Faculty Senate Meeting Agenda  
Wednesday, March 14, 2018  
Virginia Dare Room, Alumni House  
3:00 – 5:00 PM

3:00  Convene Meeting and Remarks  
*Andrea Hunter, Faculty Senate Chair*

3:05  Provost Remarks  
*Dana Dunn, Provost and Executive Vice Chancellor*

3:15  Minutes of February 7, 2018  
*Laurie Kennedy-Malone, General Faculty Secretary*  
[Enc. A]

3:20  Constitutional Review: Phase I  
*Stephen Yarbrough, Chair, Faculty Government Committee*  
[Enc. B]

3:35  Faculty Accessibility Survey Report  
*Joi Bulls, Chair, Academic Policies and Regulations Committee*

3:55  Resolution #FS03142018/1Reduction in General Credit Hours to Facilitate Alignment with the Board of Governors 120-Credit Hour Policy  
*Joi Bulls, Chair, Academic Policies and Regulations Committee*  
[Enc. C]

4:40  Consideration of A+ Grade Policy  
*Joi Bulls, Chair, Academic Policies and Regulations Committee*

4:45  Announcements and Adjournment

**Upcoming Events:**

**Joint Meeting of UNCG-AAUP and NC State Conference**  
Saturday, March 24, 2018, Alumni House, Virginia Dare Room, 8:30 AM - 3:30 PM.

**Next Meeting of the Faculty Senate:**  
Wednesday, April 4, 2018  
Alumni House, Virginia Dare Room, 3-5p

**Meeting of the General Faculty**  
Wednesday, April 18, 2018  
Alumni House, Virginia Dare Room, 3-5p

*Refreshments are available at 2:30 p.m. for Senators to meet and greet faculty colleagues  
NOTE: We encourage Senators, non-voting faculty and visitors to speak upon being recognized by the Senate Chair*

*Sign Language Services provided as needed and requested (please allow 72 hours) by:  
Communications Services for the Deaf and Hard of Hearing.  
Contact: 336-275-8878, or the Faculty Senate Office, 336-334-5345/mlwolfe@uncg.edu*
Faculty Senate Meeting Minutes
Wednesday, February 7, 2018
3:00pm-5:00pm
Virginia Dare Room, Alumni House

*pending approval at the March 14, 2018 meeting*

Convene Meeting and Remarks
*Andrea Hunter, Chair of the General Faculty and Faculty Senate*

My name is Andrea Hunter, and I am affirmed by the pronouns she, her, and hers; and I am the Chair of the Faculty Senate and the General Faculty, and I now Call this Meeting to Order.

With recent political rhetoric, I reminded of the importance of speaking about social justice, the struggle for it, and its legacy. So, to honor MLK and the Civil Rights Movement and this February’s celebration of Black History Month, I share the following memory, and my hope for us.

*My child lives in a world as unknown to me as the world I came of age was a thing of dreams for those before me. Still, he must grapple with race and what we are left to remember---as we all do, knowing or not.*

When in pre-school, my son came home and asked, “What happened to Martin Luther King?” In that moment, I was flooded with the memory of King, me, my mother, and death—catching my breath I repeated: “What happened?”

Having celebrated Martin Luther King Day at school, he wanted to know about King’s death. “The teachers won’t say,” he answered.

Choosing our words carefully, my husband and I explained that Dr. King had been assassinated, which meant that someone killed him. Our child’s forehead furrowed. “He wanted everyone in America, no matter who they were, to be treated equally. Not everyone believed this should be so,” we said.

He was silent for a moment, then responded with a contemplative “Oh.” For the next few days, he would ask a question or two, trying to understand why someone would do a bad thing to someone who wanted to help people and do good things.

The assassination of Rev. Dr. Martin Luther King, Jr---more aptly, the contemplation of his death---is a part of me in the ways things are when children learn the most horrid things exist not in fairytales but in the world of the living but I said none of this.

Nor did I describe the cool, spring day when my mother and I stood at the graveside of Dr. King where he was first laid to rest at the Southview Cemetery in Atlanta, just a little more than a week after his assassination in Memphis on April 4, 1968.
Flowers covered the entire length of the cemetery’s hillside, spilling from its crest threatening to engulf the road below more flowers than I had ever seen in one place, then or since, beautiful still. Their scent enveloped us.

It was quiet, curiously so. It was just me, my mother, and Martin Luther King. I do not know what all I thought in that moment but it felt sacred, as in prayer. There we were, just us, so close to him and death.

Having grown up with old folks and their talk of spirits, I wondered if King would somehow speak to me. There was a gentle breeze, but I heard nothing and felt only quiet and stillness. Even the heaviness of sadness I had seen on television just days before seemed to have left this place, leaving nothing of its self behind.

“Free at last . . . thank God Almighty; I’m free at last”—my mother read aloud the words on his crypt, and I silently followed.

I was just seven years-old, but these words, a refrain from an old spiritual, were as familiar to me as a Sunday morning sermon. I had heard the Baptist rhythms of “I Have a Dream” many times before on our family’s hi-fi.

As we stood there, my heart no longer raced, and I too was at peace.

I never told my son I was there—that the assassination was not history for me, that I stood at King’s graveside with my mother, or that my mother, his grandmother, waited in line for hours in her Sunday’s best to pay respects as King laid in state in Sisters Chapel at Spelman College.

And I, just a few years older than he, witnessed the convulsive grief of a people, and saw the riots on TV with black faces wet with grief, anger, and sweat or that Baby, my grandmother, grieved for King as she lay in the hospital days before her own death.

He does not know that I thought about this almost every day as a college freshman because the chapel, where King laid in state, was positioned right across from my dorm room window.

I do not know why I could not say more, and still have not. I carried these memories with me for a lifetime, never speaking of them; yet, these memories and the history that made them helped to forge who I would become.

King’s assassination steeled my spirit to “not let nobody turn me ‘round,” and through him, I began to understand that a righteous dream can survive even if we do not.

When my son was in middle school, I asked him what he learned from the life and assassination of Martin Luther King, Jr., and after a pause, he said “That you have to fight for what is right.” I pray that he, and all of us, become the dedicated fighter King spoke of.

For this promise, I give over my memory to him, my son, and now to you, the Faculty Senate—of me, my mother, and Dr. King in the quietness of death—with the hope that King’s death, as much as his life, will fortify my son’s spirit, and yours, as they did mine.

**Approval of November 1, 2017 & January 10, 2018 Minutes (Enc. A & B)**

*Brad Johnson, Secretary of the Faculty Senate*

- No corrections for either set of minutes.
- Both sets of minutes passed.

**Provost Remarks**

*Dana Dunn, Provost & Executive Vice Chancellor*
• Provost Dunn spoke of luncheon for alumni and Board of Governor teaching awards winners and the experiences of the committee members
• Provost said this is the first in a series of upcoming events that celebrate our faculty, staff, and students in their accomplishments and asked Senators to take the opportunity to attend these celebratory events
• Provost shared that UNCG has made a decision after consultations with Deans, faculty chairs, etc. to move to faculty activity reporting platform (Digital Measures is the vendor; the tool is called Faculty Insights)—formal communication for implementation timeline will be forthcoming
  ○ Provost has great confidence in the return of investment with respect to faculty time will be good once the platform is in place
  ○ Gloria Thornton will be the project manager for this initiative by interfacing with faculty and IT
  ○ Will assist with processes like promotion and tenure, can be mined for searching for faculty expertise
  ○ This will be replacing Sedona but not all units are currently utilizing Sedona
  □ Seamless transfer of information in Sedona to Faculty Insights can occur
• Provost shared that there is a new set of academic policies and procedures posted on her website
  ○ A communication will be forthcoming this week encouraging faculty to read and review the policies
  ○ These policies developed out of necessity with input from faculty
  ○ Most policies revolve around bringing UNCG into compliance with SACSCOC
  □ Problems and challenges with data have arisen because we have not had common understandings of concepts like “majors,” “minors,” etc.
  ○ This is the first step in resolving data quality and integrity issues moving forward
• Provost reminded Senators for important searches underway:
  ○ Deans search for HHS
  ○ February 14 will start the on-campus interviews for Associate Vice Chancellor for Research
• Provost shared that Colin Whitehead author of Underground Railroad will be on campus this week to an already sold-out audience

**UNC Faculty Assembly Report (Enc. C)**
*Anna Marshall-Baker, Lead Delegate*

**UNCG Faculty Assembly Delegates**
• Anna shared faculty assembly has not met since November 2017
• Anna shared updates since the November mtg.
• Faculty Assembly passed resolution in support of existing leadership and the organizational structure; the establishment of separate administration was redundant
At Dec. mtg of Board of Governor approved free speech, 120 credit hour policy, and increase of salary of some chancellors

In Dec. mtg, Prosper Act introduced by Virginia Foxx which rolls back
- Simplifies FAFSA application and to remove federal requirement for credit hour definition
- Addressing some for-profit schools awarding more credits for courses than should have been allowed

In Dec, informational report presented to Board of Governors

In January BOG meeting, UNC system was rebranded with new logo and name change of General Administration

Also impact of summer school for retention purposes?

Resolution passed by Faculty Assembly and Staff Assembly of NC about representation
- Chairs of Faculty and Staff Senates are viewed as non-voting members of Board of Trustees

Question from floor: Sounds like Board of Governors would like to move toward supporting summer school?
- Yes, that is what Anna interpreted the report to mean

Report and Senate Discussion: Options for 120 Credit Hrs Policy (Enc. D)
David Carlone, Chair, General Education Council
Chuck Bolton, Chair, General Education Self-Study Task Force

PowerPoints from Andrea—reviewed process that has occurred related to the 120 Credit Hour policy
- Phase 1 process (concurs with the end of this current Faculty Senate Mtg.)
- Phase 2: originally thought would go back and poll faculty but timeline is too tight before March so Andrea has suggested Unit Senator’s “Town Hall” for Senators to share with their unit faculty members

Andrea shared several resources present (David Carlone, Chuck Bolton, Jennifer Clark, Jodi Pettazzoni, Gail Pack, Nancy Bucknall, Ciara Marable, Jacqueline Dozier, etc. (University Advising Council)

Hard copy of GEC report sent out by email (separate email)

David reviewed the report that was sent out to Senators earlier this week and highlighted some aspects of the report:
- GEC has not come to any final recommendations at this point
- GEC has learned:
  - If General Education is cut, would be simple for everyone but the Bulletin copy will need to be revised by many departments
  - Self-study report will be coming out in a few months and cutting Gen Ed would affect the Self-Study by GEC
- 2 working drafts are representative of several options of the study by the Council
  - 3 hour cut proposal: Primarily to Natural Sciences and Social & Behavior Sciences
Questions from Floor
- Explain the adding back parts of the proposals
  - Rather than doing straight deletions which undermines some programs
  - Allows them to add back some courses through electives to meet the needs of their program categories
- Credit hours added back would not be specific to marker or general education areas but could come from anywhere??
- How does UNCG compare to peer institutions (last sheet in packet)
  - UNCG seems to be where our peers are (36-37 required courses)—some are lower or higher than UNCG
- Provost asked when data was compiled, do we know if these institutions had elaborate marker system like UNCG has
  - Some peer institutions do have marker systems like UNCG but not many
  - Provost shared that the addition of the marker overlay on the credit hour requirement means our students take more hours to satisfy the core
  - David shared that Bulletin states markers can be completed without additional hours
- David shared it’s hard to read the Bulletin and discern exactly how many hours programs are requiring because often times the Bulletin is not accurate
- Senator shared almost all programs are at 122 or below—relatively number of small programs that would have problems with reducing down 2 hours
- Senator stated a cut into Gen Ed would not preclude a unit from keeping the old/original system(??)
- Senator shared two option: cut Gen Ed by 2 hours and tell the Deans to “deal with it”; or just tell the Deans to “deal with it” at the start
- Provost pointed out University Advising Council in email about if Gen Ed hours could be cut

- Nancy Bucknall (Chair, Undergraduate Curriculum Committee) and Jennifer Clark (Chair, University Advising Council)
  - Nancy shared that University Advising Council includes lead advisor for every academic unit
  - Nancy shared that within the College (science and mathematics major), cutting this by 3 credit hours makes course selection paramount right at the very beginning by starting out as a major in these areas in the very first semester
  - Nancy agreed that it would be a simple solution/decision for the College of Arts & Sciences
○ Senator stated it would have been nice to ask department heads or those with insights into the disciplines about the possibility of cutting hours from the program
  ■ Nancy shared the survey was for 3 credit hours begin removed from the elective hours and not from department/major/program requirements
○ Senator shared the Gen Ed cut seems to be the best, most flexible option for everyone
○ Senator asked if we have to worry about transfer students and how these students will be advised on community college campuses and how they’ll come to us to fulfill their major requirements
  ■ Nancy shared that we maintain articulation agreements with community colleges and that students with Associate’s degrees allows students to meet general education requirements
○ Senator shared that 120 credit hour limit is not a cap for how many hours a student can take; we’re not talking about removing a student’s freedom
○ David encouraged faculty to review how specific their programs require students to take general ed requirements
○ Senator made point that UNCG is above the 30 credit hour requirement that SACSCOC has and recommends letting the departments decide
○ Senator stated the we have to be cognizant of what “General Education” means and if departments/units are able to add back hours, then that is not “general education”
○ Senator shared that Gen Ed Self-Study Task Force will be coming out with recommendations report around April 1
○ Provost shared that some UNC system schools in the report have more Gen Ed hours than UNCG but are already at 120 credit hours overall
○ Nancy shared that 1 course could satisfy credit hours across multiple arenas (major requirement, gen ed, marker, etc.)
○ Senator asked for rationale about why we ask/require students to take certain courses
  ■ David shared the Self-Study is looking at questions like this
○ Senator asked for a way for Nancy Bucknall or someone more knowledgeable about these areas to help come to speak to Senators’ constituents because Senators won’t know answers to all the questions that could be asked
  ■ FAQ sheet, website, attending faculty mtgs, etc.
○ Senator asked the Provost for the possibility for more time to review considerations because there have been no new ideas
  ■ Andrea shared that we don’t have time; we have to come up with something in order to move it forward
  ■ Andrea shared that some legislative action will need to happen in March
Andrea shared that we will need to be prepared for Spring advising in 2019 under the new 120 credit hour policy
  ○ Provost shared additional option that it would be possible to reframe the charge for the Gen Ed committee if Faculty Senate would be willing to move quickly
  ○ Chuck shared that this is a difficult decision because we have a complex Gen Ed program
    ■ Task Force shared that Gen Ed program needs to be clarified and simplified
  ○ Senator questioned calendar timeline and that there doesn’t seem to be anything to preclude a decision being made before April 1 when the Self-Study would be ready
    ■ Jodi Pettazzoni said the timeline was for programs to revise their programs and didn’t take into effect the Self-Study
    ■ Provost shared that she didn’t say we didn’t have time to review the Self-Study but the Task Force would only make recommendations or provide options and may not provide us with anything new to move forward
  ● Senator suggested a Gen Ed reduction for short term which would allow a more deep review in the next 2 years of Gen Ed
  ● Previous suggestion of either Gen Ed reduction or program by program reduction
  ● Andrea motioned to suspend the rules to allow for a straw poll, which would require a majority vote; motion seconded; motion passed unanimously
  ● Senator proposed 3 hour Gen Ed reduction for departments (but don’t cut 6 credit hours) followed by any additional cuts necessary as determined by specific departments to be followed up on in 2 years to allow for a proper follow-up on the Gen Ed policy
    ○ Straw poll is an advisory vote that would lead to a resolution: Yeah=19; Nays=5; Abstentions=1
  ● Senator asked that this will only affect incoming students and not current students
    ○ Provost confirmed an opt-in choice to go with the 120 credit hour policy if they wish but they are grand-parented into previous plan they started on
  ● Senators asked for way to poll all the faculty since this seems to be a swift position for the choices
    ○ Andrea shared that Faculty Senate is the legislative arm of the Faculty; Town Halls would be an option as well as electronic polling but there are a lot of layers to this and electronic means would be difficult to address specific questions
    ○ Anne responded that General Faculty only vote on issues of Promotion and Tenure and the Constitution of the Faculty Senate itself
Announcements & Adjournment

- Faculty Forum: Topic TBD
  - Wednesday, February 21, 2018, 3pm-5pm, Virginia Dare Room, Alumni House
- Next meeting of Faculty Senate: Wednesday, March 14, 2018 from 3pm-5pm in Virginia Dare Room, Alumni House

Respectfully submitted,

Brad Johnson
Secretary of the Faculty Senate

Pending approval at the March 14, 2018 Faculty Senate Meeting
The University of North Carolina at Greensboro

Constitution of the General Faculty

A Reorganization and Renumbering
Proposed by
The Faculty Government Committee
Spring 2018

Enclosure B
Reasons for the proposal

- Forthcoming thorough review and revision by a soon-to-be established *ad hoc* committee.
- The numerous alterations to the Constitution over the years have produced some areas of inconsistency, redundancy, and incoherence.
- Because of the way the Constitution is currently organized, it is very difficult to locate the passages relevant to governance issues.
- The Faculty Government Committee believes the *ad hoc* committee’s work will proceed more efficiently and effectively if the Constitution is first reorganized and renumbered.
Steps Taken

• During the reorganization and revision process, the FGC took the following steps:
1. Merged the two documents

- Merged the Senate Bylaws with the Constitution, so that
  - the Senate Bylaws became Article III of the new version of the Constitution, and
  - Article III (on Amendments) in the old version of the Constitution became Article IV in the new version.
2. Renumbered the combined document

Example:

<table>
<thead>
<tr>
<th>Old Version</th>
<th>New Version</th>
</tr>
</thead>
<tbody>
<tr>
<td>In Constitution: II.Sec. 2.2.a</td>
<td>II.B.2.a</td>
</tr>
<tr>
<td>In Bylaws: II.Sec. 2.1</td>
<td>III.B.2</td>
</tr>
</tbody>
</table>
3. Removed Reference to the Bylaws of the Constitution

- Removed all reference to Bylaws of the Constitution (which do not and have never existed).
  - Note: Although Article I, Sec. 9. Bylaws of the General Faculty, which says that the GF may have bylaws, has also been removed, the General Faculty may reinstate it at any time through the normal processes of amendment.
4. Merged Officers of GF with Officers of Senate

- Made officers of the Senate identical to the officers of the General Faculty, and then
- moved descriptions of officers, their terms, and their duties from the Senate Bylaws to new Article II, and
- merged them with descriptions of GF officers, eliminating redundancies, and clarifying roles, and
- clarified the provisions for the replacement of the officers.
4. (continued)

- In the current Constitution, the Faculty Senate elects the Chair (actually, the Chair-Elect), as well as its own Secretary, while the GF elects its own Secretary.

- In the revision, the Senate still elects the Chair (actually, the Chair-Elect) and the Secretary (who is now Secretary for both the GF and the Senate), but

- Now the Senate Elections Committee conducts the elections for the officers, and the Committee on Committees no longer conducts an election for the Secretary of the General Faculty.
5. Amendments

• After moving Article III (on Amendments) of the old Constitution to Article IV in new version, we

  • separated the rules for amending the Bylaws of the Senate from the rules for amending the rest of the Constitution, and

  • added one provision to make it clear that the Senate’s changes to Article III (Senate Bylaws) go into effect without GF approval, but remain subject to subsequent GF modification or rejection, as in current practice.

Enclosure B
7. Internal references

• Altered all internal references to other provisions in the Constitution to match new organization and renumbering/lettering.
8. Minor alterations

- Made other minor changes to maintain internal consistency with the changes listed above, and to reduce redundancy (e.g. phrases such as “Constitution and Senate Bylaws” are now simply “Constitution.”)

