional service is not rewarded. Carmichael reminded Adams that there was often a
racial component to that problem because racial minority members are often expected to serve as placeholders on committees.

Jovanovic asked for a motion to adjourn the meeting. Moved. The meeting was adjourned at 5:00 p.m.

Respectfully submitted,
Jim Carmichael
Secretary, Faculty Senate
Pending Approval at the February 4, 2015 FS Meeting

Minutes
Wednesday, January 14, 2015  3:00 – 5:00 p.m.  Virginia Dare Room, Alumni House

Call to Order and Introductory Remarks
Spoma Jovanovic, Chair of the Faculty Senate

As we start the New Year, we do so with a new Faculty Senate Chair-Elect, Anne Wallace. Thanks again to the Election Committee and all of you for supporting Anne as she assumes these new duties with tremendous grace and capability. As you will hear more about later, Anne is busy already on the Chancellor Search Committee, and she is also fully involved in the various aspects of Senate operations business. Welcome, Anne.

Somewhat related, I want to share the news that this past Friday, the system-wide Faculty Assembly addressed the issue of Chancellor Searches and passed a resolution without a single “no” vote calling for Chancellor Searches to protect confidentiality throughout the process until the end where candidates speak publicly to any and all constituency groups on campus. That resolution mirrored the one we prepared and passed in November. Other campuses have passed similar resolutions as well. All of this suggests that faculty throughout the system agree that candidates seeking the office of Chancellor should be speaking on campus as part of the final interview process to ensure the best possible transition in leadership.

In addition to our attention to the Chancellor Search process which will be part of the focus of our next Faculty Forum along with faculty annual reviews, we as faculty will be addressing some key issues in the spring—continuing our conversations and planning around the strategic planning process, preparing a Faculty Handbook with the committee’s first meeting later this week, continuing conversations and research around the possibility for an Ombudsman, addressing Board of Governor policy changes, advancing equity for our non-tenure track faculty, and more.

I have been asked as well to help plan the 3rd annual Staff/Faculty Kickball event, this time with a back-up plan for an indoor game if rain prevents outdoor play. More on that later, but if you’ve started working out at the gym as part of your new year’s resolution, you are a prime candidate for playing!

Remarks
Linda Brady, Chancellor, Update on Aycock Building Name

I want to take this opportunity to update members of the Senate on the status of naming of facilities on university campuses in honor of former North Carolina Governor Charles B. Aycock.
Governor Aycock, a Democrat and one-term governor served the State of North Carolina from 1901 through 1905. He has been referred to as “the education governor” because of his support for public higher education, including at UNCG. He also reportedly was a prominent figure in the white supremacy movement in the early 1890s. A number of facilities across the state of North Carolina carry his name, including Aycock Auditorium, Aycock Middle School, a neighborhood and Aycock Street here in Greensboro. In June 2014, Duke President Richard Brodhead announced that the Aycock freshman dormitory would be renamed West Residence Hall, following many years of protest surrounding the naming and support for the change from the Duke Student Government and the Black Student Alliance. President Brodhead noted that the naming in 1912 was based on one view of history, a view that “no longer prevails.” Governor Aycock had no clear ties to Duke University. Across the UNC system, East Carolina University and UNC-Chapel Hill also have buildings named for former Governor Aycock. East Carolina and Chapel Hill’s facilities are residence halls while UNCG’s building is an historic auditorium highly visible not only on the campus but in the Greensboro community as well.

Last fall the administration of East Carolina received a letter from their Black Alumni Association demanding the removal of the Aycock name from their residence hall. The Chancellor established a committee, led by Student Affairs, to review the naming policy for all buildings on their campus. At the December 2014 meeting, the East Carolina Board of Trustees deferred a decision on the matter to their February 2015 meeting, requesting additional information and time to consider the issue.

While UNCG administration has not received any inquiries or petitions regarding the naming of Aycock Auditorium as of this date, we believe the importance of the issue demands a thorough analysis. Last fall we conducted a preliminary discussion with the UNCG Board of Trustees and agreed to establish a committee to collect historical information regarding the naming and present a report to inform the BOT and to advise members of the Board of their options. As you know, the Board of Governors has delegated responsibility for the naming of buildings and spaces on each campus to the respective Boards of Trustees. Immediately before the holiday break I established a 12 member Ad Hoc Committee on Aycock Auditorium. The committee includes faculty, staff, student, and alumni representatives, including a representative of the Faculty Senate. We consulted with Faculty and Staff Senate leadership, Deans Council and others for recommendations of individuals to serve. The first meeting of the Ad Hoc Committee on Aycock Auditorium is scheduled for January 28, 2015. I will present the specific charge to the committee at that time. Elements of the charge will include: exploring the historical connection between Charles B. Aycock and UNCG; monitoring the progress of other campuses considering renaming; researching the process followed by institutions that have faced similar controversies; providing opportunities for engaging the campus community on this issue, including creation of a website; and making recommendations to the UNCG Board of Trustees regarding options. I will ask the committee to report to the Board of Trustees at the May meeting, if possible. However, I will make it clear to members of the committee that they should take the time they need to thoughtfully consider the issue. Aycock Auditorium was opened in 1927 and named after Governor Aycock in 1928. The naming of the building was honorific, based on Aycock’s contributions to public education. Jane Summerell (’10) chaired the naming committee. In her report, Summerell called Aycock the “great apostle of public education” and wrote that Aycock and UNCG’s President Charles Duncan McIver shared a common vision for this university. Aycock had significant connections to UNCG (unlike the situation at Duke), including speaking, alongside McIver, at the student assembly after the 1904 Brick Dormitory fire. Aycock and McIver worked together to provide funds for the construction of new living arrangements for students after the fire. We recognize that the UNCG of today, with its incredible richness of diversity among our students, faculty and staff, is not the university it was in 1928. Governor Aycock has been widely recognized at UNCG and other institutions across North Carolina because of his leadership in supporting higher education. Unfortunately, some beliefs regarding race that have been attributed to him were shared by many others during a different era in our history. Today we reject such beliefs and would
not support the naming of a building after an individual who would express them. We look forward to engaging this discussion and view the process as a learning opportunity for all of us, and especially for our students. We will keep the Senate and the campus informed about the progress of the committee. Best wishes for a productive spring semester.

Q: Is someone on the committee from the performing arts? A: Not at this point, but that may be something to consider.

Dana Dunn, Provost, Annual Reviews for Faculty

The university has been designated, once again, a Carnegie Engaged campus. Congratulations to all who worked to make this happen. We will be announcing campus-wide that Jerry Pubantz, Dean of Lloyd International Honors College has elected to step down at the end of the academic year (July 31) Jerry was founding dean and worked to build a strong enrollment and an endowment. A nominating committee will be constituted for a search for an internal, interim Dean for a 2 year term.

Upcoming event—UTLC and Grad School are sponsoring on 2/5 an interactive theatre experience focused on mentorship skills for faculty, 2-3:30. It’s informative and great fun, the Provost has been told.

As I have mentioned previously, we are examining the annual review process for faculty, specifically the categories we use for ratings. In your packet, you received a survey of peer institutions to provide some examples of what they do. This is not a comprehensive survey, but at the upcoming forum, I will make the information available from all 15 of our peer institutions. Among them, there is not one that has only two categories, they all have more. I’m hopeful UNCG will be motivated to change after a review of those materials. There are two reasons to explore this category change: a) We are hopeful we’ll have significant funds for faculty raises in the future; b) We are required now to update our post tenure review policies and in those we’ll have a minimum of three categories. Since annual reviews should feed into the 5-year review, the consistency will be helpful.

We will once again be administering the COACHE survey, the week of February 2nd or 9th. You’ll be receiving notice from me urging participation and I encourage you to have your colleagues complete this.