- Made minor formatting changes, such as regularizing spacing between lines, regularizing font, etc.
9. Table of Contents

• Added a Table of Contents with hyperlinks between Table and headings in Constitution, and added hyperlinks to internal and external references.
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ARTICLE II: THE FACULTY SENATE

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ARTICLE III: BYLAWS OF THE FACULTY SENATE

A. Policies on Committee Elections and Appointments
B. Standing Committee Structure and Charges

ARTICLE IV: AMENDMENTS TO THIS CONSTITUTION

A. Amendments to Articles I, II, and IV
B. Amendments to Article III: Bylaws of the Faculty Senate
Comments, Suggestions, Amendments

• Due to the necessary brevity of this presentation, by March 18 please send any concerns, comments, or suggestions for changes you may have to

Steve Yarbrough
Chair, Faculty Government Committee
sryarbro@uncg.edu

• Senators: If there are concerns you have that are not resolved to your satisfaction by the FGC prior to the presentation of the formal resolution, please be prepared with a written motion to amend at the April 4 Senate meeting.
The Constitution of the General Faculty
The University of North Carolina at Greensboro
(Approved by the Faculty Council, Spring Semester 1991)
(Revised by the General Faculty on the following dates:
3/2/94, 10/14/96, 1/21/98,
3/10/99, 3/8/00, 3/14/01, 4/2/03, 4/25/12, 4/24/13, 9/17/14, 4/19/17, 9/20/17)

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ARTICLE III: BYLAWS OF THE FACULTY SENATE

1 The UNCG Faculty Council predates the Faculty Senate, which was established in the Fall of 1991.
9.9.14 revisions
ARTICLE I: THE GENERAL FACULTY

SECTION 1. Composition of the General Faculty

1. The General Faculty of The University of North Carolina at Greensboro consists of voting and nonvoting members.

2. Voting members of the General Faculty are tenured and tenure-track faculty, faculty on leave, all full-time lecturers, full-time clinical faculty, full-time academic professional faculty, full-time research faculty, the President of the University of North Carolina, the Chancellor, the Provost, all Vice Chancellors and such other officials having responsibility for making and administering educational, research and student welfare policies as shall be approved by the General Faculty.

3. The nonvoting members of the General Faculty consist of faculty emeriti, visiting faculty, writers-in-residence, artists-in-residence, part-time faculty, adjunct faculty, and such other...
officials having responsibility for making and administering educational, research and student
welfare policies as shall be approved by the General Faculty.2

4. The official roster of the General Faculty shall be maintained in the Faculty Senate office, and
shall be open for inspection by any member of the University community.

**SECTION 2.1.B. Authority of the General Faculty**

2.1. The authority of the General Faculty established herein derives from *The Code of the Board of
Governors of The University of North Carolina, Section 502.D(2)* giving the Faculty the right to
“advise the chancellor on any matters pertaining to the institution that are of interest and
concern to the faculty,” and charging the Chancellor to define the scope of authority of faculties,
councils, committees and officers of the institution. This Constitution is the means by which this
authority is defined.

3.2. All action items passed by the General Faculty or by its legislative arm, the Faculty Senate, shall
be forwarded to the Chancellor for approval.

**SECTION 3.1.C. Legislative Powers of the General Faculty**

The legislative powers of the General Faculty are vested in a Faculty Senate, whose power is
defined and members elected according to the principles in **ARTICLE II, Article II**.

**SECTION 4.1.D. Functions of the General Faculty**

1. The General Faculty shall:
   a) Advise the chancellor on any matters pertaining to the institution that are of interest and
      concern to the faculty;
   b) Request and hear reports from the Faculty Senate, the Faculty Assembly, the Chancellor, or
      any member of the administration;
   c) Approve all promotion and tenure policies and regulations recommended by the Faculty
      Senate;
   d) Consider any matter relating to the welfare of The University of North Carolina at
      Greensboro or of the members thereof;
   e) Modify or rescind actions of the Faculty Senate in accordance with the provisions of this
      Constitution.
   f) Amend this Constitution in accordance with the provisions in **Article III, Article IV**.

**SECTION 5.1.E. Officers of the General Faculty**

9.9.14 revisions
The officers of the General Faculty shall consist of a Chair, Chair-Elect, Past-Chair, Secretary, and Parliamentarian and may not hold an administrative position higher than department head/chair.

The Chair, Chair-Elect, and Past Chair shall be tenured members of the General Faculty.

The Secretary and Parliamentarian shall be members of the General Faculty.

Voting members of the General Faculty who do not hold an administrative position higher than department head or chair and who have been employed at UNCG for two years may be elected to serve as an officer of the General Faculty. They shall be elected from its own membership to serve for a two-year term, during their second or later year of employment, and are eligible to begin service as an officer of the Faculty Senate beginning in the fall of their third year.

The Faculty Senate shall elect the duty of the Chair, Chair-Elect, and Secretary by the following procedures:

The Faculty Senate Elections Committee shall solicit nominations for Chair, Chair-Elect, and Secretary.

The list of nominees for the positions of Chair, Chair-Elect and Secretary, along with a paragraph describing each nominee’s qualifications and, if so desired, a copy of their curriculum vitae, shall be assembled by the Faculty Senate Elections Committee and made available to the Senate no less than one week prior to the election.

The Chair, Chair-Elect, and Secretary shall be elected by the Faculty Senate by a simple majority vote from among the candidates nominated for this position.

A senator who is elected or appointed as an officer of the General Faculty shall resign his or her seat on the Senate at the time that he or she assumes his or her official duties.

The Chair shall be a tenured member of the General Faculty and preside over the Faculty Senate, and the business portion of the General Faculty Meetings, to record and to certify the minutes of. The Chair shall represent the General Faculty at all meetings of the Board of Trustees; in the absence of the Chair, the Chair-Elect or other person designated by the Chair will represent the General Faculty. The Chair shall serve a two-year term, but may not serve two consecutive terms as Chair-Elect/Chair/Past-Chair, or any combination of these offices separately or in aggregate. The Chair is a voting member of the Faculty Senate, but shall vote only in cases of a tie.

The Chair-Elect shall be a tenured member of the General Faculty and a non-voting member of the Faculty Senate. The term of the Chair-Elect shall be one year, alternating with the term of the Past-Chair. The Chair-Elect shall succeed the Chair upon expiration of the Chair’s term.

A Chair is normally only elected under conditions spelled out in Article I.E.1.
In the conduct of the business section of a meeting of the General Faculty or the Faculty Senate, the Chair-Elect will preside, and may vote in the case of a tie; in the absence of both the Chair and Chair-Elect, the Past-Chair will preside, and may vote in the case of a tie. In the absence of the Chair at a meeting of the Board of Trustees, the Chair-Elect or other person designated by the Chair will represent the General Faculty.

10. Any officer of the General Faculty may be removed from office at a regularly scheduled General Faculty meeting by a three-quarters vote of a quorum of 9/10 of the voting Members. Any officer so removed will be replaced as if they had resigned their position.

11. If the Chair be unable or unwilling to serve out his or her term, then the Chair-Elect shall be elevated to the position of Chair and shall serve out the remainder of the Chair’s term, followed by the term to which they were originally elected. If the Chair’s resignation occurs during a year in which there is no Chair-Elect, a special election shall be held to elect a new Chair.

12. Should the Chair-Elect be unable or unwilling to serve out his or her term, then the Chair shall inform the General Faculty of this fact, and a special election shall be held to elect a new Chair-Elect or Secretary.

13. Should the Parliamentarian be unable or unwilling to serve out his or her term, then the Chair shall appoint a new Parliamentarian and inform the General Faculty of this fact.
1.F. Meetings of the General Faculty

1. Meetings of the General Faculty shall be held whenever there is business that requires General Faculty action or consultation, but shall take place not less than once every academic year. Meetings may be called by the Chancellor, by the Chair of the General Faculty, or by a petition to the Secretary signed by at least twenty-five members of the General Faculty.

2. The Chancellor shall convene the meetings of the General Faculty and shall make opening remarks on such matters as he or she deems appropriate. In the absence of the Chancellor, the Chair of the Faculty Senate shall convene the meetings.

3. The Chair of the General Faculty shall preside over the business section of the General Faculty meetings.


5. The General Faculty may go into executive session at any meeting by a majority vote of those members present and voting.

6. Gallery privileges at General Faculty Meetings shall be extended to all members of the University community.

7. The General Faculty, by majority vote of the members present and voting, may grant speaking privileges to members of the gallery.

SECTION 7.I.G. Agendas, Motions and Resolutions of the General Faculty

2.1. The Chair, in consultation with the Chancellor, the Provost, the Chair-Elect of the Faculty Senate, and the Secretary officers of the General Faculty shall organize the agenda for each meeting.

3.2. Items may be placed on the agenda by the Chancellor, by the Faculty Senate, and by committees of the Faculty Senate. Any member of the General Faculty may request that an item be placed on the agenda. This request must be honored if accompanied by a petition signed by 15 voting members of the General Faculty.

4.3. All items to be placed on the agenda including those proposed or petitioned by members of the General Faculty must be submitted in writing to the Secretary of the General Faculty at least ten working days before the meeting at which they are to be scheduled.

5.4. Motions or resolutions proposing General Faculty action may be introduced from the floor.

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without previous inclusion on the agenda only by consent of two-thirds of the General Faculty members present and voting. However, motions to modify or rescind Faculty Senate action may not be introduced from the floor.

The Secretary of the General Faculty shall post the agenda for each meeting of the Faculty Senate website, notify the voting members of the General Faculty via email that the agenda has been posted, and circulate an electronic copy of the agenda to Senators, Department Heads/Chairs, and Deans, at least five working days prior to the meeting.

SECTION 8. Voting at General Faculty Meetings

1. Only voting members of the General Faculty as defined in Article I, Section 1.2 shall be entitled to vote at General Faculty meetings.

2. Quorums

a) A quorum of 135 voting members of the General Faculty is required for modifying or rescinding Faculty Senate action, except that a quorum of 45 voting members of the General Faculty is required for amending this Constitution.

b) For all other actions of the General Faculty a quorum shall consist of the voting members present.

3. A simple majority is sufficient to decide all matter that come before the General Faculty, except that a two-thirds majority is required for modifying or rescinding Faculty Senate action, and for amending this Constitution.

4. Voting shall ordinarily be *viva voce* vote, but a standing ballot or secret ballot may be called for by the Chair, or by any member of the voting membership of the General Faculty.

5. At times when a face-to-face meeting of the General Faculty cannot occur, voting may be conducted through secure electronic means. The electronic voting must be preceded by an electronic discussion. Electronic discussions will be held according to Robert’s Rule’s, if possible, but otherwise will be held as a Committee of the Whole. Electronic voting and discussion will remain open for a minimum of 48 hours for discussion and 48 hours for voting, unless the Chair of the General Faculty determines that a shorter period is necessary and announces it prior to the vote. Electronic voting and discussion will be conducted in accordance with the provisions of the North Carolina Open Meetings Act.

SECTION 9. Bylaws

1. The minutes of General Faculty may adopt Bylaws for the purpose of conducting its business. Such Bylaws shall be in accordance with this Constitution, contain the essence of all viewpoints expressed and shall be reviewed and a report of actions rejected as well as actions approved by, with a record of, the Faculty Government Committee before being presented for vote.
2. The minutes will be distributed after each meeting as an attachment to the subsequent agenda. Corrections of the minutes of each meeting shall be included in the minutes of the next regular meeting of the General Faculty.

4. The Secretary shall ensure that an official file of the minutes of General Faculty for a vote.

3. The General meetings is maintained in the Faculty Bylaws may be amended by a majority vote of Senate Office, and on the Faculty Senate website.

4. The Secretary shall ensure the deposit of the General Faculty members present and voting records in the University Archives.

ARTICLE II: THE FACULTY SENATE

SECTION 411A. Composition of the Faculty Senate

1. The Faculty Senate shall consist of elected (voting) and nonvoting members.

2. Voting members of the General Faculty who do not hold an administrative position higher than department head or chair and who have been employed at UNCG for two years may be elected to the Faculty Senate or serve as an officer of the Faculty Senate (Chair, Chair-Elect, Secretary) during their second or later year of employment, and are eligible to begin service on the Faculty Senate or as an officer of the Faculty Senate beginning in the fall of their third year.

3. Nonvoting members of the Faculty Senate shall consist of the Chair-Elect, Past-Chair, and Parliamentarian of the Faculty Senate, the Chancellor, Provost, all Vice Chancellors, Dean of the Graduate School, Dean of Undergraduate Studies, a representative from the Deans Council appointed by the Provost, Chair of the Staff Senate or the Chair’s designee, two graduate students appointed by the President of the University Graduate Student Association, and two undergraduate students appointed by the President of the Student Government Association.

4. The Chair of the Faculty Senate shall appoint the Parliamentarian, who serves at the pleasure of the Chair, and may be removed by the Chair or by the procedures specified in Section 4, Part 8 of Article II. The Parliamentarian advises the Chair on parliamentary procedures.

6. If any positions on the Faculty Senate or its committees are not filled for any reason, these bodies may still function.

SECTION 211B. Election of Senators

9.9.14 revisions
2-1. The voting members of the Faculty Senate shall consist of Senators elected from the electoral divisions defined below, and apportioned among them in the same ratio as the number of voting members of the General Faculty in each electoral division to the number of voting members of the General Faculty in the University.

2-2. The electoral divisions are:
   a. the College of Arts and Sciences,
   b. the Joseph M. Bryan School of Business and Economics,
   c. the School of Education,
   d. the School of Health and Human Sciences,
   e. the College of Visual and Performing Arts,
   f. the School of Nursing,
   g. the University Libraries,
   h. the Joint School of Nanoscience and Nanoengineering.

4-3. The number of Senators to be elected from each electoral division shall be established according to the following procedure:
   a. An apportionment factor shall be computed by dividing the total number of voting members of the General Faculty into the number 36.
   b. The number of Senators from each electoral division shall be computed by multiplying the number of voting members of the General Faculty in that division by the apportionment factor, and rounding the product to the nearest integer.
   c. If the integer generated by the process in II.2-3. b (above) for any electoral division is less than or equal to two, that electoral division will be represented by two Senators. If the integer is less than or equal to one, the electoral division may, by majority vote of all voting members of the General Faculty belonging to that electoral division, choose to be represented by one Senator. This choice may be reversed at any time by another majority vote of all voting members of the General Faculty belonging to that electoral division, returning that electoral division's representation to two Senators.
   d. The total number of voting members of the General Faculty used in these calculations shall be the number of voting General Faculty employed by the University at the beginning of the fall semester.
   e. The percent of tenured or tenure track faculty elected from each electoral division shall be a minimum of 50%.

4. Approximately one-third of the Faculty Senate shall be elected each year.

5. The normal term of elected service shall be three years beginning July 1 and end on June 30, although the terms of some seats may be reduced at the time of election if this is necessary to assure that approximately one-third of the Faculty Senate is elected each year. When deciding which seats should be given shorter terms, the general principle that seats from electoral divisions with more Senators should be given shorter terms should be followed, provided that each division retains a mix of terms in its seats (1, 2, and 3 years).
6. Each electoral division shall establish written procedures for electing its Senators, conducting the elections, and announcing the results.

7. All voting members of the General Faculty are eligible to vote for Senators in their electoral division.

8. The Faculty Senate may decide at any time, by simple majority vote, to adjust the number used to determine the appointment factor (currently 36).

**SECTION 3II.C. Duties of the Faculty Senate**

1. The Faculty Senate shall:

   a. Promote high educational standards at the University;
   
   b. Establish, review, evaluate and restructure the committees of the Faculty Senate;
   
   c. Act on reports and recommendations from the committees of the Faculty Senate;
   
   d. Approve the academic calendar for the University;
   
   e. Approve the minimum general University degree requirements;
   
   f. Recommend the establishment or discontinuation of degrees;
   
   g. Approve policies and regulations governing the conditions under which the instruction of students takes place;
   
   h. Approve the academic honor policy;
   
   i. Advise members of the administration regarding standards of admission to the University;
   
   j. Recommend to the General Faculty for approval promotion and tenure policies and regulations;
   
   k. Review policies and regulations pertaining to faculty appointments, development, teaching and research;
   
   l. Make recommendations to the administration regarding faculty salaries and benefits;
   
   m. Review and recommend policies governing continuing education, extension services, summer school and distance learning;
   
   n. Maintain and promote the welfare of all members of the University community;
   
   o. Advise and counsel the administration upon any matters that the administration or the Faculty Senate may wish to present, and to act upon any matters presented by the administration when action is appropriate; and
   
   p. Review the provisions of “The Constitution of the General Faculty” at least every five years and make recommendations to the General Faculty.
   
   q. Determine what matters are to be delegated to other bodies established by this Constitution;
   
   r. Seek the advice and counsel of any member of the General Faculty on any matter.

**SECTION 4II.D. Officers of the Faculty Senate**

1. The officers of the Faculty Senate shall consist of a Chair, Chair-Elect, Past-Chair, and Secretary, and may not hold an administrative position higher than department head/chair.
b. The chair and chair-elect shall be tenured members of the General Faculty shall be the officers of the Faculty Senate.

b. The secretary shall be a member of the General Faculty.

2. The Faculty Senate shall elect the Chair, Chair-Elect, and Secretary by the following procedures:

a. The Faculty Senate Elections Committee shall solicit nominations for Chair, Chair-Elect and Secretary.

a. The list of nominees for the positions of Chair, Chair-Elect and Secretary, along with a paragraph describing each nominee’s qualifications and, if so desired, a copy of their curriculum vitae, shall be assembled by the Faculty Senate Elections Committee and made available to the Senate no less than one week prior to the election.

a. The Chair, Chair-Elect, and Secretary shall be elected by the Faculty Senate by a simple majority vote from among the candidates nominated for this position.

2.1. A senator who is elected as an officer of the Faculty Senate, or who is appointed Parliamentarian, shall resign his or her seat on the Senate at the time that he or she assumes his or her official duties.

2.1. Chair

The Chair shall be a tenured member of the General Faculty and shall preside over the Faculty Senate, and the business portion of the General Faculty Meetings. The Chair shall represent the General Faculty at all meetings of the Board of Trustees. The Chair shall serve a two-year term, but may not serve two consecutive terms as Chair-Elect/Chair/Past-Chair, or any combination of these offices separately or in aggregate. The Chair is a voting member of the Faculty Senate, but shall vote only in cases of a tie.

2.1. Chair-Elect

The Chair-Elect shall be tenured member of the General Faculty and a non-voting member of the Faculty Senate. The term of the Chair-Elect shall be one year, alternating with the term of the Past-Chair. The Chair-Elect shall succeed the Chair upon expiration of the Chair’s term.

2.1. Past-Chair

The Past-Chair shall be a tenured member of the General Faculty and a non-voting member of the Faculty Senate, and shall advise the Chair on matters related to Faculty Senate business. The term of the Past-Chair shall be one year, alternating with the term of the Chair-Elect.

\* A Chair is normally only elected under conditions spelled out in Article II, Section 6. 9.9.14 revisions
2.1. Secretary

The Secretary shall be a member of the General Faculty, and shall serve a two-year term, staggered with the term of the Chair. The Secretary may be re-elected to one additional term of two years. The Secretary shall record and oversee the distribution of the minutes of the Faculty Senate. The Secretary shall maintain an accurate set of Faculty Senate Bylaws.

II.E. Any officer of the Faculty Senate, or the parliamentarian, may be removed from office at a regularly scheduled Faculty Senate meeting by a three-quarters vote of a quorum of 9/10 of the voting Senators. Any officer so removed will be replaced as if they had resigned their position.

SECTION 5. Terms of Senators

1. Senators may not serve more than two consecutive terms.

2. A member of the Faculty Senate who has served two consecutive terms shall be ineligible for re-election until one year following the last term of office shall have elapsed.

SECTION 6.I.F. Filling Vacancies on the Faculty Senate

1. If a person other than an officer of the General Faculty (see I.E.9-12) elected or appointed to a position or office under this Constitution or its General Faculty or Senate Bylaws should temporarily or permanently withdraw from that office or position, the vacancy shall be filled by an appointment to continue until the said member resumes the position or office or until their term has expired. The Faculty Senate shall make such appointments, by majority vote of the Faculty Senate, for persons elected or appointed by the General Faculty or the Faculty Senate, except under the following conditions:
   a. If the Chair of the Faculty Senate resigns, he or she shall be replaced by the Chair-Elect, or by a special election if there is no currently serving Chair-Elect.
   b. If a member of the University Promotion and Tenure Committee resigns or is unable to serve on the committee, the Chair of the Faculty Senate shall consult with the Provost and appoint a tenured Senator as a replacement.
   c. The electoral divisions shall make such replacement appointments for persons elected or appointed by that electoral division.

2. Any person elected or appointed by the Faculty Senate or an electoral division to fill a vacancy, temporary or permanent, on the Faculty Senate or a committee is eligible to be nominated for a full term when the next regular election is held.

2. If the Chair resigns his or her position, the Chair-Elect shall be elevated to the position of Chair.
and shall serve out the remainder of the Chair’s term, followed by the term to which they were originally elected. If the Chair’s resignation occurs during a year in which there is no Chair-Elect, a special election shall be held to elect a new Chair.

II.G

2. Should the Chair-Elect be unable or unwilling to serve out his or her term, then the Chair shall inform the Faculty Senate of this fact, and the Faculty Senate shall elect a new Chair-Elect at its next meeting.

SECTION 7. Scheduling and Conduct of Faculty Senate Meetings

1. The Faculty Senate shall schedule a regular monthly meeting. However, if no agenda items are submitted, then the Chair of the Faculty Senate may cancel the meeting.

2. The Chair of the Faculty Senate may, at his or her discretion, schedule additional Faculty Senate meetings during any month. If any senator objects to the extra meeting(s) then the Faculty Senate shall vote on the matter, with a simple majority vote.

3. All members of the General Faculty shall have the right to attend and speak at Faculty Senate meetings.

4. Gallery privileges shall be extended to all other members of the University community, and the Chair of the Faculty Senate may grant speaking privileges to members of the gallery.

5. The Faculty Senate may go into executive session at any meeting, by a majority vote of Senators present and voting. An executive session shall consist of all members of the voting General Faculty present at the meeting.

6. In all cases not covered by this Constitution or by the Bylaws adopted by the Faculty Senate, the procedure, the procedures in the latest edition of Robert’s Rules of Order shall be followed.

SECTION 8II.H. Faculty Senate Agenda

1. The Chair of the Faculty Senate shall prepare the agenda in consultation with the Chancellor, the Provost, the Chair-Elect, and the Secretary officers of the Faculty Senate.

2. Any member of the Senate may request that an item be placed on the agenda by submitting a written request to the Secretary of the Senate at least ten working days in advance of the meeting.

3. The agenda for all Senate meetings shall be circulated to the Senators, the Deans, and posted on the University website, at least five working days in advance of the meeting.

4. The agenda shall be followed unless modified by consent of a majority of the Senators present.

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SECTION 9.II. Voting at Faculty Senate Meetings

1. Only elected members of the Faculty Senate, as defined in Article II, Section 2.B.1, shall be entitled to vote at Faculty Senate meetings.

2. Unless otherwise specifically provided in the Constitution or Senate Bylaws, all votes of the Faculty Senate shall be decided by majority vote. Voting shall ordinarily be *viva voce*, but a standing vote or secret ballot may be called for by the Chair, or by any member of the Faculty Senate. At the discretion of the Chair, votes may be conducted through the use of an Audience Response System (clickers).

3. At times when a face-to-face meeting of the Faculty Senate cannot occur, it may be useful or necessary to conduct business and vote on motions electronically. In such situations, voting will be conducted through secure means. The electronic voting will be preceded and accompanied by an electronic discussion. Electronic discussions will be held according to Robert's Rules, if possible, but otherwise will be held as a Committee of the Whole. Electronic voting and discussion will remain open for specified periods with a minimum duration of 48 hours for discussion and 48 hours for voting, unless the Chair of the Faculty Senate determines that a shorter period is necessary and announces it prior to the vote. Electronic voting and discussion will be conducted in accordance with the provisions of the Open Meetings Act.

SECTION 10.I. Minutes of Faculty Senate Meetings

1. The minutes of Faculty Senate meetings shall contain the essence of all viewpoints expressed and a report of actions rejected as well as actions approved, with a record of the vote when a count is made.

4. The minutes will be distributed after each meeting as an attachment to the subsequent agenda. Corrections of the minutes of each meeting shall be included in the minutes of the next regular meeting of the be kept according to the same provisions as those for the minutes of General Faculty Senate.

8. The Secretary shall ensure that an official file of the minutes of Faculty Senate meetings is maintained in the Faculty Senate Office, and on the Faculty Senate website. (see Article I.J).

8. The Secretary shall ensure the deposit of the Faculty Senate records in the University Archives.

SECTION 11.K. Committees of the Faculty Senate

9.9.14 revisions
1. The Faculty Senate shall establish standing and ad hoc committees as it deems necessary or useful for the effective and expeditious conduct of its business.

2. Ad hoc committees may be appointed by the Chair of the Faculty Senate, or established by a majority vote of the Faculty Senate, for a fixed term. When a committee is appointed by the Chair, the Faculty Senate shall be formally notified of such action at its next meeting.

3. Standing committees may be established only by a majority vote of the Faculty Senate.

4. Types of committees

   a. Committees composed solely of members of the Faculty Senate, whether elected or appointed. Ex-officio members may also be appointed by the Faculty Senate as appropriate.

   b. Committees composed solely of voting members of the General Faculty, whether elected or appointed, with the addition of one Senator appointed by the Chair of the Faculty Senate to serve as a Faculty Senate liaison. Ex-officio members may also be appointed by the Faculty Senate as appropriate.

5. Restrictions on committee service

   a. Senators may not serve on more than one elected committee.

   b. No member of the General Faculty may

      i. hold more than one elective office, including election to the Faculty Senate or to membership on a committee, except as indicated in Article II, Section 11.K.5.b.iv (below),

      ii. serve as an appointed member on more than two committees at a time, except for reasons of special competence,

      iii. serve more than two consecutive terms on one committee. Re-election or re-appointed to the same committee is not possible until one year after the expiration of the second term, except as indicated in Article II, Section 11.K.5.b.iv (below).

      iv. Article II, Sections 11.K.5.b.ii & 11.K.5.b.iii (above) do not apply to membership on a committee held by virtue of being chair of a committee within an electoral division.

   c. All committee assignments begin on July 1 and end on June 30 of year in which the term ends. Election and appointments to all committees shall be made no later than the last regular meeting of the Faculty Senate in the spring semester commencement.

6. Consistent with the powers and duties enumerated in their charges, all boards and committees shall report to the Faculty Senate for action, and shall submit annual reports to the Faculty Senate.

7. Vacancies on appointed committees shall be filled according to rules established by the electoral divisions.

8. Each committee is empowered to appoint ad hoc sub-committees to conduct assignments relevant to its work.

9.9.14 revisions
9. Evaluation of Committees
   a. The Faculty Senate shall establish written procedures for the review and evaluation of all committees.
   b. The Chair of the Faculty Senate in consultation with the Chair-Elect may appoint an ad hoc committee of the Senate to conduct a review of its committees, or may assign this duty to one of the standing committees.
   c. During its review and evaluation, the Faculty Senate may, together with the constituencies advised by the committees (if any), terminate, consolidate, restructure, expand or create committees.

SECTION 12. Faculty Senate Bylaws

0. The Faculty Senate shall adopt Bylaws for the purpose of conducting its business. Such bylaws shall be in accordance with this Constitution, and shall be reviewed and approved by the Faculty Government Committee before being presented to the Faculty Senate for a vote.

0. The Faculty Senate Bylaws may be amended by a majority vote of Senators present and voting.

ARTICLE III: AMENDMENTS TO THIS CONSTITUTION

2. Any member of the General Faculty may submit amendments to the Constitution, or to the Bylaws of the General Faculty, to the Chair of the Senate.

2. After review by the Faculty Government Committee and approval by the Faculty Senate, amendments to the Constitution, along with their rationale, shall be submitted for approval to the General Faculty.

2. Amendments to the Constitution must receive the approval of two-thirds of the required quorum of 45 voting members of the General Faculty.

On an annual basis the Faculty Government Committee will review the Constitution of the Faculty and the Bylaws of the General Faculty and the Faculty Senate for clerical or typographical errors and/or changes necessitated by approved changes to the University.

9.9.14 revisions
BYLAWS
OF THE GENERAL FACULTY AND FACULTY SENATE

BYLAWS OF THE GENERAL FACULTY
NONE

BYLAWS OF THE FACULTY SENATE

ARTICLE I: POLICIES ON COMMITTEE ELECTIONS AND APPOINTMENTS

SECTION III.A. Policies on Committee Elections and Appointments

1. Terms of Office

All terms of office are for three years with the exception of the Committee on Committees, the Promotions and Tenure Guidelines Committee, and the Research Policies Committee. When multiple members of a committee are elected from one electoral division, the terms of these members shall be staggered. Terms for the Committee on Committees and the Faculty Promotions and Tenure Guidelines Committee are determined by virtue of being chairs of committees within electoral divisions. Terms for Research Policies Committee are specified in its charge.

SECTION 2. Elections

The electoral divisions shall devise procedures for the election of members to the elected committees, and shall inform the Committee on Committees of these procedures.

SECTION 3. Appointments

The electoral divisions shall appoint members to the Advisory (Appointed) Committees based on the recommendations of the Committee on Committees. Upon appointing faculty to serve on the advisory committees, the electoral divisions shall inform the Committee on Committees of their chosen representatives so that the Committee can compile and disseminate the information. If an unfilled position exists by the deadline given by the Committee on Committees, the Dean of the electoral division in which the vacancy exists is responsible for filling any vacancies that occur after the initial appointments have been made.
SECTION 4. Selection of Committee Chairs

The chairs of the appointed and elected committees shall be selected by the last meeting of the year by the members of each committee from among their continuing members. New chairs will be named in the committee annual reports to the Faculty Senate and will take office July 1 annually.

SECTION 5. Annual Reports

Annual reports of all committees shall be submitted to the Chair of the Faculty Senate by the end of April each year. Faculty Senate officers will review the reports, distribute a summary of the reports to the Faculty Senate, and determine which recommendations should be action items for the Faculty Senate agenda. A copy of each committee’s annual report shall be forwarded to the next chair of the committee. Copies of all annual reports shall be kept on file for three years in the Faculty Governance Office. At the end of three years the copies shall be forwarded to the University Archives.

SECTION 6. Committee Procedures

Each Senate committee shall develop and submit in writing to the Faculty Senate for approval rules and procedures for conducting the business of the committee.

ARTICLE II: STANDING COMMITTEE STRUCTURE AND CHARGES

SECTION III. Standing Committee Structure and Charges

1: Committees Composed Solely of Senators

a. Faculty Senate Elections Committee

Charge: The Faculty Senate Elections Committee shall receive nominations and conduct elections to fill all elected offices and elected committee positions of the Faculty Senate. It shall make recommendations regarding the replacement of elected officers and committee members when vacancies occur. The Committee shall periodically adjust the apportionment factor for conducting Faculty Senate elections, as described in Article II, Section 2.3. The Committee shall review the election procedures of the electoral divisions and recommend to the Faculty Senate changes where appropriate. If the Faculty Senate supports the changes, they shall be forwarded to the electoral divisions for their action.

Membership: The Faculty Senate Elections Committee shall consist of at least three members of the Faculty Senate appointed by the Chair of the Faculty Senate. The Chair of the Faculty Senate shall appoint the chair of the committee. There are no ex-officio members of the committee.

b. University Promotion and Tenure Committee

9.9.14 revisions
Charge: The major purpose of the committee is to provide faculty counsel to the Chancellor in accord with the Promotion, Tenure, Academic Freedom, and Due Process Regulations (The Regulations) Section 4.B.iii.b. The committee will also annually review The Regulations as mandated in The Regulations Section 10.

Membership: The Committee on Promotions and Tenure shall consist of the Chair of the Faculty Senate and six tenured Senators elected to two-year staggered terms by a majority vote of the Faculty Senate. The Chair of the Faculty Senate shall serve as the chair of the Committee and shall be a voting member. No department may have more than one member on the Committee at the same time, with the exception of the Chair of the Faculty Senate. No member, other than the Chair of the Faculty Senate, may serve successive terms on the committee. No faculty member who is a candidate for promotion may be a member of the Committee their year of candidacy. In the event that there are not enough tenured faculty members on Faculty Senate to serve on this committee, nominations for the remaining committee members will be solicited from the General Faculty and elected to the committee by the Faculty Senate.

SECTION 2. Committees Composed of Elected Members of the General Faculty and Ex-Officio Members

By notifying the Chair of the Faculty Senate before the beginning of any academic year, any electoral division having fewer voting members of the General Faculty than there are Faculty Senate Committees that require members from each electoral division may exclude itself for that year from representation on any of the committees below which require a member from each electoral division.

1. Committees Elected at Large

   a. Committee on Due Process

   Charge: The Committee on Due Process shall exercise the following duties and responsibilities:

   (1) Receive evidence, conduct hearings, and report its findings and recommendations to the department head and the department head’s immediate supervisor or to the Chancellor and, as appropriate, to the Chair of the Faculty Senate, on appeals from administration decisions involving discharge or the imposition of serious sanctions, termination of faculty employment, and non-reappointment. In exercising its responsibility, the committee shall use the definition of terms and the procedures for such hearings which are established by The Code of The University of North Carolina and the Promotion, Tenure, Academic Freedom and Due Process Regulations of The University of North Carolina at Greensboro. 

   (2) All appeals arising under Section 603 of The Code of The University of North Carolina shall be heard by the full committee. In all other appeals arising under the committee’s jurisdiction, the committee may establish an ad hoc panel of at least three committee members appointed by the chair to conduct hearings, receive evidence, and report to the full committee for the committee’s deliberation and recommendation. The
panel report shall include records, transcripts, all other written material, and the panel's recommendation. However, no committee member may participate in the discussion or decision on his or her own appeal or in any other case in which that committee member has participated in the recommendations from departments, the electoral divisions, or other University committees.

Membership: Four (4) tenured voting General Faculty members plus one (1) Senator.

ii. Faculty Grievance Committee

Charge: The Faculty Grievance Committee shall hear, mediate, and advise with respect to the adjustment of faculty grievances concerned with matters directly related to a faculty member’s employment status and institutional relationships on this campus in accordance with the provisions of The Code of The University of North Carolina. No grievance that grows out of or involves matters related to a formal proceeding for the suspension, discharge, or termination of a faculty member, or that is within the jurisdiction of another faculty committee, may be considered by the Faculty Grievance Committee.

Membership: Seven (7) voting members of the General Faculty [at least one (1) non-tenure track member, one (1) assistant professor, one (1) associate professor, and one (1) professor, and one (1) member from each electoral division, plus one (1) Senator. Of the seven (7) voting members of the General Faculty, only three (3) may be untenured, and at least two (2) must be professors. The chair of the committee must be a tenured associate professor or professor. (No officer of the administration, including department heads and division chairs, shall be eligible to serve on the committee.)

iii. Faculty Assembly Delegation

Charge: The Faculty Assembly Delegation shall

(1) gather and exchange information on behalf of the faculties of the constituent institutions of The University;

(2) advise, through appropriate channels, the Board of Governors, the General Assembly, and other governmental agencies and officers on matters of University-wide import; and advise and communicate with the President of The University regarding matters of importance to the faculties as well as the whole University.

Membership: The UNCG Delegation to the UNC Faculty Assembly shall consist of four delegates: the Faculty Senate Chair, the Senate Chair-Elect (or Past-Chair in the years in which there is no Chair-Elect), and two voting members of the General Faculty elected at-large by a vote of the General Faculty. The lead delegate shall be elected annually by the delegation, and shall be one of the delegates elected at-large. The two faculty members elected at-large shall serve three-year terms. Three alternates to the delegation shall be elected at-large, each of whom shall serve three-year terms. The Chair of the Delegation will arrange for one of the alternates to attend UNC Faculty Assembly meetings in place of a delegate who is unable to attend. In addition, should one of the regular at-large delegates be unable or unwilling to complete his or her term, the Chair of the Faculty Senate shall appoint one of the alternates to serve out the term of that delegate.

9.9.14 revisions
iv. Faculty Government Committee

*Charge:* The primary function of the committee is to recommend to the Faculty Senate all changes to The Constitution of the Faculty, including changes to the Bylaws.

Recommendations related to the policies and regulations subject to adoption by the General Faculty shall be forwarded to the Faculty Government Committee for consideration and review before presentation to the Faculty Senate. The committee may also review the governance structures adopted by the electoral divisions to determine that they are consistent with *The Code of The University of North Carolina*, the *Promotion, Tenure, Academic Freedom, and Due Process Regulations*, and *The Constitution of the Faculty*. The committee shall also recommend to the Faculty Senate for its approval, procedures for conducting its business, and shall receive proposals from the Chancellor, Provost, or any Vice Chancellor regarding positions on their staff to be approved for General Faculty membership. The Committee shall study the proposal and recommend action to the Faculty Senate.

*Membership:* Four (4) voting members of the General Faculty, plus one (1) Senator.

2b. Committees Elected by Faculty Senate Electoral Divisions

i. Academic Policies and Regulations Committee

*Charge:* The committee shall develop policies governing the academic calendar, summer session, class scheduling, academic advising, and undergraduate regulations and requirements.

*Membership:* One (1) voting General Faculty member from each electoral division, plus one (1) Senator. *Ex officio* and nonvoting members: as designated by the Provost. (The President of the Student Government and the President of the Graduate Student Association will be invited to attend or to send a representative.)

ii. Committee on Committees

*Charge:* The committee shall preside over elections for the Secretary of the General Faculty and for elected at-large members of Faculty Senate committees. The committee shall conduct the nomination and elections processes and determine the eligibility of the nominees in conformity with The Constitution, the Bylaws of the General Faculty and Faculty Senate, and the membership regulations of the committees; it shall also collate results from electoral division elections and appointments and General Faculty elections and report all results to the Faculty Senate. As part of this duty it shall set a date each year by which the electoral division shall report their results to the Chair of the Faculty Senate and to the Chair of the Committee on Committees. This date should be early enough so that results are known before University-wide elections are to be held. It shall also, in consultation with the committee chairs, recommend replacement members to fill vacancies on their respective appointed committees. For committees with student representation, the Vice Chancellor for Student Affairs shall submit the names of students recommended by the President of the Student Government Association to the Committee for inclusion on the committees that have undergraduate representation. The Dean of the Graduate School shall submit names of students recommended by the Graduate Student Association to the Committee for inclusion on the committees that have graduate representation.
have graduate representation. The committee shall recommend to the Chancellor, as requested, names of faculty members to serve on specially appointed committees. In addition to the above responsibilities, the committee, upon approval by the Faculty Senate, shall recommend to the Chancellor the names of three tenured faculty members from which the Chancellor may select the Faculty Representative to the National Collegiate Athletic Association.

**Membership:** Chairpersons of the electoral division committees responsible for elections, plus one (1) Senator.

### iii. Promotions and Tenure Guidelines Committee

**Charge:** The committee shall review the electoral divisions’ documents and exchange information about the general guidelines and expectations that the electoral divisions have developed for the evaluation of teaching, research and creative activity, service, and directed professional activity for promotions and tenure.

**Membership:** Chairpersons of the seven (7) electoral division committees on promotions and tenure. *Ex officio* and nonvoting members: the Chair of the Faculty Senate.