Q: Is there research to suggest that having more categories would lead to better teaching and research? A: More categories will enable us to make finer distinctions regarding level of performance of individuals. I can’t speak directly to any literature on the relationship between the number of ranking categories and teaching and research performance.

Q: Are there similar categories for administrative review? Could that be shared at the forum? Is it used for merit review? A: Yes, at UNCG we use the IDEA review instruments/ (IDEA survey for Deans and some use it for chairs/heads with a 5-10 point scale) and we can share it. It is one of the pieces used for merit review.

Q: Did I hear there will be merit raises in the future? A: Yes, I’m hopeful. We have proposed a tuition increase and the largest share of the revenue generated, if approved will be used for raises. Enrollment growth and other pots of money are also possible source of funds but none of that in any one year will be adequate.

Q: Is there any gesture or thought to provide salary increases that would go back in time since we’ve had a freeze on salaries? A: I am talking with the Faculty Welfare Committee about this issue as we do need to make some acknowledgement about the many years without raises. Three years has been most often suggested.

Q: Regarding the COACHE survey, our history has not been good with participation levels. In 2001 we had almost 100% response rate, but never again since.
A: I’m committed to use the data to make positive campus strides, so it’s important for everyone to participate. I also commit to share the results with the campus.

**Presentation**

*Wade Maki, Senate On-Line Committee*

This year, we’ve been working on the issue of standards in what is the 2nd year of committee operations. The reasons are that there is external pressure to ensure quality and that this remains fairly new and some might not be using on-line instruction as well.

We’ve considered doing nothing, but we’re not keen on that idea, because standards may be required of us. We could create our own. We could adopt “Quality matters” rubric for the design/structure of courses, a national model. There are some small fees involved, but GA has informed us that we might be able to join at a discount (and 10 of our system schools are already involved).

Triple Goals are 1) Faculty readiness to teach—UNCG has no formal training available; 2) Student readiness to learn—it’s a myth that the students are tech-savvy in this way and 3) We need consistent quality standards across all courses.

Next, we need feedback for a university-wide solution. How can we best do that? The Provost indicated that DCL is preparing faculty training modules on-line. Wade responded that we also need face-to-face opportunities for faculty.

Q: What does this mean for course rubrics? What would go into the rubric? It sounds like it’s the form being evaluated, not the content.

A: The Quality Matters rubric is a checklist. For example, the syllabus is available on the first screen. It’s about organization and accessibility. They would train our faculty and staff to be reviewers for our courses. The “team” looks at the structure, but someone on the team is supposed to be a content expert.

Q: Students are often not ready since independent learning is required. We should develop something for students to prepare them?

A: Yes, that’s correct.

Q: Will Digital Acts Studio provide help?

A: We have library reps involved, yes.

Q: Is the course content being reviewed by UCC and GSC?

A: Yes, but we are concerned with how that is being translated on-line. And, content “drifts” over time.

Q: I don’t think we should assume there is a bigger issue with on-line classes than with face-to-face instruction. If we’re paying this much attention to quality, then we shouldn’t limit it to on-line.

A: Our committee charge is limited to online standards. Please talk to your departments about these issues and give feedback to Wade.

**Resolutions**

*Bruce Kirchoff, Faculty Government Committee*

#FS01142015:01, To Amend the Bylaws of the Faculty Senate to Clarify How Committee Vacancies Will Be Filled. **Passed unanimously.**

#FS01142015:02, To Amend the Bylaws of the Senate to Remove the Requirement that Committees Submit Their Procedures to the Senate for Approval. **Passed unanimously.**

**Presentations**

*Susan Phillips, New Faculty Mentoring*

New faculty mentoring started in 2008 to acclimate faculty to UNCG’s culture, with special interest to address minority and international faculty needs. Fifty-nine (59) people have completed the
program; 20% have been African American; 27% have been international. Individual mentor meets with mentee monthly and group mentees meet monthly with two facilitators. Of 167 new faculty hired, 33% participated in the program (50% of African American faculty hired; 25% of Hispanic faculty; 53% of international faculty). Overall retention rate of faculty not in program was 77%; for the new faculty mentoring program, it was 91%; retention of African American, Hispanic, and International is far and above the overall retention by UNCG.