### iv. Graduate Studies Committee

**Charge:** The Graduate Studies Committee shall be an agency of the Faculty Senate devoted to studying aspects of graduate education. Its basic duties and responsibilities are as follows:

- **(1).** Establish criteria for the selection and review of members of the Graduate Faculty;
- **(2).** Review proposals for all new courses, revised courses, and modifications to current courses taking one of the following actions: approve, disapprove, approve with modification. Review and act on all proposals for new graduate programs or major modifications to existing programs including the discontinuation of graduate programs. When the Provost gives preliminary consideration to a plan to establish or discontinue one or more graduate degree programs, for example, during the early stages of the University’s strategic planning process, the Provost will consult with the committee; the committee will make recommendations to the Provost regarding the general advisability of pursuing such a plan;
- **(3).** Review and formulate policies and regulations related to graduate education admission, retention, and graduate requirements;
- **(4).** Hear student appeals related to Graduate School policies and regulations;
- **(5).** Call to the attention of the Graduate Faculty and the administration issues of concern relating to graduate education;
- **(6).** Act on matters referred by the Faculty Senate, Dean of the Graduate School, Graduate Faculty, and the Graduate Student Association on graduate education;
- **(7).** Report to the Faculty Senate on actions taken regarding graduate education policies and programs;
- **(8).** Advise the Faculty Senate on matters relating to graduate education.

**Membership:** The Graduate Studies Committee shall consist of eighteen (18) voting members.
members, all Members, Research Members or Academic Professional Members of the Graduate Faculty, elected by members of the Graduate Faculty in each electoral division. Six (6) of these members shall be elected from the following electoral divisions (1 from each electoral division): Bryan School of Business and Economics; School of Education; School of Health and Human Sciences; College of Visual and Performing Arts; School of Nursing; and the Joint School of Nanosciences & Nanoengineering. The College of Arts and Sciences shall elect three (3) representatives with one each from the areas of the humanities, science and mathematics, and social and behavioral sciences. To achieve programmatic balance, four (4) additional members shall be appointed by the Committee Chair, in consultation with the Dean of the Graduate School, to serve one-year terms. In addition, the Faculty Senate will appoint one (1) Senator to the Graduate Studies Committee. Four (4) other voting members of the committee include the Dean and Associate Dean of the Graduate School, and two (2) student representatives, with voting privileges on all issues except academic appeals, elected by the Graduate Students Association. Three (3) ex-officio and non-voting members serve on the GSC: the Registrar, a representative of the Office of Assessment and Accreditation, and a representative from the University Libraries.

vi. Senate Online Learning Committee

Charge: The Faculty Senate Online Learning Committee shall study issues pertaining to the development, delivery, assessment and enhancement of online learning courses and programs at UNCG. It shall also facilitate the development, delivery and taking of online learning courses and programs, and work to enhance the quality of distance learning courses.

Membership: One (1) faculty member elected by each academic unit, and one (1) Senator, appointed by the Chair of the Faculty Senate. Ex officio, non-voting members: a representative from each of the following areas: the Division of Continual Learning, the Office of the Registrar, Admissions, Business Affairs, the Deans Council, the Staff Senate, the Student Government Association, the Faculty Teaching Learning Commons, and Information Technology Services.

vii. Research Grants Committee

Charge: The primary functions of the committee are to: (a) receive, evaluate, and act on applications for funding of faculty research grants, subsidies for book publication, referred publication page charges, submission fees, journal article reprints, and exhibition/performance charge; and (b) set policies and procedures deemed necessary.

Membership: Seven (7) voting members of the General Faculty [one (1) from each electoral division, excluding the University Libraries], plus one (1) Senator. Up to six (6) additional members may be appointed by the chair of the committee, after consultation with the Vice Chancellor for Research & Economic Development, in order to achieve programmatic balance, to serve one-year terms. Ex officio and nonvoting: Vice Chancellor for Research & Economic Development.

vii. Undergraduate Curriculum Committee

9.9.14 revisions
Charge: The Undergraduate Curriculum Committee shall be the agency of the Faculty Senate responsible for reviewing the undergraduate curriculum, making policy recommendations to the Faculty Senate on curricular matters, and performing such other duties as approved by the Faculty Senate, including the following:

a) To review and approve all proposals for new courses; existing courses in which substantial changes have been made; new majors, programs, concentrations, and degrees which have been approved by the College Council or the curriculum committees of the various electoral divisions; the discontinuation of courses and programs; routine changes as previously approved by the Provost’s Office. When the Provost gives preliminary consideration to a plan to establish or discontinue one or more undergraduate degree programs, for example, during the early stages of the University’s strategic planning process, the Provost will consult with the committee; the committee will make recommendations to the Provost regarding the general advisability of pursuing such a plan;

b) To review and approve student proposals under Plan II (Specially Designed Programs of Study);

c) To take up for study or action matters referred by the Faculty Senate and General Faculty or any other matters deemed important to the work of the committee.

Membership: Nine (9) voting members of the General Faculty [one (1) from each electoral division, except three (3) from the College], plus one (1) Senator. Ex-officio and nonvoting members: the Director of Planning and Assessment, and additional members appointed by the Provost.

3c. Advisory Committees Appointed by the Faculty Senate Electoral Divisions

i. Academic Computing Committee

Charge: This committee shall serve as a policy formulation body with respect to academic computing and related activities. The committee shall act in an advisory capacity to the Faculty Senate and to members of the University administration. The committee shall report to the Vice Chancellor for Information Technology and Planning and the Associate Vice Chancellor for Information Technology.

Membership: One (1) one voting General Faculty member from each electoral division, plus one (1) Senator. Ex officio and nonvoting: Associate Vice Chancellor for Client Services and the Director of the Faculty Teaching and Learning Commons.

ii. Budget Committee

Charge: The Budget Committee shall make recommendations to the Vice Chancellor for Business Affairs, the Provost, and other appropriate administrators and to the Faculty Senate regarding strategic planning related to the University budget. These recommendations should seek to promote the University’s instructional, scholarly, and service missions. The Budget Committee shall meet regularly with the Vice Chancellor for Business Affairs, the Provost, and other appropriate administrators during the process of the budgetary cycle, its revision, and allocation of University resources. The Budget Committee shall also educate the General Faculty about both the University and
iii. Faculty Professional Compensation and Welfare Committee

**Charge:** The purpose of the Faculty Professional and Welfare Committee shall be to support the role of faculty members as learned professionals. The committee shall review and make recommendations on matters concerning professional status and effectiveness in the areas of teaching, research, and service. All matters, including salary and benefits are relevant, including but not limited to standards of professional performance; professional rights and privileges; working conditions; standards for teaching loads and reduction in load for research and service assignments; research and other leaves of absence. Regarding salaries, the committee shall make periodic and timely reports to the Faculty Senate regarding items such as comparison of salaries among the electoral divisions, gender differences in salaries, and salary inequities between new appointments and continuing appointments in similar disciplines.

**Membership:** One (1) voting General Faculty member from each electoral division, plus one (1) Senator. Among the membership, at least one non-tenure track faculty member shall serve on the committee.

iv. Intercollegiate Athletics Committee

**Charge:** The committee shall be responsible for monitoring and reporting on intercollegiate athletics to the Faculty Senate. Of primary concern to the committee shall be the academic welfare of the student athletes and the overall integrity of the intercollegiate athletics program. The committee shall be available to hear and act on complaints and suggestions about intercollegiate athletics from the faculty, students, and other members of the University community.

**Membership:** One (1) voting General Faculty member from each electoral division, plus 1 Senator and 3 students (1 from the Student Athletic Association, 1 from the Student Government Association, 1 from the Graduate Student Association). *Ex officio:* Faculty Representative to the NCAA. Adjunct: Director of Athletics, Chair of the Chancellor’s Advisory Committee on Intercollegiate Athletics, and the Associate Director of Athletics for Student Welfare.

v. Research Policies Committee

**Charge:** The committee shall make advisory recommendations to the Faculty Senate and/or to the Vice Chancellor for Research & Economic Development, acting for the Provost, about new policies or changes in existing policies that affect research conducted by faculty at the University. The overall goal for the committee is to enhance the research climate of the University.

**Membership:** One (1) voting General Faculty member from each electoral division, plus one (1) Senator, one (1) University-wide Institute or Center Director, the Chair of the Institutional Review Board for Human Subjects, the Chair of the Institutional Animal Care and Use Committee, and the Vice Chancellor for Research and Economic...
vi. Professional Development Committee

*Charge:* In consultation with the Director of the University Teaching and Learning Commons and other campus entities, the Committee shall provide recommendations to the University Teaching and Learning Commons, the Faculty Senate, and the University administration regarding matters of faculty professional development and programs for the enhancement of faculty professional abilities and effectiveness, including participation in seminars, workshops, colloquia, and other professional development programs, professional travel and similar activities. The Committee Chair shall serve as liaison to the University Teaching and Learning Commons Advisory Board.

*Membership:* One (1) voting General Faculty member from each electoral division plus one (1) Senator. *Ex officio* and nonvoting: Director of the Faculty Teaching and Learning Commons and the Chair of the Academic Computing Committee.

vii. General Education Council

*Charge:* The General Education Council is charged with ongoing review and maintenance of the General Education goals, assessment of student achievement of those goals, oversight of the General Education requirements, and the approval of requests for GEC markers and designations. The Council shall establish an effective structure for marker and designation approvals that may include the establishment of ad hoc committees or the involvement of faculty consultants, as needed. The Writing Intensive and Speaking Intensive Committees are supervised by the Council.

*Membership:* Twelve (12) voting General Faculty members, six (6) from the College of Arts and Sciences, one (1) from each of the other electoral divisions. Ex-officio and non-voting members may be appointed by the Provost as needed.

viii. Scholarly Communications Committee

*Charge:* The Scholarly Communications Committee will support the University’s research and teaching missions by consulting with and advising the University faculty in matters relating to the dissemination, use, and archiving of information and knowledge. The Committee will work collaboratively with campus administrators and faculty members to develop and implement a program offering leadership and direction toward altering the current course of scholarly communications, so that it is economically sustainable and ensures the widest possible access to the scholarly record. The Committee will:

1. Analyze issues of scholarly publishing and communication as they apply to academic research institutions like UNCG. Propose short-term and long-term strategies to inform UNCG faculty about these issues;
2. Propose short-term and long-term strategies to inform UNCG faculty about these issues;
3. Provide faculty with guidance on fair use, intellectual property rights, and management of their creative works;
(4). Suggest and endorse avenues for individual and collective action, including actions that faculty members can take to contribute to an open and sustainable system of scholarly communication;

(5). Promote initiatives and practices that encourage faculty to explore the challenges and opportunities associated with disseminating research, creative works, and teaching materials through new methods and electronic means.

**Membership:** Two (2) voting General Faculty members from the University Libraries, two members from the College, one (1) from each of the other electoral divisions, one member from the Office of Research & Economic Development, one (1) member from the Office of University Counsel, and one (1) member from the Division of Continual Learning.

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**Student Learning Enhancement Committee**

*Charge:* The Student Learning Enhancement Committee was established for the following purposes:

(1). To review the assessment plans for all undergraduate and graduate programs to assure that they are designed to improve student learning based on evidence and to meet accreditation requirements,

(2). To report annually to the Faculty Senate on the current status of academic program assessment at UNCG,

(3). To advise the deans of electoral divisions or their designees on how departments might enhance their academic program assessment plans to improve opportunities for student learning, and

(4). To make recommendations to the Associate Provost for Planning and Assessment for actions to be taken to improve UNCG’s efforts to enhance student learning. This committee is also charged to celebrate successful examples of student learning enhancement resulting from assessment activities and to sponsor presentations and workshops to familiarize faculty with assessment practices and benefits.

**Membership:** The members of the Student Learning Enhancement Committee will be appointed by the deans of the electoral divisions for staggered three-year terms and consist voting General Faculty members: one (1) from the University Libraries, two (2) from the College of Arts and Sciences, and one (1) from each of the other electoral divisions. Additional members will include a liaison from the General Education Council, an undergraduate student, and a graduate student. Excellent teachers and faculty with expertise in undergraduate, graduate, and distance education will be sought as members. The Director of Academic Assessment will serve as an ex-officio member of this committee and support its work to ensure that opportunities for student learning are enhanced and compliance with SACS academic program assessment mandates is achieved.

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**Committee on Non-Tenure Track Faculty Issues**

*Charge:* The Committee on Non-Tenure Track Faculty Issues shall review existing policies and practices governing NTT faculty and recommend changes to improve NTT working conditions at UNCG.
Membership: One (1) voting General Faculty member from each electoral division, plus one (1) Senator. Tenure track and/or tenured faculty shall comprise no more than 25% of the membership of the committee.

ARTICLE IV: AMENDMENTS TO THIS CONSTITUTION

IV.A. Amendments to Articles I, II, and IV

1. Any member of the General Faculty may submit amendments to the Constitution to the Chair of the Senate.

2. The Chair of the Faculty Senate shall forward all suggested amendments to the Faculty Government Committee for review and approval before they are sent to the Faculty Senate for a vote.

3. After review by the Faculty Government Committee and approval by the Faculty Senate, amendments to the Constitution, Articles I, II, and IV, along with their rationale, shall be submitted for approval to the General Faculty.

4. The General Faculty shall act on any amendments at the General Faculty meeting in which they are introduced, provided that a copy of the amendment shall have been circulated to the voting General Faculty members and posted on the Faculty Senate website with notification via email to the voting members. This process of circulation, posting, and notification must occur at least five working days prior to the General Faculty meeting at which the amendments are to be considered.

5. Amendments to the Constitution Articles I, II, and IV must receive the approval of two-thirds of the required quorum of 45 voting members of the General Faculty.

6. The Secretary of the General Faculty shall forward all amendments to the Chancellor for approval.

7. On an annual basis the Faculty Government Committee will review the Constitution of the Faculty, including the Bylaws of the Faculty Senate, for clerical or typographical errors and/or changes necessitated by approved changes to the University. Any such changes will be reported to the Faculty Senate and General Faculty.

IV.B. Amendments to Article III: Bylaws of the Faculty Senate

1. Amendments to Article III: Bylaws of the Faculty Senate shall be in accordance with this Constitution, and shall be reviewed and approved by the Faculty Government Committee before being presented to the Faculty Senate for a vote.

9.9.14 revisions
2. Article III: Bylaws of the Faculty Senate may be amended by a majority vote of Senators present and voting at a regular Senate meeting.

3. Amendments to Article III by the Senate need not be approved by the General Faculty to take effect, but must be reported to the General Faculty and may be modified or rescinded by the General Faculty in accordance with the provisions of this Constitution.
The Constitution of the General Faculty
The University of North Carolina at Greensboro
(Approved by the Faculty Council, Spring Semester 1991)

(Revised by the General Faculty on the following dates:
3/2/94, 10/14/96, 1/21/98,
3/10/99, 3/8/00, 3/14/01, 4/2/03, 4/25/12, 4/24/13, 9/17/14, 4/19/17, 9/20/17)

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The UNCG Faculty Council predates the Faculty Senate, which was established in the Fall of 1991.
PREAMBLE

The faculty of The University of North Carolina at Greensboro acknowledges the principle of shared-governance, and recognizes the responsibility of the faculty in advising the Chancellor with respect to questions of academic policy, institutional governance, and any other matters pertaining to the institution that are of interest and concern to the faculty (The Code of the Board of Governors of University of North Carolina, Section 502 D(2)). This Constitution establishes procedures whereby this responsibility shall be discharged, and defines the functions of the following governing bodies: the General Faculty, the Faculty Senate, and committees of the Faculty Senate.

The electoral divisions (see: ARTICLE II.B.2) shall establish governance structures in accordance with the provisions of The Code of the Board of Governors, the Promotion, Tenure, Academic Freedom, and Due Process Regulations of The University of North Carolina at Greensboro, applicable professional accreditation agencies, and this Constitution. In adopting these structures the electoral divisions shall recognize the right of the faculty to elect their own representatives.

ARTICLE I: THE GENERAL FACULTY

1. Composition of the General Faculty

1. The General Faculty of the University of North Carolina at Greensboro consists of voting and nonvoting members.

2. Voting members of the General Faculty are tenured and tenure-track faculty, faculty on leave, all full-time lecturers, full-time clinical faculty, full-time academic professional faculty, full-time research faculty, the President of the University of North Carolina, the Chancellor, the Provost, all Vice Chancellors and such other officials having responsibility for making and administering educational, research and student welfare policies as shall be approved by the General Faculty.

3. The nonvoting members of the General Faculty consist of faculty emeriti, visiting faculty, writers-in-residence, artists-in-residence, part-time faculty, adjunct faculty, and such other officials having responsibility for making and administering educational, research and student welfare policies as shall be approved by the General Faculty.

4. The official roster of the General Faculty shall be maintained in the Faculty Senate office, and shall be open for inspection by any member of the University community.

1. Authority of the General Faculty

1. The authority of the General Faculty established herein derives from The Code of the Board of Governors of The University of North Carolina, Section 502.D(2) giving the Faculty the right to advise the chancellor on any matters pertaining to the institution that are of interest and concern to the faculty,” and charging the Chancellor to define the scope of authority of faculties, councils, committees and officers of the institution. This Constitution is the means by which this authority is defined.

2 The Chancellor, Provost, or any Vice Chancellor may propose that positions on their staff be approved for General Faculty membership as “such other officials having responsibility for making and administering educational, research, and student welfare policies.” The Faculty Government Committee shall study the proposal and recommend action to the Senate.
2. All action items passed by the General Faculty or by its legislative arm, the Faculty Senate, shall be forwarded to the Chancellor for approval.

1.C. Legislative Powers of the General Faculty

The legislative powers of the General Faculty are vested in a Faculty Senate, whose power is defined and members elected according to the principles in Article II.

1.D. Functions of the General Faculty

1. The General Faculty shall:
   a) Advise the chancellor on any matters pertaining to the institution that are of interest and concern to the faculty;
   b) Request and hear reports from the Faculty Senate, the Faculty Assembly, the Chancellor, or any member of the administration;
   c) Approve all promotion and tenure policies and regulations recommended by the Faculty Senate;
   d) Consider any matter relating to the welfare of The University of North Carolina at Greensboro or of the members thereof;
   e) Modify or rescind actions of the Faculty Senate in accordance with the provisions of this Constitution.
   f) Amend this Constitution in accordance with the provisions in Article IV.

1.E. Officers of the General Faculty

1. The officers of the General Faculty shall consist of a Chair, Chair-Elect, Past-Chair, Secretary, and Parliamentarian and may not hold an administrative position higher than department head/chair.
   a. The Chair, Chair-Elect, and Past Chair shall be tenured members of the General Faculty.
   b. The Secretary and Parliamentarian shall be members of the General Faculty.
   c. Voting members of the General Faculty who do not hold an administrative position higher than department head or chair and who have been employed at UNCG for two years may be elected to serve as an officer of the General Faculty during their second or later year of employment, and are eligible to begin service as an officer of the Faculty Senate beginning in the fall of their third year.

2. The Faculty Senate shall elect the Chair, Chair-Elect, and Secretary by the following procedures:
   a. The Faculty Senate Elections Committee shall solicit nominations for Chair, Chair-Elect, and Secretary.
   b. The list of nominees for the positions of Chair, Chair-Elect and Secretary, along with a paragraph describing each nominee’s qualifications and, if so desired, a copy of their curriculum vitae, shall be assembled by the Faculty Senate Elections Committee and made available to the Senate no less than one week prior to the election.
   c. The Chair, Chair-Elect, and Secretary shall be elected by the Faculty Senate by a simple majority vote from among the candidates nominated for this position.

3. A senator who is elected or appointed as an officer of the General Faculty, shall resign his or her seat on the Senate at the time that he or she assumes his or her official duties.

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3 A Chair is normally only elected under conditions spelled out in Article I.E.11.
4. **Chair**

The Chair shall preside over the Faculty Senate, and the business portion of the General Faculty Meetings. The Chair shall represent the General Faculty at all meetings of the Board of Trustees; in the absence of the Chair, the Chair-Elect or other person designated by the Chair will represent the General Faculty. The Chair shall serve a two-year term, but may not serve two consecutive terms as Chair-Elect/Chair/Past-Chair, or any combination of these offices separately or in aggregate. The Chair is a voting member of the Faculty Senate, but shall vote only in cases of a tie.

5. **Chair-Elect**

The Chair-Elect shall be a non-voting member of the Faculty Senate. The term of the Chair-Elect shall be one year, alternating with the term of the Past-Chair. The Chair-Elect shall succeed the Chair upon expiration of the Chair's term. In the absence of the Chair, the Chair-Elect shall preside over meetings of the General Faculty and Faculty Senate.

6. **Past-Chair**

The Past-Chair shall be a non-voting member of the Faculty Senate, and shall advise the Chair on matters related to General Faculty and Faculty Senate business. The term of the Past-Chair shall be one year, alternating with the term of the Chair-Elect. During the year in which the office of Chair-Elect is empty, the Past-Chair shall fulfil all the duties of the Chair-Elect.

7. **Secretary**

The Secretary shall serve a two-year term, staggered with the term of the Chair. The Secretary may be re-elected to one additional term of two years. The Secretary shall record and oversee the distribution of the minutes of the General Faculty and Faculty Senate meetings. The Secretary shall maintain an accurate copy of the Constitution.

8. **Parliamentarian**

The Chair shall appoint the Parliamentarian, who serves at the pleasure of the Chair, and may be removed by the Chair or by the procedures specified in Article I.E.9. The Parliamentarian advises the Chair on parliamentary procedures.

9. In the absence of the Chair at a meeting of the General Faculty or the Faculty Senate, the Chair-Elect will preside, and may vote in the case of a tie; in the absence of both the Chair and Chair-Elect, the Past-Chair will preside, and may vote in the case of a tie. In the absence of the Chair at a meeting of the Board of Trustees, the Chair-Elect or other person designated by the Chair will represent the General Faculty.

10. Any officer of the General Faculty may be removed from office at a regularly scheduled General Faculty meeting by a three-quarters vote of a quorum of 9/10 of the voting Members. Any officer so removed will be replaced as if they had resigned their position.

11. If the Chair be unable or unwilling to serve out his or her term, then the Chair-Elect shall be elevated to the position of Chair and shall serve out the remainder of the Chair’s term, followed by the term to which they were originally elected. If the Chair’s resignation occurs during a year in which there is no Chair-Elect, a special election shall be held to elect a new Chair.

12. Should the Chair-Elect or Secretary be unable or unwilling to serve out his or her term, then the Chair shall inform the General Faculty of this fact, and a special election shall be held to elect a new Chair-Elect or Secretary.
13. Should the Parliamentarian be unable or unwilling to serve out his or her term, then the Chair shall appoint a new Parliamentarian and inform the General Faculty of this fact.

1.F. Meetings of the General Faculty

1. Meetings of the General Faculty shall be held whenever there is business that requires General Faculty action or consultation, but shall take place not less than once every academic year. Meetings may be called by the Chancellor, by the Chair of the General Faculty, or by a petition to the Secretary signed by at least twenty-five members of the General Faculty.

2. The Chancellor shall convene the meetings of the General Faculty and shall make opening remarks on such matters as he or she deems appropriate. In the absence of the Chancellor, the Chair of the Faculty Senate shall convene the meetings.

3. The Chair of the General Faculty shall preside over the business section of the General Faculty meetings.


5. The General Faculty may go into executive session at any meeting by a majority vote of those members present and voting.

6. Gallery privileges at General Faculty Meetings shall be extended to all members of the University community.

7. The General Faculty, by majority vote of the members present and voting, may grant speaking privileges to members of the gallery.

1.G. Agendas, Motions and Resolutions of the General Faculty

1. The Chair, in consultation with the Chancellor, the Provost, and the officers of the General Faculty shall organize the agenda for each meeting.

2. Items may be placed on the agenda by the Chancellor, by the Faculty Senate, and by committees of the Faculty Senate. Any member of the General Faculty may request that an item be placed on the agenda. This request must be honored if accompanied by a petition signed by 15 voting members of the General Faculty.

3. All items to be placed on the agenda including those proposed or petitioned by members of the General Faculty must be submitted in writing to the Secretary of the General Faculty at least ten working days before the meeting at which they are to be scheduled.

4. Motions or resolutions proposing General Faculty action may be introduced from the floor without previous inclusion on the agenda only by consent of two-thirds of the General Faculty members present and voting. However, motions to modify or rescind Faculty Senate action may not be introduced from the floor.

5. The Secretary of the General Faculty shall post the agenda for each meeting of the Faculty Senate website, notify the voting members of the General Faculty via email that the agenda has been posted, and circulate an electronic copy of the agenda to Senators, Department
Heads/Chairs, and Deans, at least five working days prior to the meeting.

1.H. Voting at General Faculty Meetings

1. Only voting members of the General Faculty as defined in Article I, Section 1.2 shall be entitled to vote at General Faculty meetings.

2. Quorums

a) A quorum of 135 voting members of the General Faculty is required for modifying or rescinding Faculty Senate action, except that a quorum of 45 voting members of the General Faculty is required for amending this Constitution.

b) For all other actions of the General Faculty a quorum shall consist of the voting members present.

3. A simple majority is sufficient to decide all matter that come before the General Faculty, except that a two-thirds majority is required for modifying or rescinding Faculty Senate action, and for amending this Constitution.

4. Voting shall ordinarily be *viva voce* vote, but a standing ballot or secret ballot may be called for by the Chair, or by any member of the voting membership of the General Faculty.

5. At times when a face-to-face meeting of the General Faculty cannot occur, voting may be conducted through secure electronic means. The electronic voting must be preceded by an electronic discussion. Electronic discussions will be held according to Robert's Rule’s, if possible, but otherwise will be held as a Committee of the Whole. Electronic voting and discussion will remain open for a minimum of 48 hours for discussion and 48 hours for voting, unless the Chair of the General Faculty determines that a shorter period is necessary and announces it prior to the vote. Electronic voting and discussion will be conducted in accordance with the provisions of the North Carolina Open Meetings Act.

I.J. Minutes of General Faculty Meetings

1. The minutes of General Faculty meetings shall contain the essence of all viewpoints expressed and a report of actions rejected as well as actions approved, with a record of the vote when a count is made.

2. The minutes will be distributed after each meeting as an attachment to the subsequent agenda. Corrections of the minutes of each meeting shall be included in the minutes of the next regular meeting of the General Faculty.

3. The Secretary shall ensure that an official file of the minutes of General Faculty meetings is maintained in the Faculty Senate Office, and on the Faculty Senate website.

4. The Secretary shall ensure the deposit of the General Faculty records in the University Archives.

ARTICLE II: THE FACULTY SENATE

II.A. Composition of the Faculty Senate

1. The Faculty Senate shall consist of elected (voting) and nonvoting members.
2. Voting members of the General Faculty who do not hold an administrative position higher than department head or chair and who have been employed at UNCG for two years may be elected to the Faculty Senate during their second or later year of employment, and are eligible to begin service on the Faculty Senate beginning in the fall of their third year.

3. Nonvoting members of the Faculty Senate shall consist of the Chair-Elect, Past-Chair, and Parliamentarian, the Chancellor, Provost, all Vice Chancellors, Dean of the Graduate School, Dean of Undergraduate Studies, a representative from the Deans Council appointed by the Provost, Chair of the Staff Senate or the Chair's designee, two graduate students appointed by the President of the University Graduate Student Association, and two undergraduate students appointed by the President of the Student Government Association.

4. If any positions on the Faculty Senate or its committees are not filled for any reason, these bodies may still function.

II.B. Election of Senators

1. The voting members of the Faculty Senate shall consist of Senators elected from the electoral divisions defined below, and apportioned among them in the same ratio as the number of voting members of the General Faculty in each electoral division to the number of voting members of the General Faculty in the University.

2. The electoral divisions are:
   a. the College of Arts and Sciences,
   b. the Joseph M. Bryan School of Business and Economics,
   c. the School of Education,
   d. the School of Health and Human Sciences,
   e. the College of Visual and Performing Arts,
   f. the School of Nursing,
   g. the University Libraries,
   h. the Joint School of Nanoscience and Nanoengineering.

3. The number of Senators to be elected from each electoral division shall be established according to the following procedure:
   a. An apportionment factor shall be computed by dividing the total number of voting members of the General Faculty into the number 36.
   b. The number of Senators from each electoral division shall be computed by multiplying the number of voting members of the General Faculty in that division by the apportionment factor, and rounding the product to the nearest integer.
   c. If the integer generated by the process in II.B.3. b (above) for any electoral division is less than or equal to two, that electoral division will be represented by two Senators. If the integer is less than or equal to one, the electoral division may, by majority vote of all voting members of the General Faculty belonging to that electoral division, choose to be represented by one Senator. This choice may be reversed at any time by another majority vote of all voting members of the General Faculty belonging to that electoral division, returning that electoral division's representation to two Senators.
   d. The total number of voting members of the General Faculty used in these calculations shall be the number of voting General Faculty employed by the University at the beginning of the fall semester.
   e. The percent of tenured or tenure track faculty elected from each electoral division shall
be a minimum of 50%.

4. Approximately one-third of the Faculty Senate shall be elected each year.

5. The normal term of elected service shall be three years beginning July 1 and end on June 30, although the terms of some seats may be reduced at the time of election if this is necessary to assure that approximately one-third of the Faculty Senate is elected each year. When deciding which seats should be given shorter terms, the general principle that seats from electoral divisions with more Senators should be given shorter terms should be followed, provided that each division retains a mix of terms in its seats (1, 2, and 3 years).

6. Each electoral division shall establish written procedures for electing its Senators, conducting the elections, and announcing the results.

7. All voting members of the General Faculty are eligible to vote for Senators in their electoral division.

8. The Faculty Senate may decide at any time, by simple majority vote, to adjust the number used to determine the appointment factor (currently 36).

II.C. Duties of the Faculty Senate

1. The Faculty Senate shall:

   a. Promote high educational standards at the University;
   b. Establish, review, evaluate and restructure the committees of the Faculty Senate;
   c. Act on reports and recommendations from the committees of the Faculty Senate;
   d. Approve the academic calendar for the University;
   e. Approve the minimum general University degree requirements;
   f. Recommend the establishment or discontinuation of degrees;
   g. Approve policies and regulations governing the conditions under which the instruction of students takes place;
   h. Approve the academic honor policy;
   i. Advise members of the administration regarding standards of admission to the University;
   j. Recommend to the General Faculty for approval promotion and tenure policies and regulations;
   k. Review policies and regulations pertaining to faculty appointments, development, teaching and research;
   l. Make recommendations to the administration regarding faculty salaries and benefits;
   m. Review and recommend policies governing continuing education, extension services, summer school and distance learning;
   n. Maintain and promote the welfare of all members of the University community;
   o. Advise and counsel the administration upon any matters that the administration or the Faculty Senate may wish to present, and to act upon any matters presented by the administration when action is appropriate; and
   p. Review the provisions of “The Constitution of the General Faculty” at least every five years and make recommendations to the General Faculty.
   q. Determine what matters are to be delegated to other bodies established by this Constitution;
   r. Seek the advice and counsel of any member of the General Faculty on any matter.
II.D. Officers of the Faculty Senate

1. The officers of the General Faculty shall be the officers of the Faculty Senate.

II.E. Terms of Senators

1. Senators may not serve more than two consecutive terms.

2. A member of the Faculty Senate who has served two consecutive terms shall be ineligible for re-election until one year following the last term of office shall have elapsed.

II.F. Filling Vacancies on the Faculty Senate

1. If a person other than an officer of the General Faculty (see I.E.9-12) elected or appointed to a position or office under this Constitution should temporarily or permanently withdraw from that office or position, the vacancy shall be filled by an appointment to continue until the said member resumes the position or office or until their term has expired. The Faculty Senate shall make such appointments, by majority vote of the Faculty Senate, for persons elected or appointed by the General Faculty or the Faculty Senate, except under the following conditions:
   a. If the Chair of the Faculty Senate resigns, he or she shall be replaced by the Chair-Elect, or by a special election if there is no currently serving Chair-Elect.
   b. If a member of the University Promotion and Tenure Committee resigns or is unable to serve on the committee, the Chair shall consult with the Provost and appoint a tenured Senator as a replacement.
   c. The electoral divisions shall make such replacement appointments for persons elected or appointed by that electoral division.

2. Any person elected or appointed by the Faculty Senate or an electoral division to fill a vacancy, temporary or permanent, on the Faculty Senate or a committee is eligible to be nominated for a full term when the next regular election is held.

II.G. Scheduling and Conduct of Faculty Senate Meetings

1. The Faculty Senate shall schedule a regular monthly meeting. However, if no agenda items are submitted, then the Chair of the Faculty Senate may cancel the meeting.

2. The Chair of the Faculty Senate may, at his or her discretion, schedule additional Faculty Senate meetings during any month. If any senator objects to the extra meeting(s) then the Faculty Senate shall vote on the matter, with a simple majority vote.

3. All members of the General Faculty shall have the right to attend and speak at Faculty Senate meetings.

4. Gallery privileges shall be extended to all other members of the University community, and the Chair of the Faculty Senate may grant speaking privileges to members of the gallery.

5. The Faculty Senate may go into executive session at any meeting, by a majority vote of Senators present and voting. An executive session shall consist of all members of the voting General Faculty present at the meeting.

6. In all cases not covered by this Constitution, the procedures in the latest edition of Robert's Rules
II.H. Faculty Senate Agenda

1. The Chair of the Faculty Senate shall prepare the agenda in consultation with the Chancellor, the Provost, and the officers of the Faculty Senate.

2. Any member of the Senate may request that an item be placed on the agenda by submitting a written request to the Secretary of the Senate at least ten working days in advance of the meeting.

3. The agenda for all Senate meetings shall be circulated to the Senators, the Deans, and posted on the University website, at least five working days in advance of the meeting.

4. The agenda shall be followed unless modified by consent of a majority of the Senators present and voting.

II.I. Voting at Faculty Senate Meetings

1. Only elected members of the Faculty Senate, as defined in Article II.B.1, shall be entitled to vote at Faculty Senate meetings.

2. Unless otherwise specifically provided in the Constitution, all votes of the Faculty Senate shall be decided by majority vote. Voting shall ordinarily be by voice, but a standing vote or secret ballot may be called for by the Chair, or by any member of the Faculty Senate. At the discretion of the Chair, votes may be conducted through the use of an Audience Response System (clickers).

3. At times when a face-to-face meeting of the Faculty Senate cannot occur, it may be useful or necessary to conduct business and vote on motions electronically. In such situations, voting will be conducted through secure means. The electronic voting will be preceded and accompanied by an electronic discussion. Electronic discussions will be held according to Robert's Rules, if possible, but otherwise will be held as a Committee of the Whole. Electronic voting and discussion will remain open for specified periods with a minimum duration of 48 hours for discussion and 48 hours for voting, unless the Chair of the Faculty Senate determines that a shorter period is necessary and announces it prior to the vote. Electronic voting and discussion will be conducted in accordance with the provisions of the Open Meetings Act.

II.J. Minutes of Faculty Senate Meetings

1. The minutes of Faculty Senate meetings shall be kept according to the same provisions as those for the minutes of General Faculty meetings (see Article I.J).

II.K. Committees of the Faculty Senate

1. The Faculty Senate shall establish standing and ad hoc committees as it deems necessary or useful for the effective and expeditious conduct of its business.

2. Ad hoc committees may be appointed by the Chair of the Faculty Senate, or established by a majority vote of the Faculty Senate, for a fixed term. When a committee is appointed by the Chair, the Faculty Senate shall be formally notified of such action at its next meeting.
3. Standing committees may be established only by a majority vote of the Faculty Senate.

4. Types of committees
   a. Committees composed solely of members of the Faculty Senate, whether elected or appointed. *Ex-officio* members may also be appointed by the Faculty Senate as appropriate.
   b. Committees composed solely of voting members of the General Faculty, whether elected or appointed, with the addition of one Senator appointed by the Chair of the Faculty Senate to serve as a Faculty Senate liaison. *Ex-officio* members may also be appointed by the Faculty Senate as appropriate.

5. Restrictions on committee service
   a. Senators may not serve on more than one elected committee.
   b. No member of the General Faculty may
      i. hold more than one elective office, including election to the Faculty Senate or to membership on a committee, except as indicated in Article II.K.5.b.iv (below),
      ii. serve as an appointed member on more than two committees at a time, except for reasons of special competence,
      iii. serve more than two consecutive terms on one committee. Re-election or re-appointed to the same committee is not possible until one year after the expiration of the second term, except as indicated in Article II.K.5.b.iv (below).
      iv. Article II.K.5.b.ii and II.K.5.b.iii (above) do not apply to membership on a committee held by virtue of being chair of a committee within an electoral division.
   c. All committee assignments begin on July 1 and end on June 30 of year in which the term ends. Election and appointments to all committees shall be made no later than the last regular meeting of the Faculty Senate in the spring semester commencement.

6. Consistent with the powers and duties enumerated in their charges, all boards and committees shall report to the Faculty Senate for action, and shall submit annual reports to the Faculty Senate.

7. Vacancies on appointed committees shall be filled according to rules established by the electoral divisions.

8. Each committee is empowered to appoint *ad hoc* sub-committees to conduct assignments relevant to its work.

9. Evaluation of Committees
   a. The Faculty Senate shall establish written procedures for the review and evaluation of all committees.
   b. The Chair of the Faculty Senate in consultation with the Chair-Elect may appoint an *ad hoc* committee of the Senate to conduct a review of its committees, or may assign this duty to one of the standing committees.
   c. During its review and evaluation, the Faculty Senate may, together with the constituencies advised by the committees (if any), terminate, consolidate, restructure, expand or create committees.
III.A. Policies on Committee Elections and Appointments

1. Terms of Office

All terms of office are for three years with the exception of the Committee on Committees, the Promotions and Tenure Guidelines Committee, and the Research Policies Committee. When multiple members of a committee are elected from one electoral division, the terms of these members shall be staggered. Terms for the Committee on Committees and the Faculty Promotions and Tenure Guidelines Committee are determined by virtue of being chairs of committees within electoral divisions. Terms for Research Policies Committee are specified in its charge.

2. Elections

The electoral divisions shall devise procedures for the election of members to the elected committees, and shall inform the Committee on Committees of these procedures.

3. Appointments

The electoral divisions shall appoint members to the Advisory (Appointed) Committees based on the recommendations of the Committee on Committees. Upon appointing faculty to serve on the advisory committees, the electoral divisions shall inform the Committee on Committees of their chosen representatives so that the Committee can compile and disseminate the information. If an unfilled position exists by the deadline given by the Committee on Committees, the Dean of the electoral division in which the vacancy exists is responsible for filling any vacancies that occur after the initial appointments have been made.

4. Selection of Committee Chairs

The chairs of the appointed and elected committees shall be selected by the last meeting of the year by the members of each committee from among their continuing members. New chairs will be named in the committee annual reports to the Faculty Senate and will take office July 1 annually.

5. Annual Reports

Annual reports of all committees shall be submitted to the Chair of the Faculty Senate by the end of April each year. Faculty Senate officers will review the reports, distribute a summary of the reports to the Faculty Senate, and determine which recommendations should be action items for the Faculty Senate agenda. A copy of each committee’s annual report shall be forwarded to the next chair of the committee. Copies of all annual reports shall be kept on file for three years in the Faculty Governance Office. At the end of three years the copies shall be forwarded to the University Archives.