Benefits have been support (avoids isolation, sense of community, new set of friends) and receive professional advice. Literature says it’s ideal to be matched by gender and ethnicity. We haven’t been able to do that, but it doesn’t affect mentoring on a professional level. This year, 6 of the 11 mentors are previous mentees.
A mentoring culture is developing on campus.

Anne Wallace & Wade Maki, Chancellor Search Process

There are 24 members on the search committee, including six faculty members. The most recent one added, Dan Herr, was in response to a Faculty Senate request for a hard science representative.

Meetings are open, except when candidates are discussed. Everyone has signed confidentiality agreements to protect names; procedures can be discussed openly. Multiple forums are scheduled, and anyone can attend any of them. The ones designed specifically for faculty are on Tuesday, January 20 at 4pm in the Alexander Room and the other is Wednesday, January 21 at 4pm in the Maple Room (during Faculty Forum). Web site input—feedback will go directly to Chair Susan Safran and then shared with the rest of the committee.

Nominations can be sent directly to Bill Funk at kirsha.creal@rwilliamfunk.com

The last forum is in early February, organized by Alumni Assn. After that, the leadership statement will be finalized. At the meeting next week, there will be some discussion about the form of the search process. That open meeting is January 21 at 11:30 a.m. in the Kirkland Room of the EUC. The committee’s work will gear up in March, with campus visits the week of April 19 if the timeline stays as proposed.

There was discussion about the pros and cons of an open (at the end) search, with some commentary provided that candidates will be different, depending upon the conditions that are placed on the process. Susan Safran indicated she does not want a closed search, but that she wants a hybrid (maybe with an open call for folks to participate in meeting final candidates).

New Business
George Dimock and Sue Dennison (for Jim Carmichael), AAUP

Jim Carmichael is on Jury Duty, so Senators George Dimock and Sue Dennison, as Chair and Executive Committee member respectively of UNCG’s AAUP chapter, made a brief announcement and distributed flyers about the upcoming North Carolina State AAUP meeting at Weatherspoon Auditorium on Friday, March 27 and Saturday, March 28. Speakers will include AAUP official Irene Mulvey and Alice Sunshine, and the theme of Mulvey’s talk will be “Reclaiming the Narrative in Higher Education in North Carolina: How AAUP Can Help.” Dimock encouraged all senators to join AAUP if they are not already members.

Adjourn
Deb Bell called to adjourn, Ellen Haskell seconded,
The meeting adjourned at 5:00 p.m.

Respectfully submitted,
Jim Carmichael
Secretary, Faculty Senate
The newly installed Academic Learning Spaces Council (ALSC) conducted a variety of activities in its first semester to answer its initial charge of creating a tiered system of classroom technology that can be sustainable within the current economic conditions. Broadly, this included sharing documents among council members with relevant information, developing and executing a survey sent to faculty related to classroom technology use and hearing a presentation from the Registrar’s Office regarding the functions of the University’s classroom scheduling system ASTRA. Attendance and discussion have been strong for all meetings scheduled.

A charge for the ALSC has also been drafted; however the focus of this semester has been to address the request to relieve the non-sustainable classroom technology model with a tiered system of placement for classroom technology needs. As a result, the ALSC recommends the following:

- Tentative Tier groups (all tiers have base lectern with communications/control panel)
  - Tier One – projection (as supplied by ITS*) with cabling for multiple connection types, audio playback with cabling for multiple connection types and low cost thin client device for Internet access
  - Tier Two – Tier One, plus standard computer with optical drive (for DVD playback) instead of a thin client device
  - Tier Three – Tier Two plus doc camera
- Other equipment needs become classified as “accessories” and become the responsibility of each department (in cases where equipment is specific to a department/discipline) or ITS (in cases where equipment could have a broader application) to supply and create a checkout system.
- Further conversation with the Registrar’s office with regard to modifying the data collected by the data feed from Banner for the purposes of enhancing choices through ASTRA when registering for a classroom.
  - Supplemental meeting with department schedulers
  - Development of modified scheduling process to provide additional structure via features such as location overlay for destination scheduling, equipment needs identification during scheduling, and other features to be identified.
- Further conversation among stakeholders to determine the distribution (location and amount) of tiers across campus.
- Discussion with other Universities to benchmark and compare use of this model.
- As ITS develops its refresh schedule for classroom technology, classrooms should be converted from analog to digital to ensure future compatibility of equipment.

Other issues being discussed and evaluated for spring semester are:

- Communication Strategies for rollout of tier system, including identifying accountability within the departments
- Finalize charge and establish next priorities
- Utilizing data from the survey, consider other models of equipment sharing
- Look at wireless impact on classrooms and teaching methods
- Review utilization and capacity standards as it applies to new scheduling model

* = based on room configuration, ITS supplies projector, flat screens or uses discretion in applying projection component
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**ACADEMIC LEARNING SPACES COUNCIL (ALSC)**
Classroom Technology Tiering FAQ, 1/15/15

1. Why are we switching to tiered learning spaces? Why not continue to offer the same technology in every learning space?

When Information Technology Services (ITS) took over responsibilities for classroom technology, it also inherited an annual budget shortfall of $389,000 that previously had been covered by non-recurring funds from the Provost. Also, some faculty need increased investments in classrooms, e.g., lecture capture. Vice Chancellor Clotfelter and Provost Dunn decided to form the Academic Learning Spaces Council (ALSC) and charged them with identifying ways that let us meet increased needs in some places at lower overall costs. The ALSC’s charge included recommending what type and how much equipment needed to be in learning spaces. Given that faculty needs for technology vary greatly, it was determined that the budget shortfall could be addressed by offering levels of technology as “tiers” that faculty could be scheduled into based on their instructional needs and not continuing to provide the same level of technology in every learning space.

2. What are the new classroom tiers?

Tentative Tier groups (all tiers have a lectern with a communications/control panel):
   a. Tier One – visual display such as a projector or large monitor with cabling for multiple connection types, audio playback with cabling for multiple connection types and a low-cost Internet access device (aka “thin client”)
   b. Tier Two – Tier One, plus a standard computer with an optical drive (for DVD playback) instead of a thin client device
   c. Tier Three – Tier Two plus a document camera

3. How many of each tier will there be and where will they be?

Now that the ALSC has provided their tiering recommendation to Vice Chancellor Clotfelter and Provost Dunn, ITS is beginning the work to research and select the equipment that will be in each tier. ITS is working with the ALSC and the Registrar’s Office to determine how many learning spaces of each tier are needed and how they will be distributed throughout campus. We will be using reservation data from the Registrar’s Office, as well as equipment usage data, to assist in this process. The tiering model is intended to be flexible so that numbers of rooms in a tier could be adjusted based on need. The new tiering model will be in place in Fall 2016. ITS will communicate tiering information to the campus prior to the scheduling of classes for Fall 2016.

4. Could you describe Tier One a little more? What is a “lectern with communications/control panel”?

Tier One is designed to provide a basic “projection” service. It will consist of:
   a. teaching station/lectern (i.e., instructor’s desk) (identical or comparable to the teaching station consoles that are in place today)
b. communications/control panel (identical or similar to the control panel that is built into the teaching stations today) - allows for control of video source, audio level, assistance button for help with the equipment in the learning space and an emergency button for contacting University Police

c. projection system (depending on the size of the room this could be a projector and screen, or one or more flat panel monitors)

d. audio playback (speakers)

e. connection to the projection system & audio system (will allow instructors to connect a laptop, tablet, mobile device or media playback system, such as Blu-ray player, VHS player, etc.)