6. Committee Procedures

Each Senate committee shall develop and submit in writing to the Faculty Senate for approval rules and procedures for conducting the business of the committee.
III.B. Standing Committee Structure and Charges

1: Committees Composed Solely of Senators

a. Faculty Senate Elections Committee

Charge: The Faculty Senate Elections Committee shall receive nominations and conduct elections to fill all elected offices and elected committee positions of the Faculty Senate. It shall make recommendations regarding the replacement of elected officers and committee members when vacancies occur. The Committee shall periodically adjust the apportionment factor for conducting Faculty Senate elections, as described in Article II.B.3. The Committee shall review the election procedures of the electoral divisions and recommend to the Faculty Senate changes where appropriate. If the Faculty Senate supports the changes, they shall be forwarded to the electoral divisions for their action.

Membership: The Faculty Senate Elections Committee shall consist of at least three members of the Faculty Senate appointed by the Chair of the Faculty Senate. The Chair of the Faculty Senate shall appoint the chair of the committee. There are no ex-officio members of the committee.

b. University Promotion and Tenure Committee

Charge: The major purpose of the committee is to provide faculty counsel to the Chancellor in accord with the Promotion, Tenure, Academic Freedom, and Due Process Regulations (The Regulations) Section 4.B.iii.b. The committee will also annually review The Regulations as mandated in The Regulations Section 10.

Membership: The Committee on Promotions and Tenure shall consist of the Chair of the Faculty Senate and six tenured Senators elected to two-year staggered terms by a majority vote of the Faculty Senate. The Chair of the Faculty Senate shall serve as the chair of the Committee and shall be a voting member. No department may have more than one member on the Committee at the same time, with the exception of the Chair of the Faculty Senate. No member, other than the Chair of the Faculty Senate, may serve successive terms on the committee. No faculty member who is a candidate for promotion may be a member of the Committee their year of candidacy. In the event that there are not enough tenured faculty members on Faculty Senate to serve on this committee, nominations for the remaining committee members will be solicited from the General Faculty and elected to the committee by the Faculty Senate.

2. Committees Composed of Elected Members of the General Faculty and Ex-Officio Members

By notifying the Chair of the Faculty Senate before the beginning of any academic year, any electoral division having fewer voting members of the General Faculty than there are Faculty Senate Committees that require members from each electoral division may exclude itself for that year from representation on any of the committees below which require a member from each electoral division.

a. Committees Elected at Large

i. Committee on Due Process

Charge: The Committee on Due Process shall exercise the following duties and responsibilities:

(1) Receive evidence, conduct hearings, and report its findings and recommendations to the department head and the department head’s immediate supervisor or to the Chancellor and, as appropriate, to the Chair of the Faculty Senate, on appeals from
administration decisions involving discharge or the imposition of serious sanctions, termination of faculty employment, and non-reappointment. In exercising its responsibility, the committee shall use the definition of terms and the procedures for such hearings which are established by The Code of The University of North Carolina and the Promotion, Tenure, Academic Freedom and Due Process Regulations of The University of North Carolina at Greensboro.

(2) All appeals arising under Section 603 of The Code of The University of North Carolina shall be heard by the full committee. In all other appeals arising under the committee’s jurisdiction, the committee may establish an ad hoc panel of at least three committee members appointed by the chair to conduct hearings, receive evidence, and report to the full committee for the committee’s deliberation and recommendation. The panel report shall include records, transcripts, all other written material, and the panel’s recommendation. However, no committee member may participate in the discussion or decision on his or her own appeal or in any other case in which that committee member has participated in the recommendations from departments, the electoral divisions, or other University committees.

Membership: Four (4) tenured voting General Faculty members plus one (1) Senator.

ii. Faculty Grievance Committee

Charge: The Faculty Grievance Committee shall hear, mediate, and advise with respect to the adjustment of faculty grievances concerned with matters directly related to a faculty member’s employment status and institutional relationships on this campus in accordance with the provisions of The Code of The University of North Carolina. No grievance that grows out of or involves matters related to a formal proceeding for the suspension, discharge, or termination of a faculty member, or that is within the jurisdiction of another faculty committee, may be considered by the Faculty Grievance Committee.

Membership: Seven (7) voting members of the General Faculty [at least one (1) non-tenure track member, one (1) assistant professor, one (1) associate professor, and one (1) professor, and one (1) member from each electoral division, plus one (1) Senator. Of the seven (7) voting members of the General Faculty, only three (3) may be untenured, and at least two (2) must be professors. The chair of the committee must be a tenured associate professor or professor. (No officer of the administration, including department heads and division chairs, shall be eligible to serve on the committee.)

iii. Faculty Assembly Delegation

Charge: The Faculty Assembly Delegation shall (1) gather and exchange information on behalf of the faculties of the constituent institutions of The University; (2) advise, through appropriate channels, the Board of Governors, the General Assembly, and other governmental agencies and officers on matters of University-wide import; and advise and communicate with the President of The University regarding matters of importance to the faculties as well as the whole University.

Membership: The UNCG Delegation to the UNC Faculty Assembly shall consist of four delegates: the Faculty Senate Chair, the Senate Chair-Elect (or Past-Chair in the years in which there is no Chair-Elect), and two voting members of the General Faculty elected at-large by a vote of the General Faculty. The lead delegate shall be elected annually by the delegation, and shall be one of the delegates elected at-large. The two faculty members elected at-large shall serve three-year terms. Three alternates to the delegation shall be elected at-large, each of whom shall serve three-year terms. The Chair of the Delegation will arrange for one of the alternates to attend UNC Faculty Assembly meetings in place of a delegate who is unable to attend. In addition, should one of the
regular at-large delegates be unable or unwilling to complete his or her term, the Chair of
the Faculty Senate shall appoint one of the alternates to serve out the term of that
deleate.

iv. Faculty Government Committee

*Charge:* The primary function of the committee is to recommend to the Faculty Senate all
changes to The Constitution of the Faculty. Recommendations related to the policies
and regulations subject to adoption by the General Faculty shall be forwarded to the
Faculty Government Committee for consideration and review before presentation to the
Faculty Senate. The committee may also review the governance structures adopted by
the electoral divisions to determine that they are consistent with *The Code of The University
of North Carolina*, the *Promotion, Tenure, Academic Freedom, and Due Process Regulations*, and
*The Constitution of the Faculty*. The committee shall also recommend to the Faculty Senate
for its approval, procedures for conducting its business, and shall receive proposals from
the Chancellor, Provost, or any Vice Chancellor regarding positions on their staff to be
approved for General Faculty membership. The Committee shall study the proposal and
recommend action to the Faculty Senate.

*Memberships:* Four (4) voting members of the General Faculty, plus one (1) Senator.

b. Committees Elected by Faculty Senate Electoral Divisions

i. Academic Policies and Regulations Committee

*Charge:* The committee shall develop policies governing the academic calendar, summer
session, class scheduling, academic advising, and undergraduate regulations and
requirements.

*Memberships:* One (1) voting General Faculty member from each electoral division, plus
one (1) Senator. *Ex officio* and nonvoting members: as designated by the Provost. (The
President of the Student Government and the President of the Graduate Student
Association will be invited to attend or to send a representative.)

ii. Committee on Committees

*Charge:* The committee shall preside over elections for elected at-large members of
Faculty Senate committees. The committee shall conduct the nomination and elections
processes and determine the eligibility of the nominees in conformity with The
Constitution and the membership regulations of the committees; it shall also collate
results from electoral division elections and appointments and General Faculty elections
and report all results to the Faculty Senate. As part of this duty it shall set a date each
year by which the electoral division shall report their results to the Chair of the Faculty
Senate and to the Chair of the Committee on Committees. This date should be early
enough so that results are known before University-wide elections are to be held. It shall
also, in consultation with the committee chairs, recommend replacement members to fill
vacancies on their respective appointed committees. For committees with student
representation, the Vice Chancellor for Student Affairs shall submit the names of
students recommended by the President of the Student Government Association to the
Committee for inclusion on the committees that have undergraduate representation. The
Dean of the Graduate School shall submit names of students recommended by the
Graduate Student Association to the Committee for inclusion on the committees that
have graduate representation. The committee shall recommend to the Chancellor, as
requested, names of faculty members to serve on specially appointed committees. In
addition to the above responsibilities, the committee, upon approval by the Faculty
Senate, shall recommend to the Chancellor the names of three tenured faculty members
from which the Chancellor may select the Faculty Representative to the National
iii. Promotions and Tenure Guidelines Committee

**Charge:** The committee shall review the electoral divisions’ documents and exchange information about the general guidelines and expectations that the electoral divisions have developed for the evaluation of teaching, research and creative activity, service, and directed professional activity for promotions and tenure.

**Membership:** Chairpersons of the seven (7) electoral division committees on promotions and tenure. *Ex officio* and nonvoting members: the Chair of the Faculty Senate.

iv. Graduate Studies Committee

**Charge:** The Graduate Studies Committee shall be an agency of the Faculty Senate devoted to studying aspects of graduate education. Its basic duties and responsibilities are as follows:

1. Establish criteria for the selection and review of members of the Graduate Faculty;
2. Review proposals for all new courses, revised courses, and modifications to current courses taking one of the following actions: approve, disapprove, approve with modification. Review and act on all proposals for new graduate programs or major modifications to existing programs including the discontinuation of graduate programs. When the Provost gives preliminary consideration to a plan to establish or discontinue one or more graduate degree programs, for example, during the early stages of the University’s strategic planning process, the Provost will consult with the committee; the committee will make recommendations to the Provost regarding the general advisability of pursuing such a plan;
3. Review and formulate policies and regulations related to graduate education admission, retention, and graduate requirements;
4. Hear student appeals related to Graduate School policies and regulations;
5. Call to the attention of the Graduate Faculty and the administration issues of concern relating to graduate education;
6. Act on matters referred by the Faculty Senate, Dean of the Graduate School, Graduate Faculty, and the Graduate Student Association on graduate education;
7. Report to the Faculty Senate on actions taken regarding graduate education policies and programs;
8. Advise the Faculty Senate on matters relating to graduate education.

**Membership:** The Graduate Studies Committee shall consist of eighteen (18) voting members, all Members, Research Members or Academic Professional Members of the Graduate Faculty, elected by members of the Graduate Faculty in each electoral division. Six (6) of these members shall be elected from the following electoral divisions (1 from each electoral division): Bryan School of Business and Economics; School of Education; School of Health and Human Sciences; College of Visual and Performing Arts; School of Nursing; and the Joint School of Nanosciences & Nanoengineering. The College of Arts and Sciences shall elect three (3) representatives with one each from the areas of the humanities, science and mathematics, and social and behavioral sciences. To achieve programmatic balance, four (4) additional members shall be appointed by the Committee Chair, in consultation with the Dean of the Graduate School, to serve one-year terms. In addition, the Faculty Senate will appoint one (1) Senator to the Graduate Studies Committee. Four (4) other voting members of the committee include the Dean and Associate Dean of the Graduate School, and two (2)
student representatives, with voting privileges on all issues except academic appeals, elected by the Graduate Students Association. Three (3) ex-officio and non-voting members serve on the GSC: the Registrar, a representative of the Office of Assessment and Accreditation, and a representative from the University Libraries.

v. Senate Online Learning Committee

**Charge:** The Faculty Senate Online Learning Committee shall study issues pertaining to the development, delivery, assessment and enhancement of online learning courses and programs at UNCG. It shall also facilitate the development, delivery and taking of online learning courses and programs, and work to enhance the quality of distance learning courses.

Membership: One (1) faculty member elected by each academic unit, and one (1) Senator, appointed by the Chair of the Faculty Senate. *Ex officio,* non-voting members: a representative from each of the following areas: the Division of Continual Learning, the Office of the Registrar, Admissions, Business Affairs, the Deans Council, the Staff Senate, the Student Government Association, the Faculty Teaching Learning Commons, and Information Technology Services.

vi. Research Grants Committee

**Charge:** The primary functions of the committee are to:

1. receive, evaluate, and act on applications for funding of faculty research grants, subsidies for book publication, referred publication page charges, submission fees, journal article reprints, and exhibition/performance charge; and
2. set policies and procedures deemed necessary.

Membership: Seven (7) voting members of the General Faculty [one (1) from each electoral division, excluding the University Libraries], plus one (1) Senator. Up to six (6) additional members may be appointed by the chair of the committee, after consultation with the Vice Chancellor for Research & Economic Development, in order to achieve programmatic balance, to serve one-year terms. *Ex officio* and nonvoting: Vice Chancellor for Research & Economic Development.

vii. Undergraduate Curriculum Committee

**Charge:** The Undergraduate Curriculum Committee shall be the agency of the Faculty Senate responsible for reviewing the undergraduate curriculum, making policy recommendations to the Faculty Senate on curricular matters, and performing such other duties as approved by the Faculty Senate, including the following:

1. To review and approve all proposals for new courses; existing courses in which substantial changes have been made; new majors, programs, concentrations, and degrees which have been approved by the College Council or the curriculum committees of the various electoral divisions; the discontinuation of courses and programs; routine changes as previously approved by the Provost’s Office. When the Provost gives preliminary consideration to a plan to establish or discontinue one or more undergraduate degree programs, for example, during the early stages of the University’s strategic planning process, the Provost will consult with the committee; the committee will make recommendations to the Provost regarding the general advisability of pursuing such a plan;
2. To review and approve student proposals under Plan II (Specially Designed Programs of Study);
3. To take up for study or action matters referred by the Faculty Senate and General Faculty or any other matters deemed important to the work of the committee.

Membership: Nine (9) voting members of the General Faculty [one (1) from each electoral division, except three (3) from the College], plus one (1) Senator. Ex-officio
and nonvoting members: the Director of Planning and Assessment, and additional members appointed by the Provost.

c. Advisory Committees Appointed by the Faculty Senate Electoral Divisions

i. Academic Computing Committee

**Charge:** This committee shall serve as a policy formulation body with respect to academic computing and related activities. The committee shall act in an advisory capacity to the Faculty Senate and to members of the University administration. The committee shall report to the Vice Chancellor for Information Technology and Planning and the Associate Vice Chancellor for Information Technology.

**Membership:** One (1) one voting General Faculty member from each electoral division, plus one (1) Senator. *Ex officio* and nonvoting: Associate Vice Chancellor for Client Services and the Director of the Faculty Teaching and Learning Commons.

ii. Budget Committee

**Charge:** The Budget Committee shall make recommendations to the Vice Chancellor for Business Affairs, the Provost, and other appropriate administrators and to the Faculty Senate regarding strategic planning related to the University budget. These recommendations should seek to promote the University’s instructional, scholarly, and service missions. The Budget Committee shall meet regularly with the Vice Chancellor for Business Affairs, the Provost, and other appropriate administrators during the process of the budgetary cycle, its revision, and allocation of University resources. The Budget Committee shall also educate the General Faculty about both the University and UNC System budgetary process and provide forums as needed for issues related to this process.

**Membership:** One (1) faculty from each electoral division, plus one (1) Senator. *Ex officio:* Vice Chancellor for Business Affairs and the Provost or their designees.

iii. Faculty Professional Compensation and Welfare Committee

**Charge:** The purpose of the Faculty Professional and Welfare Committee shall be to support the role of faculty members as learned professionals. The committee shall review and make recommendations on matters concerning professional status and effectiveness in the areas of teaching, research, and service. All matters, including salary and benefits are relevant, including but not limited to standards of professional performance; professional rights and privileges; working conditions; standards for teaching loads and reduction in load for research and service assignments; research and other leaves of absence. Regarding salaries, the committee shall make periodic and timely reports to the Faculty Senate regarding items such as comparison of salaries among the electoral divisions, gender differences in salaries, and salary inequities between new appointments and continuing appointments in similar disciplines.

**Membership:** One (1) voting General Faculty member from each electoral division, plus one (1) Senator. Among the membership, at least one non-tenure track faculty member shall serve on the committee.

iv. Intercollegiate Athletics Committee

**Charge:** The committee shall be responsible for monitoring and reporting on intercollegiate athletics to the Faculty Senate. Of primary concern to the committee shall be the academic welfare of the student athletes and the overall integrity of the intercollegiate athletics program. The committee shall be available to hear and act on complaints and suggestions about intercollegiate athletics from the faculty, students, and other members of the University community.
v. Research Policies Committee

**Membership:** One (1) voting General Faculty member from each electoral division, plus one (1) Senator and one (1) representative from the Student Athletic Association, one (1) representative from the Student Government Association, one (1) representative from the Graduate Student Association. **Ex officio** Faculty Representative to the NCAA. **Adjunct:** Director of Athletics, Chair of the Chancellor’s Advisory Committee on Intercollegiate Athletics, and the Associate Director of Athletics for Student Welfare.

vi. Professional Development Committee

**Charge:** In consultation with the Director of the University Teaching and Learning Commons and other campus entities, the Committee shall provide recommendations to the University Teaching and Learning Commons, the Faculty Senate, and the University administration regarding matters of faculty professional development and programs for the enhancement of faculty professional abilities and effectiveness, including participation in seminars, workshops, colloquia, and other professional development programs, professional travel and similar activities. The Committee Chair shall serve as liaison to the University Teaching and Learning Commons Advisory Board.

**Membership:** One (1) voting General Faculty member from each electoral division, plus one (1) Senator. **Ex officio** and nonvoting: Director of the Faculty Teaching and Learning Commons and the Chair of the Academic Computing Committee.

vii. General Education Council

**Charge:** The General Education Council is charged with ongoing review and maintenance of the General Education goals, assessment of student achievement of those goals, oversight of the General Education requirements, and the approval of requests for GEC markers and designations. The Council shall establish an effective structure for marker and designation approvals that may include the establishment of ad hoc committees or the involvement of faculty consultants, as needed. The Writing Intensive and Speaking Intensive Committees are supervised by the Council.

**Membership:** Twelve (12) voting General Faculty members, six (6) from the College of Arts and Sciences, one (1) from each of the other electoral divisions. Ex-officio and non-voting members may be appointed by the Provost as needed.

viii. Scholarly Communications Committee

**Charge:** The Scholarly Communications Committee will support the University’s research and teaching missions by consulting with and advising the University faculty in matters relating to the dissemination, use, and archiving of information and knowledge. The Committee will work collaboratively with campus administrators and faculty members to develop and implement a program offering leadership and direction toward altering the current course of scholarly communications, so that it is economically sustainable and ensures the widest possible access to the scholarly record.
Committee will:

1. Analyze issues of scholarly publishing and communication as they apply to academic research institutions like UNCG. Propose short-term and long-term strategies to inform UNCG faculty about these issues;
2. Propose short-term and long-term strategies to inform UNCG faculty about these issues;
3. Provide faculty with guidance on fair use, intellectual property rights, and management of their creative works;
4. Suggest and endorse avenues for individual and collective action, including actions that faculty members can take to contribute to an open and sustainable system of scholarly communication;
5. Promote initiatives and practices that encourage faculty to explore the challenges and opportunities associated with disseminating research, creative works, and teaching materials through new methods and electronic means.

Membership: Two (2) voting General Faculty members from the University Libraries, two members from the College, one (1) from each of the other electoral divisions, one member from the Office of Research & Economic Development, one (1) member from the Office of University Counsel, and one (1) member from the Division of Continual Learning.

ix. Student Learning Enhancement Committee

Charge: The Student Learning Enhancement Committee was established for the following purposes:
1. To review the assessment plans for all undergraduate and graduate programs to assure that they are designed to improve student learning based on evidence and to meet accreditation requirements,
2. To report annually to the Faculty Senate on the current status of academic program assessment at UNCG,
3. To advise the deans of electoral divisions or their designees on how departments might enhance their academic program assessment plans to improve opportunities for student learning, and
4. To make recommendations to the Associate Provost for Planning and Assessment for actions to be taken to improve UNCG’s efforts to enhance student learning. This committee is also charged to celebrate successful examples of student learning enhancement resulting from assessment activities and to sponsor presentations and workshops to familiarize faculty with assessment practices and benefits.