f. Internet access device (aka “thin client”)

5. What is a “low-cost Internet access device (aka “thin client”)? Does Tier One not have a computer?

A “thin client” device is a computer that is intended for internet access only. It is “thin” in that it is designed for Internet-based activity; there is no ability to store data on the machine, software cannot be installed directly onto the machine and there is no optical drive for playing CDs/DVDs. The idea is that if an instructor just needs to access the internet for their class to display files hosted in a service such as Canvas, Box, Google Drive, Office 365, YouTube, etc. then this device would meet that need. Thin client devices are typically much less expensive than standard computers and would therefore allow us to continue to provide a basic service while potentially reducing costs.

6. What if I’m scheduled in a Tier One or Tier Two class and I need additional technology?

Each tier is designed to have complete connectivity to the projection and audio systems in the learning space so that an instructor can easily bring in his or her laptop or tablet for instruction instead of using the thin client device or computer that is in the room. ITS is also investigating wireless connectivity options that will make it even easier for an instructor to connect to the systems in the room without needing to use a cable or adaptor.

ITS is also working to develop a check in/out service for instructors that will include commonly used equipment such as portable document cameras, Blu-ray/DVD players, VHS players, etc. All such equipment will be designed to easily connect to the projection and audio systems in the learning space.

Finally, ITS will be working with individual departments who have further, specialized equipment, to address their specific needs to be able to easily connect their equipment to the projection and audio systems in the learning space.

7. How will the classroom registration process change?

ITS, the ALSC and the Registrar’s Office are beginning the work to determine what the new registration process will look like. As this work progresses, Departmental Schedulers will be consulted to make sure their needs are being addressed. The new tiering model will not be in place until Fall 2016 which should give ITS, the ALSC and the Registrar’s Office sufficient time to develop this new process. More information will be shared as this process progresses.
Timeline for campus-wide implementation of tiering of classroom technology

1. Academic Learning Spaces Council recommends tiering in its December 2014 report (attached)
2. Provost Dunn, Vice Chancellor Clotfelter, & ALSC co-chairs discuss ALSC recommendations w/ Academic Deans (Jan. 28), Department Heads (Jan. 29), & Faculty Senate (Feb. 4)
3. ITS sets up projects to implement tiering; working w/co-chairs of ALSC & Registrar’s office, goal is to develop approximate classroom groupings/distribution, w/revised classroom technology funding model, by April 15, 2015; summary of classroom groupings/distribution to be distributed to faculty
4. ITS, Registrar’s office, & academic departmental schedulers develop revised approach to classroom scheduling, summer 2015, for approval in early fall 2015
5. New classroom scheduling approach implemented in late fall 2015, in time for registration for fall semester 2016

JC, 12/15/14
**Dean of the Lloyd International Honors College**

**This position is open to current UNCG employees only.**

**Interim Dean of the Lloyd International Honors College**

**INTERNAL SEARCH**

The University of North Carolina at Greensboro is seeking nominations and internal UNCG applications for the position of Interim Dean of Lloyd International Honors College (LIHC). The University seeks an individual with a strong commitment to honors and international education who can lead the LIHC, building on its accomplishments and providing leadership for future endeavors for the College. *It is anticipated that the interim appointment will be extended for a two-year period, August 1, 2015 through July 31, 2017 to allow the Interim Dean sufficient time to take action. The individual who is selected retains the opportunity to apply for the permanent position.*

The LIHC serves 900 highly talented students, a large percentage of whom study abroad, live in the honors residences, and participate in advanced disciplinary work. It provides outstanding undergraduate students with an enhanced and supportive intellectual and social experience that acculturates them to the life of the mind and helps them to become critical, independent thinkers who are active in the design and pursuit of their own education and prepared to lead successful and fulfilling professional, civic, and personal lives. Central to its Mission, the Honors College prepares its students for leadership in a growingly interdependent and inter-cultural world. The Honors College seeks to achieve its Mission by offering its students two distinct Honors programs – the International Honors Program that allows students to get an enhanced and internationalized general education coupled with study outside the United States, and the Disciplinary Honors Program that allows students to do Honors work in their majors. The Honors College offers a variety of co-curricular and extra-curricular opportunities to round out the Honors experience. Each of these programs depends on the active engagement of UNCG’s best faculty.