Membership: The members of the Student Learning Enhancement Committee will be appointed by the deans of the electoral divisions for staggered three-year terms and consist voting General Faculty members: one (1) from the University Libraries, two (2) from the College of Arts and Sciences, and one (1) from each of the other electoral divisions. Additional members will include a liaison from the General Education Council, an undergraduate student, and a graduate student. Excellent teachers and faculty with expertise in undergraduate, graduate, and distance education will be sought as members. The Director of Academic Assessment will serve as an ex-officio member of this committee and support its work to ensure that opportunities for student learning are enhanced and compliance with SACS academic program assessment mandates is achieved.

x. Committee on Non-Tenure Track Faculty Issues

Charge: The Committee on Non-Tenure Track Faculty Issues shall review existing policies and practices governing NTT faculty and recommend changes to improve NTT working conditions at UNCG.
Membership: One (1) voting General Faculty member from each electoral division, plus one (1) Senator. Tenure track and/or tenured faculty shall comprise no more than 25% of the membership of the committee.

ARTICLE IV: AMENDMENTS TO THIS CONSTITUTION

IV.A. Amendments to Articles I, II, and IV

1. Any member of the General Faculty may submit amendments to the Constitution to the Chair of the Senate.
2. The Chair of the Faculty Senate shall forward all suggested amendments to the Faculty Government Committee for review and approval before they are sent to the Faculty Senate for a vote.
3. After review by the Faculty Government Committee and approval by the Faculty Senate, amendments to the Constitution, Articles I, II, and IV, along with their rationale, shall be submitted for approval to the General Faculty.
4. The General Faculty shall act on any amendments at the General Faculty meeting in which they are introduced, provided that a copy of the amendment shall have been circulated to the voting General Faculty members and posted on the Faculty Senate website with notification via email to the voting members. This process of circulation, posting, and notification must occur at least five working days prior to the General Faculty meeting at which the amendments are to be considered.
5. Amendments to the Constitution Articles I, II, and IV must receive the approval of two-thirds of the required quorum of 45 voting members of the General Faculty.
6. The Secretary of the General Faculty shall forward all amendments to the Chancellor for approval.
7. On an annual basis the Faculty Government Committee will review the Constitution of the Faculty, including the Bylaws of the Faculty Senate, for clerical or typographical errors and/or changes necessitated by approved changes to the University. Any such changes will be reported to the Faculty Senate and General Faculty.

IV.B. Amendments to Article III: Bylaws of the Faculty Senate

1. Amendments to Article III: Bylaws of the Faculty Senate shall be in accordance with this Constitution, and shall be reviewed and approved by the Faculty Government Committee before being presented to the Faculty Senate for a vote.
2. Article III: Bylaws of the Faculty Senate may be amended by a majority vote of Senators present and voting at a regular Senate meeting.
3. Amendments to Article III by the Senate need not be approved by the General Faculty to take effect, but must be reported to the General Faculty and may be modified or rescinded by the General Faculty in accordance with the provisions of this Constitution.
Resolution: #FS03142018/1

Resolution to approve reduction in General Education Requirement to facilitate alignment with the UNC Board of Governors 120 Credit Hour Policy for 4-year Baccalaureate Programs

Joi Bulls, Chair, Academic Policies and Regulations Committee

WHEREAS, December 15, 2017 the Board of Governors (BOG) approved a policy mandating a 120-credit hour maximum for 4-year baccalaureate programs with the expectation that UNC campuses will be in alignment by Fall 2019; and

WHEREAS, UNC Greensboro has a 122-credit hour minimum for graduation (instituted in 1978 to accommodate Physical Education credits), and is one of only four campuses (Appalachian State, UNC Wilmington, and UNC School of the Arts) for whom all programs are above the 120-credit hour policy mandate; and

WHEREAS, the BOG policy indicates “[a]n institution with compelling reasons as to why a program’s requirements must exceed 120 semester credit hours may petition to have an exception approved by its board of trustees. Compelling reasons include, but are not limited to: programmatic accreditation standards; licensure requirements; and other state, federal, or professional regulations” however, such exemptions are expected to be rare; and

WHEREAS, after deliberation, the Faculty Senate requested that the General Education Council (GEC) prepare a proposal to reduce general education requirements by 3-credit hours to facilitate meeting the BOG policy; and

WHEREAS, such a reduction in the general education requirements for most programs will result in meeting the BOG 120-hour policy, and for the remaining, not eligible for exemption, will decrease the number of electives or major credit hours that programs must cut; therefore,

BE IT RESOLVED that the Faculty Senate approve reductions in the general education requirements, as proposed by GEC, which include a 3-credit hour reduction in Humanities and Fine Arts, Natural Science, and Social and Behavioral Sciences that allows students to take two additional courses (6 s.h.) from among the Natural Sciences (GNS), Social and Behavioral Sciences (GSB), Literature (GLT), Fine Arts (GFA), and Philosophical/Religious/Ethical Perspectives (GPR) categories. The courses selected must be from two different categories, and if the additional course is from the Natural Sciences (GNS) category, it must have a prefix different from the first Natural Sciences (GNS) course; and

BE IT FURTHER RESOLVED that as UNC Greensboro is engaged in a general education self-study, these changes in the general education requirements should be revisited no later than the Spring Semester 2020, if not already superseded by the adoption of other recommendations by the General Education Self Study Task Force.

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1 See Agenda Item A-3, Meeting of the Board of Governors, Committee on Educational Planning, Procedures, and Programs, Committee on Strategic Initiatives, University of North Carolina, December 15, 2017.
3 David Carlone, Chair, General Education Council, personal communication (letter) regarding GEC proposal rationale, February 26, 2018.
4 GEC proposed reduction in general education requirements.
Three-hour reduction to General Education Program
February 9, 2018, General Education Council (Proposal)

General Education Program Requirements

I. Category Requirements (33-34 total semester hours required)
Select courses as indicated from the following categories:

**Humanities and Fine Arts (9 s.h.)**
- One course from Literature list—GLT (3 s.h.)
- One course from Fine Arts list—GFA (3 s.h.)
- One course from Philosophical/Religious/Ethical Perspectives list—GPR (3 s.h.)

**Historical Perspectives—GHP (3 s.h.)**
- One course from Historical Perspectives list

**Natural Sciences—GNS (3-4 s.h.)**
- One laboratory course from Natural Sciences list.

**Mathematics—GMT (3 s.h.)**
- One course from Mathematics list

**Reasoning and Discourse—GRD (6 s.h.)**
- ENG 101 or FMS 115 or RCO 101 (3 s.h.)
- One additional course from Reasoning and Discourse list (3 s.h.)

**Social and Behavioral Science—GSB (3 s.h.)**
- One course from Social and Behavioral Sciences list

Take two additional courses (6 s.h.) from among the Natural Sciences (GNS), Social and Behavioral Sciences (GSB), Literature (GLT), Fine Arts (GFA), and Philosophical/Religious/Ethical Perspectives (GPR) categories. Courses must be from two different categories. If the additional course is from the Natural Sciences (GNS) category, it must have a prefix different from the first Natural Sciences (GNS) course.

II. General Education Marker Requirements
Fulfill the following requirements:

**One writing intensive course** (indicated in the online Schedule of Courses by marker WI) in any discipline
[In addition to this General Education Writing Intensive requirement, students must also complete a second Writing Intensive course within the major. The College of Arts and Sciences requires additional Writing Intensive courses]

**One speaking intensive course** (indicated in the online Schedule of Courses by marker SI) in any discipline
[In addition to this General Education Speaking Intensive requirement, students must also complete a second Speaking Intensive course within the major.]

**Four Global Perspectives courses** (indicated in semester Schedule of Courses by markers GL or GN)
- At least one of the Global Perspectives courses must carry the GN (non-Western course) marker
- GL/GN courses may include a maximum of two courses in a foreign language (6 s.h.)
- One GL/GN course requirement is waived for each semester completed in a credit-bearing Study Abroad experience, up to a maximum of two course waivers. A summer program abroad counts as a semester.
- A foreign language course completed to meet an admission deficiency does not meet a GL or GN requirement.
February 26, 2018
David Carlone, General Education Council Chair

Council members decided on this proposal for several reasons.

First, cutting in only one category, while perhaps simpler, would constrain the educational outcomes of that category and constrain the ability of students and departments/programs to make choices to meet their goals.

Second, cutting in multiple categories and allowing for guided electives should help us meet the General Education Program need for marker courses. Some categories offer more markers than others, for instance. This is one reason we did not simply delete the “additional” GFA, GLT, GPR course; courses in these categories tend to offer significant access to markers.

Third, cutting in multiple categories and making room for guided electives allows students and departments/programs to select those categories where additional work is desirable. The addition of electives allows students to make some choices based on what they need and want for their education. The electives may also help programs revise their programs in relation to the General Education Program (i.e., major program faculty may make some choices for their students even as they make revisions. Of course, as major program faculty make choices for students, student choices will decline.).

Fourth, this proposal spreads the cut among various categories and places the categories on more equal footing.

Finally, Reasoning and Discourse (GRD) remains at two courses because our assessment data, faculty discussions of General Education, department/program requirements, and the expectations of various constituencies show that knowledge and skill taught in GRD courses is widely necessary.
I. GEC Category Requirements (36–47 s.h. total semester hours required)
   Select courses as indicated from the following categories:

   **Humanities and Fine Arts (34 s.h.)**
   - One course from Literature list—GLT (3 s.h.)
   - One course from Fine Arts list—GFA (3 s.h.)
   - One course from Philosophical/Religious/Ethical Perspectives list—GPR (3 s.h.)
   - One additional course from any of the above (3 s.h.)

   **Historical Perspectives—GHP (3 s.h.)**
   - One course from Historical Perspectives list (3 s.h.)

   **Natural Sciences—GNS (6–7 s.h.)**
   - Two One laboratory courses from Natural Sciences list as follows:
     - One must be a laboratory course.
     - Each must have a different departmental course prefix (e.g., AST, ATY, BIO, CHE, etc.).

   **Mathematics—GMT (3 s.h.)**
   - One course from Mathematics list (3 s.h.)

   **Reasoning and Discourse—GRD (6 s.h.)**
   - ENG 101 or FMS 115 or RCO 101 (3 s.h.)
   - One additional course from Reasoning and Discourse list (3 s.h.)

   **Social and Behavioral Sciences—GSB (3 s.h.)**
   - Two One courses from Social and Behavioral Sciences list (6 s.h.)

   Take two additional courses (6 s.h.) from among the Natural Sciences (GNS), Social and Behavioral Sciences (GSB), Literature (GLT), Fine Arts (GFA), and Philosophical/Religious/Ethical Perspectives (GPR) categories. Courses must be from two different categories. If the additional course is from the Natural Sciences (GNS) category, it must have a prefix different from the first Natural Sciences (GNS) course.

II. General Education Marker Requirements
   Fulfill the following requirements:

   **One writing intensive course** (indicated in the online Schedule of Courses by marker WI) in any discipline
   [In addition to this GE Writing Intensive requirement, students must also complete a second Writing Intensive course within the major. The College of Arts and Sciences requires additional Writing Intensive courses]

   **One speaking intensive course** (indicated in the online Schedule of Courses by marker SI) in any discipline
   [In addition to this GE Speaking Intensive requirement, students must also complete a second Speaking Intensive course within the major.]

   **Four Global Perspectives courses** (indicated in semester Schedule of Courses by markers GL or GN)
   - At least one of the Global Perspectives courses must carry the GN (non-Western course) marker
   - GL/GN courses may include a maximum of two courses in a foreign language (6 s.h.)
   - One GL/GN course requirement is waived for each semester completed in a credit-bearing Study Abroad experience, up to a maximum of two course waivers. A summer program abroad counts as a semester.
   - A foreign language course completed to meet an admission deficiency does not meet a GL or GN requirement.
Second Majors

A student may take a second major in conjunction with the first major. This program requires a minimum of 27 semester hours in each of two approved majors. All requirements of each major must be met; hours from the second major can be applied toward General Education requirements.

A student with a first major outside the College who chooses a second major in one of the College departments is required to complete all of the departmental requirements for the second major but need not satisfy the Additional College General Education requirements (CAR). In the case of transfer students, at least 15 hours in each major must be taken at UNCG.

### Undergraduate Areas of Study in the College of Arts and Sciences

See also the comprehensive AOS Codes table in the Academic References section.

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Mission Statement
In the Bryan School of Business and Economics, we create and disseminate knowledge about the theory and practice of business. In addition to our courses and research, we accomplish this through hands-on projects, global experiences, and outreach to the community. Our work produces principled leaders and exceptional problem solvers who have a global perspective, an innovative mindset, a broad understanding of sustainability, and a commitment to improve the organizations in which they work and the communities in which they live.

Student Learning Goals
Each program within the Bryan school has separate learning goals as listed with the degree program. The essential components of a professional education in business (excluding the B.S. and B.A. in Economics, the B.S. in Consumer, Apparel, and Retail Studies, and the B.A. in Sustainable Tourism and Hospitality) include common courses for breadth and opportunities for advanced work for depth in the various business disciplines. These core business programs share the following common learning goals:

1. Students will implement the various steps of the critical thinking process, supported by the appropriate use of analytical and quantitative techniques, to formulate recommendations for subsequent decision making.
2. Students will apply appropriate ethical standards when making recommendations for business decision making.
3. Students will evaluate business decisions in the context of sustainability goals, balancing environmental, social, and economic needs, conditions, and potential decision impacts.
4. Students will formulate appropriate strategies in the context of global issues and forces, to improve business performance in the world economy.
5. Students will explain the roles of innovation and innovation management in achieving successful business strategies, decisions, and performance.
6. Students will be able to plan, schedule, contribute to, and lead projects.

Departments and Programs
- Accounting and Finance
- Consumer, Apparel, and Retail Studies
- Economics
- Information Systems and Supply Chain Management
- Marketing, Entrepreneurship, and Hospitality & Tourism Management

Accreditation
Professional business and accounting programs offered by the Bryan School of Business and Economics are accredited by AACSB International, The Association to Advance Collegiate Schools of Business.

Scope
Programs within the Bryan School of Business and Economics prepare students for careers in business and other managed organizations, teaching, and government, or for graduate study. These programs combine the essentials of a professional education and the breadth of general education.

The essential components of a professional education in business (excluding the B.S. and B.A. in Economics, the B.S. in Consumer, Apparel, and Retail Studies, and the B.A. in Sustainable Tourism and Hospitality) include common courses for breadth and opportunities for advanced work for depth in the various business disciplines.

Enrollment in Bryan School Courses
Enrollment in Bryan School courses requires a minimum cumulative GPA of 2.0 on UNCG course work, regardless of the student’s major or minor. This includes all courses offered under the following prefixes: ACC, BUS, ECO, ENT, FIN, ISM, MKT, MGT, and SCM. Courses in the Bryan School may have additional prerequisites or enrollment restrictions that are outlined in the university schedule and the description of each course.

Requirements for Majoring or Minoring in Bryan School Programs
Students pursuing a major or minor in the Bryan School of Business and Economics must have a cumulative grade point average no less than a 2.0 on UNCG course work. Requests to major or minor in one of the Bryan School’s programs can be made in the Office of Undergraduate Student Services, 301 Bryan Building.

Transfers
Since most of the courses in the major are taken during the junior and senior years, transfer students often complete their programs without extending their total stay beyond the usual four years. As a general guide, courses taught mainly to freshmen and sophomores here will usually, but not always, be accepted in transfer from accredited two-year colleges. Courses numbered 300 and above generally will not be accepted in transfer credit from two-year institutions. In order to allow timely completion of the required courses and required prerequisites, transfer students are encouraged to complete MAT 120 or MAT 191 (Calculus) prior to transferring.
Second Baccalaureate Degrees

Students pursuing a second bachelor’s degree must meet all requirements within the Bryan School. A minimum of 50% of the Bryan School and departmental requirements must be completed at UNCG. The Bryan School cannot, at this time, accommodate persons who seek only to complete a series of courses in one field (such as Accounting or Information Systems).

Suggested Academic Workload Guidelines

The faculty of the Bryan School of Business and Economics recognizes that many Bryan School students hold jobs to support college expenses. The faculty wishes to emphasize that academic excellence and scholastic achievement usually require a significant investment of time in study, research, and out-of-class projects. To provide guidance to students in planning their academic and work schedules, the faculty of the Bryan School have endorsed the following recommendations:

1. In general, students should plan to devote between 2–3 hours outside of class for each hour in class. Thus, students with a 15-hour course load should schedule between 30–45 hours weekly for completing outside-of-class reading, study, and homework assignments.

2. Students who are employed more than 5–10 hours each week should consider reducing their course loads (semester hours), depending upon their study habits, learning abilities, and course work requirements.

3. Students should take into consideration that many business courses require group work and plan accordingly.

Scholarships and Fellowships

Procedures and requirements for applying for undergraduate scholarships are described in Financial Aid.

Honors Programs

The Bryan School supports and encourages students to participate in the Honors Programs administered by the Lloyd International Honors College.

Additional Information

Additional information regarding academic planning, course sequencing, and course requirements can be found at http://bryan.uncg.edu/advise.
Undergraduate Areas of Study in the Joseph M. Bryan School of Business and Economics
See also the comprehensive AOS Codes table in the Academic References section.

<table>
<thead>
<tr>
<th>Department or Program</th>
<th>Degree</th>
<th>Major</th>
<th>Major Code</th>
<th>Hours Req</th>
<th>Area of Study (Licensure)</th>
<th>AOS Code</th>
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</table>
School of Education
324 School of Education Building

Randy D. Penfield, Professor and Dean of School
Jewell Cooper, Professor and Associate Dean for Academic and Student Affairs
Terry Ackerman, Professor and Associate Dean for Research and Assessment

The School of Education is comprised of six departments:

Department (Department Code)
- Counseling and Educational Development (CED)
- Educational Leadership and Cultural Foundations (ELC)
- Educational Research Methodology (ERM)
- Library and Information Studies (LIS)
- Specialized Education Services (SES)
- Teacher Education and Higher Education (HED)

The Department of Teacher Education and Higher Education and the Department of Specialized Education Services offer Bachelor of Science programs several of which prepare students for the Standard Professional I License in North Carolina. Undergraduate majors include Elementary Education, Middle Grades Education, Professions in Deafness (Advocacy and Services for the Deaf; Auditory-Oral/Birth–Kindergarten Teacher Licensure; Birth–12 Deaf and Hard of Hearing Teacher Licensure; and Interpreter Preparation), Special Education, and Elementary Education and Special Education General Curriculum Dual Major with Teacher Licensure. All departments in the School of Education offer graduate programs leading to master’s, specialist’s, and doctoral degrees, as well.

The School of Education also supports programs in teacher education conducted under the auspices of other schools (Visual and Performing Arts; Health and Human Sciences) and departments within the College of Arts and Sciences by responding to course requirements in the areas of social, philosophical, and psychological foundations; methodology; curriculum; and student teaching. Recent emphases in competency-based curricula and individualized programing contribute to newly designed teacher education programs.

All licensure programs for school personnel are approved by the North Carolina State Department of Public Instruction. The School of Education, with licensure programs in other units, is accredited by the National Council for Accreditation of Teacher Education (NCATE).

The School of Education is a professional school that strives to prepare outstanding practitioners, study the profession, create and disseminate new knowledge in professional education, and engage in field services and apply research findings. A general discussion of Teacher Education may be found under School of Education Licensure Programs in this Bulletin.

Students seeking further information on graduate-level programs are referred to the Graduate School Bulletin.
### Undergraduate Areas of Study in the School of Education

See also the comprehensive AOS Codes table in the Academic References section.