The Dean of the Lloyd International Honors College provides overall leadership for the Honors College and establishes the goals, strategic objectives, and strategies that can successfully carry out the Mission. In order to accomplish these ends, the Dean is responsible for providing a challenging and nurturing learning environment sustained through the use of innovative pedagogy, internationally-oriented competitive curricula, and effective advising for Honors students that brings them together with UNCG’s best faculty. Further, the Dean will develop and maintain cultural and intellectual opportunities designed to motivate students to perform at the highest levels and to become knowledgeable and effective leaders.
The Dean reports directly to the Provost and Executive Vice Chancellor and is a member of the Provost’s Council. An ability to build relationships across a wide spectrum of constituencies, internally and externally, will be important.

LIHC’s Dean chairs the Honors Council, which serves as the curriculum approval body and advisory board for the Honors College.

The Dean’s other duties include, but are not limited to the following:

- Recruitment of UNCG faculty to teach and provide other service in the Honors College;
- Implementation of strategies to maintain high retention, persistence, and graduation rates among Honors students;
- Provision of a comprehensive academic curriculum that serves students in all LIHC programs;
- Recommendation to the Provost of new programs that can enhance the size and quality of the Honors College;
- Promotion of the LIHC’s visibility on campus and off;
- Fostering a close working relationship with UNCG’s International Programs Center, in order to insure a significant percentage of Honors students study abroad;
- Supervision of the College’s administration, including the hiring, termination, and evaluation of staff members, and the assignment of their duties;
- Management of the LIHC budget;
- Maintenance of an Honors College admissions process that includes the recruitment of both International Honors and Disciplinary Honors students, coordination with UNCG’s Office of Admissions, identification of talented prospective students for the university, and participation in admissions and scholarship recruitment activities on campus;
- Development and implementation of assessment procedures in LIHC as required by the University;
- Administration of current and any future residential facilities for Honors College students (in close collaboration with Housing and Residence Life);
- Assistance with University efforts to garner gifts and outside funds for the Honors program, usually achieved through close cooperation with University Advancement;
- Development and maintenance of the LIHC’s web presence;
- Maintenance of data-collection systems in LIHC;
- Service on University committees either as assigned or by virtue of ex officio status; and
- Execution of other duties as directed by the Provost.

Compensation to the successful candidate would include the faculty member’s existing salary annualized at 12 months plus an appropriate stipend commensurate with experience.

**Qualifications:**
The University seeks a dynamic person of vision and proven leadership with a strong commitment to honors and international education. Candidates’ records should provide evidence
of successful university service. Strong evidence of academic and/or administrative leadership experience is critical. It is expected that the Dean will have effective communication and public relations skills and be able to forge productive links with the University’s academic units and external constituencies. Candidate must be a tenured faculty member and hold a Ph.D. or equivalent terminal degree, with a strong record of research or creative accomplishment suitable for one's discipline.

Preferred Additional Experience:
Experience working with students in an Honors Program, across a variety of academic disciplines; a record of substantial experience mentoring undergraduate students.

Compensating the Home Department of the Selected Candidate
This internal search will most likely result in the temporary transition of an existing, tenured faculty member to a full-time, administrative role on a temporary basis. The Provost will compensate the selected candidate’s home department through the provision of temporary resources to cover courses taught by this individual. A replacement line will not be provided.

Applicants are asked to send electronic applications to pipynes@uncg.edu, consisting of the following: letter of application, curriculum vitae, and the names and contact information of three references. For full consideration please apply by March 1, 2015. The Committee will begin reviewing applications as they arrive and will accept applications/nominations until the position is filled.