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<td>Elementary Education and Special Education</td>
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In the School of Health and Human Sciences, academic programs are offered through the Department of Communication Sciences and Disorders, the Department of Community and Therapeutic Recreation, the Department of Human Development and Family Studies, the Department of Kinesiology, the Department of Nutrition, the Department of Peace and Conflict Studies, the Department of Public Health Education, and the Department of Social Work. There are also graduate programs in Genetic Counseling and Gerontology. Each department and program offers varied courses for all university students and programs of study leading to undergraduate and graduate majors and minors in their respective areas. The school’s programs are designed to meet specialized interests of students and also the requirements of state and national accrediting agencies and professional associations.

The Department of Communication Sciences and Disorders provides opportunities for the study of normal speech, language, and hearing and the associated disorders, leading to the bachelor of science degree in Speech Pathology and Audiology. The courses offered in this program are pre-professional and prepare the student for further study at the graduate level. Faculty and students in Communication Sciences and Disorders provide services to clients in the University Speech and Hearing Center, and engage in cooperative work with area schools, hospitals, and other human service agencies. In addition, the faculty and students in Communication Sciences and Disorders are actively involved in research.

In the Department of Community and Therapeutic Recreation, a student majoring in Recreation and Parks Management may choose from two areas of concentration: Therapeutic Recreation or Community Recreation and Event Planning. These concentrations lead to the bachelor of science degree. A Community and Therapeutic Recreation and a minor in Travel, Tourism, and Commercial Recreation, in addition to a master of science (M.S.) degree, are also available. The undergraduate program has been fully accredited by the NRPA/AARL Council on Accreditation since 1981.

The Program in Genetic Counseling offers an interdisciplinary master of science degree. The program is accredited by the American Board of Genetic Counseling (ABGC). Applicants admitted to the program are expected to enroll as full-time students, registering for the required courses for each of the four semesters of the program and the intervening summer sessions.

The Program in Gerontology offers a post-baccalaureate certificate in gerontology, a master of science in gerontology, and a dual master of science in gerontology/master of business administration. Courses fulfilling the certificate program may be used to meet requirements in a degree program in accordance with the policies of the Graduate School.

Programs in the Department of Human Development and Family Studies focus on early care and education, child and adolescent development, and family studies. At the undergraduate level, students prepare for entry level positions in early childhood settings and agencies; Birth through Kindergarten classrooms; community agencies serving children, adolescents and their families; and family-related careers in family, government, and community service agencies. Master’s and doctoral programs provide advanced study in these areas.

The Department of Kinesiology offers the major in Kinesiology leading to the bachelor of science degree. Students may select concentrations in Fitness Leadership, Sports Medicine, Physical Education and Health Teacher Education (licensure track), or in Community Youth Sport Development (non-licensure track). Kinesiology prepares students for careers in preventive and rehabilitative exercise and fitness, and may be tailored to meet the needs and interests of students planning graduate study in athletic training, medicine, occupational therapy, or physical therapy. This department also offers graduate studies leading to the master’s degree and doctoral degrees.

The Department of Nutrition offers undergraduate studies with majors in Human Nutrition and Dietetics, Nutrition and Wellness, and Nutrition Science and graduate programs for the master’s degree, doctoral degree, and a post-baccalaureate dietetic internship certificate. The undergraduate Human Nutrition and Dietetics concentration (also known as the Didactic Program in Dietetics) and the Dietetic Internship program are accredited by the Commission on Accreditation for Dietetics Education of the American Dietetic Association.

The Department of Peace and Conflict Studies offers the Post-Baccalaureate Certificate and Master of Arts. Peace and Conflict Studies is an area of interdisciplinary study focusing on conflict management and resolution. Students receive professional preparation including strategies for building peaceful and just social systems, communities, and societies.

The Department of Public Health Education offers the Public Health major, leading to the bachelor of science degree. Within the Public Health major, students may select a concentration in Community Health Education or Health Studies. The Community Health Education concentration is a professional program preparing graduates to become Health Educators. The requirements of the Community Health Education concentration meet the professional standards of the field of Health Education allowing graduating students to sit for the Certified Health Education Specialist (CHES) national credentialing exam. A Health Studies concentration is available for those looking for a pre-professional or non-professional degree option. A Health Studies minor is also available. The department also offers graduate studies leading to a master of public health (M.P.H.) degree and the doctor of public
Academic Units

health (Dr.P.H.) degree in community health education. As a complement to the academic enterprise of the department, faculty, and students within Public Health Education are also actively involved in local and national research and outreach.

The Department of Social Work prepares undergraduate students for entry level generalist social work positions in public and private social service agencies, health care organizations, courts, and school systems. The master of social work degree, offered in collaboration with N.C. AandT State University, is the only joint program of its kind in the nation. The B.S.W. and M.S.W. programs are both accredited by the Council on Social Work Education.

Further details about specific major programs can be found in the alphabetical Department listings. Graduate degree programs and graduate-level courses are more completely described in the Graduate School Bulletin.

Undergraduate Areas of Study in the School of Health and Human Sciences

See also the comprehensive AOS Codes table in the Academic References section.

<table>
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</table>
Lloyd International Honors College

205 Foust Building
336-334-5538
http://honorscollege.uncg.edu

Omar Ali, Professor and Dean of the College
Rebecca Muich, Interim Assistant Dean
Angela Bolte, Assistant Dean
Christopher Kirkman, Honors Academic Adviser
Maria Hayden, Coordinator of Data and Student Records/Honors Academic Adviser
Melvalyn Pate, Budget and Operations Manager
Margaret Patton, Administrative Assistant

Lloyd International Honors College (LIHC), a member of the National Collegiate Honors Council, provides motivated, high achieving undergraduate students in all fields of study with an enhanced education that has an international focus. LIHC is an intellectually engaged community devoted to fostering critical and independent thinking, global awareness, and strong preparation for professional, civic, and personal pursuits.

Admission to Lloyd International Honors College

Admission to Lloyd International Honors College is required to take courses offered by the Honors College and to participate in many of Lloyd International Honors College’s programs. To apply for admission, students must submit a completed application form online for the International Honors Program or the Disciplinary Honors Program. Minimum requirements to be considered for admission depend on the applicant’s status at the time of application. Admission to the college is competitive. Meeting minimum requirements does not guarantee admission.

Incoming First-Year Students

To be eligible to apply for admission to Lloyd International Honors College, the prospective student must meet minimum test score and high school GPA requirements set by the college, which can be found on the college’s website.

Transfer Students

An aggregate transferable GPA of 3.30 is required from all former institutions. Transcripts to verify the aggregate GPA should be submitted to Undergraduate Admissions from all prior institutions attended.

Continuing UNCG Students

Continuing UNCG students must have at least a 3.30 GPA.

Lloyd International Honors College Petition Policy

Incoming first-year UNCG students who do not meet one of the specified criteria for admission to Lloyd International Honors College may petition the dean for admission. When the candidate makes a persuasive case that he or she is fully capable of succeeding in International Honors, the dean may admit the student. A student admitted through the petition process will be expected to meet all of the requirements for maintaining good standing in the International Honors Program, and is subject to the same rules as other Honors College students, including the conditions requiring suspension or removal from the college.

Programs

Lloyd International Honors College offers three enhanced academic programs—the International Honors Program and the Disciplinary Honors Program. Students who complete both the International Honors Program and the Disciplinary Honors Program are recognized for their high achievement and awarded Full University Honors. Students interested in pursuing these programs must consult with an International Honors College academic adviser before enrolling in Honors courses.

International Honors

The International Honors Program is designed to complement and enrich the university’s General-Education Program for students in any major. Students who complete the International Honors Program replace regular general-education courses with Honors general-education courses, reach the intermediate level of language competency in a second language, and complete a semester of study abroad, thus providing themselves with a solid liberal education with international and global perspectives, that is a valuable foundation for study in any major and for life after graduation.

Disciplinary Honors

The Disciplinary Honors Program allows students in all majors to do Honors work in their majors or in upper-division interdisciplinary studies. Through Disciplinary Honors, students have the opportunity to study topics in depth and to do research under the supervision of a faculty member, thus giving themselves a competitive advantage when applying to graduate school or beginning a career.

Southwestern Community College Transfers

Students who graduate from the Honors Program at Southwestern Community College (NC) with a college-transferable degree [e.g., Associates in Arts (A.A.) or Associates in Science (A.S.)] may earn the Designation of Honors Graduate from Lloyd International Honors College at UNCG. The student must transfer in at least 12 hours of Honors course work, be accepted into Lloyd International Honors College through the UNCG admissions process, and complete the following:

- Proficiency in a foreign language (at the 204-level or higher),
- An approved international experience,
- Disciplinary Honors in the major (with grades of B or better in all Honors work), and
- Achievement of a 3.30 GPA or higher at the time of graduation from UNCG

To apply for this program, students planning to transfer from Southwestern Community College must submit a Transfer Application to UNCG through the UNCG Undergraduate Admissions Office and indicate interest in applying to Lloyd International Honors College. Students will then receive an invitation to apply to LIHC through the “Current UNCG Student Application.”
Students entering LIHC under this memorandum of understanding must apply by April 1 in order to be eligible to begin disciplinary honors in the following fall semester, or by November 1 in order to do so in the following spring semester. Students entering under this memorandum must maintain good standing and fulfill other requirements that the college applies to all Honors students.

Durham Technical Community College Transfers

Students who graduate from the Honors Program at Durham Technical Community College (NC) with a college-transferrable degree [e.g., Associates in Arts (A.A.) or Associates in Science (A.S.)] may earn Full University Honors from Lloyd International Honors College at UNCG. The student must transfer in at least 12 hours of Honors course work, be accepted into Lloyd International Honors College through the UNCG admissions process, and complete the following:

- Proficiency in a foreign language (at the 204-level or higher),
- An approved international experience,
- Disciplinary Honors in the Major (with grades of B or better in all Honors work), and
- Achievement of a 3.30 GPA or higher at the time of graduation from UNCG.

To apply for this program, students planning to transfer from Durham Technical Community College must submit a Transfer Application to UNCG through the UNCG Undergraduate Admissions Office and indicate interest in applying to Lloyd International Honors College. Students will then receive an invitation to apply to LIHC through the “Current UNCG Student Application.”

Students entering LIHC under this memorandum of understanding must apply by April 1 in order to be eligible to begin disciplinary honors in the following fall semester, or by November 1 in order to do so in the following spring semester. Students entering under this memorandum must maintain good standing and fulfill other requirements that the college applies to all Honors students.

Courses

Honors courses are taught by faculty members who are among the best at UNCG, who are deeply engaged with their disciplines, and who are dedicated to helping students achieve their greatest potential. Honors courses are typically small (20–25 students) and foster discussion, collaboration, and mutual discovery among students and faculty. Typically, Honors courses fulfill a variety of university and departmental requirements.

There are several types of Honors courses:

- Honors Seminars in which students explore interdisciplinary topics in greater breadth and/ or depth than in typical courses while fulfilling General Education Core requirements;
- Honors sections of regular UNCG courses that allow students to explore other topics or continue to do Honors work in their major;
- Honors Tutorials and Honors Independent Study through which students either individually or in small groups work with a professor on a topic of mutual interest;
- The Senior Honors Project in which a student, under the guidance of a professor, produces a research project.
- Disciplinary Honors Contract courses that allow students to enhance a regular undergraduate course and receive Honors credit for that course. Note: Honors Contract courses can be used only to fulfill Disciplinary Honors Program requirements; they cannot be used to fulfill International Honors Program requirements.

The variety of Honors courses, and particularly the chance to customize one’s curriculum through tutorials and independent studies, means that students have considerable control over their own education. Moreover, many of the advanced Honors courses, such as the Senior Honors Project, allow students to do original and sophisticated work, and are an excellent preparation for graduate school, professional training, and other post-graduation endeavors.

Honors Academic Advising

Lloyd International Honors College staff offers top-rate group and individual advising to help students discover the best ways to take advantage of Honors at UNCG, and to make sure that students have the needed support and encouragement along the way to completing their degrees. A variety of informal information sessions and colloquia are also provided for students interested in talking about particular topics of interest such as study abroad, internships, or graduate school.

Extra-Curricular Activities and Student Involvement

Lloyd International Honors College sponsors a number of extracurricular events. Among these events are orientations for both International Honors and Disciplinary Honors, the annual Honors Symposium, the Artist-in-Residence program, the UNCG Think Tanks, lectures and special performances, field trips, and community service projects. Honors students can participate in the Honors Ambassadors program, the OWLS Peer Mentoring program, the Gray Hall Fellows program, and the Honors Guides program.

Honors Abroad Experiences

In collaboration with UNCG’s Office of International Programs, Lloyd International Honors College from time to time offers Honors Abroad Experiences for Honors students interested in an honors-enhanced study abroad experience at select locations. To be considered, students must (1) submit an Honors Abroad application to Lloyd International Honors College and (2) be accepted for study abroad at an appropriate location by the International Programs Center. Accepted students are given an all-expenses paid (except for food) week, or more, at a foreign location with a UNCG faculty member.

Students accepted into an Honors Abroad Experience enroll in HSS 310, a three-credit Honors course, in addition to whatever courses are taken at the host institution. HSS 310 requires that students meet with a UNCG faculty member before traveling abroad to discuss readings about their trip and the character of the country they are about to visit. Students and the UNCG faculty member then spend approximately a week exploring and taking in cultural activities abroad associated with a particular academic topic. During
their semester, students travel and engage in a variety of writing assignments that allow them to reflect on their experience. Finally, students gather for a colloquium upon returning to UNCG the following semester.

**Honors Awards**

Lloyd International Honors College administers awards that recognize high achievement. At the Honors Convocation every spring, the college’s Honors Council bestows the Student Excellence Award, the university’s highest academic undergraduate honor, on outstanding seniors. The college also hosts an annual banquet to honor those students who have successfully completed one of Lloyd International Honors College’s programs.

**Honors Housing**

North Spencer Honors Residence Hall and Gray Honors Residence Hall are housing options for Honors students only, but it is not required. Incoming Honors freshmen may apply to live in North Spencer Residence Hall upon their acceptance into the International Honors program. Gray Honors Residence Hall serves sophomore through senior Honors students who are interested in Undergraduate Research and/or community engagement. South Spencer Hall is the Honors Collaborative, in which incoming and current Honors students as well as non-Honors students may reside. Current Honors students who desire to live in the Honors Residence Halls must be in good standing (have a 3.30 UNCG GPA at time of application) and are required to remain in good standing and to meet other requirements that can be found on the Honors College website in order to continue living in the hall.

### Undergraduate Areas of Study in the Lloyd International Honors College

See also the comprehensive AOS Codes table in the Academic References section.

<table>
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<th>Department or Program</th>
<th>Degree</th>
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</table>
School of Nursing

112 Moore Nursing Building

Robin Remsburg, Professor and Dean
Debra C. Wallace, Professor and Senior Associate Dean for Research and Innovation
Heidi V. Krowchuk, Associate Professor and Associate Dean for Academic Programs
Lynne P. Lewallen, Professor and Assistant Dean for Academic Affairs

Mission Statement

UNCG School of Nursing is a learner-centered community preparing nurse generalists, advanced practice nurses, educators, and researchers to make a difference in the lives of individuals, families, populations, and communities.

The School of Nursing offers an undergraduate program leading to the Bachelor of Science in Nursing degree. The first two years of study are in general education, basic sciences, humanities, and basic nursing. The majority of work in the junior and senior years is in nursing.

The School of Nursing offers a Master of Science in Nursing degree to prepare persons for a leadership role in nursing education and administration. The School, along with the Bryan School of Business and Economics, offers the M.S.N./M.B.A. The School of Nursing offers the Doctor of Nursing Practice to prepare advanced practice nurses and executive nurse leaders. The School of Nursing offers the Ph.D. in Nursing to prepare nurses as scientists in academia and industry.

Accreditation

The pre-licensure program offered by the School of Nursing is approved by the North Carolina Board of Nursing. The B.S.N. program is accredited by the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326. (www.acenursing.org).

The B.S.N. program is also accredited by the Commission on Collegiate Nursing Education (CCNE), One Dupont Circle NW, Suite 530, Washington, DC 20036-1120. (www.aacn.nche.edu/ccne-accreditation).

Philosophy

The philosophy of the faculty at the School of Nursing is a statement of the beliefs and values they hold about the discipline and profession of nursing, as well as nursing education. The conceptual framework and the goals of the undergraduate and graduate programs are built upon this philosophy. Nursing is both a practice discipline and a profession. Comprising the discipline is a unique body of knowledge that is integral to nursing practice, nursing education, and nursing administration. The body of knowledge is continuously developed and refined as an outcome of scientific, historical, philosophical, and ethical inquiry. Nursing knowledge is generated about health experiences and behaviors of persons across the life span. Testing and validation of interventions used in nursing practice generates evidence to support best practices. The metaparadigm concepts of person, environment, health, and nursing form the foundation upon which inquiry and the profession are based.

Nurses use knowledge developed by the discipline to promote optimal health in people and to achieve professional goals. Nursing is an essential component of the health care delivery system and includes the promotion of wellness, the detection of alterations in health, and the provision of care for those with illness, disease, or dysfunctions. Professional nursing is characterized by inquiry, caring, and practice. Nurses are professionally, ethically, and legally accountable for the care they provide, and their practice includes independent and collaborative functions.

Nursing education is built upon a foundation of a broad general education and professional nursing curriculum that provides opportunities for learners to attain knowledge and competencies required to practice nursing. Mature learners identify their own learning needs and assume responsibility for continued learning. Effective teachers establish an inviting learner-centered environment that promotes collaboration among themselves and their learners for achievement of educational goals. Baccalaureate education prepares nurses to practice as generalists, while specialty education at the master’s level prepares advanced practice registered nurses, administrators, and educators. At the doctoral level, nurses are prepared as scientists to practice in academia and industry and as advanced practice registered nurses for delivery of healthcare.

Please see complete details on School of Nursing admission, policies, requirements, programs, and courses, programs, and courses.

Academic Units
Undergraduate Areas of Study in the School of Nursing

See also the comprehensive AOS Codes table in the Academic References section.

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As the premier, most comprehensive, and largest set of visual and performing arts programs in North Carolina, we transform lives by providing exceptional artistic and scholarly experiences. Our vision is to build on our reputation by becoming one of the top arts institutions in the nation. The UNCG College of Visual and Performing Arts will make the arts essential to all in North Carolina, the Southeast, and the Nation.

The UNCG College of Visual and Performing Arts is guided and informed by our beliefs and commitments to:

**Excellence and Innovation**
Foster curiosity, creativity, skill development, and dissemination of artistic practice, pedagogy, research, and scholarship at the highest level.

**Access and Inclusivity**
Serve the population of North Carolina and the nation by modeling an inclusive, collaborative, and student-oriented academic culture.

**Equity and Ethics**
Commit to equitable academic policies, curricular design, and decision-making with mutual respect, accountability, and cooperation.

**Community and Place**
Engage with local and global socio-political artistic performance, pedagogy, and scholarship.

The UNCG College of Visual and Performing Arts helps students transform passion into professional purpose. Our unique pathway to career success unlocks creativity and assists students to develop into a visual or performing artist, scholar, or arts educator.

The College of Visual and Performing Arts comprises the Schools of Art, Dance, Music, and Theatre. The Schools offer a variety of degree programs within the bachelor of arts, the bachelor of fine arts, and the bachelor of music degrees. All students wishing to enter one of the professional degree tracks, the B.M. or the B.F.A., must audition or interview for placement. Refer to each School’s bulletin for specific information concerning auditions and admissions procedures.

In addition to the degrees and courses housed within the Schools of Art, Dance, Music, and Theatre, a number of interdisciplinary courses in the arts are offered. The College of Visual and Performing Arts offers the interdisciplinary B.A. in Arts Administration and the minor in Musical Theatre. Please see the listing of VPA courses, which are open to students in any major.

### Undergraduate Areas of Study in the College of Visual and Performing Arts

See also the comprehensive AOS Codes table in the Academic References section.

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